

LIBRARY BOARD MEETING

DATE: **TUESDAY, SEPTEMBER 29, 2015**

TIME: **4:15 p.m.**

PLACE: **CLOQUET PUBLIC LIBRARY**

MISSION STATEMENT:

***The Cloquet Public Library contributes to a democratic and engaged community by providing a welcoming space, stimulating imagination, and supporting children's literacy.***

Agenda

- I. CALL TO ORDER
- II. APPROVAL OF MINUTES
- III. APPROVAL OF BILLS
- IV. NEW/UNFINISHED BUSINESS
  - 120<sup>TH</sup> Anniversary
  - Personnel Committee
  - Computer issue
  - Signage
  - Other
- V. LIBRARIAN'S REPORT

LIBRARIAN'S REPORT

470 ebooks and 283 downloadable audiobooks were checked out by Cloquet patrons in August. The library checked out 10,067 items in August and public computers were accessed through Cybrarian 2,221 times. Ancestry Library Edition was searched 1,471 times with 500 images and 959 text downloaded in August. EBSCO My Heritage did not send statistics. Newsbank was accessed 8 times. Our web page had 3,710 sessions according to Google Analytics.

We have experienced a lot of computer problems in the last month. Further discussion about the issues will be held at the meeting.

A request was made to add some signage in the Ojibwe language. This would help with the immersion training at the Fond du Lac Reservation.

The iPad training for staff will be on September 23 and 30, and October 7. We will begin classes for the public once staff are trained. Matt Winbigler from the Cloquet School District is doing the training for staff and hopefully at least one session for the public.

Staff from the Duluth Public Library conducted a workshop for our staff on customer service to young adults.

Volunteers from WIPFLI helped us shift books in the reference area on October 17. We discarded many books that were out of date and moved others into the circulating collection. The weeding project was identified in our strategic plan as reducing the space needed for the reference collection..

The Friends will meet on October 6 at 1:30 p.m. and the Foundation will meet on October 29 at 4:30 p.m.

The new carpet has been installed in the meeting room. It looks very nice.

The Friends of the Library Fall Book Sale will be Saturday, September 26 from 9 a.m. to 1 p.m.

Upcoming programs:

**Monday, October 12, 6 p.m.**, the Cloquet City Band will have a concert on the library grounds, weather permitting. Please bring a lawn chair and enjoy tunes from the early 1900s. If the weather doesn't cooperate, the concert will be held in the library's large meeting room. Refreshments will be served following the concert.

**Wednesday, October 14, 11 a.m.**, Alisa Magallon from the Minnesota Opera will sing/read a preschool book about opera, provide an opera related craft (puppet, prop, or hat/costume type item), and will talk with parents about singing, opera, and other ways they can engage children in literacy and books.

**Saturday, October 17, 10:30 a.m.**, Marlene Wisuri will give a presentation on odd facts about the fire.

**Monday, October 19, 6:30 p.m.**, Arna Rennan will perform "Music of the Immigrant" a program for adult audiences that shares songs about immigration, longing for their homeland, as well as vaudeville comedy tunes with mixed language and music.

**Fri, October 16, 10:30 a.m.**, Things That Go Bump in the Night. Robert & Lynn Halbrook  
Welcome to "Count Whackula's "Things That Go Bump in the Night" where Reading is monstrously great  
FUN!

I will be taking some vacation time September 24, 25 and October 1, 2.

I will be attending a COMPASS meeting in Mountain Iron on September 23 and MLA Conference on October 8.