



# City Administrator's Weekly Update

WEEK ENDING MAY 5, 2017

## Upcoming Events:

May 9, 7:00 pm  
Planning Commission  
City Hall

May 16, 5:30 pm  
Council Work Session  
City Hall

May 16, 7:00 pm  
Council Meeting  
City Hall

May 17, 6:00 pm  
CAFD Board

May 29<sup>th</sup>  
Memorial Day  
City Hall Closed

May 30, 4:15 pm  
Library Board

## Administration/Finance

In preparation of our summer uptick in outdoor projects, interviews were conducted for summer seasonal maintenance staff. We expect to appoint 8 candidates for the season at the May 16<sup>th</sup> Council meeting.

## Public Works/Parks

The Utility Department has been busy this week completing 4 sanitary sewer repair digs in advance of the planned CIPP Sanitary Sewer Lining project. Our Contractor, Hydro-Klean, is planning to start lining operations beginning Monday.

Engineering staff began marking removals for the 2017 overlay project. The project will start Monday with concrete removals. Pavement milling operations are scheduled to begin Wednesday.

Staff attended training on the new pavement management system Wednesday. Work to collect and input pavement condition ratings began with on-site inspections of City owned parking lots. Scheduling the driving of City owned streets with a camera equipped van is still in process.

## Community Development

The City learned earlier this week that Jarden will be closing their Cloquet Mill within the next 6 months. During the week, staff grouped with regional economic development leaders, area businesses, and state (DEED) Rapid Response teams whose transition workforce is poised to work with Jarden HR and their staff in response to the closure. The state will be working with Jarden directly on workforce impacts and in the future Newell Brands will address facility decisions. This loss of 85 jobs is an impact that is still being processed and digested and we will keep those affected in our thoughts.

*"Newell Brands has completed the sale of Pine Mountain® fire starters and fire logs business as well as its Diamond® matches, fire starters, lighters, toothpicks, clothespins and clotheslines business to Royal Oak Enterprises LLC. As part of the sale agreement, the Company has retained the factory in Cloquet, Minnesota. However, Newell Brands will no longer retain Diamond® matches and toothpicks, which are manufactured at the facility. As a result, the Company has made the difficult decision to close the Cloquet facility, which is expected to occur within six months. We have been a proud partner in Cloquet for years, and are committed to ensuring ample resources and support for the 85 employees affected."*

*- Attributable to a Newell Brands spokesperson*

Staff worked with ISD #94 and Roers Investments this week to host an Open House at the Cloquet Middle School related to the adaptive reuse of the building into apartments. The developer presented the project to City Council and then the EDA this week. They will return May 16<sup>th</sup> to request a resolution of support from the City Council. This support is needed to facilitate application for state housing tax credit financing.

At Tuesday's City Council meeting, the Council approved tax increment financing (TIF) for the Country Club Patio Homes LLC project which will construct 12 patio homes on the corner of Reservation Road and West Carlton Avenue.

**Dave Hallback, Mayor**

**City Council Members:**

Jeff Rock, Ward 1  
David Bjerkness, Ward 2  
Roger Maki, Ward 3  
Kerry Kolodge, Ward 4  
Steve Langley, Ward 5  
Adam Bailey, At Large

James Barclay,  
Interim City  
Administrator  
1307 Cloquet Avenue  
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**Visit Our Website at:**  
[www.ci.cloquet.mn.us](http://www.ci.cloquet.mn.us)

EDA met this week with Ady Advantage joining the meeting by phone to review the marketing recommendations and strategies identified to implement. Staff met with regional economic development agencies to discuss how Cloquet can tap into site selector events and other projects within the region.

**PLANNING & ZONING**

Staff provided a planning and zoning informational table at the Roers Open House on Monday night answering questions about land use and parking issues related to the proposed site plan. The meeting's open house format was found to be much more productive as it allowed for one-on-one discussions with individual community members. Staff also prepared the Planning Commission agenda this week. At the City Council meeting, planning and subdivision approvals related to the Country Club Patio Homes LLC were approved, however the developer still needs to complete wetland delineation requirements with the City's Technical Evaluation Panel (TEP). A conference call was held with SEH on the City Utility Extension Study and staff also participated in a census webinar.

**BUILDING INSPECTION SERVICES**

Staff remained extremely busy reviewing building plans, conducting a full plate of both commercial and residential inspections. Inspection highlights include Pine Tree Plaza Roof, footings for the Washington School addition, plan review of the Evergreen Knoll remodel, and FDL clinic framing inspection. Matt also attended a Department of Labor and Industry seminar in Duluth on Thursday concerning energy code requirements for both residential and commercial.

**Library**

Wednesday, May 10<sup>th</sup> at 6 p.m., there will be a painting workshop at the library, "Watercolor Painting on Minnesota Woodcut". Participants attending this program will be walked through the painting of a lake scene on a Minnesota-shaped woodcut. The woodcut surface is specially treated to allow participants to use watercolor paint to complete the project. This program is paid for through a grant from the Minnesota Legacy Funds.

A "Bike Fix-It" workshop will take place on Saturday, May 10<sup>th</sup>, from 10:30 a.m. to 11:30 a.m.

Preschool story-time sessions on Tuesdays and Wednesdays at 10:15 a.m. will be ongoing throughout the summer. These sessions help prepare young children and their parents for school and reading.

*"I think it's important to find the little things  
in everyday life that make you happy."*

*- Paula Cole*

**Other Information Attached:**

\*April Building Permits

## Monthly report of April 2017

City of Cloquet

Type	Permits		
	Number Issued	Value	Amount
ADDITION/REMODEL COMMERCIAL OR INDUSTRIAL	1	691 000.00	4 486.50
ADMIN COMMERCIAL/INDUSTRIAL	5	849 927.00	6 376.03
ADMINISTRATIVE PERMIT	11	156 796.00	1 226.40
BUILDING NEW RESIDENTIAL	1	310 000.00	3 570.09
BUILDING PERMIT ADDITION OR REMODEL	1	3 500.00	139.00
BUILDING PERMIT DECK	1	8 985.00	171.74
Demo - Accessory	1	0.00	26.00
MECHANICAL PERMIT	4	0.00	190.00
PLUMBING	6	0.00	630.00
REROOF OR RESIDE	18	-2.00	2 118.00
SIGN	1	0.00	151.50
ZONING - Accessory Building Site Location	1	0.00	25.00
ZONING - FENCE PERMIT	5	0.00	100.00
<b>Total</b>	<b>56</b>	<b>2 020 206.00</b>	<b>19 210.26</b>

## Monthly report of April 2016

City of Cloquet

Type	Permits		
	Number Issued	Value	Amount
ADDITION/REMODEL COMMERCIAL OR INDUSTRIAL	1	9 000.00	0.00
ADMIN COMMERCIAL/INDUSTRIAL	1	29 760.00	0.00
ADMINISTRATIVE PERMIT	12	43 851.00	1 092.62
BUILDING PERMIT ADDITION OR REMODEL	1	50 000.00	668.75
BUILDING PERMIT DECK	2	15 000.00	380.00
BUILDING PERMIT NEW GARAGE	3	33 415.00	736.46
MECHANICAL PERMIT	3	0.00	120.00
PLUMBING	1	0.00	145.00
REROOF OR RESIDE	8	0.00	908.00
ZONING - Accessory Building Site Location	1	0.00	25.00
ZONING - FENCE PERMIT	6	0.00	125.00
<b>Total</b>	<b>39</b>	<b>181 026.00</b>	<b>4 200.83</b>