

Cloquet Public Library Board
Meeting Minutes
Tuesday, August 30, 2016

Members Present: Marla Ahlgren, Casey Brissett, Alice Holm, Justin Kelley, Rex Laaksonen, Cathy Rikkola, Gerard Sordelet

Members absent: none

Also present: Mary Lukkarila, Library Director

- I. The meeting was called to order at 4:16 PM by Pres Cathy Rikkola
- II. Approval of minutes: Minutes of the July 26 meeting were approved by all members of the Board
- III. Approval of bills: Bills of \$10,005.63 were approved. \$30.00 was added to the bills for Kiwanis membership for Childrens' Librarian, Anne Lundquist. Rex motioned and Casey seconded the motion and the bills were approved by every member of the Board.

IV. New/Unfinished Business

----Budget: The City budget is facing a larger than normal increase due to higher cost for health insurance in the next year. The Insurance Committee is meeting to discuss other health insurance plan options.

-----Strategic Planning: Mary Lukkarila will retire in late 2017. Therefore there is need to begin leadership transition by March, 2017. James Barkeley will lead that role. The Board needs to do a self-assessment and develop a recruiting process. Mary's annual review needs to be done by October. James will have a new form for that review.

The Board looked over the completed Strategic Report. No action was taken.

----Librarian's Report: It was suggested that we pay Kiwanis dues of \$30.00 for Anne Lundquist. This was approved and included in bills from the past month. It will be a monthly charge.

Volunteers are needed for the FOL Book Sale on October 1.

Our next meeting will be Tues, September 27 at 4:15 PM. A meeting of the Policy Committee may take place before that.

The meeting was adjourned by President Cathy Rikkola at 4:59 PM.