

**CLOQUET PARKS COMMISSION
AGENDA**

**City Hall
Monday, October 12, 2015 4:30 p.m.**

ACTION TAKEN

1. **Call to Order.** _____
2. **Approval of Minutes.** _____
 - a. August 31, 2015, Regular Commission Meeting.
(Additions, deletions, or corrections)
3. **Announcements, Agenda Adjustments, Correspondence, and Other Comments.** _____
4. **Information and Reports.** _____
 - a. Community Ed Report – Handout
 - b. City Staff Report – Les/Caleb
 - Pinehurst Warming House.
 - Project Update.
 - Maintenance Activities.
 - c. Commissioners Update/Other.
5. **Action Items.**
 - a. Blue House Run Request.
(Recommendation Requested) _____
 - b. Home for the Holidays.
(Recommendation Requested) _____
6. **Future Items.**
 - Next Regular Meeting (November 2, 2015) – City Hall
7. **Adjourn.**

Regular Meeting.
Parks Commission August 31, 2015 4:30 p.m.
Pine Valley Park

Present: Urbanski, Krick, Badger, Krohn, Stowell, Wyman.
Absent: Louhela.
Staff: C. Peterson, L. Peterson.
Others: R. Reeves, L. Wilkinson.

MINUTES

The minutes of the August 3, 2015 regular meeting were presented and approved.

COMMUNITY ED REPORT

- A preliminary report on 2015 Beach attendance and pass sales was reviewed.
 - Customer surveys requested more chairs and lockers for storage of personal effects.
 - Commissioner Krick mentioned the idea of baskets and an alternative to lockers.
 - Community Ed approached the 4th of July Committee about the idea of log rolling at the Beach.
- A review of upcoming program offerings was presented.

CITY STAFF REPORT

- The City's applications for regional designation under the Legacy Fund at Pine Valley and the Riverfront were denied.
 - Further review is needed in order to determine if reapplication is warranted.
- A draft of the proposed City Tree Program was presented for review and comment.
 - Commissioner Krick suggested adding more native species to list of alternatives.
- Staff provided progress updates for Sunnyside, Pinehurst and Hilltop Parks improvements.
- L. Peterson reviewed a resin hockey board alternative which is being explored for the new rink at Pinehurst Park.
- C. Peterson stated that staff has continued to receive requests to install a finer grained sand at the Beach. It is not feasible to use finer sand in or at the water due to turbidity issues however crews will continue replacing sand in the "beach" areas as time allows.

COMMISSIONERS UPDATE

- Commissioner Badger stated the skatepark club had expressed frustration that the disc golf course at Hilltop was funded before the skatepark.
 - The Commission discussed the cost of the proposed improvements, and the fact that the project was identified as a need in the Master Plan.
 - Funds are set aside in the 2016 Budget for skatepark construction.
- Commissioner Krohn reminded the Commission about the Labor Day charity run he is planning at Pine Valley.

NEXT MEETING

The next meeting to be held October 5, 2015, 4:30 p.m. at City Hall.

On motion duly carried by a unanimous yeas vote of all members present, the Parks Commission adjourned.



Secretary



DEPARTMENT OF PUBLIC WORKS

1307 Cloquet Avenue; Cloquet, MN 55720
Phone: (218) 879-6758 Fax: (218) 879-6555
Street - Water - Sewer - Engineering - Park
www.ci.cloquet.mn.us

REQUEST FOR ACTION

To: Park Commission
From: Caleb Peterson, Assistant City Engineer
Date: October 8, 2015

ITEM DESCRIPTION: Blue House Orphanage Run.

Proposed Action

Staff recommends the Park Commission **MOVE TO WAIVE THE PARK RESERVATION FEE AND APPROVE THE USE OF PINE VALLEY PARK FOR THE 2016 BLUE HOUSE ORPHANAGE RUN.**

Background/Overview

Labor Day 2013 marked the first ever run at Pine Valley Park to raise funds for the Blue House Orphanage in Uganda. After another nice turnout in 2015, Commissioner Krohn has requested to hold event again on Labor Day 2016. As a local not for profit event, past practice would allow use of the facility at no charge with Commission approval.

Any interested parties can learn more about the event and Orphanage at www.blue-house.org.

Policy Objectives

N/A.

Financial/Budget/Grant Considerations

As a condition of the fee waiver, the City will not provide extra services or incur costs from outside vendors for this event.

Supporting Documentation Attached

None.



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REQUEST FOR ACTION

To: Park Commission
From: Caleb Peterson, Assistant City Engineer
Date: October 8, 2015

ITEM DESCRIPTION: Home for the Holidays Celebration.

Proposed Action

Staff recommends the Park Commission **MOVE TO WAIVE THE PARK RESERVATION FEE AND APPROVE THE DEVELOPMENT OF AN OUTDOOR RINK AT VOYAGERS PARK.**

Background/Overview

In recent years Cloquet's annual Home for the Holidays Celebration has been one of two City sponsored community events. This year, the center of the park activities will be moved from Veteran's Park to Voyagers in order to compliment the light display at the campground and begin the repurposing as identified in the Riverfront Plan.

In the attached letter, the Commission will find a list of planned activities and requested services. Major changes in the Park programming include an expanded light display and a possible pond hockey tournament. This will of course result in some additional staff time to flood the new rink and set up lights. As no physical improvements are scheduled in the Park until 2017 it is staff's recommendation that the rinks are considered temporary. With no warming house or additional infrastructure it would be difficult to justify the extra hours spent to maintain the rink all winter.

Policy Objectives

N/A.

Financial/Budget/Grant Considerations

The only direct costs to the City for this event are electricity and staff time.

Supporting Documentation Attached

Letter from Alyson Leno.

September 22, 2015

Cloquet City Council
1307 Cloquet Avenue
Cloquet, MN 55720

City Council:

Santa's Home for the Holiday's Celebration is right around the corner and our committee is in the process of putting together an eventful weekend with FREE holiday activities for families and residents from Cloquet and the surrounding communities. Below, you will find a list regarding approvals needed for the Santa's Home for the Holiday's Celebration.

1. Street Closures
 - a. December 5th: Industrial Avenue, 4:30-6:00pm (parade line-up)
 - b. December 5th: Cloquet Avenue, 6:00-7:00pm (parade)
2. Street Usage
 - a. December 5th: We will be offering trailer rides between Daugherty Appliance, MCCU and Cloquet Ford as these three sites will be hosting events.
3. Use of Parks
 - a. October 16 - December 3rd: Voyagers Park, all day (Bentley light display set-up. He recommends we get these set up earlier than later due to weather). The light display is planned to be set up along the walking trail in the park.
 - b. December 4th: Voyagers Park, all day (lighting of the Christmas Tree/Bentley Lights)
 - i. Presentation of the lights for the community.
 - c. December 4th-5th: Voyagers Park. We'd like to host a hockey tournament over this weekend, weather permitting. Would the City be able to put together two ice rinks (boards not needed) in the park to host this tournament?
 - i. Throughout the winter months, these ice rinks could be utilized by the community in front of the Bentley and Tree light displays.
 - d. December 5th - December 31st:
 - i. Every evening, like Spafford Park, we would request that these lights be turned on for the month of December.
 - ii. We'd like to request the walking trail along the river be plowed throughout the winter for community members to walk and see the displays.
 - iii. Would the City pay for the park and electricity for the month?
4. Use of Parking Lot
 - a. City parking lot on Cloquet Avenue, in front of the Carlton County building
 - i. We'd like to have fire barrels to keep people warm before/during/after the parade.
5. Insurance
 - a. Like the July 4th Celebration, we would like to request Santa's Home for the Holiday's Celebration be covered under the City of Cloquet's insurance policy.

Thank you for your consideration regarding the Santa's Home for the Holiday's Celebration approvals.

Alyson Leno
aleno@ci.cloquet.mn.us