



# City Administrator's Weekly Update

WEEK ENDING JUNE 6, 2017

## Upcoming Events:

June 5, 4:30 pm  
Parks Commission  
City Hall

June 6, 5:30 pm  
Council Work Session  
City Hall

June 6, 7:00 pm  
Council Meeting  
City Hall

June 7, 8:00 am  
EDA  
City Hall

June 20, 5:30 pm  
Council Work Session  
City Hall

June 20, 7:00 pm  
Council Meeting  
City Hall

## Administration/Finance

### Community Event

4<sup>th</sup> of July is just around the corner and the "Committee" has been very busy coordinating a fun filled event for our citizens and guests. However, they could use your help. Putting on this event will take approximately 60 volunteers lending a hand in various ways from set up, parade organization to clean up of Veterans Park after the festivities are through. If you feel motivated to lend the "Committee" a hand, please contact our volunteer coordinator, Alyson Leno, at 879-1551 or send a message to the Cloquet 4<sup>th</sup> of July Festival page on Facebook. The list of volunteer opportunities is attached.

### Commission Openings

The City still has a vacancy on the Planning Commission. Please encourage your friends and neighbors to volunteer and apply for this important opening!

## Public Works/Parks

The contractor on the mill and overlay project continues to make progress with concrete repairs west of Highway 33. Things should pick up as they move to the east side with far fewer repairs needed.

Crews have kept busy with mowing, landscape maintenance, manhole and concrete repairs this week. Annual hydrant flushing began this week resulting in the identification of two needed repairs which were completed as well.

Staff has also been painting and preparing the Pinehurst Park pool area in preparation for the opening of "The Beach" as early as next week.

## Community Development

### Economic Development

This week staff met with Engineering to discuss the framework of the input process for future Cloquet Avenue improvements. Staff consulted with MnDOT on Transportation Alternatives Program (TAP) funding that may potentially assist with some aspects of the project. Engineering will address Council to seek further input at an upcoming Work Session as we begin to lay out a community engagement process and project scope.

MnDOT issued funding for the Transportation Economic Development (TED) program this week. Staff will attend that meeting in late June to learn more about this program. Staff also met with the Duluth Trades Union to discuss project labor agreements as they relate to city assisted, privately led economic development projects in Cloquet. The EDA will discuss the PLA Ordinance at their June 7<sup>th</sup> meeting. Developers who are affected by the new Ordinance plan to attend that meeting.

### Planning & Zoning

Staff held land owner development meetings and prepared public notices on a zoning case.

**Dave Hallback, Mayor**

**City Council Members:**

Jeff Rock, Ward 1  
David Bjerkness, Ward 2  
Roger Maki, Ward 3  
Kerry Kolodge, Ward 4  
Steve Langley, Ward 5  
Adam Bailey, At Large

James Barclay,  
Interim City  
Administrator  
1307 Cloquet Avenue  
Cloquet, MN 55720  
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jbarclay@ci.cloquet.mn.us

**Visit Our Website at:**

**[www.ci.cloquet.mn.us](http://www.ci.cloquet.mn.us)**

**Building Inspections Services**

Staff remained busy with residential and commercial inspections including a roofing inspection at the Cloquet High School. Staff followed up on several enforcement cases and issued a public nuisance violation in connection with a police case on Avenue B. Staff attended a building permit software demonstration with iWorQ and also consulted colleagues on CityView software which is a Harris program. The City currently uses a variety of Harris programs, however the current Municipal Manager program is not being supported by Harris and staff has struggled with their customer service transition and is in the process vetting if this can be resolved.

**Library**

The Summer Reading Program begins on Monday, June 5<sup>th</sup> at 10:00 a.m. with *The On-Time Circus*, featuring puppets, clowning and original music. Thursday, June 8<sup>th</sup> at 10:30 a.m. we will have *Ojibwe Creation Story & Turtle Puppet* crafts with artist Karen Savage-Blue, for ages 5-10 with a Caregiver.



**Other Information Attached:**

**\*July 4<sup>th</sup> Celebration Volunteer Opportunities**

# July Fourth

## Volunteers Needed!

**We need your help! It takes about 60+ volunteers to make the Cloquet Fourth of July Fest a success and we'd love your support!**

*Volunteer opportunities include the following:*

**July 3, 5:00pm**

10-20 people to help set-up tents in Veterans Park (physical work)

**9:30am—11:30am**

2 people to help with Parade line-up and more

**9:00am—11:00am**

10-20 people to help with set-up at Veterans Park (physical work)

**11:30am—1:30pm, 1:30pm—3:30pm, 3:30pm—5:30pm**

6 people each shift to help monitor the Bouncy Castles and Climbing Wall/Slide

**12:00pm—2:00pm, 2:00pm—4:00pm**

2-4 people each shift to help with face painting

**12:00pm—2:00, 2:00-5:00pm**

2 people each shift to check the garbage cans and monitor park conditions

**July 5, 8:30am**

Help clean up Veterans Park after the festivities...it's always a mess!

**To volunteer, contact Alyson Leno at 879.1551 or send a message to the Cloquet 4th of July Festival page on Facebook.**