



**CLOQUET/CARLTON HOUSING &
REDEVELOPMENT AUTHORITY**
950 14th Street - Cloquet, MN 55720

Cloquet Housing & Redevelopment Authority
Commissioners Meeting
Minutes of July 11, 2017

Roll Call: Dunaiski, Fredrickson, Harris, Slater & Executive Director Shaff

1. Welcome and Introductions:

The meeting was called to order by Dunaiski at 7:37 AM.

2. Approval of Minutes:

A motion to approve the minutes of June 13, 2017 was made by Slater and seconded by Harris. Motion carried.

3. Public Housing/Section 8 Voucher Update:

- a. Three Public Housing applications were received in June. There are 66 applications on file – 36 with a Carlton County preference. Four recertifications were completed and one recertification. Three interviews were completed and two apartments were leased up. There were three move outs.

The HCV/Section 8 Program received no applications in June. There are 176 applications on file – 155 with Carlton County preference. During this time period 16 annual recertifications were completed and ten interim recertifications. Twenty-eight inspections were completed. There are currently 110 vouchers in use. There are eleven Bridges certificates in use.

4. Resident Board Member: - Harris reported that 42 residents attended the “Tenant Hot Dog Picnic”. Joe Peterson was the 4th of July Parade Marshall and many residents attended the parade to show their support to Joe. Eleven residents attended the PowWow on July 8th. They had a good time. A noon bingo is also planned. Everybody is welcome and it’s free. Root Beer Wednesdays begin this month and will continue into August. Root Beer floats are served once a month.

5. Executive Director: No Report

6. Approval of Financial Report:

A motion to approve the June Public Housing, Section 8 and Bridges financial reports was made by Harris and seconded by Fredrickson. Motion Carried.

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7. Old Business:

- a. Shaff discussed the Homeless Veterans Declaration meeting that was held on June 24 to discuss how Carlton County is meeting the needs of homeless veterans. The state veteran's organization have asked each county to sign off on a document that certifies that all homeless veterans in have been identified, and that there is a plan in place to house and provide supportive services to them in a reasonable amount of time – less than 90 days. Six individuals attended the meeting. The group agreed that housing services were not readily available in Carlton County and that homeless veterans would be referred to MACV.
- b. Shaff reported on a meeting that was held with Commonwealth Companies to discuss White Pine Apartments and the shortfalls in financing as a result of the construction bids. Prevailing wage is of major concern. Commonwealth is suggesting that the project be built without prevailing wages and that there are concessions made regarding the value engineering on the building.
- c. The floor in the Smoke Shack has been replaced for less than \$250. Smokers are satisfied.
- d. Paint colors have not been selected for the exterior of the building. The building will be painted the week after inspections are completed.
- e. The anticipated POHP rebates must be returned to the State and cannot be used to pay for additional capital improvements.

8. New Business

- a. Shaff reported that 2017 CFP have been awarded. Cloquet will receive \$80482 - a little more less than 10% increase over last year's award.
- b. Annual Inspections will take place on July 25th, 27th and August 1st, 3rd. Residents have been provided with a two week notice.
- c. REAC inspections will be held on Monday – August 14th. Residents have been notified. Units inspected are selected at random by the HUD inspector.
- d. HUD will be conducting a Labor Audit on August 20 & 21st. They will be specifically reviewing contract labor.
- e. Shaff reported that a new Speed Queen washer had been ordered to replace a six year old machine. It was recommended that the cost to wash and dry a load be increased by .25 each. A motion to increase the cost was made by Slater and seconded by Barkos. Motion Carried.

Adjournment

A motion to adjourn was made by Slater and seconded by Harris at 8:37 am.

Chad Dunaiski, Chairman

Date

Cindy Slater, Secretary

Date