



City Administrator's Weekly Update

WEEK ENDING JANUARY 6, 2017

Upcoming Events:

January 10, 7:00 pm
Planning Commission
City Hall

January 16
MLK Holiday
City Hall Closed

January 17, 5:30 pm
Council Work Session
City Hall

January 17, 7:00 pm
City Council Meeting
City Hall

January 18, 6:00 pm
CAFD Board
Scanlon City Hall

January 31, 4:15 pm
Library Board
Public Library

Administration/Finance

Finance

Well, it is the Finance Department's favorite time of the year. They are currently fully immersed in the process of closing out the 2016 financial year as well as getting everything in place for the start of the 2017 fiscal year. This is one of the busiest times of the year as they look to get the financial systems in alignment.

Laserfiche

Now that the holiday season is over we are back working on the installation of the new Laserfiche Records Management System. Final installation of the software was installed this week and now the real work will start as we learn and develop the proper systems. We want to make sure that Finance stays busy, so we are looking to start the process with our Accounts Payable system, and then as we become more comfortable, expand beyond that into the other areas of Finance, then Human Resources and Administration.

Public Works/Parks

Miscellaneous

Staff had some more emergency water repairs this week that unfortunately resulted in long working hours during the coldest week of season. This week's break was near Dairy Queen.

The cold weather has provided great conditions for flooding and making ice. We have seen a lot of use at the rinks so far this winter.

Community Development

Ed's Bakery Building Rehabilitation

The EDA authorized the use of City monies to assist with the renovation of the exterior of this building. The City had dedicated \$25,000 as part of the most recent Small Cities Grant Program for this project, but unfortunately, a buyer has not been able to be identified. As a result, the City is looking to work with the bank and a contractor to directly assist with the project. There are several legal agreements that will need to be developed and presented to the Council at a later date.

HRA Homeless Survey

The HRA is looking to conduct a homelessness survey within the community. Staff has indicated that it is supportive of the effort and information that may be gathered, but will not be participating directly with the survey process.

MCPP Grant Application

The City made application this week to the Minnesota Housing Finance Agency for an allocation of funding to be dedicated towards first time home buyers. If approved, the City itself will not receive any direct dollars, but our local lending institutions will have funding allocated so that they can access the monies when working with home buyers.



Dave Hallback, Mayor

City Council Members:

Jeff Rock, Ward 1
David Bjerkness, Ward 2
Roger Maki, Ward 3
Kerry Kolodge, Ward 4
Steve Langley, Ward 5
Adam Bailey, At Large

Brian Fritsinger,
City Administrator
1307 Cloquet Avenue
Cloquet, MN 55720
(218)879-3347
bfritsinger@ci.cloquet.mn.us

Visit Our Website at:
www.ci.cloquet.mn.us

"The reason people find it so hard to be happy is that they always see the past better than it was, the present worse than it is, and the future less resolved than it will be."

*- Marcel Pagnol,
Novelist, Playwright*

**Other Information
Attached:**

- * December Building Permit Report
- * Building Permit Annual Report for 2016
- * Building Permit Annual Report for 2015



Monthly report of December 2016**City of Cloquet**

Type	Permits		
	Number Issued	Value	Amount
ADMIN COMMERCIAL/INDUSTRIAL	3	150 075.00	2 781.42
ADMINISTRATIVE PERMIT	2	37 000.00	611.20
MECHANICAL PERMIT	8	0.00	335.00
REROOF OR RESIDE	2	0.00	202.00
SIGN	3	0.00	85.00
Total	18	187 075.00	4 014.62

Printed on December 30, 2016

Monthly report of December 2015**City of Cloquet**

Type	Permits		
	Number Issued	Value	Amount
ADDITION/REMODEL COMMERCIAL OR INDUSTRIAL	1	838 865.00	8 404.19
ADMINISTRATIVE PERMIT	5	20 134.00	492.07
BUILDING NEW RESIDENTIAL	1	4 840.00	153.67
BUILDING PERMIT NEW COMMERCIAL	1	135 000.00	1 865.59
BUILDING PERMIT NEW GARAGE	3	49 086.00	910.39
Demo - Residential	1	0.00	51.00
MECHANICAL PERMIT	12	0.00	525.00
PLUMBING	1	0.00	195.00
REROOF OR RESIDE	2	0.00	202.00
Total	27	1 047 925.00	12 798.91

Annual Report For the Year 2016

City of Cloquet

Type	Permits		
	Number Issued	Value	Amount
ADDITION/REMODEL COMMERCIAL OR INDUSTRIAL	3	417 500.00	4 618.19
ADMIN COMMERCIAL/INDUSTRIAL	17	1 064 038.00	10 907.82
ADMINISTRATIVE PERMIT	102	774 495.00	12 439.16
BUILDING NEW RESIDENTIAL	4	1 042 500.00	11 910.93
BUILDING PERMIT ADDITION OR REMODEL	9	710 500.00	9 923.34
BUILDING PERMIT DECK	15	71 294.00	2 179.21
BUILDING PERMIT NEW COMMERCIAL	4	1 733 500.00	14 992.99
BUILDING PERMIT NEW GARAGE	21	469 026.00	8 174.47
Demo - Commercial	1	0.00	1.00
Demo - Residential	2	0.00	102.00
GRADING PERMIT	8	0.00	284.46
MECHANICAL PERMIT	88	0.00	4 050.00
PLUMBING	40	0.00	3 405.00
REROOF OR RESIDE	100	0.00	10 500.00
SIGN	20	0.00	1 163.00
ZONING - Accessory Building Site Location	13	0.00	325.00
ZONING - FENCE PERMIT	35	0.00	775.00
Total	482	6 282 853.00	95 751.57

Annual Report For the Year 2015

City of Cloquet

Type	Permits		
	Number Issued	Value	Amount
ADDITION/REMODEL COMMERCIAL OR INDUSTRIAL	4	1 522 676.00	16 095.53
ADMIN COMMERCIAL/INDUSTRIAL	7	773 941.00	6 323.13
ADMINISTRATIVE PERMIT	91	435 042.00	9 706.67
BUILDING NEW RESIDENTIAL	8	1 054 840.00	13 530.63
BUILDING PERMIT ADDITION OR REMODEL	16	658 469.00	10 167.17
BUILDING PERMIT DECK	17	57 490.00	2 221.20
BUILDING PERMIT NEW COMMERCIAL	1	135 000.00	1 865.59
BUILDING PERMIT NEW GARAGE	22	292 946.00	5 783.38
Demo - Accessory	4	0.00	120.00
Demo - Commercial	1	0.00	101.00
Demo - Residential	2	0.00	106.00
GRADING PERMIT	13	0.00	304.40
MECHANICAL PERMIT	35	0.00	1 510.00
PLUMBING	46	0.00	3 180.00
REROOF OR RESIDE	99	0.00	10 451.00
SIGN	21	0.00	989.00
ZONING - Accessory Building Site Location	10	0.00	250.00
ZONING - FENCE PERMIT	53	0.00	1 250.00
Total	450	4 930 404.00	83 954.70