



## **MINUTES OF THE ANNUAL EDA MEETING**

**EDA Members Present:** Russ Smith, Shelly Peterson, Steve Micke, Dave Bjerkness, Mike Schultz, Adam Bailey

**EDA/Ex-Officio Members Absent:** Ross Peterson (EDA), Connie Christenson (Carlton County EDA)

**Staff Present:** Aaron Reeves, Holly Hansen (City); Kelly Zink (Cloquet Area Chamber of Commerce)

### **ROLL CALL**

Vice President Dave Bjerkness called the meeting to order at 8:02 a.m. and conducted Cloquet EDA roll call.

### **EDA COMMISSIONERS/EX-OFFICIO ROLES ON THE CLOQUET EDA**

Ms. Hansen shared information on the role of an EDA Commissioner and the role of an EDA Ex-Officio Member and drew attention to the attached EDA Bylaws.

### **MOTIONS AND RESOLUTIONS**

Ms. Hansen reviewed available EDA positions sharing on behalf EDA members serving in President and Vice President positions that both of them are willing to step aside for others to serve in those positions. Ms. Hansen noted that per EDA Bylaws that city staff fill the positions of Treasurer, Secretary, and Assistant Treasurer. A motion will be needed to select EDA officers for 2018:

- President (currently Ross Peterson)
- Vice President (currently Dave Bjerkness)
- Treasurer (Nancy Klassen)
- Secretary (Holly Hansen)
- Assistant Treasurer (Aaron Reeves)

**Motion:** Commissioner Schultz moved that the same slate of representatives serving in 2017 be re-elected as they are all willing to serve again, seconded by Commissioner Micke. (Motion passed 6-0).

Ms. Hansen noted that one EDA position is open on the Cloquet Partnership and that member is willing to step aside for others to serve in that positions. Ms. Hansen noted that two Council members are in place to serve on the Partnership as well including Councilors Bjerkness, and



Administrator Reeves clarified Councilor Bailey. A motion will be needed to select an EDA representative on the Partnership for 2018:

- Cloquet Economic Development Partnership (Russ Smith)

**Motion:** Commissioner Schultz moved that the same slate of representatives serving in 2017 be re-elected as they are all willing to serve again, seconded by Commissioner Micke. (Motion passed 6-0).

**2018 MEETING CALENDAR**

Ms. Hansen shared the draft meeting calendar for 2018 noting the shift in the July schedule to accommodate the 4<sup>th</sup> of July week as is customary. She said adjustments can be made and meetings cancelled as needed.

**Motion:** Commissioner Micke moved to close the Annual Meeting of the Cloquet EDA, seconded by Commissioner Shelly Peterson. (Motion passed 6-0).

**ADJOURNED 8:13 a.m.**

Respectfully submitted,

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Holly L. Hansen, Community Development Director