

**CLOQUET PARKS COMMISSION  
AGENDA**

---

**Dunlap Island  
Monday, June 1, 2015 4:30 p.m.**

---

**ACTION TAKEN**

1. **Call to Order.**
2. **Approval of Minutes.**
  - a. May 4, 2015, Regular Commission Meeting.  
*(Additions, deletions, or corrections)*
3. **Announcements, Agenda Adjustments, Correspondence, and Other Comments.**
4. **Information and Reports.**
  - a. Community Ed Report –Ruth
  - b. City Staff Report – Les/Caleb
    - Car Audio Event.
    - Legacy Funding.
    - Alcohol in Parks.
    - Maintenance Activities.
  - c. Commissioners Update/Other.
    - Badger – Memorial Tree Program
5. **Future Items.**
  - Next Regular Meeting (July 6, 2015 – City Hall)
6. **Adjourn.**

---

---

---

---

---

---

---

---

---

---

Regular Meeting.  
 Parks Commission May 4, 2015 4:30 p.m.  
 Athletic Park

Present: Badger, Urbanski, Wyman, Louhela, Krohn, Stowell.  
 Absent: Roberts.  
 Staff: C. Peterson, L. Peterson.  
 Others: L. Wilkinson, S. Fairbanks, J. Waugh.

### MINUTES

The minutes of the April 6, 2015 regular meeting were presented and approved.

### CITY STAFF REPORT

- Car Audio Event – Mr. Fairbanks gave an overview of his request to use Dunlap Island to hold a car audio competition to benefit the local REACH program.
  - Hours from noon-4pm.
  - Past event have raised over \$4,000.
  - 30sec-1min of competition for each vehicle at approximate 120db in the immediate area.
  - Family friendly music only.
  - Trial run to be held as part of the June Commission meeting at Voyagers Park.
- Wedding Alcohol – Staff requested input on a recent request to serve alcohol at a wedding to be held in the parks. Larger events have been permitted given the proper insurance and security measures however this size request presents some unique challenges in code. Staff to bring back example language from other communities and enforce the current code in the interim.

### NORTHLAND FRISBEE INVITE

Organizers from the North Frisbee Invite were present to request a waiver of the park reservation fees for their annual event. 21 teams or about 160 participants are expected. Each year approximately \$1,000 is raised and donated to the local REACH program. Event runs from noon-8pm with games at Hilltop, Braun, Veterans, Washington School, Pinehurst and the High School. Staff stated that the Commission has traditionally waived the fee for this event.

**Motion by Stowell, 2<sup>nd</sup> by Wyman, to waive the park reservation fee for the Northland Frisbee Invite. Motion Carried, 6-0.**

### NEXT MEETING

The next meeting to be held June 1, 2015, 4:30 p.m. at Dunlap Island.

On motion duly carried by a unanimous yeas vote of all members present, the Parks Commission adjourned.




---

Secretary

## **Community Ed/Rec Report for June 1 meeting: from Ruth Reeves**

New Community Ed secretary: Lisa Neumann. Lisa will be doing the facilities reservations. She has 17 years experience as a secretary at Northwood Children's Home in Duluth. She is learning the software quickly.....but it is a lot to learn and she has just been with us two weeks. Feel free to stop in and meet her.

2 Bus trips to **MN Twins Games** this summer.

June 24 against the Chicago White Sox...still 6 seats left!

August 13 against Texas Rangers....tickets available.

Also, just had a full bus down to Plymouth Playhouse.

Bus trips coming up to Minnesota Zoo, State Fair.

### **Recreation Classes....**

Fly fishing class is a 'go.'(class is tonight)

Some ongoing summer activities: yoga, lap swim, tae kwon do, belly dancing.

Kids Tennis happening in June and July.

The first **Art In The Park** at Pinehurst on June 23. Free activity for families with young children.

**Flag Day Event:** Half and One Mile Walks followed by activities for kids/families in Voyager's park. Free event...all are invited. See fliers.....please spread the word!

**Beach Opens Saturday, June 6.** Passes this year are \$79 preseason and \$89 as of June 6. We will also be selling punch passes at the Beach—card has 10 punches for price of 9. All used passes are entered into the fish bowl and we draw one each week for a free concession treat. As of May 26, we had sold 50 family passes, which is right on par with previous years. We expect a surge in sales once school ends.

Kayla has been lining up lifeguards and concession workers. She just held a lifeguard training class and got a couple of new guards on board.

Karen ordered three large (4 foot by 10 foot) full color banners to advertise the Beach. One will be placed on the fence up at Braun field, one at Sunnyside and one will be moved around town.

CYC (Cloquet Youth Center) is now closed for the school year after another very strong year of attendance.

Youth Archery has had another strong year....we are seeking volunteer instructors for archery as our former instructor is out on health issues.

Prairie Fire Theater "Alladin" is full with 81 students. We do have a wait list if anyone still wishes to add to the list. This will be the final year in the middle school auditorium....we will move the show to the high school auditorium next year for the increased space.

## **Woodbury**

The consumption of alcoholic beverages, including 3.2% beer, as defined by Minnesota Statute 340A, is prohibited during the hours the park sites are closed and during all hours at Menomini Park. During the hours parks are opened (except for Menomini Park), alcoholic beverages are allowed, but cannot be sold (without a permit issued by the Public Safety Department). Alcoholic beverages cannot be sold, served or consumed by minors. Glass containers are prohibited.

## **Three Rivers Park District**

### **Section I—Drug and Alcohol Use**

It shall be unlawful for any person to:

- a. Use, possess, or sell any alcoholic beverage in violation of state statutes.
- b. Serve, possess, or consume any alcoholic beverage, except beer and wine, in areas designated by the Board, unless otherwise authorized by special permit.
- c. Consume or display any alcoholic beverage at sites where the Park District or its agent is a licensed vendor of alcoholic beverages, unless purchased at that site or authorized by special permit.
- d. Possess or bring beer or wine into a park in kegs, barrels, or other bulk tap quantities, unless authorized by special permit.
- e. Use, manufacture, possess, constructively possess, sell, give away, barter, exchange, distribute, or otherwise transfer any controlled substance, except on a lawful prescription by a person licensed by law to prescribe and administer controlled substances.
- f. Inhale, breathe, or drink, or be or become intoxicated by reason of inhaling, breathing or drinking any substance defined as "glue."
- g. Sell, barter, furnish, or give alcoholic beverages to a person under 21 years of age.
- h. Purchase or attempt to purchase any alcoholic beverage, if under the age of 21.
- i. Induce a person under the age of 21 years to purchase or procure any alcoholic beverage.

## **St. Paul**

The consumption or possession of alcoholic beverages is not allowed in City parks with the following two exceptions:

1. The possession and consumption of non-intoxicating malt liquor (containing no more than 3.2 percent alcohol by weight) is allowed from 8 a.m. to 8 p.m. and only within the designated areas of Cherokee Regional Park, Como Regional Park, Harriet Island Regional Park, Phalen Regional Park, Highland Park, the Rice and Arlington Sports Complex, the Dunning Sports Complex, the McMurray Fields, and Midway Stadium. No glass beverage containers are allowed.
2. Temporary liquor licenses to sell and/or serve beer, wine, or alcohol at park facilities are available at the City License Inspector's Office with permission of the Director.

## **Bemidji**

Alcohol is **only** allowed in City Parks with written permission from the City Manager. Please complete the form provided below and submit to the City Manager's office with a \$50 alcohol permit fee.

## **Stillwater**

**Permit to Consume:** The City of Stillwater requires a Permit to Consume (fee \$35.00) for the consumption of any type of alcohol in the parks (beer, wine coolers, hard liquor). Contact the Parks Department at (651) 430-8837 to obtain this permit. Alcohol is not permitted in Teddy Bear Park.

**Police Officer Required:** If there are more than 75 people in attendance in the park **and** alcohol is available, you are required to hire one of the City's police officers. This fee is paid directly to the officer. To schedule an officer for your event contact the Police Department at (651) 351-4900 Monday-Friday, (8:00 a.m.- 4:30 p.m.).

**Permit to Sell Alcohol:** To sell alcohol in the parks, the applicant must apply for a temporary liquor license. Contact the City Clerk at (651) 430-8802.



**CITY OF BEMIDJI  
REQUEST FOR ALCOHOL IN THE PARK**

The following request is submitted to the City of Bemidji for permission to consume alcohol in a City Park. Please mail or drop off completed application along with \$50/nonrefundable fee to:

*Bemidji City Hall  
Attn: City Manager  
317 4<sup>th</sup> Street NW  
Bemidji, MN 56601*

**PLEASE PRINT**

NAME OF APPLICANT \_\_\_\_\_

NAME OF ORGANIZATION (if applicable) \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_

NAME OF PARK \_\_\_\_\_

FACILITY RENTED \_\_\_\_\_

(example: Main Building, Pavilion, etc.)

DATE OF EVENT \_\_\_\_\_

Month / day / year

DAY OF THE WEEK     SUNDAY     MONDAY     TUESDAY     WEDNESDAY

THURSDAY     FRIDAY     SATURDAY

A.M.

A.M.

BEGIN TIME: \_\_\_\_\_  P.M.

END TIME: \_\_\_\_\_  P.M.

DESCRIPTION OF EVENT / PURPOSE \*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



### **Privately Hosted Events**

- ▶ this type of event is hosted by a private citizen(s)
- ▶ this type of event requires
  - \$50/park or \$100/building alcohol consumption fee to be included with the reservation fee
  - cash bar - must be catered by a restaurant with a caterer's permit
  - a copy of the contract with the restaurant must be submitted before your permit will be issued

### **Business/Company/Club Hosted Events**

- ▶ this type of event is hosted by an organized club or for-profit business or company
- ▶ this type of event requires
  - \$50/park or \$100/building alcohol consumption fee to be included with the reservation fee
  - a caterer - whether the alcohol is provided or there will be a cash bar, the event must be catered by a restaurant with a caterer's permit who provides both the food and alcohol
  - a copy of the contract with the restaurant must be submitted before your permit will be issued

### **Non-Profit Hosted Events**

- ▶ this type of event is hosted by a non-profit organization
  - \$50/park or \$100/building alcohol consumption fee to be included with reservation fee
  - if cash bar - a Temporary Liquor License must be secured; contact the City Clerk's Office at 218.730.5500 for information
  - a copy of this license must be submitted before your permit will be issued

### **Security Requirements**

#### **Buildings & Parks**

- ▶ applications for alcohol consumption must be submitted at least 30 days prior to the event
- ▶ pending review of your application by the Duluth Police Department Licensing Agent, a licensed peace officer(s) employed by the City of Duluth may be required to be present at all times alcohol is consumed
- ▶ you will be notified of the decision and must submit confirmation of securing an officer(s) prior to your event permit being issued
- ▶ *buildings*: alcohol consumption is restricted to within the building
- ▶ *parks*: alcohol consumption is restricted to within 50 feet of the existing shelter or designated area if a shelter does not exist

***- If a licensed peace officer(s) is required, please contact Officer Jim Hansen at 218.730.5622 or by email at [jhansen@duluthmn.gov](mailto:jhansen@duluthmn.gov)***

***- Go to [http://www.duluthmn.gov/police/hiring\\_an\\_officer.cfm](http://www.duluthmn.gov/police/hiring_an_officer.cfm) for further information or to print the application for hiring licensed peace officers employed by City of Duluth***

*Sections of these policies are enforceable by City Ordinances and State Statutes:*

- ▶ Duluth City Code: Chapter 8
- ▶ MN State Statute: 340A101, 340A.414



# ALCOHOL CONSUMPTION PERMIT APPLICATION SCREENING

Date \_\_\_\_\_

1. Event day/date: \_\_\_\_\_
  2. Event site: \_\_\_\_\_
  3. Event time: beginning \_\_\_\_\_ ending \_\_\_\_\_
  4. Applicant is a: \_\_\_\_\_ private party \_\_\_\_\_ non-profit organization \_\_\_\_\_ business, company, or club
  5. Applicant's full legal name: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_
  6. Legal name of corporation (if applicable): \_\_\_\_\_  
Current State Filing # \_\_\_\_\_ (can be found at <http://www.sos.state.mn.us>)
  7. Number expected in attendance: \_\_\_\_\_ Attendees under 21? \_\_\_\_ Yes \_\_\_\_ No
  8. Type of alcohol to be consumed: \_\_\_\_\_
  9. Alcoholic beverages will be: \_\_\_\_\_ free - no charge \_\_\_\_\_ cash bar
  10. Alcoholic beverages will be provided/served by: \_\_\_\_\_ licensed caterer \_\_\_\_\_ private party \_\_\_\_\_ byob  
Name of licensed caterer: \_\_\_\_\_
- *This application must be submitted at least 30 days prior to the event*
  - *This application will be submitted to the City of Duluth Police Department for review and approval*
  - *Licensed peace officer(s) employed by the City of Duluth may be required*
  - *Additional permit or license from the City Clerk's office may be required*

## **For office use only:**

Application and screening sheet sent to:

- \_\_\_\_\_ (City Clerk's Office)
- \_\_\_\_\_ Cha Vang (Duluth Police Department)
- \_\_\_\_\_ Jim Hansen (Duluth Police Department)

*Please give approval to Parks & Recreation Division within one week upon receipt.*

Approving

Signature: \_\_\_\_\_ Department/Division: \_\_\_\_\_

Return this form to: Terri Gail