



**CLOQUET/CARLTON HOUSING &
REDEVELOPMENT AUTHORITY**
950 14th Street - Cloquet, MN 55720

**Cloquet Housing & Redevelopment Authority
Commissioners Meeting
Minutes of August 11, 2015**

Roll Call: Harris, Raun, Slater, Tribby & Executive Director Shaff

1. Welcome and Introductions:

Meeting was called to order by Slater at 7:35 AM.

2. Approval of Minutes:

A motion to approve the minutes of the July 14, 2015 meeting was made by Harris and seconded by Tribby. Motion Carried.

3. Public Housing/Section 8 Voucher Update:

Four Public Housing Applications was received between July 1 and July 31, 2015. There are 47 applications on file. There are 32 applications with Carlton County one bedroom preference and three with Carlton County two bedroom preference. There was one vacant unit. Three recertification's were completed and three interim recertifications.

The HCV/Section 8 program received 21 applications during this same time period. There are 136 applications on file. Five recertifications were completed. Twelve interim recertifications and ten inspections were completed. There are currently 114 vouchers in use.

4. Resident Board Member: Harris – no report

5. Executive Director:

Shaff reported that the unlevel sidewalks have been cut and trees had been groomed. Shaff also reported that a new PC had been purchased. The computer will replace her seven year old unit. Minnesota Energy is replacing the gas meter – the current usage is twice what the existing meter was intended for. The annual REAC Inspections are currently being completed. It appears that one shower surround will need to be replaced - \$708. Shaff also reported on the middle school meeting she attended regarding its future use.

6. Approval of Financial Report:

A motion was made by Tribby and seconded by Harris approve payment of Public Housing July Checks #11596 – 11628 and HCV/Section 8 Checks #3179-3243. Motion Carried.

7. Old Business – none

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8. A. A motion was made by Harris and seconded by Tribby to hire ACCT for \$3,323 to complete a Lead paint and Asbestos Assessment. This documentation is required for the POHP grant. Motion Carried

B. A motion was made by Raun and seconded by Harris to hire Gausman, Moore and Architectural Advantage as the architect, and mechanical/electrical engineer for the POHP grant - \$52,000. Motion Carried

A motion to adjourn was made by Harris and seconded by Tribby at 8:15 am.

Chad Dunaiski
Chad Dunaiski, Chairman

9/8/15
Date

Cindy Slater
Cindy Slater, Secretary

9/8/15
Date