

**Cloquet Public Library Board**  
**Meeting Minutes**  
**November 24, 2015**

Members Present: Marla Ahlgren, Alice Holm, Dave Johanson, Cathy Rikkola, Barb Ross, Gerard Sordelet  
Member Absent: Rex Laaksonen,  
Also Present: Mary Lukkarila, Library Director; Kerry Kolodge, City Council liaison

**I.** President Cathy Rikkola called the meeting to order at 4:16 p.m.

**II. Approval of minutes**

Gerard Sordelet moved, Dave Johanson seconded, and board members unanimously approved the minutes of the October 27, 2015 meeting.

**III. Approval of bills**

Dave Johanson moved, Barb Ross seconded, and by a roll call vote members unanimously approved payment of bills totaling \$12,316.77 for November.

**IV. Committee reports**

None

**V. New/Unfinished Business**

- Security

Mary reported that the security camera DVR stops recording, and that she had gotten quotes to replace it and to add a camera in back. Cost to replace the DVR is \$672 (for 500 gigabytes), and to replace the DVR and get another camera costs \$1,480.

Dave Johanson moved, Marla Ahlgren seconded, and board gave its approval for Mary to buy two cameras and a DVR, replacing the existing camera and adding one in the back.

- Microfilm

Mary requested and board approved an expenditure of \$2,065 for the Pine Journal to microfilm past issues of the newspaper that have not yet been done for the library.

- Craft table

Mary also noted that the small table in the children's department that Lis uses for crafts is falling apart. The Women of the Moose recently held a fundraiser to benefit the children's department and \$1,200 was raised. Mary asked if they could spend some of the money on a new table, and board agreed.

- Library Director evaluation

Board briefly discussed the library director evaluation and summary, and it was approved.

- Computer service

Mary reported that she received a quote from Compudyne for computer maintenance. It is about double the quote we got from SCP in Superior, the current vendor, but is about the same as the actual cost from SCP.

Mary also reported that maintenance costs could be reduced if we get a new self-checkout machine. Cost of a new machine is about \$3,000, and Mary will look into replacing it.

- ALA Conference

Mary briefly discussed the potential building project, and noted that there are various meetings at which she can gather ideas and information, including the ALA conference. After some discussion, Gerard

Sordelet moved, Alice Holm seconded, and board voted that we want Mary to attend the public library division of the ALA conference to be held in April in Denver.

- **VI. Librarian's Report**

Library staff will soon be transitioning to a new email service and will be issued new email addresses. Mary was trained on the process on November 20. The server will be in the cloud and accessed via gmail.

The One Book Northland read for 2016 will be *Boys in the Boat* by Daniel Brown.

Linda Hatinen will read from her book, *Eva's Way*, at 10:30 a.m. on Saturday, November 28.

A Winter Celebration with the Downbeats, a concert for the winter holidays, will be held Saturday, Dec. 5 at 11 a.m.

The next board meeting will be **Tuesday, December 22**, a week early, at 4:15 p.m.

There being no further business, Cathy adjourned the meeting at 5 p.m.

Barb Ross  
Secretary