

**CLOQUET PARKS COMMISSION  
AGENDA**

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**City Hall  
Monday, September 12, 2016 4:30 p.m.**

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**ACTION TAKEN**

1. **Call to Order.** \_\_\_\_\_
2. **Approval of Minutes.** \_\_\_\_\_
  - a. August 8, 2016, Regular Commission Meeting.  
*(Additions, deletions, or corrections)*
3. **Announcements, Agenda Adjustments, Correspondence, and Other Comments.** \_\_\_\_\_
4. **Information and Reports.** \_\_\_\_\_
  - a. Community Ed Report
  - b. City Staff Report – Les/Caleb
    - Project Updates.
    - Maintenance Activities.
  - c. Commissioners Update/Other.
5. **Action Items.** \_\_\_\_\_
  - a. Blue House Orphanage Run.  
*(Recommendation Requested)*
6. **Future Items.**
  - Next Meeting (**Tuesday, October 4, 2016** – City Hall)
7. **Adjourn.**

Regular Meeting.  
Parks Commission August 8, 2016 4:30 p.m.  
City Hall

Present: Wyman, Urbanski, Krick, Krohn, Badger.  
Absent: Louhela, Stowell.  
Staff: C. Peterson, L. Peterson.  
Others: L. Wilkinson, R.Reeves, B. Hoffman, J. Hoffman, E. Matzdorf.

### MINUTES

The minutes of the July 11, 2016 regular meeting were presented and approved.

### COMMUNITY ED REPORT

- Reduced Beach hours begin August 14<sup>th</sup>. August 26<sup>th</sup> is the last day of the season.
- Fall Fest will take place October 9<sup>th</sup> at the Middle School.
- New after school program coordinator at Washington School.

### CITY STAFF REPORT

- The first Community meeting for the skatepark will be held August 18<sup>th</sup> at City Hall.
- An Update was provided on the various ongoing improvement projects.
- Installation of the new ADA play feature at Sunnyside will begin August 9<sup>th</sup>.

### COMMISSIONERS UPDATE/OTHER

- Commissioners Krick noted a need for trash cans at Field #4 and the Disc Golf Course at Hilltop.
  - The sign posts on the Disc Golf Course are also loose.
- Discussion was held regarding the use of Facebook to communicate with residents and market the park system.
  - Staff to work with Community Ed on maintenance of a Parks Facebook Page as part of the next contract renewal.

### 2017-2021 CIP

Staff presented an overview of the 5-year Park CIP comprised of mostly sales tax project. Under the proposed schedule a bond would be issued in 2017 which brings the fund balance close to zero at the conclusion of the 5-year cycle. A large group was present to advocate for moving construction of a single track mountain bike trail into 2017. Commissioner Urbanski noted that the Pinehurst Warming House currently scheduled in 2017 was of equal value and the park had already received significant investment in recent years. Staff requested a motion on any recommended priority changes. Financing and juggling of project sequence can be reviewed by staff.

**Motion by Krohn, 2<sup>nd</sup> by Krick, to recommend \$1250,00 be allocated in 2017 for construction of a single track trail in Pine Valley Park. Motion Carried, 5-0.**

**Motion by Wyman, 2<sup>nd</sup> by Badger, to recommend approval of the 2017-2021 Park CIP with the addition of the single track trail in 2017. Motion Carried, 5-0.**

### NEXT MEETING

The next meeting to be held September 12, 2016, 4:30 p.m. at City Hall.

On motion duly carried by a unanimous yeas vote of all members present, the Parks Commission adjourned.




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Secretary



## DEPARTMENT OF PUBLIC WORKS

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### REQUEST FOR ACTION

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To: Park Commission  
From: Caleb Peterson, City Engineer  
Date: September 8, 2016

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**ITEM DESCRIPTION:** Blue House Orphanage Run.

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#### **Proposed Action**

Staff recommends the Park Commission **MOVE TO WAIVE THE PARK RESERVATION FEE AND APPROVE THE USE OF PINE VALLEY PARK FOR THE 2017 BLUE HOUSE ORPHANAGE RUN.**

#### **Background/Overview**

Labor Day 2013 marked the first ever run at Pine Valley Park to raise funds for the Blue House Orphanage in Uganda. After another nice turnout in 2016, Commissioner Krohn has requested to hold event again on Labor Day 2017. As a local not for profit event, past practice would allow use of the facility at no change with Commission approval.

In 2016 approximately \$1,500 profit was donated as a result of the event.

Any interested parties can learn more about the event and Orphanage at [www.blue-house.org](http://www.blue-house.org).

#### **Policy Objectives**

N/A.

#### **Financial/Budget/Grant Considerations**

As a condition of the fee waiver, the City will not provide extra services or incur costs from outside vendors for this event.

#### **Supporting Documentation Attached**

None.