



CLOQUET/CARLTON HOUSING & REDEVELOPMENT AUTHORITY

950 14th Street - Cloquet, MN 55720

**Cloquet Housing & Redevelopment Authority
Commissioners Meeting
Minutes of September 8, 2015**

Roll Call: Dunaiski, Harris, Raun, Slater, Tribby & Executive Director Shaff

1. Welcome and Introductions:

Meeting was called to order by Dunaiski at 7:35 AM.

2. Approval of Minutes:

A motion to approve the minutes of the September 8, 2015 meeting was made by Slater and seconded by Harris. Motion Carried.

3. Public Housing/Section 8 Voucher Update:

One Public Housing Applications was received between August 1 and August 30, 2015. There are 48 applications on file. There are 33 applications with Carlton County one bedroom preference and three with Carlton County two bedroom preference. There are no vacant units. Seven recertification's were completed and three interim recertifications.

The HCV/Section 8 program received 13 applications during this same time period. There are 146 applications on file. Thirteen recertifications were completed. Fourteen interim recertifications and seventeen inspections were completed. There are currently 114 vouchers in use.

4. Resident Board Member: Harris – Harris discussed the annual building picnic – big success, lots of people. Mentioned that the horseshoe driveway in the front was seal coated and the raised sidewalks have been ground off to prevent tripping. Ten residents went for a boat cruise on the Vista Star this month. Residents have been satisfied with ACCRA and Meals on Wheels. The meals on the weekend are not that good though.

5. Executive Director:

Shaff distributed a report from MN Housing Partnership on the discrepancy between the cost of rent and wages in Carlton County. The gap keeps growing every year.

Shaff also reported on the meeting held with City Administrator Brian Fritsinger and the Community Development Director Holly Butcher. Cindy Slater also participated. The purpose of the meeting was to discuss the Housing Institute and the objectives they are working on. In addition, improving communication and increasing support for these initiatives was sought. Fritsinger inquired if there is a memo or agreement on file documenting the use of S8/HCV being utilized outside of Cloquet.

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Fritsinger also asked to see a copy of the HA's most recent audit. Fritsinger indicated that he would require some time to consider how the City and the HA might work together in the future.

Shaff also informed the board that Office Assistant she had hired in July had resigned to take a position at Interfaith. Plans are underway to fill this position immediately.

6. Approval of Financial Report:

A motion was made by Slater and seconded by Harris to approve payment of Public Housing August Checks #11630-11666 and HCV/Section 8 Checks #3244-3310 Motion Carried.

7. Old Business – a. Shaff reported on the Lead and Asbestos Report that was completed by ACCT. The only lead found to date is in the paint on the exit doors in the 3 – two bedroom units. Shaff will seek a contractor to get an estimate on the cost to replace the doors.

b. No new news on the POHP loan closing.

8. New Business – The MN NAHRO Annual Meeting will be held in Duluth September 23-25. Commissioners interested in attending should let Shaff know immediately to get registered. There is Commissioner Tract.

A motion to adjourn was made by Slater and seconded by Harris at 8:20 am.

Chad Dunaiski, Chairman

Date

Cindy Slater, Secretary

Date