



City Administrator's Update

WEEK ENDING JANUARY 19, 2018

Upcoming Events:

January 23, 4:15 pm
Library Board
Library

February 5, 4:30 pm
Parks Commission
City Hall

February 6, 5:30
Council Work Session
City Hall

February 6, 7:00 pm
City Council Meeting
City Hall

February 7, 6:00 pm
CAFD Board
Scanlon City Hall

February 13, 7:00 pm
Planning Commission
City Hall

February 19
City Offices Closed
President's Day



Administration/Finance

City staff met with County, MNDOT, and School District staff for continued discussions on the Washington Avenue corridor safety improvements around the new Middle School. The County will be holding open houses soon to gather input on options for the improvements that will be constructed next year. In the interim, the current traffic control measures along with increased Police presence will continue around the school entrance.

Staff continues to work on the new WWW page. We are currently reviewing the existing pages to determine which ones should be moved to the new site or deleted. We are also working on selecting the site design and navigation options.

The League of MN Cities Insurance Trust sent a large number of their staff to town to provide a presentation to Department Heads and other City staff on the various services the LMCIT provides to their member cities. The City switched workers compensation and liability insurance back to the LMCIT in 2018.

Human Resources

The City Council approved the AFSCME and Teamsters Labor contracts at their meeting this week. Both contracts are available on the city's website. Council also approved the Personnel Policies Handbook. This is also on the website to view.

Public Works/Parks

Miscellaneous

Crews were once again busy with another water leak, this one was on Slate Street near Churchill Elementary. The warmer weather this week has allowed the street crew to start scraping the snow pack off streets.

Engineering held a neighborhood meeting Thursday evening on the proposed Arch Street reconstruction. The meeting was held to discuss the project and collect public comment.

Community Development

Economic Development

Staff attended the Economic Development Association of Minnesota conference in St. Louis Park on Thursday.

Planning and Zoning

Staff attended a flood plain management workshop to learn the process for updating the 1991 flood maps and the modernization of the system. It appears that this portion of the county will not be updated for another 1.5 to 2 years.

Building Inspections

This week staff held a remote session with PermitWorks to analyze the existing structure of the city's building permit software system in an effort to obtain a more accurate quote for data transfer. Other activities this week include an on-site preconstruction meeting at a local building for a residential remodel, plan reviews, several residential remodel and furnace inspections and follow-up on enforcement cases throughout the City.

Dave Hallback, Mayor

City Council Members:

Jeff Rock, Ward 1
David Bjerkness, Ward 2
Roger Maki, Ward 3
Kerry Kolodge, Ward 4
Steve Langley, Ward 5
Adam Bailey, At Large

Aaron Reeves,
City Administrator
1307 Cloquet Avenue
Cloquet, MN 55720
(218)879-3347
areeves@cloquetmn.gov

Visit Our Website at:
www.ci.cloquet.mn.us

Library

Changes are what you will find at the library. Staff has been moving things around, making more room and cleaning out. This week the rotating racks of DVDs were switched to more linear shelving. So far, there has only been positive feedback. Staff has also moved the children's non-fiction, children's audio books, chapter books and the hanging kits, adding space and visibility to the collection. They are also working on the deselection in adult non-fiction to make room for updated titles.

*"Sometimes you have to step outside of the person you've been,
and remember the person you were meant to be,
the person you wanted to be, the person you are."*

- H.G. Wells, British Author

Other Information Attached:

* Arch Street Improvement Neighborhood Meeting Presentation



Arch Street Area Improvements



Neighborhood Informational Meeting
January 18, 2018

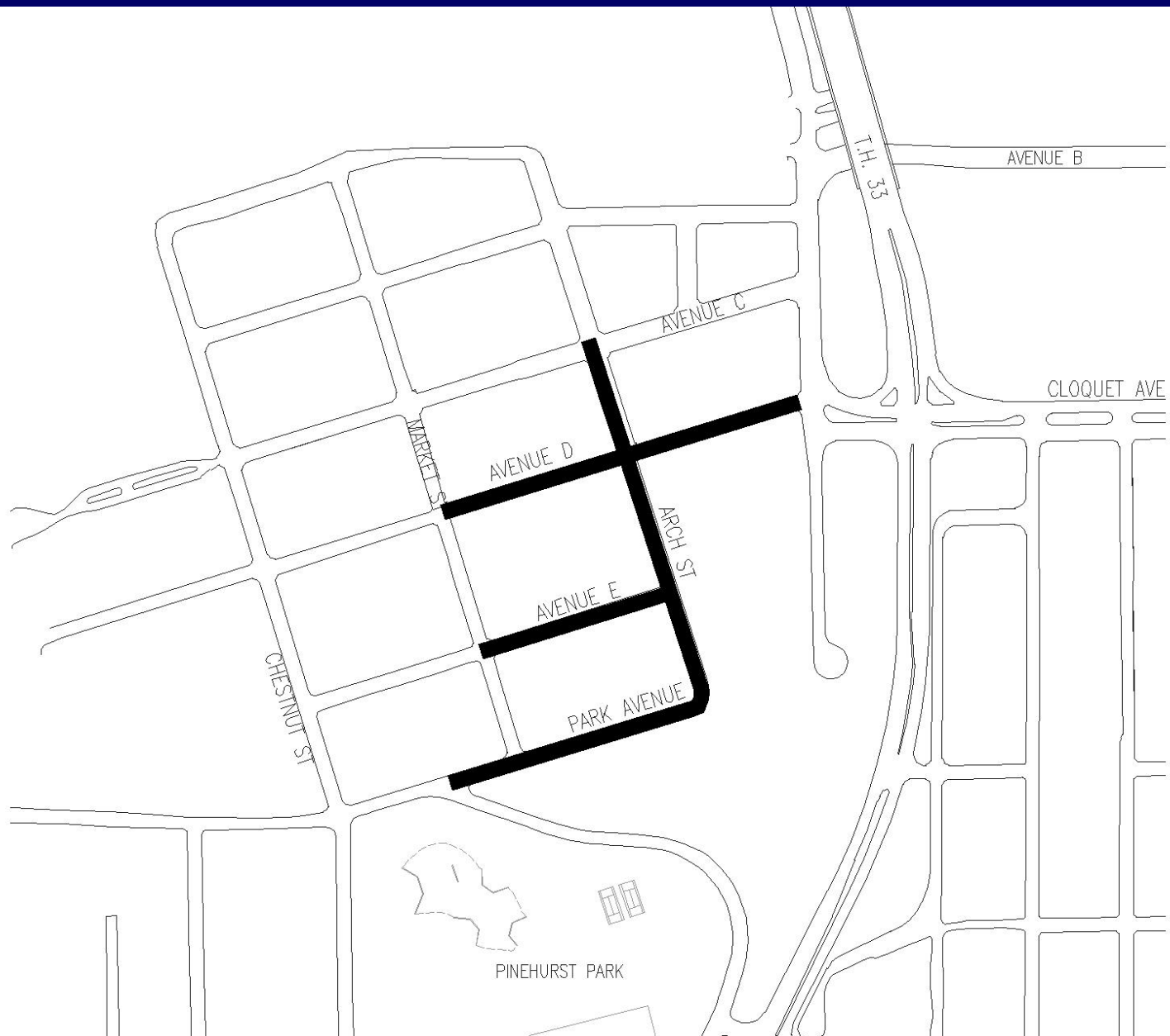
Caleb Peterson, Public Works Director
John Anderson, Assistant City Engineer

Meeting Agenda

- City's Pavement Management Program
- Existing Utilities
- Common Concerns
- Street Improvements:
 - - Full Reconstruction
- Schedule
- Questions

Pavement Management Program

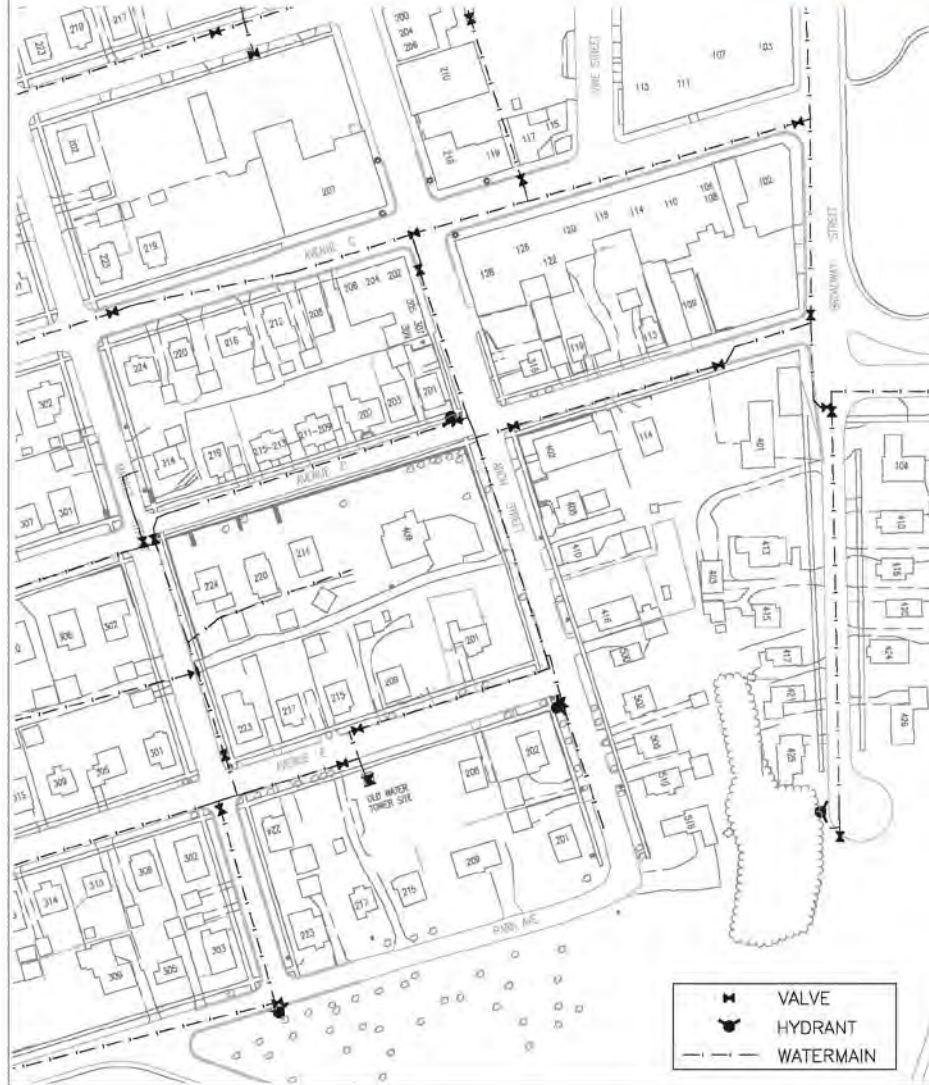
- City roadways rated based on their condition, full inventory taken the summer of 2017
- Information used to develop the Pavement Management Program and prioritize projects
- These Roadways have been identified for reconstruction
- Problems include: aging or failing underground infrastructure, poor drainage collection, deteriorated pavement structure, failing retaining walls



Existing Utilities

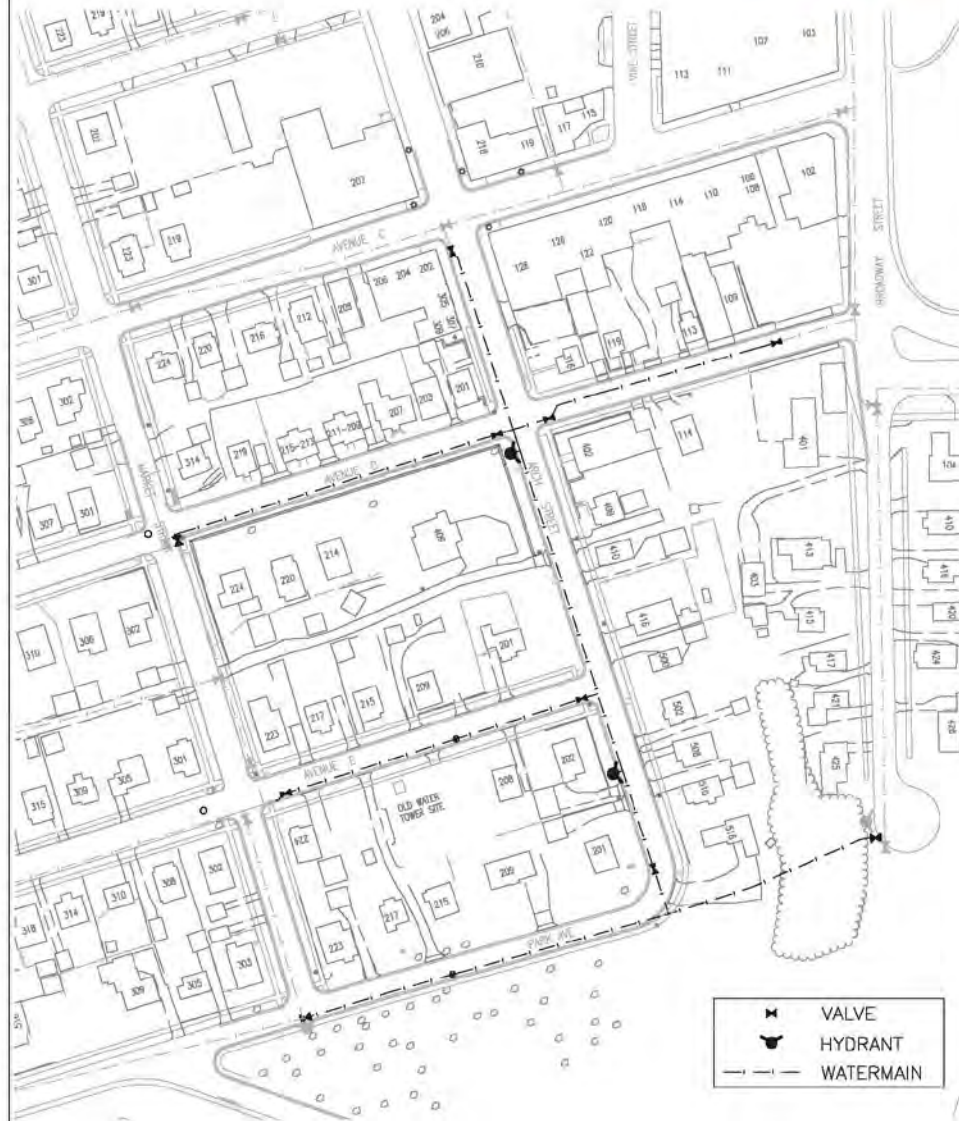
- Watermain compliance with Dept of Health standards
- Sanitary Sewer condition
- Lack of Storm Sewer
- Private utilities (gas, electric, phone, cable) will be notified

EXISTING WATER



Water System

PROPOSED WATER



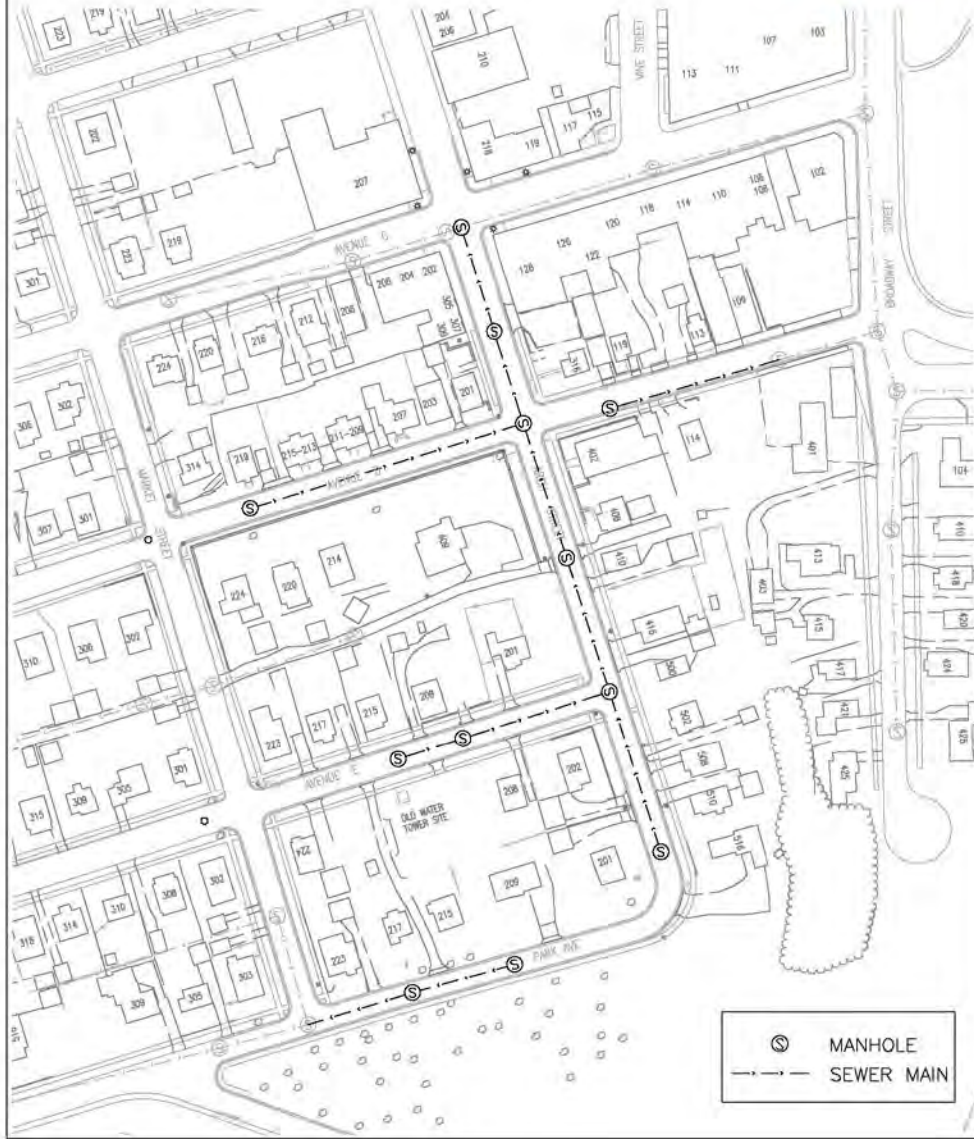
Water System

EXISTING SANITARY



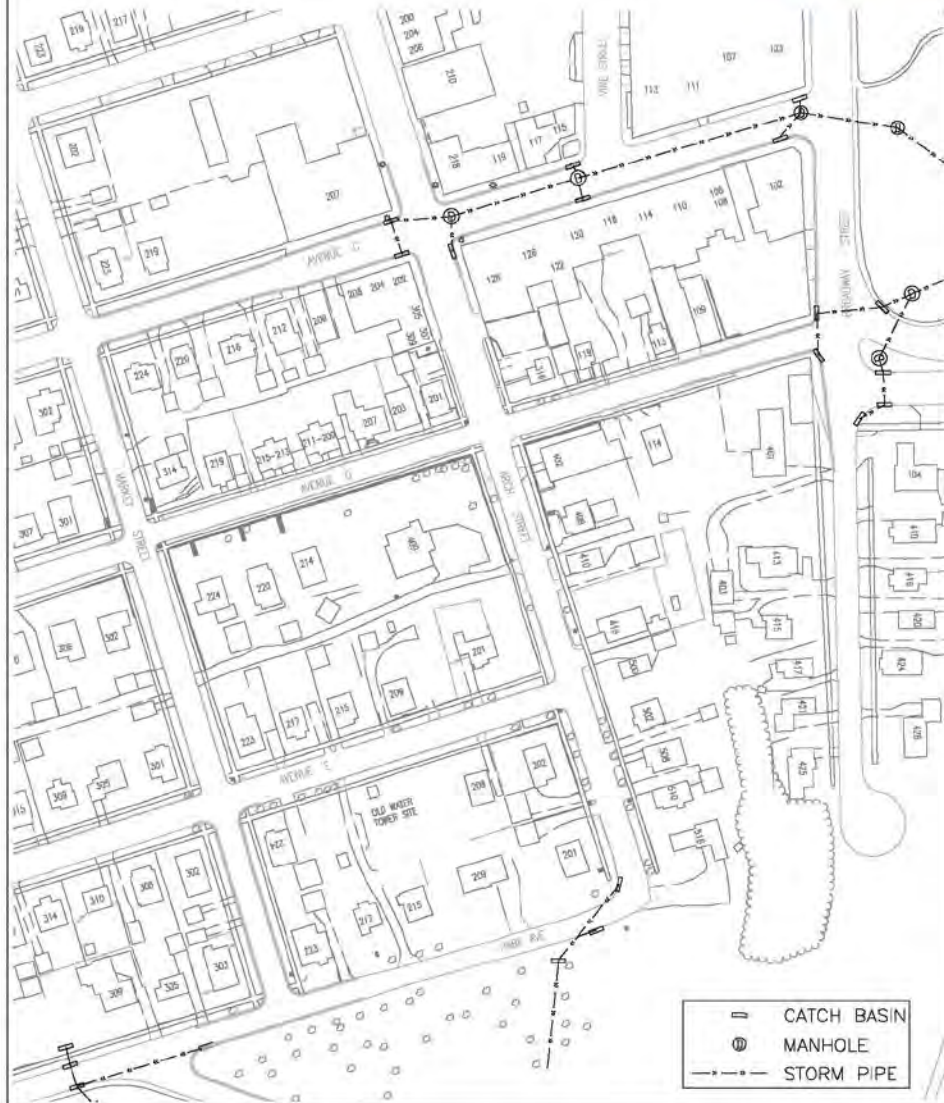
Sanitary Sewer System

PROPOSED SANITARY



Sanitary Sewer System

EXISTING STORM



Storm Sewer

PROPOSED STORM



Storm Sewer

Street Section - Reconstruction

- width varies depending on street
- Sand Base with Draintile
- Class 5 – Gravel base
- Concrete Curb and Gutter
- Bituminous Base Material
- Bituminous Wear Material

Typical Section

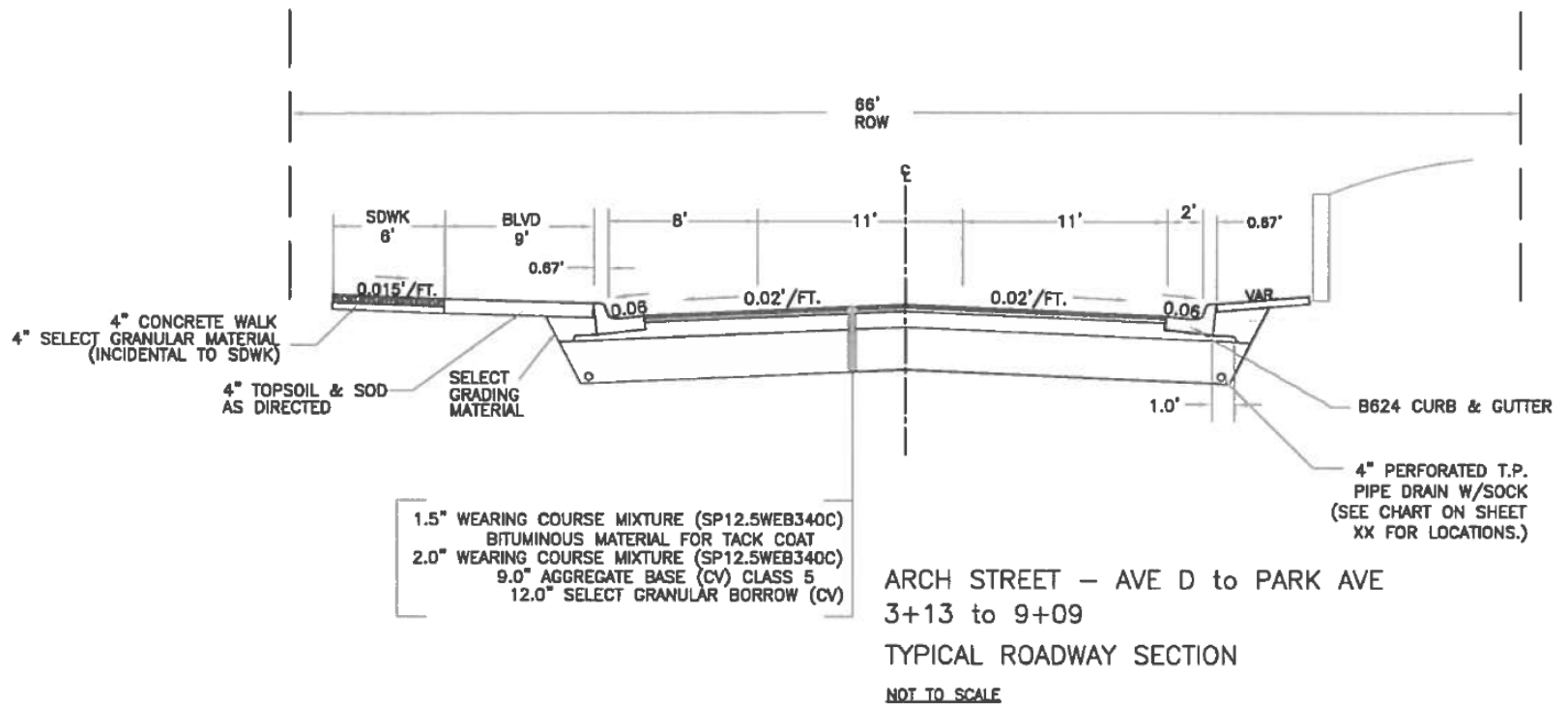


Table 1 - Existing Street Conditions			Type	PAVEMENT	SIDEWALK	BLVDS	PARKING
STREET	FROM	TO		WIDTH	LOCATION	WIDTH	LOCATION
Arch Street- North Half	Ave C	Ave D	State Aid	45'	Both Sides	None	Both
Arch Street- South Half	Ave C	Ave D	State Aid	45'	Both Sides	4' ; 4'	Both
Arch Street	Ave D	Park	State Aid	32'	Both Sides	9' ; 9'	Both
Park Avenue	Arch	Market	State Aid	24'	None	None	Both
Avenue D	Market	Arch	Local	24'-25'	Both Sides	4' ; 4'	One Side (N)
Avenue D	Arch	Broadway	Local	28'-30'	Both Sides	6' ; 4'	One Side (S)
Avenue E	Market	Arch	Local	32'	Both Sides	9' ; 9'	Both

Table 2 - Proposed Street Conditions			Type	PAVEMENT	SIDEWALK	BLVDS	PARKING
STREET	FROM	TO		WIDTH	LOCATION	WIDTH	LOCATION
Arch Street- North Half	Ave C	Ave D	State Aid	40'	Both Sides	None	Both
Arch Street- South Half	Ave C	Ave D	State Aid	40'	Both Sides	6' ; 6'	Both
Arch Street	Ave D	Park	State Aid	32'	East Side Only	None; 9'	One Side
Park Avenue	Arch	Market	State Aid	28'	South Side	None	None
Avenue D	Market	Arch	Local	32'	South Side Only	None ; None	One Side
Avenue D	Arch	Broadway	Local	32'	Both Sides	None ; None	One Side
Avenue E	Market	Arch	Local	32'	Both Sides	9' ; 9'	One Side
		Indicates a changed condition from the current in place improvments					

Project Funding

- Currently developing estimates
- Permanent Improvement and state aid Funds
 - Street improvements and storm sewer
- Assessments
 - for portions of roadway improvements, sidewalks, sanitary sewer and Water replacements
- City Utility Funds
 - sanitary sewer & watermain

Assessment Policy

- Street assessments are based per front foot
- Utilities assessments are on a per unit basis
- Typical lots in this area are 60 feet
- Street assessment rate estimated at \$35/ft
- Utility assessment rate estimated at \$5,000 per lot
- Total assessment estimated at \$7,100
(typical 60' lot)

Assessment

Payment Options:

- Paid in full without interest within 30 days of the assessment hearing
- Certified and added to property taxes
 - Payment period
 - Street reconstruction 10 yrs
 - Interest rate set when assessment roll is adopted

Schedule/Public Process

- Neighborhood Meeting Jan 18, 2018
- Feasibility Report to City Council Feb 6, 2018
- Public Hearing March 2018

- The Cloquet City Council will take the next step on this project after the public hearing. Possible actions:
 - Approve project as presented, authorize bidding
 - Approve project with modifications, authorize bidding
 - Deny project

Schedule

- If the Cloquet City Council approves the project:

- April 2018

Receive Bids

- May 2018

Start Construction

- Oct 2018

Substantial Completion

- Feb 2019

Assessment Hearing

Project Contact Info

- If you have any questions or concerns, please contact:

John Anderson P.E. Assistant City Engineer

JAnderson@CloquetMN.Gov

(218) 879-6758

Arch Street Area Improvements

- Questions and Discussion