



**CLOQUET/CARLTON HOUSING &
REDEVELOPMENT AUTHORITY**

950 14th Street - Cloquet, MN 55720

**Cloquet Housing & Redevelopment Authority
Commissioners Meeting
Minutes of April 14, 2015**

Roll Call: Dunaiski, Harris, Slater, Tribby & Executive Director Shaff

1. Welcome and Introductions:

Meeting was called to order by Dunaiski at 7:40 AM.

2. Approval of Minutes:

A motion to approve the minutes of the March 10, 2015 meeting was made by Slater and seconded by Harris. Motion Carried.

3. Public Housing/Section 8 Voucher Update:

Three Public Housing Applications were received between March 1 and March 31, 2015. There are 41 applications on file. There are 30 applications with Carlton County one bedroom preference and three with Carlton County two bedroom preference. There are three vacant units. Three recertifications were completed and three interim recertifications.

The HCV/Section 8 program received 21 applications during this same time period. There are 116 applications on file. Six recertifications were completed. Nine interim recertifications and twelve inspections were completed. There are currently 116 vouchers in use.

4. Resident Board Member: Harris reported on the Resident Meeting – 48 residents attended. Harris discussed the possibility of having a fire drill sometime in the future. Upcoming resident activities include a powwow, theatre.

5. Executive Director: Shaff reported that the two tenants that were put on notice and faced potential evictions have returned to the building and have been doing great. The unit on second floor where the water pipes froze has been restored and the claim has been turned into the League of Minnesota Cities for payment.

6. Approval of Financial Report: A motion was made by Slater and seconded by Tribby to approve payment of Public Housing February Checks #11467-11499 and HCV/Section 8 Checks #2987-3051. Motion Carried.

7. Old Business

a. Shaff updated the Board on the second Housing Institute meeting held in Brainerd. The entire team was present. The training focused on market and the message you want to deliver regarding the need for housing

8. New Business

a. Shaff discussed the Human Development Centers desire to get out of the housing business. They presently have 5 units that were financed 12 years ago by multiple state agencies.

The housing was designed as permanent supportive housing. Their goal is to identify another entity that would consider owning and operating the property. Shaff is exploring this opportunity on behalf of the Housing Authority.

- b. Shaff discussed the required Environmental Assessment required for the POHP grant. A motion to approve an environmental assessment was made by Slater and seconded Tribby. Motion Carried.

A motion to adjourn was made by Slater and seconded by Tribby at 8:21 am.

Chad Dunaiski, Chairman

Date

Cindy Slater, Secretary

Date