



**CLOQUET/CARLTON HOUSING &
REDEVELOPMENT AUTHORITY**

950 14th Street - Cloquet, MN 55720

**Cloquet Housing & Redevelopment Authority
Commissioners Meeting
Minutes of March 10, 2015**

Roll Call: Dunaiski, Slater, Tribby & Executive Director Shaff

1. Welcome and Introductions:

Meeting was called to order by Dunaiski at 7:35 AM.

2. Approval of Minutes:

A motion to approve the minutes of the February 10, 2015 meeting was made by Slater and seconded by Tribby. Motion Carried.

3. Public Housing/Section 8 Voucher Update:

Two Public Housing Applications were received between February 1 and February 28, 2015. There are 49 applications on file. There are 39 applications with Carlton County one bedroom preference and three with Carlton County two bedroom preference. There are no vacant units. Two recertifications were completed and two interim recertifications.

The HCV/Section 8 program received 13 applications during this same time period. There are 105 applications on file. Eight recertifications were completed. Three interim recertifications and eighteen inspections were completed. There are currently 110 vouchers in use.

4. Resident Board Member –None

5. Executive Director:

Shaff reported that two tenants were put on notice and face potential evictions. Carlton County Human Services was asked to participate and both tenants agreed to a respite or treatment program. Upon successful completion both tenants would be allowed to continue their residence at Aspen Arms.

A tenant on second floor may have opened a living room window when the temperature outside was sub-zero and the pipes froze. The entire apartment was completely flooded with hot water and flooded the unit below. Damages – Kitchen floor and bathroom floor in second floor apartment was replaced, carpet was salvaged, pipe repaired, the kitchen ceiling in the first floor apartment was replaced and the ceiling light restored. Carpeting was cleaned. Both tenants had to be housed outside of the building for eight days.

6. Approval of Financial Report: A motion was made by Slater and seconded by Tribby to approve payment of Public Housing February Checks #11433 – 11466 and HCV/Section 8 Checks #2844-2911. Motion Carried.

7. Old Business

- a. Shaff reported the POHP award had been announced and the Cloquet HRA received a grant of \$633,000. The major improvements are replacement of the boilers and the elevator. It is projected that the work will commence in early fall.
- b. A motion was made by Slater and seconded by Tribby to approve the Cloquet Housing and Redevelopment Authority bylaws. Motion Carried.
- c. Shaff reported that the Housing Institute continues to meet monthly and are working on a community housing forum to be held in late April. The objective is to inform the community of the efforts being made to develop new affordable housing.
- d. Carlton County Commissioners approved a resolution requesting that AEOA provide housing development assistance in Carlton County. The resolution was delivered to AEOA's board by Dennis Genereau and the AEOA board voted in favor of it. Meetings are now underway with the Cloquet HRA, the City of Cloquet and AEOA to discuss what those housing services might look like.

8. New Business

A motion was made by Slater and seconded by Tribby to approve 2015 Capital Funding as submitted on HUD Form 50075.1. Motion Carried.

A motion to adjourn was made by Slater and seconded by Tribby at 8:33am.

Chad Dunaiski, Chairman

Date

Cindy Slater, Secretary

Date