

**CLOQUET PARKS COMMISSION  
AGENDA**

---

**City Hall  
Monday, May 2, 2016 4:30 p.m.**

---

**ACTION TAKEN**

1. **Call to Order.** \_\_\_\_\_
  
2. **Approval of Minutes.** \_\_\_\_\_
  - a. April 4, 2016, Regular Commission Meeting.  
*(Additions, deletions, or corrections)*
  
3. **Announcements, Agenda Adjustments, Correspondence, and Other Comments.** \_\_\_\_\_
  
4. **Information and Reports.** \_\_\_\_\_
  - a. Community Ed Report –Ruth
  - b. City Staff Report – Les/Caleb
    - Vets Park Work Session.
    - Pinehurst Ribbon Cutting.
    - Maintenance Activities.
  - c. Commissioners Update/Other.
    - Pine Valley Bike Trail – Jake Carsten of Dirt Dojo
  
5. **Action Items.**
  - a. Northland Frisbee Invite.  
*(Recommendation Requested)* \_\_\_\_\_
  
6. **Future Items.**
  - Next Meeting (**Monday, June 6, 2016** – City Hall)
  
7. **Adjourn.**

Regular Meeting.  
 Parks Commission April 4, 2016 4:30 p.m.  
 City Hall

Present: Urbanski, Krohn, Stowell, Louhela, Wyman, Badger.  
 Absent: Krick.  
 Staff: C. Peterson, L. Peterson.  
 Others: L. Wilkinson, K. Cresap, K. Schroder, D Roach.

### MINUTES

The minutes of the February 2, 2016 regular meeting were presented and approved.

### COMMUNITY ED REPORT

- A report was given on the Easter Egg Hunt and Fit & Fun Sundays.
- A Review of the aquatics program was provided.

### CITY STAFF REPORT

- The Commission was invited to attend a meeting with Stantec (a potential skatepark designer) on April 13<sup>th</sup> at City Hall.
- Teardown of the new hockey boards at Pinehurst took only 2hrs versus 1-2 days with the old system.
- Both Campground hosts from last year will return to Spafford Park for the 2016 season.

### COMMISSIONERS UPDATE/OTHER

- Ms. Schroder and Roach presented an update on the effort to place an ADA friendly play structure in Sunnyside Park.
  - To date \$8,770 has been raised with additional promises and grants to cover the full purchase price.
  - This will be the only play feature of its kind between the Twin Cities and the City of Virginia.
- Commissioners Krohn informed staff of some clean up needed by MN Power's gate along the north riverfront.

### FDL SKI TRAIL AGREEMENT

Staff presented an overview of the lease agreement with FDL to operate the Pine Valley West ski trail on FDL property. A new section was drafted to deal with preapprovals of maintenance needs identified over the past year.

**Motion by Urbanski, 2<sup>nd</sup> by Wyman, to recommend approval of the agreement with FDL for the operation and maintenance of the Pine Valley West ski trail. Motion Carried, 5-0. Krohn Abstained as an FDL employee.**

### NEXT MEETING

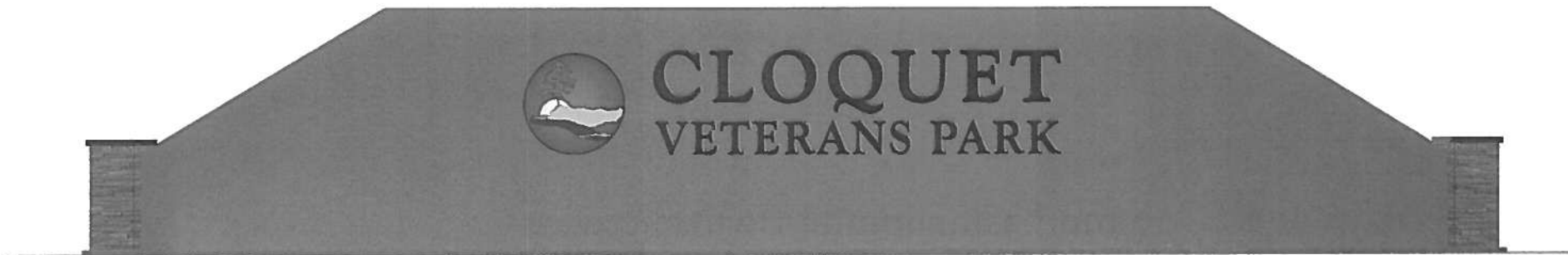
The next meeting to be held May 2, 2016, 4:30 p.m. at City Hall.

On motion duly carried by a unanimous yea vote of all members present, the Parks Commission adjourned.




---

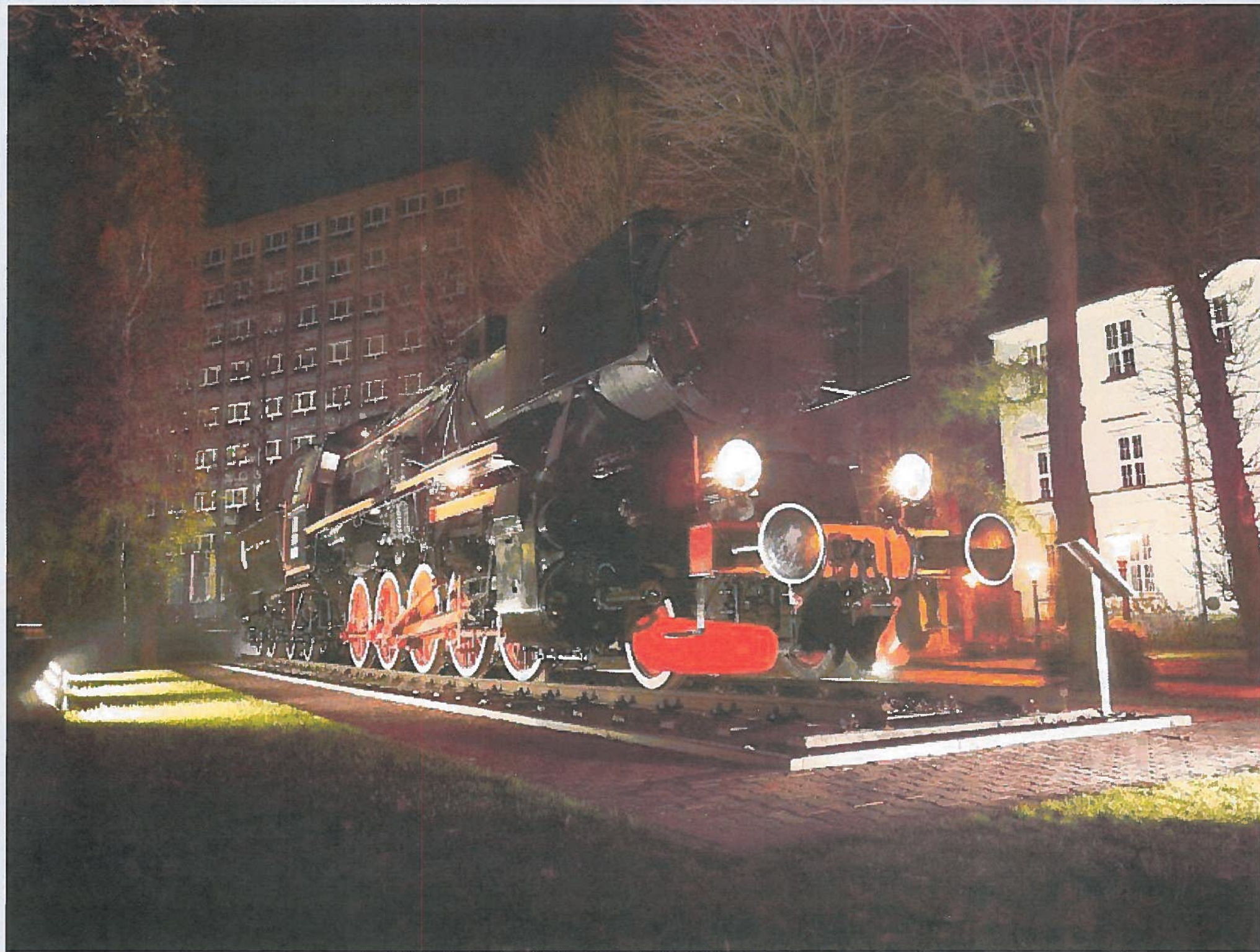
Secretary







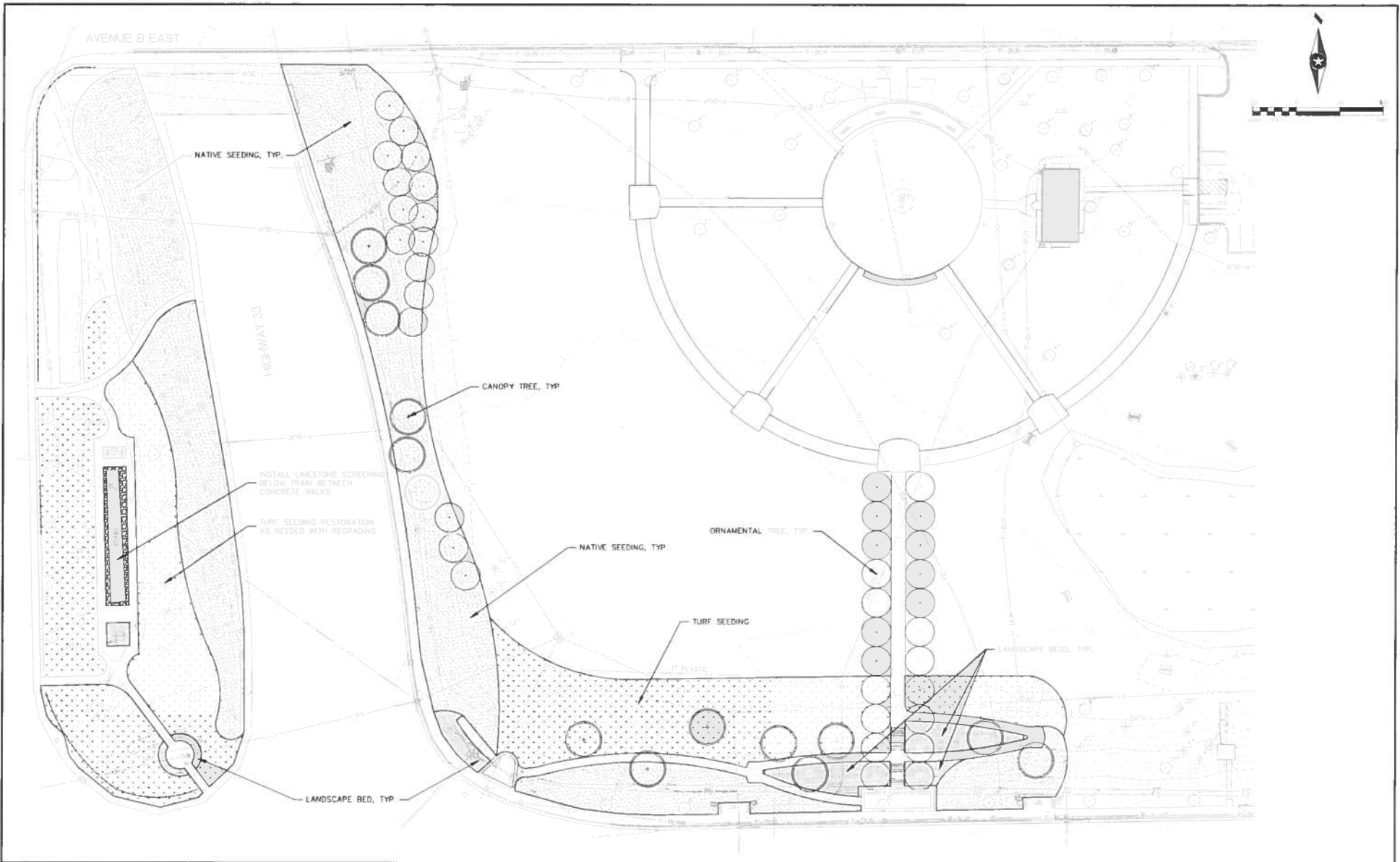












P:\A\ELC\000\135761\_5-Fauley-high\51-drawings\25-P\elc\A\01\01\01\135761\_15.dwg 3/22/2016 4:00 PM jwr

DRAWN BY: jwr  
 DESIGNER: jwr  
 CHECKED BY: DRH

DESIGN TEAM	NO.	BY	DATE	REVISIONS

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A SOLE LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

Date: 03/22/16

SEH  
 Daniel R. Heitzmann, PE  
 License No. 49874

PHONE: 218.276.3000  
 614 W. SUPERIOR ST. STE. 201  
 DULUTH, MN 55802-1512  
 www.sehinc.com

VETERANS & FAULEY PARK  
 PARK IMPROVEMENTS  
 CLOQUET, MINNESOTA

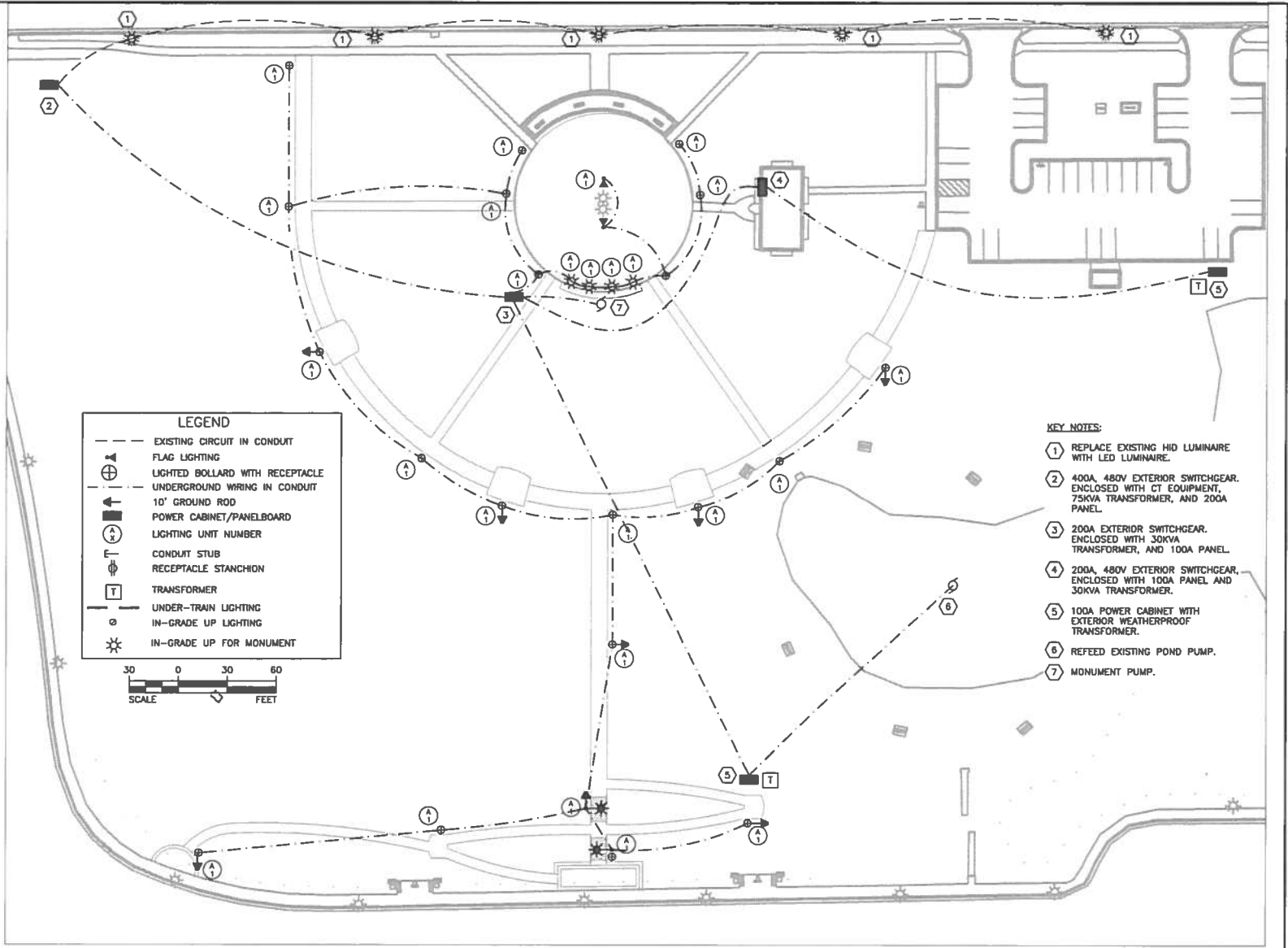
LANDSCAPE PLAN  
 OVERALL

SEH #  
 CLOQU 135761

50% DESGN  
 3.30.2016

16  
 26

AVENUE B EAST



**LEGEND**

- EXISTING CIRCUIT IN CONDUIT
- ⊕ FLAG LIGHTING
- UNDERGROUND WRING IN CONDUIT
- ⊕ 10' GROUND ROD
- ⊕ POWER CABINET/PANELBOARD
- ⊕ LIGHTING UNIT NUMBER
- ⊕ CONDUIT STUB
- ⊕ RECEPTACLE STANCHION
- ⊕ TRANSFORMER
- UNDER-TRAIN LIGHTING
- IN-GRADE UP LIGHTING
- ⊕ IN-GRADE UP FOR MONUMENT



- KEY NOTES:**
- ① REPLACE EXISTING HID LUMINAIRE WITH LED LUMINAIRE.
  - ② 400A, 480V EXTERIOR SWITCHGEAR, ENCLOSED WITH CT EQUIPMENT, 75KVA TRANSFORMER, AND 200A PANEL.
  - ③ 200A EXTERIOR SWITCHGEAR, ENCLOSED WITH 30KVA TRANSFORMER, AND 100A PANEL.
  - ④ 200A, 480V EXTERIOR SWITCHGEAR, ENCLOSED WITH 100A PANEL AND 30KVA TRANSFORMER.
  - ⑤ 100A POWER CABINET WITH EXTERIOR WEATHERPROOF TRANSFORMER.
  - ⑥ REFEED EXISTING POND PUMP.
  - ⑦ MONUMENT PUMP.

DRAWN BY: JRR				
DESIGNER: JRR				
CHECKED BY: DBH				
DESIGN TEAM	NO.	BY	DATE	REVISIONS

**SEH**  
PHONE: 218.270.3000  
416 W SUPERIOR ST STE 300  
DULUTH MN 55802-1512  
www.sehinc.com

VETERANS & FAULEY PARK  
PARK IMPROVEMENTS  
CLOQUET, MINNESOTA

SEN &  
CLOQUET 135781  
90% DESIGN  
3.30.2016



## DEPARTMENT OF PUBLIC WORKS

1307 Cloquet Avenue; Cloquet, MN 55720  
Phone: (218) 879-6758 Fax: (218) 879-6555  
Street - Water - Sewer - Engineering - Park  
[www.ci.cloquet.mn.us](http://www.ci.cloquet.mn.us)

### REQUEST FOR ACTION

---

To: Park Commission  
From: Caleb Peterson, Assistant City Engineer  
Date: April 27, 2016

---

**ITEM DESCRIPTION:** Northland Frisbee Invite.

---

#### **Proposed Action**

Staff recommends the Park Commission **MOVE TO WAIVE THE PARK RESERVATION FEE FOR THE NORTHLAND FRISBEE INVITE.**

#### **Background/Overview**

Each year for the past 4-5 years a group of local youth has organized an ultimate Frisbee tournament which takes place at multiple parks in Cloquet. All proceeds from the tournament are donated to a local charity. Traditionally, the Commission has agreed to waive the park reservation fee for this "community event."

#### **Policy Objectives**

Master Plan Policy 7.1: Partnerships shall be sought to make unique opportunities available to the community and allow for facilities and programs that would otherwise be difficult to achieve by the city alone.

#### **Financial/Budget/Grant Considerations**

None.

#### **Supporting Documentation Attached**

Park Use Permit.

**From: City of Cloquet Parks**  
 509 Carlton Avenue  
 Cloquet, MN 55720

**Facilities Contract**  
 Last Edited: 04/18/16 at 11:56AM

**Permit # 1604-0026**

Contact Person: Emma Waugh  
 Address: 416 Arch Street, Cloquet, MN 55720  
 Day Phone: (218) 485-1704 Email:  
 ripp@northlandfrisbee.org

**EVENT NAME: Northland Frisbee Invitational 2016**  
**To: Northland Frisbee**  
 2516 Otter Creek Drive  
 Cloquet, MN 55720

Date	General Fees	Units	Rate	Subtotal
04/18/2016 \$ 0.00	Rental Set-up Rate	1.00	\$ 0.00	
Date/Time	Location/Activity/Detail	Units	Rate	Subtotal
<b>Fri 06/17/2016</b>	<b>Parks - Hilltop 1</b>			
11:00 AM-10:00 PM \$ 0.00	Northland Frisbee Invitational 2016	1.00	\$ 0.00	
<b>Fri 06/17/2016</b>	<b>Parks - Hilltop 2</b>			
11:00 AM-10:00 PM \$ 0.00	Northland Frisbee Invitational 2016	1.00	\$ 0.00	
<b>Fri 06/17/2016</b>	<b>Parks - Hilltop 3</b>			
11:00 AM-10:00 PM \$ 0.00	Northland Frisbee Invitational 2016	1.00	\$ 0.00	
<b>Fri 06/17/2016</b>	<b>Parks - Pinehurst Picnic Shelter</b>			
11:00 AM-10:00 PM \$ 0.00	Northland Frisbee Invitational 2016	1.00	\$ 0.00	
<b>Fri 06/17/2016</b>	<b>Parks - Pinehurst Softball</b>			
11:00 AM-10:00 PM \$ 0.00	Northland Frisbee Invitational 2016	1.00	\$ 0.00	
<b>Fri 06/17/2016</b>	<b>Parks - Washington Field</b>			
11:00 AM-10:00 PM \$ 0.00	Northland Frisbee Invitational 2016	1.00	\$ 0.00	

<b>Summary</b>	Facilities Rental:	\$ 0.00	<b>Estimated Total Charges:</b>	\$ 0.00
	Equipment:	\$ 0.00	<b>Balance Due:</b>	\$ 0.00
	Extra Charges:	\$ 0.00	<b>Total Amount Paid:</b>	\$ 0.00
			<b>Remaining Balance Due:</b>	\$ 0.00

**Set-Up Notes:**

06/17/16: Will need lights on at Pinehurst for evening championship game.

**Other Conditions:**

Hello Emma - In response to your fee waiver request: Please contact Caleb Peterson at the City of Cloquet. I would recommend for your best chance to get a fee waiver to attend a City Parks Meeting to present your request. The meetings are the First Monday of the month at 4:30, I would recommend you call the city 879-3347 to confirm the next meeting date and time and to get on the agenda. Please, call me if you have any questions - Thank you, Lisa K. Neumann 218-879-1261. Please check this permit

The Northland Frisbee agree to defend, indemnify and hold harmless the City of Cloquet from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Cloquet