



City Administrator's Update

WEEK ENDING MAY 11, 2018

Upcoming Events:

May 15, 5:00 pm
Council Work Session
City Hall

May 15, 7:00 pm
City Council Meeting
City Hall

May 16, 6:00 pm
CAFD Board Meeting
CAFD Admin Office

May 28
CITY HALL CLOSED
MEMORIAL DAY

May 29, 4:15 pm
Library Board
Library

May 29
CITY HALL SUMMER
HOURS BEGIN
Mon-Thurs 7:30-5:00
Fridays 7:30-11:30

Aaron Reeves,
City Administrator
1307 Cloquet Avenue
Cloquet, MN 55720
(218)879-3347
areeves@cloquetmn.gov



Administration/Finance

The City Council approved the purchase of the Members Cooperative Credit Union building for use as the new Police Department and possibly City Hall. The City is getting an appraisal done on the City Hall and will be looking for interested buyers.

The 2019 budget process has started. Department Heads will begin working on preliminary budget numbers with a presentation to Council coming in July. The City's Local Options Sales Tax modification bill has been included in the House Tax Bill but not the Senate's. We are hoping it gets included in the final joint bill being negotiated now.

Election season is about to begin with Council filing period running May 22nd – June 5th. City Council seats expiring in December are Ward 1, Ward 2, Ward 3, Mayor, and the remaining term for At-Large. If you know of anyone who may be interested in being an Election Judge, information can be found on the City's website.

Transition to our new Dental Plan with Delta Dental will begin July 1st. Stay tuned for announcements on upcoming enrollment meetings.

The financial audit with WIPFLI is complete and went very smoothly. The final report will be available soon and will be presented at a future Council meeting.

The part time Accounting Clerk position has been posted. If you know of anyone looking for a part time job, please have them look on the City's website for more information or call Finance Director Nancy Klassen.

Anne has been working hard on implementing our new automated payment system with PSN. This new system offers more flexibility for customers to make payments. A flyer was included in May's utility bills.

Public Works/Parks

With the arrival of Spring, we are beginning to see the construction activity ramp up around town. Work has begun on the new single-track trail in Pine Valley. Improvements along Broadway are back underway with concrete removal, storm sewer, and street lighting all occurring in the past week. Preconstruction meetings were held for the Arch Street project and the Holmes Drive sidewalk connection in front of Frandsen Bank. A pre-bid meeting was held for proposed water treatment plant and the Skate Park preconstruction meeting is scheduled for next week. Bids were opened for the Cloquet Avenue project with the low bid coming in \$400,000 under the engineer's estimate.

Maintenance crews remain very busy with potholes, sweeping, and seasonal turnover work including prepping the Pinehurst Pond to begin filling next week.

Community Development

Economic Development

Staff met this week with trail planning leaders to evaluate the Scanlon trail extension alignment. Staff shared feedback from industry on future trail alignment considerations into Cloquet and offered to work with BNSF to assist the effort. Staff also met with the county and a business interested in potentially occupying the Shaw Memorial Library in the future.

Dave Hallback, Mayor

City Council Members:

Jeff Rock, Ward 1
David Bjerkness, Ward 2
Roger Maki, Ward 3
Kerry Kolodge, Ward 4
Steve Langley, Ward 5
Vacant - At Large

Visit Our Website at:
www.ci.cloquet.mn.us

Planning and Zoning

Staff met with a business that had created an illegal home occupation issue in a neighborhood and will continue to work with this business allowing time to correct this situation. Other activities included review of Census addressing review, a Wetland Application for the Spafford Campground ATV Trail, and we will be meeting with MCCU on future building plans.

Building Inspections

Staff remained busy with residential and commercial inspections as well as time spent on webinar education. Permit Works and SCP were able to load new building permit software for Laurie to begin entering fees etc. to set up the new system.

Library

Staff is getting ready for the Summer Reading Program which will run from May 21st through August 3rd.

Upcoming Events:

Story time for children ages 0-5 (and a caregiver) on Tuesdays and Wednesdays at 10:15 a.m. Story time includes books, songs, and craft activities. Next week's theme will be colors.

Kids Tinker Club on Tuesdays at 4:00 p.m. for children ages 6-12 (younger children accompanied by an adult welcome). Next week will be giant bubbles.

Saturday, May 19th at 10:00 a.m. we will host the Bike Tune-Up and Safety Workshop in cooperation with the Safe Kids Coalition. Bring your bike!

Other Information Attached:

* April 2017 and 2018 Permit Report



Monthly report of April 2018

City of Cloquet

Type	Permits		
	Number Issued	Value	Amount
ADMIN COMMERCIAL/INDUSTRIAL	3	28 700.00	584.10
ADMINISTRATIVE PERMIT	9	40 075.00	1 021.64
BUILDING PERMIT DECK	2	16 800.00	368.90
Demo - Residential	2	0.00	2.00
MECHANICAL PERMIT	6	0.00	250.00
PLUMBING	4	0.00	210.00
REROOF OR RESIDE	11	0.00	1 111.00
SCANLON DEMO RESIDENTIAL	1	0.00	1.00
SCANLON PLUMBING PERMIT	1	0.00	55.00
SCANLON REROOF OR RESIDE	1	0.00	101.00
SCANLON RES ADMIN	2	25 000.00	485.00
SIGN	1	0.00	15.00
ZONING - Accessory Building Site Location	2	0.00	50.00
ZONING - FENCE PERMIT	4	0.00	75.00
Total	49	110 575.00	4 329.64

Monthly report of April 2017

City of Cloquet

Type	Permits		
	Number Issued	Value	Amount
ADDITION/REMODEL COMMERCIAL OR INDUSTRIAL	1	691 000.00	4 486.50
ADMIN COMMERCIAL/INDUSTRIAL	5	849 927.00	6 376.03
ADMINISTRATIVE PERMIT	11	156 796.00	1 226.40
BUILDING NEW RESIDENTIAL	1	310 000.00	3 570.09
BUILDING PERMIT ADDITION OR REMODEL	1	3 500.00	139.00
BUILDING PERMIT DECK	1	8 985.00	171.74
Demo - Accessory	1	0.00	26.00
MECHANICAL PERMIT	4	0.00	190.00
PLUMBING	6	0.00	630.00
REROOF OR RESIDE	18	-2.00	2 118.00
SIGN	1	0.00	151.50
ZONING - Accessory Building Site Location	1	0.00	25.00
ZONING - FENCE PERMIT	5	0.00	100.00
Total	56	2 020 206.00	19 210.26