

**LIBRARY BOARD MEETING**

**DATE: TUESDAY, DECEMBER 20, 2016**

**TIME: 4:00 p.m.**

**PLACE: CLOQUET PUBLIC LIBRARY**

**MISSION STATEMENT:**

***The Cloquet Public Library contributes to a democratic and engaged community by providing a welcoming space, stimulating imagination, and supporting children's literacy.***

Agenda

- I. CALL TO ORDER
- II. APPROVAL OF MINUTES
- III. APPROVAL OF BILLS
- IV. NEW/UNFINISHED BUSINESS
  - Performance Review of Library Director
  - Personnel action
    - a. move Brenda Fryc to full-time position effective Jan. 1, 2017
    - b. 13 hr wage adjustment
  - Next step in the building program
- V. LIBRARIAN'S REPORT

LIBRARIAN'S REPORT

372 ebooks, 42 emagazines, and 278 downloadable audiobooks were checked out by Cloquet patrons in November. 7,982 items were checked out in November. The public computers were accessed through Cybrarian 1,855 times. Ancestry Library Edition was searched 162 times with 1 image and 41 text downloaded in November. My Heritage was searched 36 times. Newsbank was accessed 21 times. Our new web page had 3,143 sessions according to Google Analytics.

Upcoming programs:

*Mon, December 19, 6:30 p.m. – Film, Remember the Night*

*Tues., December 20, 6:30 p.m. – The Downbeats Holiday Concert*

*Kid Café will meet on Mondays after school and Teen Café on Wednesdays after school.*

Due to the holidays landing on Saturday and Sunday this year, the library will be closed on December 23, 24, 25, and 26.

I will be taking vacation on December 16, 27, 28, 29, and 30.