

**CLOQUET PARKS COMMISSION
AGENDA**

**City Hall
Monday, May 7, 2018 4:30 p.m.**

ACTION TAKEN

1. Call to Order.

2. Approval of Minutes.

- a. April 2, 2018, Regular Commission Meeting.
(Additions, deletions, or corrections)

3. Announcements, Agenda Adjustments, Correspondence, and Other Comments.

4. Information and Reports.

- a. Commissioners Update/Other.
- Bill Hoffman – Pickleball.
 - Sarah Buhs – Spafford Park Life Jackets.
 - Public Comments.
 - Commissioner’s Report.
- b. City Staff Report – Caleb/Les
- Pine Valley Trail.
 - Skatepark.
 - Braun Park Scoreboards.
 - Dunlap Island.
 - Maintenance Activities.

5. Action Items.

- a. None.

6. Future Items.

- Next Meeting (**Monday, June 4, 2018** – City Hall)

7. Adjourn.

Regular Meeting.
Parks Commission April 2, 2018 - 4:30 p.m.
City Hall

Present: T. Krohn, C. Martinson, J. Badger, T. Urbanski, J. Fryc, M. Krick
Absent: B. Wyman
Staff: C. Peterson, L. Peterson, K. Stedman, A. Chalberg, L. Anderson
Others: Ruth Reeves, Jeff Rock, Sean Hall, Brady Hall, Zach Anderson, Jen Hall, Brady Doran

MINUTES

The minutes of the March 20, 2018 regular meeting were presented. Motion by Fryc and 2nd by Martinson to approve, motion carried 4-0.

ANNOUNCEMENTS, CORRESPONDENCE, OTHER COMMENTS

None

INFORMATION AND REPORTS

COMMUNITY ED REPORT

- Even with wintery and windy conditions during the Easter Egg hunt approximately 300 children participated. The remaining candy bags were brought to one of the elementary schools. Much thanks to the Parks Staff.
- Fit and Fun Sunday Events are over for the season, the last event was March 18th.
- Prairie Fire Theater registration is open.
- Friday night open swim is ongoing and swim lessons are available.
- Baseball Skills training is coming up.
- Tennis Lessons will be offered.
- Cat Yoga is a new event.
- Youth Archery is again being offered.
- The Lumber Log was distributed several weeks ago and is online, all classes can be found there.
- Prepping The Beach for the season has begun and season tickets are now on sale.

CITY STAFF REPORT

- The rinks are all done and boards will be removed as soon as they are free from remaining ice.
- The CC trails were groomed one more time due to recent snowfall.
- The construction is complete on the new picnic tables for the Dunlop Island Park.
- Prep for the Easter Egg hunt was easier due to less snow than was predicted.
- Prep is ongoing for the baseball season as the first game is just a week away at Athletic park.
- Bikers and walkers can use the Pine Valley Trail when City Staff no longer grooms, there is no set date as it depends on the weather. Those wishing to use the trail can check the Park's new Facebook page. The hope is that social media will be helpful in getting information out to the public.
- A request that the Pine Valley signage be moved back from the trail a bit will be considered.

ACTION ITEMS

SKATEPARK BIDS

The original bidding process a year ago resulted in a bid that was deemed too far over budget and subsequently rejected. The staff amended the project in an attempt to create a more attractive package, then went out for bids again this year with as wide a distribution as possible. At this bid opening only one bid was received from Boldt Construction and was over the \$300,000.00 budget by \$120,300.00. Lengthy discussion regarding the budget, where the funds actually originate and the effect of approving an over-budget project on the remaining projects in the Capital Improvements Plan ensued. The Skatepark has been on the CIP for many years with an original budget of just \$100,000.00 and both the Parks Commission and the Council supported the idea of a Skatepark. Now with an even larger budget, the thought of revamping the project one more time to reduce costs, may not leave much of a Skatepark for the citizens of Cloquet. Many in the community desire this Skatepark, including kids who have been fund raising and working with Staff to bring the plan to fruition. With the length of time the Skatepark has been on the CIP, funds budgeted, and the \$15,000 raised by the kids, the thought is that this project should move forward even if over budget with possible Boldt negotiations regarding cost

Motion by Badger and 2nd by Fryc to recommend accepting the Boldt bid, motion carried 5-1.

Staff direction: Caleb to set up a meeting with Boldt, the Parks Commission and the Skatepark advocacy group to discuss cost saving measures.

DUNLAP ISLAND RENTAL RATE

Construction on Dunlap Island is now complete and the two new structures will be available for rent. Staff recommends the fees be \$40 for the warming house and \$25 for the picnic shelter, more for non-residents.

Motion by Urbanski and 2nd by Krick to set the rental fees for Dunlap Island Park of \$40 (\$80 non-resident) for the warming house and \$25 (\$50 non-resident) for the picnic shelter, motion carried 6-0.

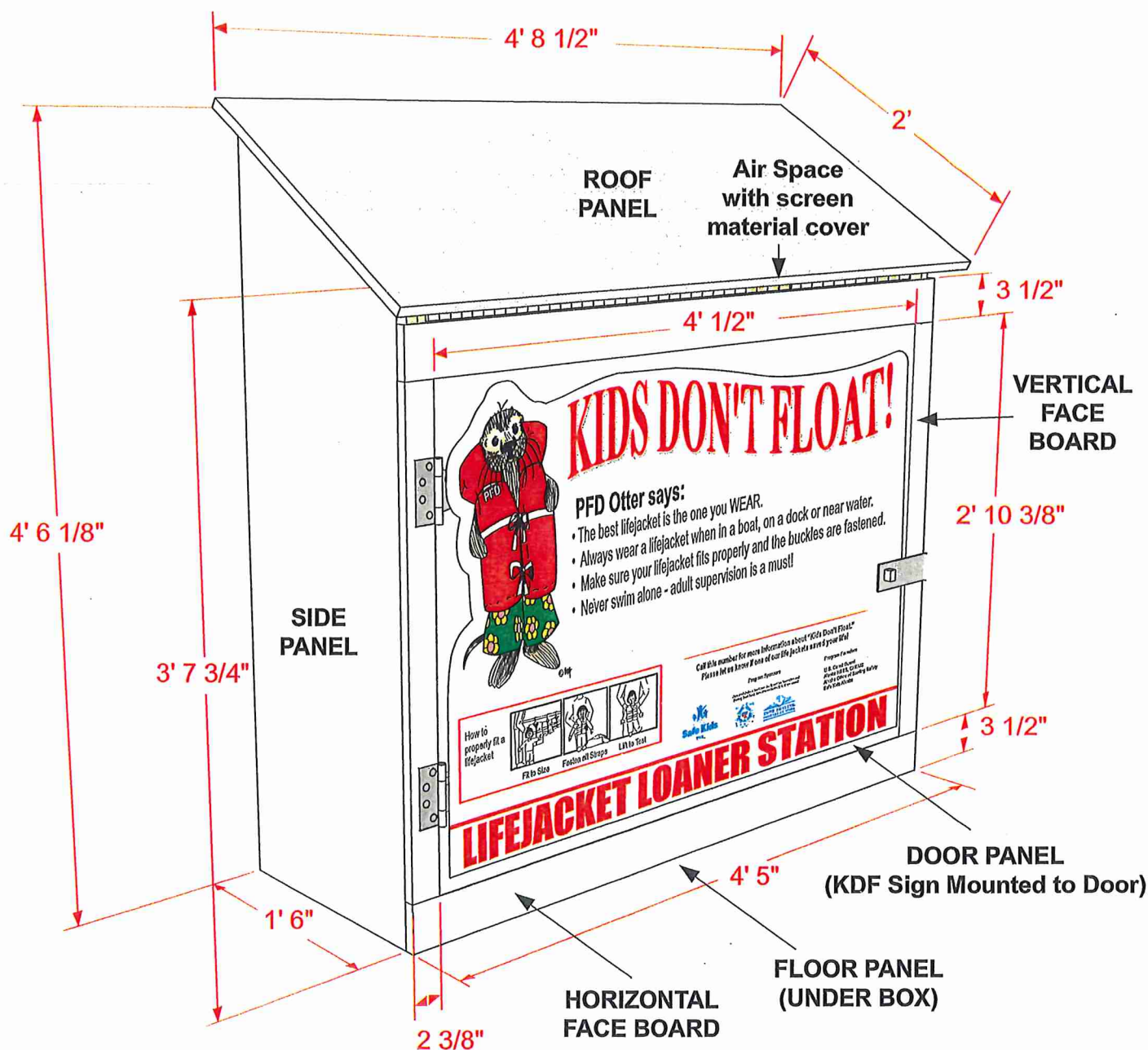
NEXT MEETING

The next meeting to be held May 7, 2018 - 4:30 p.m. at City Hall

On motion duly carried by a unanimous yea vote of all members present, the Parks Commission adjourned.

Secretary

Lifejacket Storage Box - Exterior Design



Lifejacket Storage Box (Exterior) Materials:

All exterior materials should be 3/4" thickness and be either pressure treated or sealed and painted prior to assembly.

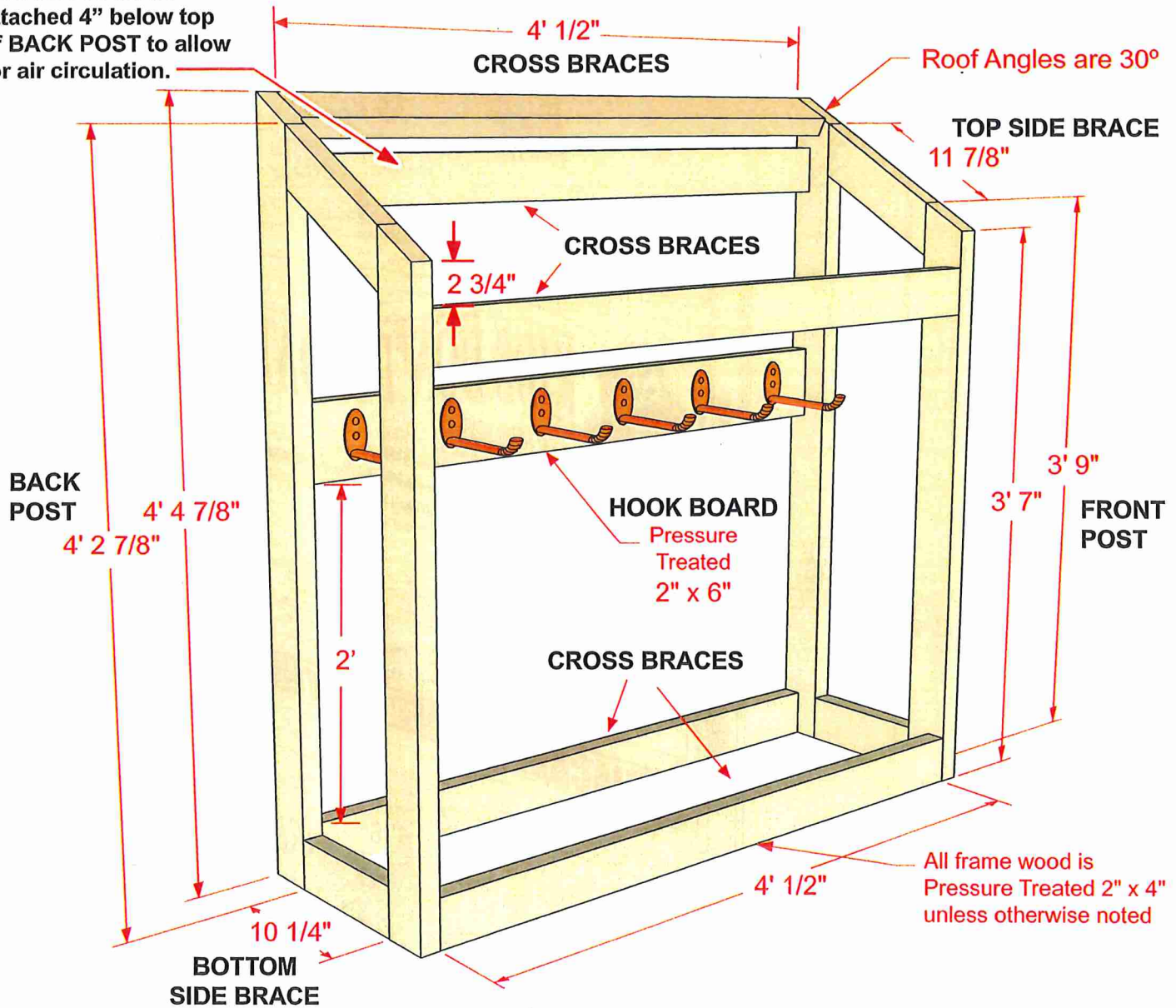
- 1) 4' 8 1/2" x 2' - ROOF PANEL
- 2) 3' 7 3/4" x 1' 6" - SIDE PANELS - top end cut at 30° angle (up to 4' 6 1/8")
- 2) 4' 5" x 3 1/2" - HORIZONTAL FACE BOARDS
- 2) 2' 10 3/8" x 2 3/8" - VERTICAL FACE BOARDS
- 1) 4' x 4' 3 1/2" - BACK PANEL (see Rear View)
- 1) 4' 3 1/2" x 1' 4 1/2" - FLOOR PANEL (To ensure adequate air circulation within the storage box, holes should be drilled in this panel as needed for water drainage and ventilation).
- 1) Screen material (e.g. 1" x 1" wire mesh) for air space above Front & Back Panel (see Rear View)

Cut exterior panels & attach to frame as shown using coated screws included in kit.

Prior to installing the roof panel, a screen material (e.g. 1" x 1" wire mesh) should be installed over the front & rear airspaces.

Lifejacket Storage Box - Frame Design

NOTE*** REAR CROSS BRACE Should be attached 4" below top of BACK POST to allow for air circulation.



Lifejacket Storage Box (Frame) Materials Included in Kit:

- 6) Zinc Coated Hooks with Mounting Screws (Included in Kit)
- 1) 1lb. Box - 2" Coated Screws (Include in Kit)
- 1) 1lb. Box - 3 1/2" Coated Screws (Included in Kit)

Additional Materials Needed (Pressure Treated Lumber):

- 1) 2" x 6" x 4' 1/2" - Hook Board
- 5) 2" x 4" x 4' 1/2" - Cross Braces
- 2) 2" x 4" x 4' 2 7/8" - Back Post - Top end cut at 30 degree angle (up to 4' 4 7/8")
- 2) 2" x 4" x 3' 7" - Front Post - Top end cut at 30 degree angle (up to 3' 9")
- 2) 2" x 4" x 10 1/4" - Bottom Side Braces
- 2) 2" x 4" x 11 7/8" - Top Side Braces - Both ends cut at 30 degree angle

Cut Framing & assemble as shown using coated screws included in kit. Hooks should be mounted on 2" x 6" x 4' 1/2" Hook Board spaced approximately 8" apart on center.