



City Administrator's Update

WEEK ENDING JANUARY 5, 2018

Upcoming Events:

January 8, 4:30 pm
Parks Commission
City Hall

January 9, 7:00 pm
Planning Commission
City Hall - **CANCELLED**

January 15
MLK Holiday
City Hall Closed

January 16, 5:30 pm
Council Work Session
City Hall

January 16, 7:00 pm
City Council Meeting
City Hall

January 17, 6:00 pm
CAFD Board
Scanlon City Hall



Administration/Finance

Happy 2018! I hope everyone had a great holiday season! Last week I was invited to present to the Kiwanis, introducing myself and providing an update on City activities. I'm looking forward to 2018 and the exciting projects coming up such as the Cloquet Ave. redevelopment, review of City facilities, a new City WWW page, and much more. As always, my door is always open, please stop in anytime.

W2's will be available later this month. We will send out a notification when they are ready. Thank you for your patience!

Public Works/Parks

Miscellaneous

Crews responded to 4 water leaks over the last week which lead to crews working thru the night on New Year's Eve to repair one of two leaks that day. Between leaks, staff has stayed busy taking down holiday decorations, flooding rinks, and working on some winter projects on the Lake Superior water line.

With the extended bitter cold and limited snow cover we are beginning to monitor frost depth very closely. While we are in no immediate danger, a continued trend in this direction could lead to issues with frozen water lines around town.

Congratulations to the Utility Department for once again being recognized with a Water Fluoridation Quality Award. Our system has achieved this standard now for many years running. While numbers continue to improve with time, surprisingly few public water suppliers nationwide are recognized for outstanding performance in in this area.

Community Development

The Cloquet EDA met this week for their annual and regular meeting. Candidates re-elected to positions held last year include Ross Peterson, President; Dave Bjerkness Vice President; Russ Smith, Cloquet Economic Development Partnership Representative. The EDA conducted annual prioritization of goals for 2018 and strategized a multipronged approach for generating positive traction in the Business Park.

This week staff submitted the MN Cities Participation Program application to provide designated first-time homebuyer programs in direct bonding funding that is designated for Cloquet. Staff spoke with the new owners of the Surplus Depot which sold at the end of 2017, they will meet with the City Planner and Building Official in the future on concepts for improvements to the building and uses. The Pine Journal sadly announced the closure of their West End Office this week in the newspaper.

Also this week, the City officially wrapped up the 2015-2017 Small Cities Development Program for owner-occupied, single family rental, and commercial downtown properties! DEED (the state) held firm to not granting extensions past December 31, 2017, though one commercial business engaged legislators to request an extension. While City staff wrote the original grant and program structure that was awarded \$885,500, implementing the program per federal and state standards was the focus over the past two years. This effort took a village to bring fruition to each project. Kudos to Nancy Klassen for carefully tracking the grant program financials and contractor funding requests along with Matt Munter who reviewed and inspected the work that was done to ensure proper building code standards.

Dave Hallback, Mayor

City Council Members:

Jeff Rock, Ward 1
David Bjerkness, Ward 2
Roger Maki, Ward 3
Kerry Kolodge, Ward 4
Steve Langley, Ward 5
Adam Bailey, At Large

Aaron Reeves,
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Visit Our Website at:
www.ci.cloquet.mn.us

The City accomplished the renovation of 11 income qualified owner-occupied homes, 2 single family configured rental homes, and 7 downtown commercial buildings (overall, 20 buildings/homes). It was a wonderful opportunity that provided our core central neighborhood and main street a needed face lift and a flux of reinvestment. Several other downtown buildings were sold this year or began office renovations mentioning the positive downtown reinvestment as the reason. There are more projects in the wings for 2018.

Planning and Zoning

Illness has taken root this week with City Planner Cottingham, we hope to see him next week.

Building Inspections

Matt has been busy conducting residential inspections that included a commercial accessible restroom remodel with new plumbing rough in, 2 residential bathroom remodel projects and a commercial gas furnace replacement final. There was also a plan review on a commercial remodel in Scanlon with a preconstruction meeting on site and a walk-through for a partial final for the new FDL Clinic expansion. Laurie has been busy working on tallying year-end reports.



"The reason people find it so hard to be happy is that they always see the past better than it was, the present worse than it is, and the future less resolved than it will be."

*- Marcel Pagnol,
Novelist, Playwright
and Filmmaker*

Other Information Attached:

- * November 2017 Financial Report
- * December Building Permit Reports for 2016 & 2017
- * Annual Building Permit Reports for 2016 & 2017
- * Arch Street and Park Avenue Area Neighborhood Meeting Invitation
- * Letter Regarding the Closure of the Cloquet Pine Journal Office
 - * 2016 Water Fluoridation Quality Award
 - *SCDP Projects Before and After Pictures



ADMINISTRATIVE OFFICES

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December 20, 2017

Dear Aaron Reeves, City Administrator:

Enclosed is the monthly financial report and cash and investment analysis for November 2017.

Cash and Investments

Cash balances are 39% above November 2016. The large increase is due to the May City Sales Tax Bond issuance. A narrative and several spreadsheets discussing this month's cash and investment activities, and balances are attached.

Budgets

Revenues – City Sale Taxes are \$352,800 above budget and SAPPI waterline sales are \$321,100 above budget. Interest earnings are \$54,600 below budget but \$68,200 above 2016 revenues. Most other revenues are in line with budget.

Expenditures/Expenses – Selected department and fund expenditures/expenses are analyzed on the following worksheets.

Major Revenues and Expenditures/Expenses

Revenues:

State \$78,700 for City Sale Tax. Mediacom \$25,000 for quarterly Franchise Fees.

Expenditures/Expenses:

Addy Marketing \$30,600 for City marketing study. Commercial Roofing \$117,900 for City Hall roof. Tim Erkkila \$10,400 for Ed's Bakery. FDL Sand and Gravel \$23,900 for wash sand. LMC \$11,300 for league dues. Midwest Playground Contractors \$72,000 installation of playground equipment at Dunlap Island. Midwest Playscapes \$109,300 for playground equipment at Dunlap Island. Sinnott Blacktop \$27,000 for Cloquet Ave repairs. Ulland Brothers \$599,500 for Dunlap/Broadway project. Van Bergen & Markson \$30,800 for Lake Superior waterline pump repair.

If you have questions, please feel free to let me know.

Respectfully,

Nancy M. Klassen, CPA, CPFO
Finance Director

City of Cloquet
Select Departmental and Funds Expenditure/Expense Budget Report for November
2017

Fund	2017 Budget	YTD Expend/Expense Budget	YTD Expenditures/ Expenses	Over (Under) Budget	Over (Under) %	
General						
Administration	269,050	252,129	133,418	(118,711)	-47%	1
Human Resources	74,550	68,363	51,228	(17,135)	-25%	2
Finance	178,550	164,146	161,715	(2,431)	-1%	
Law	110,000	100,833	89,268	(11,565)	-11%	6
Building & Planning	217,200	199,600	208,573	8,973	4%	
Police	2,712,800	2,495,317	2,495,593	277	0%	
Hwy, Streets & Rwy	1,037,850	958,988	948,609	(10,378)	-1%	
Community Development	161,200	148,183	173,707	25,523	17%	5
Library	572,600	525,425	524,726	(699)	0%	
Park	599,570	562,898	471,274	(91,624)	-16%	7
Water - LSW	3,913,850	3,588,263	2,056,173	(1,532,089)	-43%	3
Water - In Town	1,140,750	1,063,863	996,308	(67,555)	-6%	
Sewer	1,602,400	1,482,859	1,476,707	(6,152)	0%	
Storm Water	189,850	174,163	158,697	(15,465)	-9%	
Cable TV	165,950	152,329	129,392	(22,937)	-15%	4

Note: Does not include transfers.

Explanation of (over) budget \$10,000 & 10%.

- 1 - No City Administrator from middle March until October.
- 2 - Leadership program not started yet.
- 3 - Electrical upgrade delayed.
- 4 - Equipment not purchased yet.
- 5 - Marketing study budgeted for in 2016. To be reimbursed by the General Fund.
- 6 - Late invoices.
- 7 - Pond expenditures not booked until December and capital outlay less than budgeted.

City of Cloquet
Select Departmental and Funds Payroll Expenditure/Expense Budget Report as of November
2017
Payroll Overtime

Fund	2015 Total	2016 Total	2017 Budget	YTD Expend/Expense Budget	YTD Expenditures/Expenses	Over (Under) Budget	(Over) Under %
General							
Police	131,867						
Holiday		39,353	50,000	45,833	37,434	(8,399)	-18%
Regular		65,994	45,000	41,250	69,582	28,332	69%
Reimbursed		8,550	5,000	4,583	11,971	7,388	161%
Hwy & St	22,459	28,205	25,000	22,917	28,251	5,334	23%
Water - LSWL	26,737	22,664	35,500	32,542	25,313	(7,229)	-22%
Water In Town	12,494	19,466	16,000	14,667	20,022	5,355	37%
Sewer	8,912	7,410	10,500	9,625	8,088	(1,537)	-16%
Storm Water	2,569	6,197	5,000	4,583	4,793	209	5%

1
2

Explanation of (over) budget

1 - Jan - 84.5 OT hours.
Feb - 89.5 OT hours.
Mar - 128.5 OT hours. Three pay periods in month.
April - 137 OT hours.
May - 55 OT hours.
June - 173.5 OT hours. Investigation OT of 103.5 hours/major complaint case.
July - 141 OT hours. Patrol OT for sick leave.
August - 315 OT hours. Three pay periods in month. Replacement OT 108 hrs.
 Extras - 20 hrs for Wood City Music Festival, 39 hours department meeting, 47 hours training.
September - 123.5 OT hours.
October 141 OT hours.
November 177 OT hours.

2 - Enbridge OT of \$8,300 reimbursed. County could not fill all shifts.

Filename: Expenditure-expense budget report

*City of Cloquet
Cash and Investments
Management Summary
November 30, 2017*

Analysis of Portfolio

Attached is a “Cash and Investment Analysis” which shows the type of accounts and values that make up the City’s cash and investment portfolio.

Current Economics

The economy is showing signs of slowing. The State’s budget outlook has taken a downturn. Projections show a deficit of \$188 million for the current biennium, and a projected negative balance of \$586 million for the 2020-21 biennium (from the November Budget and Economic Forecast released on December 5, 2017). An Updated forecast is expected to be released in March 2018. Unemployment remains at 4.1% for November 2017.

The certified LGA is \$2,478,134 for 2018, this is \$114,000 more than 2017. The proposed levy increase for 2018 is 2.26%. Tax capacity increased for 2017 payable 2018 by 4.1%. This should result in a small City Tax Rate decrease if there has been no change in valuation on a property.

Current Activity

During the month of November, one CDs matured \$68,000. The proceeds plus money market funds were used to purchase six CDs for \$1.4 million. Attached is an “Investment Portfolio Analysis” with the detail of investments.

Variance Analysis

Cash and investments are 39% above November 2016. The increase is due to the issuance of the City Sales Tax bond for \$8.4 million.

The federal benchmark interest rate was raised for the second time in 2017 on June 14 to 1% to 1.25% from .75% to 1%. The Fed announced there is likely going to be one more increase in 2017. Attached is an “Interest Earnings Analysis” which details the average balances invested, rate of return, and prior year rates.

The budgeted interest earnings are \$327,000 for 2017. The City’s investment annualized yield is approximately \$261,000 or 1.53% for 2017. The actual interest receipts for 2016 were \$230,700. The 2017 budget is based on the economy and interest rates increasing.

**City of Cloquet
Cash Balances
November
2017**

Fund #	Fund	Amount
101	General	2,702,675.22
201	LDO Loan (EDA)	306,862.98
202	Federal CDBG Loan (EDA)	813,225.24
203	Economic Development Loan (City)	141,018.24
204	State SCDG/MIF (EDA)	130,957.76
206	Revolving SCGP (EDA)	2,398.46
207	Community Development Operating (City)	(88,367.80)
208	SCDP - 2016 (City)	96,250.68
211	Library	(55,615.09)
220	TIF - Daqota/Woodward	5,720.56
221	TIF - 14th Street Apartments	4,287.83
222	TIF - Oak Street Apartments	39,622.63
224	Building Facilities Planning	1,913,181.79
225	Permanent Improvement	(408,765.88)
226	Park	30,235.64
226	Park - Restricted - In Lieu	37,924.41
226	Park - Skate Park	2,640.85
228	Senior Center	(11,117.22)
231	Public Works Reserve	234,283.22
260	Landfill Host Fee - 25%	86,832.89
260	Landfill Host Fee - 75%	311,648.99
368	Business Park Bonds	1,190,980.15
370	Swimming Pond Bonds	70,797.96
403	Capital Projects - Revolving	(65,934.79)
405	City Sales Tax Capital Projects	7,401,574.07
600	Water - Lake Superior Waterline	1,222,618.20
600	Water - Lake Superior Waterline Construction	429,990.33
601	Water In Town	3,684,632.44
602	Sewer	929,273.99
605	Storm Water	145,275.88
614	Cable TV	177,168.49
701	Employee severance	501,756.73
905	Cloquet Area Fire District	563,218.65
	Total	<u>22,547,253.50</u>

City of Cloquet
Cash and Investment Analysis
November 30, 2017

	Tentative Goals	Current 11/30/2017	10/31/2017	9/30/2017	8/31/2017	11/30/2016
DEMAND ACCOUNTS						
Checking & MM & Savings	10%-15%	\$5,537,547.34 25%	\$8,241,436.04 34%	\$10,271,856.34 42%	\$13,664,051.81 54%	\$4,677,179.25 29%
INVESTMENTS						
<u>Invested less than one year</u>						
Certificates of Deposit		\$5,841,000.00	\$4,929,000.00	\$3,169,000.00	\$1,454,000.00	\$1,153,000.00
Municipal Bonds		\$1,821,787.12	\$1,461,748.72	\$1,461,748.72	\$1,461,748.72	\$1,858,887.58
Government Agencies		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total invested less than one year	50%-70%	\$7,662,787.12 34%	\$6,390,748.72 27%	\$4,630,748.72 19%	\$2,915,748.72 12%	\$3,011,887.58 19%
<u>Invested one to three years</u>						
Certificates of Deposit		\$1,414,000.00	\$1,169,000.00	\$1,649,000.00	\$1,549,000.00	\$1,579,000.00
Municipal Bonds		\$418,063.88	\$778,102.28	\$778,102.28	\$778,102.28	\$2,239,851.00
Government Agencies*		\$1,508,232.59	\$1,508,232.59	\$1,508,232.59	\$497,990.00	\$0.00
Total invested one to three years	10%-20%	\$3,340,296.47 15%	\$3,455,334.87 14%	\$3,935,334.87 16%	\$2,825,092.28 11%	\$3,818,851.00 23%
<u>Invested over three years</u>						
Certificates of Deposit		\$1,350,000.00	\$1,175,000.00	\$1,085,000.00	\$1,185,000.00	\$1,501,000.00
Municipal Bonds		\$2,211,622.57	\$2,211,622.57	\$2,211,622.57	\$2,211,622.57	\$824,296.39
Government Agencies *		\$2,445,000.00	\$2,445,000.00	\$2,445,000.00	\$2,445,000.00	\$2,445,000.00
Total invested over three years	10%-20%	\$6,006,622.57 27%	\$5,831,622.57 24%	\$5,741,622.57 23%	\$5,841,622.57 23%	\$4,770,296.39 29%
Total	100%	\$22,547,253.50	\$23,919,142.20	\$24,579,562.50	\$25,246,515.38	\$16,278,214.22
Current month variance			(\$1,371,888.70) -6%	(\$2,032,309.00) -8%	(\$2,699,261.88) -11%	\$6,269,039.28 39%

* - Most of these investments have call dates less than one year.

Note:

The over one and three year period exceeds the goals but several investments are priced to call and will not be held over one year.

City of Cloquet
Interest Earnings Analysis
Month Ending November
2017

Type	%	Invested Balance	Interest	Rate of Return
Money Markets	5%	\$1,055,640	\$843	0.97%
Money Market - Bond Account - 1	16%	\$3,075,630	\$2,449	0.97%
CD's*	43%	\$8,310,633	\$10,397	1.52%
Municipals*	23%	\$4,451,474	\$7,609	2.08%
Government agencies*	12%	\$2,333,000	\$4,688	2.44%
Total Investment Return*	79%	\$15,095,107	\$22,694	1.83%
Total Return	100%	\$19,226,377	\$25,986	1.64%

Earnings Comparison	Budget	YTD Budget	YTD Actual
2017 Interest Earnings	\$ 327,000	\$ 299,750	\$ 245,173
2016 Interest Earnings	\$ 336,000	\$ 308,000	\$ 177,010
2015 Interest Earnings	\$ 282,800	\$ 259,233	\$ 177,404

Rate Comparisons	Current	Last Month	Last Year	Two Years
	November 2017	October 2017	November 2016	November 2015
Average Total Return	1.64%	1.44%	1.41%	1.26%
Average Investment Return*	1.83%	1.70%	1.61%	1.30%

1 - Large amount held in money market since bond should be spent by this time next year.
MM rates aren't that much lower than CDs. \$3.2 million invested in 6 month & 12 month CDs.

Monthly report of December 2017

City of Cloquet

Type	Permits		
	Number Issued	Value	Amount
ADMIN COMMERCIAL/INDUSTRIAL	2	22 610.00	397.56
ADMINISTRATIVE PERMIT	2	4 670.00	38.04
BUILDING NEW RESIDENTIAL	2	37 000.00	633.00
MECHANICAL PERMIT	5	0.00	225.00
PLUMBING	10	0.00	340.00
SIGN	1	0.00	14.00
ZONING - Accessory Building Site Location	1	0.00	25.00
Total	23	64 280.00	1 672.60

Monthly report of December 2016

City of Cloquet

Type	Permits		
	Number Issued	Value	Amount
ADMIN COMMERCIAL/INDUSTRIAL	3	150 075.00	2 781.42
ADMINISTRATIVE PERMIT	2	37 000.00	611.20
MECHANICAL PERMIT	8	0.00	335.00
REROOF OR RESIDE	2	0.00	202.00
SIGN	3	0.00	85.00
Total	18	187 075.00	4 014.62

Annual Report For the Year 2017

City of Cloquet

Type	Permits		
	Number Issued	Value	Amount
ADDITION/REMODEL COMMERCIAL OR INDUSTRIAL	5	1 273 298.00	10 197.34
ADMIN COMMERCIAL/INDUSTRIAL	38	3 168 873.00	26 358.67
ADMINISTRATIVE PERMIT	90	622 984.00	8 534.78
BUILDING NEW RESIDENTIAL	15	807 000.00	10 892.15
BUILDING PERMIT ADDITION OR REMODEL	6	220 346.00	3 184.57
BUILDING PERMIT DECK	12	63 093.00	1 812.69
BUILDING PERMIT NEW COMMERCIAL	3	1 435 174.00	15 008.94
BUILDING PERMIT NEW GARAGE	22	348 828.00	6 824.21
Demo - Accessory	1	0.00	26.00
Demo - Commercial	1	0.00	1.00
Demo - Residential	1	0.00	0.00
GRADING PERMIT	3	0.00	222.00
MECHANICAL PERMIT	103	0.00	4 795.00
PLUMBING	70	0.00	4 300.00
REROOF OR RESIDE	151	-2.00	15 749.00
SCANLON COMMERCIAL ADMIN PERMIT	1	7 800.00	157.15
SCANLON FENCE PERMIT (ZONING)	2	0.00	50.00
SCANLON MECHANICAL PERMIT	2	0.00	95.00
SCANLON PLUMBING PERMIT	2	0.00	90.00
SCANLON REROOF OR RESIDE	2	0.00	202.00
SCANLON RES ADDITION OR REMODEL	1	44 000.00	984.20
SCANLON RES ADMIN	6	44 311.00	867.96
SIGN	9	0.00	382.50
ZONING - Accessory Building Site Location	9	0.00	225.00
ZONING - FENCE PERMIT	45	0.00	1 000.00
Total	600	8 035 705.00	111 960.16

Annual Report For the Year 2016

City of Cloquet

Type	Permits		
	Number Issued	Value	Amount
ADDITION/REMODEL COMMERCIAL OR INDUSTRIAL	3	417 500.00	4 618.19
ADMIN COMMERCIAL/INDUSTRIAL	17	1 064 038.00	10 907.82
ADMINISTRATIVE PERMIT	102	774 495.00	12 439.16
BUILDING NEW RESIDENTIAL	4	1 042 500.00	11 910.93
BUILDING PERMIT ADDITION OR REMODEL	9	710 500.00	9 923.34
BUILDING PERMIT DECK	15	71 294.00	2 179.21
BUILDING PERMIT NEW COMMERCIAL	4	1 733 500.00	14 992.99
BUILDING PERMIT NEW GARAGE	21	469 026.00	8 174.47
Demo - Commercial	1	0.00	1.00
Demo - Residential	2	0.00	102.00
GRADING PERMIT	8	0.00	284.46
MECHANICAL PERMIT	88	0.00	4 050.00
PLUMBING	40	0.00	3 405.00
REROOF OR RESIDE	100	0.00	10 500.00
SIGN	20	0.00	1 163.00
ZONING - Accessory Building Site Location	13	0.00	325.00
ZONING - FENCE PERMIT	35	0.00	775.00
Total	482	6 282 853.00	95 751.57



DEPARTMENT OF PUBLIC WORKS

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Street – Water – Sewer - Engineering
www.ci.cloquet.mn.us

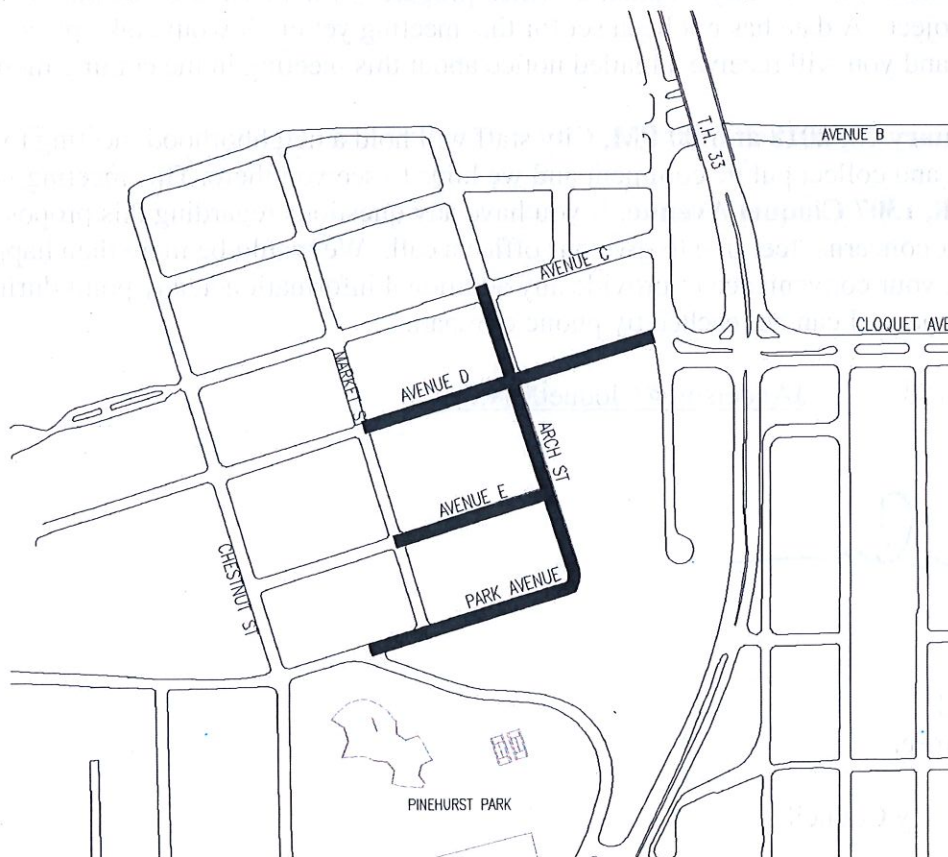
January 3, 2018

RE: Invitation to Neighborhood Meeting
Reconstruction of area Streets in the Arch Street and Park Avenue Area

Dear Arch Street Area Property Owner:

As part of the City's 5-Year Capital Improvement Program, plans are being made to reconstruct the following Streets and the public utilities under them.

Arch Street from Avenue C to Park Avenue
Park Avenue from Arch Street to Market Street
Avenue D from Broadway Street to Market Street
Avenue E from Arch Street to Market Street



Invitation to Neighborhood meeting
January 3, 2018
Page 2 of 2

While a quick drive down the street leaves little doubt about the need for improvements, a full evaluation of the existing conditions and needs has been completed over the past year.

In general, the existing infrastructure along the corridor is considered to be in very poor to failed condition. Further investigation into the underground pipe networks have revealed a sanitary sewer system which is failing structurally and an inadequate drainage system. Issues which have resulted in sewer back-ups and localized flooding for area residents and businesses.

We will be publishing our findings in a document called a Feasibility Study. As part of that process we are inviting the neighborhood to attend an informal meeting where we can collect public input to be included in this document.

The budgeted amount for this project is \$1,895,000 and the majority of these costs will be paid for with moneys from the City's permanent improvement, State Aid, water, sewer and storm sewer funds. On a project such as this, however, a portion of the construction costs would be assessed or charged back to abutting properties along the project route in accordance with Chapter 12 of the City Code. On this particular project, roughly 20% of the total project costs will be assessed. Your property may be affected by this proposed project so I would like to take this opportunity to invite you to attend the neighborhood meeting to find out more information.

The Neighborhood meeting is the first step in the project development process. There will also be a public hearing held with the City Council at which property owners can provide public comment on the project. A date has not been set for this meeting yet but it would take place in the spring of 2018 and you will receive a mailed notice about this meeting in the coming months.

On **Thursday January 18, 2018 at 6:00 PM**, City staff will hold a neighborhood meeting to discuss this project and collect public comment and we hope to see you there. This meeting will be held at **City Hall, 1307 Cloquet Avenue**. If you have any questions regarding this proposed project or particular concerns, feel free to give our office a call. We would be more than happy to meet with you at your convenience to provide any additional information at any point during the project development. I can be reached by phone or email.

Office - 218-879-6758

JAnderson@CloquetMN.Gov

Sincerely,



John Anderson, P.E.
Assistant City Engineer

cc Mayor and City Council
Aaron Reeves



COMMUNITY DEVELOPMENT DEPARTMENT
1307 Cloquet Avenue • Cloquet MN 55720
Phone: 218-879-2507 • Fax: 218-879-6555

January 4, 2018

Rick Lubbers
Duluth News Tribune
424 W. First St.
Duluth, Minnesota 55802
(218) 723-5301; RLubbers@duluthnews.com

RE: Closure of Pine Journal Office Cloquet

Dear Mr. Lubbers,

I wanted to write to express my disappointment related to the closure of the Cloquet Pine Journal Office in the West End Business District at 122 Avenue C. This office brought vibrancy and viable use to a struggling business district in our City. This location also employed five workers, who live and work in the Cloquet community because their jobs were related to being here. I understand the hard times that the newspaper industry is facing and that saving money on a bricks and mortar facilities is one way to control overhead costs, nonetheless it is a loss to the historic mainstreet in our City that was being used to support a local business. The Pine Journal is our local newspaper and these employees are our neighbors. I understand employees have flexibility to office and work from home, regardless I would like to share my sense of loss related to this closure.

Sincerely,



Holly Hansen, EDFP/AICP Community Development Director

COPY: City Administrator Reeves



PROTECTING, MAINTAINING & IMPROVING THE HEALTH OF ALL MINNESOTANS

December 1, 2017

Cloquet City Council
Mr. Brian Fritsinger, Administrator
Cloquet City Hall
1307 Cloquet Avenue
Cloquet, MN 55720

Dear Mr. Brian Fritsinger:

The Minnesota Department of Health Oral Health Program and Drinking Water Protection Section are pleased to present you with the **2016 Water Fluoridation Quality Award**. This award, created by the Centers for Disease Control and Prevention (CDC), recognizes those public water systems (PWSs) that adjust the fluoride concentration in drinking water and achieve a monthly average fluoride level that is in the optimal range for 12 consecutive months in a calendar year, as documented in the CDC Water Fluoridation Reporting System (WFRS).

CDC initiated the Water Fluoridation Quality Awards program to recognize outstanding performance in fluoridation management by public water systems. In Minnesota, 104 of 603 possible fluoridating community PWSs are receiving awards for 2016.

You can use your Quality Award to promote health through community water fluoridation. Receiving this award provides you with an opportunity to highlight the excellent work being done by your water system. To assist you in promoting this achievement we are enclosing a press release template that can be tailored for your community. An electronic copy of the template is available upon request.

Congratulations on this outstanding effort and thank you for providing safe, dependable drinking water for your community. If you have any questions about the award or the press release, please contact either David Rindal at (651) 201-4660 and david.rindal@state.mn.us or Clare Larkin at (651) 201-4230 and clare.larkin@state.mn.us.

Sincerely,

Handwritten signature of Prasida Khanal in cursive.

Prasida Khanal, MPH, BDS
Director, Oral Health Program
Minnesota Department of Health

Handwritten signature of Randy Ellingboe in cursive.

Randy Ellingboe
Manager, Drinking Water Protection Section
Minnesota Department of Health



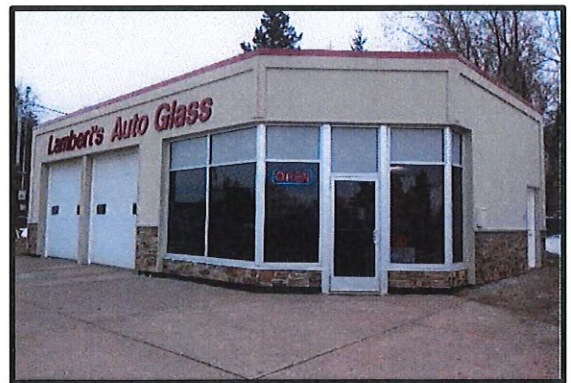
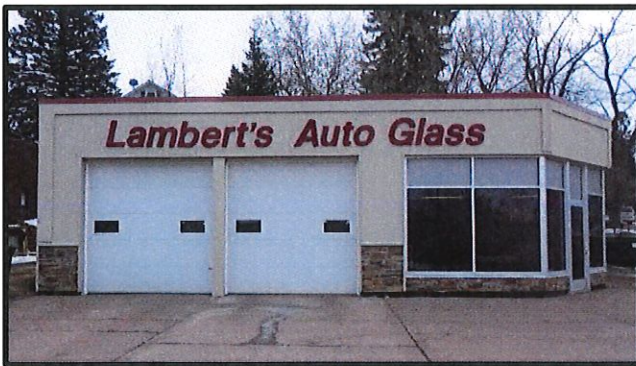
Before/After Photos of 602 CLOQUET AVENUE (Lamberts Auto Glass)

- **Exterior Façade:** Cloquet Commercial Storefront Grant (\$22,680) & Owner Match (\$9,720+, thank you Kirk!)
 - Thank you to Jeremy Loucks Construction and other project subs!
- **Total investment: \$32,400+**
 - This project included concrete masonry, stucco/trim, signage, carpentry, insulation, lighting, and demolition work. Looks GREAT, thank you for your investment!

BEFORE



AFTER

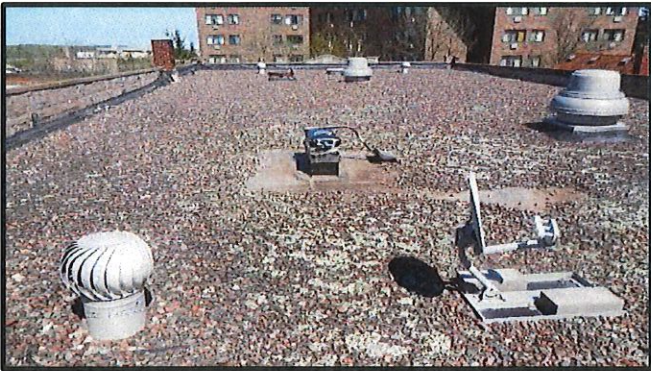




Before/After Photos of 7 – 8th STREET (NE BBQ)

- **Roof Replacement**, Cloquet Commercial Storefront Grant (\$25,000) & Owner Match (\$23,398 – thank you Nate!)
 - Thank you to Duluth Architectural Metals and other project subs!
- **Total investment: \$48,398**
 - This project involved removing the existing roofing and replacing that roof with an adhered EPDM roofing system.
 - While not as “sexy” as some of our projects, this is a critical improvement to this building! Thank you for your participation in the program!

BEFORE



AFTER





Before/After Photos of 1007 CLOQUET AVENUE (TJ's Gun & Pawn)

- **Front Façade, Windows & Roofing**, Cloquet Commercial Storefront Grant (\$25,000) & Owner Match (\$43,139.47 – thank you Tom!)
 - Thank you to Bedrock Flint, Range Cornice, Kolb Construction and other project subs!
- **Total investment: \$68,139.47+**
 - This project involved roof repair/asbestos abatement, brick, window and door replacements.
 - The original white glazed brick was manufactured onto the brick, however over time, chipped white bricks (and paint) are extremely noticeable leading to a highly speckled appearance showing the brown brick underneath (which is why the City's zoning ordinance does not allow large painted white wall faces in the City anymore). This is a significant storefront façade upgrade, done to the "T" to the City's downtown design standards with all the extra bells and whistles using as much historic materials as possible. Kudos to all involved, looks fabulous!

BEFORE



AFTER

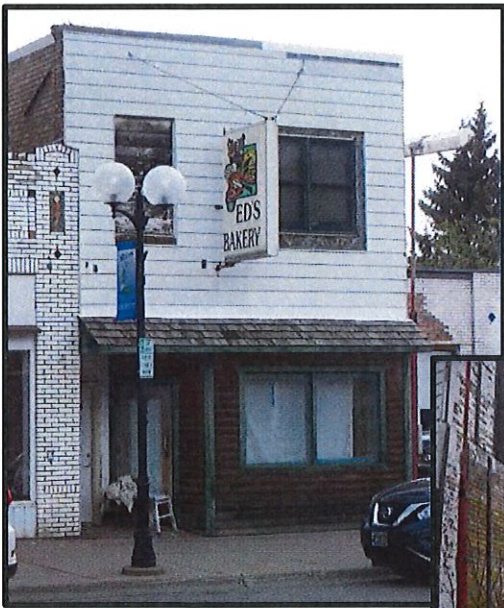




Before/After Photos of 1013 CLOQUET AVENUE (former Ed's Bakery, now Farmers Insurance).

- **Front Façade**, Cloquet Commercial Storefront Grant (\$24,105) & Owner Match (\$10,331+ more to come with trim, doors, signage – thank you Jake & Farmers!)
 - Thank you to Persaud Construction, Gerald Davidson and other project subs!
- **Side Façade**, Cloquet EDA leverage project to secure total state grant funding (\$25,000) & Cornerstone Bank Collaboration as bank owned property (\$2,670)
 - Thank you to E&H Builders and other project subs!
- **Total investment: \$62,106+**
 - This project involved the removal of existing siding to install dryvit stucco, steel siding, manufactured stone and slate, and added roof flashing. The project also removed asbestos and improved plumbing and electrical. Signage, door, and lower east trim will be done in the spring. Having this downtown commercial building back into viable use on the tax rolls with a face lift, employees, and housing above, priceless!

BEFORE



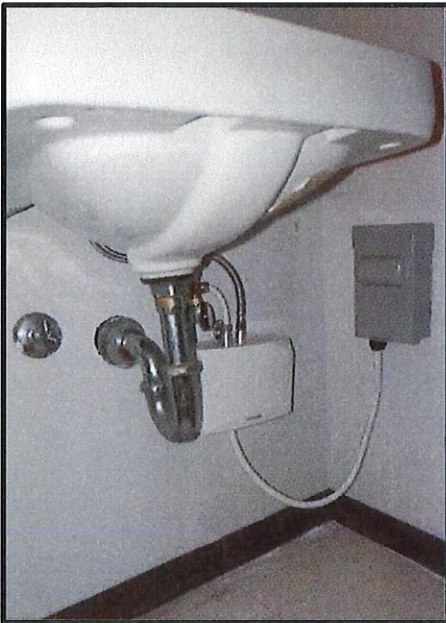
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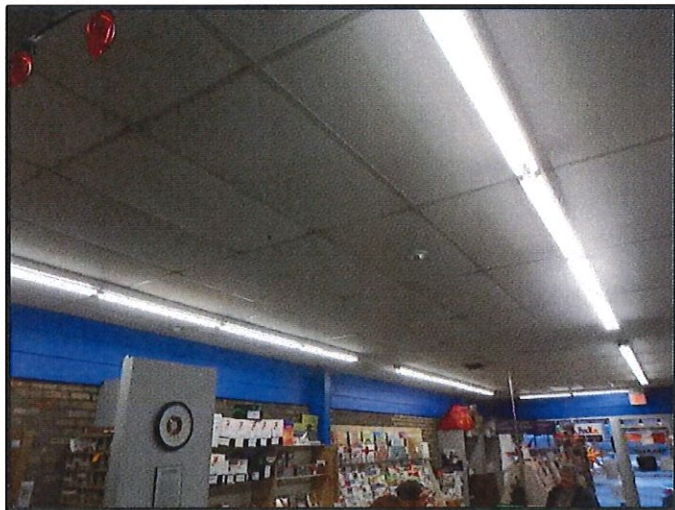


1110 CLOQUET AVENUE (Pack N Mail Project)

- **Roofing, Mechanical & Electrical Upgrades**, Cloquet Commercial Grant (\$19,183) & Owner Match (\$8,222.05 – thank you Jason & Crysta!)
 - Thank you to North Central Insulation, Cloquet Plumbing & Heating, Benson Electric and other project subs!
- **Total investment: \$27,405.05**
 - While there was no exterior façade work done with this project, core building maintenance is important to tackle, that is what owners targeted with this project. Upgrades done included roofing insulation, the installation of a tankless water heater, and electrical upgrades. Thank you for using the program, we hope these upgrades serve your business well!



Tankless water heater & new lighting





1402 CLOQUET AVENUE (Shooting Stars Dance Studio)

- **Exterior Façade Upgrades**, Cloquet Commercial Grant (\$17,745) & Owner Match (\$7,605 – thank you Lucas and Suzanne!)
 - Thank you to Tyson Warner and other project subs!
- **Total investment: \$25,250**
 - This project involved masonry, carpentry, windows, moisture/thermal protection, and signage. This project also sets up the exterior infrastructure for owners to paint or reside in the future, it's a huge upgrade to mainstreet, great job to all!

BEFORE



AFTER



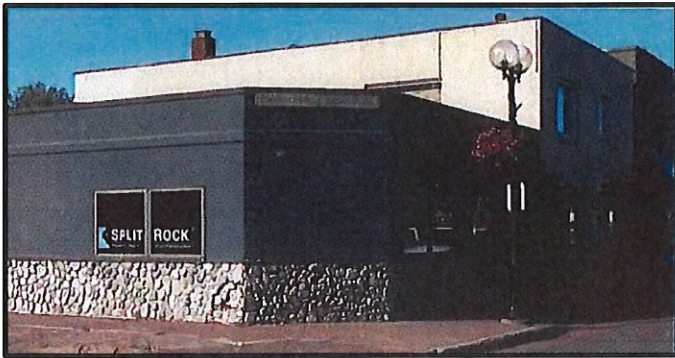


CLOQUET COMMERCIAL SMALL CITIES PROJECT

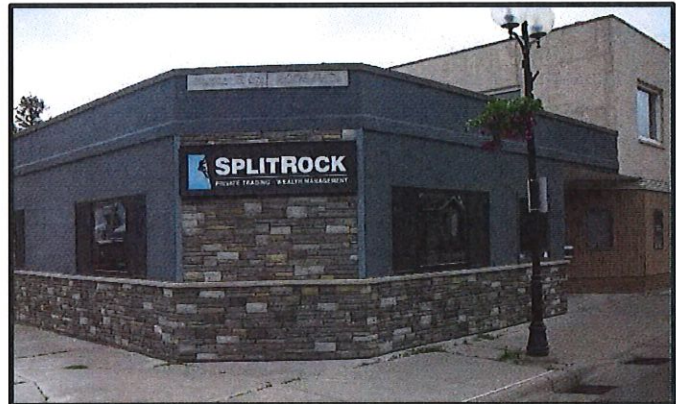
1618 CLOQUET AVENUE (Split Rock Private Trading)

- **Exterior Façade Upgrades**, Cloquet Commercial Grant (\$23,842) & Owner Match (\$11,003 – thank you Mark!)
 - Thank you to High Mark Construction and other project subs!
- **Total investment: \$34,845**
 - This project implemented exterior stonework, funded carpentry to address a portion of rotten exterior wall, replaced 7 windows and a door, and implemented signage. Looks wonderful, thank you for using the program!

BEFORE



AFTER





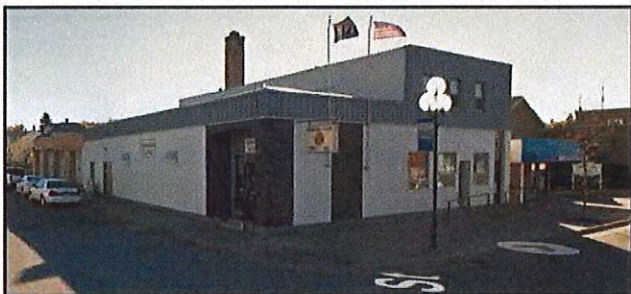
Before/After Photos of 1216 Cloquet Avenue (Dominos)

Several people have asked, did Dominos use a storefront grant with the City? The answer is no. The City did work with the Legion for a few years who ultimately struggled with the 30% owner match requirement and decided to sell instead.

The new Dominos owner, who also recently upgraded a old Downtown Duluth building and opened a facility in Hermantown, invested \$250,000 into 1216 Cloquet Avenue which excludes the purchase price. He configured the interior of the building for restaurant production/seating area, upgraded plumbing and a bathroom to being ADA complaint, and built exterior upgrades including an ADA ramp along Cloquet Avenue, a new door, windows and masonry work. He hopes to continue improvements next year as well. It looks wonderful, thank you for your investment!

BEFORE

BEFORE RENOVATION PHOTOS OF 1216 CLOQUET AVENUE (FORMER LEGION, NOW DOMINOS)



AFTER

