

Cloquet Public Library Board
Meeting Minutes
Tuesday, October 25, 2016

Members Present: Marla Ahlgren, Casey Brissett, Alice Holm, Rex Laaksonen, Cathy Rikkola, Gerard Sordelet

Members Absent: Justin Kelley

Also Present: Mary Lukkarila, Library Director

- I. The meeting was called to order at 4:15 PM by Pres Cathy Rikkola
- II. Approval of minutes: Minutes of the September meeting were approved by all members of the Board, as moved by Marla and seconded by Rex
- III. Approval of Bills: Rex moved and Gerard seconded the approval of bills in the amount of \$10,471.24. All present approved.
- IV. NEW/UNFINISHED Business :
 - Building and grounds—A new alarm system has been installed. There is need to replace the motion detector in the large meeting room
 - Personel Committee: Board must fill out the Performance Evaluation of the Library Director and meet before the November 29 meeting.
 - Due to health concerns, the most recent 13 hr. employee has had to resign. A Job Description for that position was moved by Casey and seconded by Marla to accept such.
 - There will be a joint meeting with the City Council on Nov 1, 5:30 PM at City Hall.
- V. LIBRARIAN'S REPORT:
 - Bids were submitted to Gartner Maintenance and Johnson Control for boiler maintenance
 - The entire board will meet to evaluate the Library Director at 3:45 p.m., Nov 29.

Our next meeting will be Tues, Nov 29 at 4:15. The entire board will meet at 3:45 PM.
The meeting was adjourned at 4:51 PM by Pres Cathy Rikkola