

Cloquet Public Library Board Minutes  
Tuesday, October 24, 2017

Members present: Cathy Rikola, Casey Brissett, Rex Laaksonen, Alice Holm and Gerard Sordelet

Members absent: Justin Kelley and Marla Ahlgren

Also Present: Mary Lukkarila, Anne Lundquist, Assistant Library Director and Beth Sorenson, Library Director

- I. The meeting was called to order by Cathy Rikola at 4:19 p.m.
- II. Approval of minutes: A motion was made to approve the September 2017 meeting minutes by Casey Brissett and seconded by Alice Holm. Motion carried.
- III. Approval of Bills: A motion was made by Rex Laaksonen and seconded by Casey Brissett to approve monthly bills in the amount of \$10,400.51. Each board member approved.
- III. New/Unfinished Business:
  - A. Mary introduced the new Library Director, Beth Sorenson to those who had not met her.
  - B. On September 15, 2017 the board approved the following:
    1. Hiring Beth Sorenson as new Library Director, effective October 23, 2017
    2. Adding a new assistant library position.
    3. Adding a 20 hour library aide position.
    4. Hiring Anne Lundquist as Assistant Library Director, effective October 23, 2017.
  - C. A motion was made by Gerard Sordelet and seconded by Casey Brissett to approve the assistant library position job description. Motion carried.
  - D. A motion was made by Rex Laaksonen and seconded by Alice Holm to approve the revisions to the adult service librarian job description. Motion carried.
  - E. A motion was made by Casey Brissett and seconded by Gerard Sordelet promote Keiko Satomi to a 20 hour library aide position. Motion carried.
  - F. A motion was made by Gerard Sordelet and seconded by Alice Holm to approve the contract with North Country Library Cooperative as presented. Motion carried.
  - G. A motion was made by Alice Holm and seconded by Alice Holm to change the closing from 7:30 pm to 7:00 pm for winter, effective December 25 to the end of March 2018. Motion carried.

IV. Librarian's report: As presented

Out next two monthly meetings will be Tuesday, November 28, 2017 and December 19, 2017 at 4:15 p.m.

The meeting was adjourned at 4:5 pm by Cathy Rikola.

Respectfully submitted,  
Casey Brissett, Secretary