

LIBRARY BOARD MEETING

DATE: TUESDAY, NOVEMBER 24, 2015

TIME: 4:15 p.m.

PLACE: CLOQUET PUBLIC LIBRARY

MISSION STATEMENT:

The Cloquet Public Library contributes to a democratic and engaged community by providing a welcoming space, stimulating imagination, and supporting children's literacy.

Agenda

- I. CALL TO ORDER
- II. APPROVAL OF MINUTES
- III. APPROVAL OF BILLS
- IV. NEW/UNFINISHED BUSINESS
 - Library Director evaluation (closed session)
 - Goals for 2016
 - Other
- V. LIBRARIAN'S REPORT

LIBRARIAN'S REPORT

399 ebooks and 236 downloadable audiobooks were checked out by Cloquet patrons in October. The library checked out 9,931 items in October and public computers were accessed through Cybrarian 1,618 times. Ancestry Library Edition was searched 759 times with 22 images and 211 text downloaded in October. EBSCO My Heritage was searched 20 times in October. Newsbank was accessed 4 times. Our web page had 3,508 sessions according to Google Analytics.

The Shaw Memorial Library Foundation will meet on December 15 at 4:30 p.m.

Library staff will soon be transitioning to a new email service and will be issued new email addresses. I will be trained on the process on November 20. Hopefully this will fix the email problems that I have had with communicating with Yahoo and Mediacom email accounts. The server will be in the cloud and accessed via gmail. Our current email addresses will remain active through the transition period.

Our dvr for the surveillance system is starting to fail. I have a couple of quotes for a new dvr and cameras.

We are in need of a new table for preschool crafts. The Women of the Moose recently held a fund raiser to benefit the children's department. \$1,200 was raised and a table could be purchased from the proceeds.

The self-check station is back online. Bibliotheca contracted with Compudyne to fix it.

The One Book Northland read for 2016 will be Boys in the Boat by Daniel Brown. Although the author will not be able to attend any of our events, I think we will be able to offer a number of interesting programs.

Upcoming programs:

Linda Hatinen will be reading from her book, "**Eva's Way**" – Sat., November 28, 10:30 a.m.

A Winter Celebration with the Downbeats, a concert for the Winter Holidays. Sat, December 5, 11 a.m.

Beginning iPad Training

Additional classes on specific topics with the iPad will be offered as follows:

Friday, November 20, 10:00 a.m. -- Introduction to the iPad

Tuesday, November 24, 6:00 p.m. -- e-books, ibooks: How to read books on the iPad

- ibooks (app store)

- ebooks through your library

- Overdrive (for downloading library books)

- Nook app (download free magazines through Zinio using your library account)

You will need your Apple ID and password and your library card for this class

Tuesday, December 1, 6:00 p.m. -- Word Processing on the iPad

Using Google Drive and Google Docs (requires a G-mail account)

Tuesday, December 15, 6:00 p.m. -- Introduction to the iPad

Becoming familiar with the iPad.

I will be attending a COMPASS meeting on December 9 in Mountain Iron.

I will be taking some vacation time December 18 and December 28-31.