



**MINUTES OF THE REGULAR EDA MEETING**

**EDA Members Present:** Russ Smith, Shelly Peterson, Steve Micke, Mike Schultz, Ross Peterson

**EDA/Ex-Officio Members Absent:** Adam Bailey, Dave Bjerkness (EDA); Kelly Zink (Cloquet Area Chamber of Commerce); Connie Christenson (Carlton County EDA)

**Staff Present:** Aaron Reeves, Holly Hansen (City)

**Others Present:** Mark Knickelbine (via phone, Ady Advantage)

**CALL TO ORDER**

President Ross Peterson called the meeting to order at 8:03 a.m.

**ANNOUNCEMENTS, ADJUSTMENTS, CORRESPONDENCE AND OTHER**

None.

**APPROVAL OF ANNUAL MEETING MINUTES**

President Ross Peterson asked for any corrections or additions to the January 3, 2018 Annual Meeting Minutes? Hearing none he asked for a motion.

**Motion:** Commissioner Micke moved, and Commissioner Shelly Peterson seconded, that the EDA approve the Annual Meeting Minutes from January 3, 2018.  
(Motion passed 5-0.)

**APPROVAL OF MEETING MINUTES**

President Ross Peterson asked for any corrections or additions to the January 3, 2018 Regular Meeting Minutes? Hearing none he asked for a motion.

**Motion:** Commissioner Shelly Peterson moved, and Commissioner Schultz seconded, that the EDA approve the Regular Meeting Minutes from January 3, 2018.  
(Motion passed 5-0.)

**APPROVAL OF DECEMBER 2017 EDA FINANCIALS**

Ms. Hansen reviewed the December 2017 cash balances and loans for the EDA. For the cash balances, she noted increases in Fund 201 and 203; no change in Funds 202 and 204, Small Cities activity is reflected in funds 206 and 208, and Fund 207 reflects operational dollars from which there are two active loans. Ms. Hansen reported that NBC Bank, the financial holder of the Rivdogg



Avenue C Loan (a business that closed in late October 2017) will be proceeding into the collections process. Ms. Hansen stated that NBC/Cloquet sold off the SBA 75% guaranteed portion of the loan day 2 of the loan and Commissioner Shelly Peterson confirmed the outstanding 25% was \$18,040.80. President Ross Peterson asked for a motion to approve the December 2017 Cloquet EDA financials.

**Motion: Commissioner Shelly Peterson moved, and Commissioner Schultz seconded, that the EDA December 2017 financials be approved. (Motion passed 5-0).**

### **ACTION ITEMS / PRESENTATION / DISCUSSION**

#### **Approve EDA 2018 Goals**

Ms. Hansen reviewed the goals set by the EDA in January. President Ross Peterson asked for a motion to approve.

**Motion: Commissioner Schultz moved, and Commissioner Micke seconded, that the 2018 EDA Goals be approved. (Motion passed 5-0).**

#### **Transfer tax forfeit property for Acquisition Rehabilitation for Affordable Housing**

Ms. Hansen summarized the partnership working with the County to transfer viable tax forfeit properties for various strategic goals of the City. In the case of 302 North Road, for affordable quality housing rehabilitation. Therefore, the County has accepted the offer from One Roof Community Housing for 302 North Road and as such the property will be transferred to the City and then to One Roof. President Ross Peterson asked for a motion to approve.

**Motion: Commissioner Schultz moved, and Commissioner Ross Peterson seconded, that the transfer of tax forfeit property be approved backing the Cloquet EDA's housing goals. (Motion passed 5-0).**

#### **Water Tower RFP**

Ms. Hansen provided an update that public works crews had removed the former water tower footings, as utility shed, and would be removing other items during the 2018 construction season providing a clean slate for development. This uncertainty was a barrier during the last RFP cycle. President Ross Peterson asked for a motion to approve.

**Motion: Commissioner Shelly Peterson moved, and Commissioner Smith seconded, that the Water Tower RFP be approved. (Motion passed 5-0).**



**Cloquet Business Park**

Mr. Knickelbine joined the meeting via phone and explained the process of lead generation. Commissioner Shelly Peterson asked for references to get a feel from other communities/lessons learned using this type of approach. Ms. Hansen stated she would obtain those references and place calls for feedback.

**DISCUSSION**

Commissioner Smith inquired about the sales price on the Cloquet Middle School building, Ms. Hansen stated that she would obtain that information from the developer. Commissioner Shelly Peterson mentioned some innovative business work that Cohasset has been doing to be business friendly.

**Next meeting date**

March 7, 2018

**ADJOURNED 9:30 a.m.**

Respectfully submitted,

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Holly L. Hansen, Community Development Director