



**CLOQUET/CARLTON HOUSING &
REDEVELOPMENT AUTHORITY**

950 14th Street - Cloquet, MN 55720

Cloquet Housing & Redevelopment Authority
Commissioners Meeting
Minutes of June 9, 2015

Roll Call: Dunaiski, Harris, Raun, Slater & Executive Director Shaff

1. Welcome and Introductions:

Meeting was called to order by Dunaiski at 7:40 AM.

2. Approval of Minutes:

A motion to approve the minutes of the May 19, 2015 meeting was made by Raun and seconded by Slater. Motion Carried.

3. Public Housing/Section 8 Voucher Update:

Two Public Housing Applications were received between May 1 and May 31, 2015. There are 44 applications on file. There are 30 applications with Carlton County one bedroom preference and four with Carlton County two bedroom preference. There are no vacant units. Ten recertification's were completed and no interim recertification.

The HCV/Section 8 program received 11 applications during this same time period. There are 123 applications on file. Eight recertifications were completed. Four interim recertifications and twelve inspections were completed. There are currently 113 vouchers in use.

4. Resident Board Member: Harris reported that the Cloquet Fire Department presented a workshop on Fire Safety on Thursday – May 28th. Thirty-eight tenants attended the meeting. A fire drill will be held in near future.

5. Executive Director: The Cloquet Chamber of Commerce Ambassadors will be present at 1:30 on June 9th to welcome our organization to the Chamber and thank us for our membership and take a photo for their newsletter.

6. Approval of Financial Report: A motion was made by Slater and seconded by Harris to approve payment of Public Housing April Checks #11541-11563 and HCV/Section 8 Checks #3052-3112. Motion Carried.

7. Old Business

a. Shaff reported that three members of the Cloquet Housing Institute team had visited the Grand Rapids Housing Institute team to learn about the Beacon Hill project, the actions their team took to develop this project, their timeline, obstacles and things that the Cloquet Team should consider in the development process.

b. Shaff reminded commissioners that some of them have not returned their Conflict of Interest – Confidentiality Agreements. (Received from Dunaiski, Harris & Slater).

c. Discussions about the future ownership of the HDC building continue to progress. There was nothing new to report.

8. New Business

a. A motion to approve the 2015 HAP payment recommendations was made by Raun and seconded by Slater. See handout. Motion carried.

b. The 2015 Depreciation Schedule was reviewed. There were no recommendations to discharge any items.

c. There were no recommendations made to revise the 2014-15 Operating Budget.

d. A motion was made by Slater and seconded by Harris to approve the 2015-16 Operating Budget. See Resolution Number 15-06-277. *The Assisted Living Provider is ACCRA not Senior Friend.

A motion to adjourn was made by Raun and seconded by Harris at 8:17 am.

Chad Dunaiski, Chairman

Date

Cindy Slater, Secretary

Date