



# City Administrator's Weekly Update

WEEK ENDING AUGUST 11, 2017

## Upcoming Events:

August 15, 5:30 pm  
Council Work Session  
(Note: Council will meet at  
the Shamrock Landfill)

August 15, 7:00 pm  
City Council Meeting  
City Hall

August 16, 6:00  
CAFD Board  
District Office

August 22, 4:15 pm  
Library Board  
Library

**Dave Hallback, Mayor**

### City Council Members:

Jeff Rock, Ward 1  
David Bjerkness, Ward 2  
Roger Maki, Ward 3  
Kerry Kolodge, Ward 4  
Steve Langley, Ward 5  
Adam Bailey, At Large

James Barclay,  
Interim City  
Administrator  
1307 Cloquet Avenue  
Cloquet, MN 55720  
(218)879-3347  
jbarclay@ci.cloquet.mn.us

Visit Our Website at:  
[www.ci.cloquet.mn.us](http://www.ci.cloquet.mn.us)

## Administration/Finance

An offer was made and accepted for the City Administrator position this week. Council met for a Special Meeting for approval of the contract with an effective date no later than October 2<sup>nd</sup>. Stay tuned for more details next week!

## Finance

Staff discussed the 2018 Budget/CIP with Council on Tuesday evening. Budget items will continue to be discussed at the Work Session scheduled for September 5th.

Staff has been working with the Library Board to solicit for applicants for the pending Library Director Position. Several applicants were received and semi-finalist packets were sent to the Board for consideration. Staff will meet with the Library Board at 4 p.m. Wednesday, August 16<sup>th</sup> to select a finalist for interview.

## Reminder

Our next Council meeting will take place on Tuesday, Aug 15<sup>th</sup> with our Work Session beginning at SKB's landfill office at 761 Hwy 45. All Council member's, staff, and interested citizens are asked to meet at the landfill by 5:30 pm to begin the meeting and tour of the facility.

## Public Works/Parks

Planning and engineering staff had a meeting with Sappi this week to discuss the mill's plan to better utilize the nursery property along Cloquet Avenue. As part of any operational changes, staff is attempting to identify options which may exist to partner with Sappi to improve the ongoing conflict between truck traffic and the neighboring residential area along 18<sup>th</sup> St. Discussion is very preliminary but it is likely the item will be brought forward to Council at a future Work Session.

The City's mowing contractor is in town again this week working along Highway 33 and some of our other rural ditches. With wetter than average conditions continuing late into the summer, we have not seen the typical late season slow-down in turf growth. Crews continue to mow on a regular basis as our summer seasonal employees slowly leave and return to school.

We had a rare summer water leak on the 1200 block of Dewy Avenue which resulted in some overtime for the crew last weekend. Thankfully, other service calls have been fairly slow this week as we have several staff out on vacation as summer winds down.

## Community Development

### Economic Development

Staff has reached out to Newell this week on the status of any property sales discussions on the Jarden site. Jarden's remaining HR Team and USW District 11 will be hosting a job fair on August 22<sup>nd</sup> at the Cloquet Labor Temple from 11 am – 3 pm for displaced Diamond Match workers. Staff has reached out and encouraged area employers to join in that job fair. There were several new commercial Small Cities Grant projects finalized this week and one new residential project.

### Planning and Zoning

Staff reviewed directional signage along Hwy 33 for possible changes this week. Staff also met with Sappi to discuss possible wood storage changes on the Cloquet Avenue nursery site.

**Building Inspections Services**

Staff scheduled a building permit software demonstration for next week as we continue to examine future options. The City processed their first Scanlon permit this week since the process was initiated on August 1<sup>st</sup>. Staff maintained a steady schedule of residential and commercial inspections, along with preparing enforcement orders and follow-up this week. On Friday, Matt attended the Arrowhead Chapter of Building Officials Meeting.

**Library**

John Cavanaugh will give a presentation on the upcoming solar eclipse on Monday, August 14<sup>th</sup> at 6:30 p.m. There will be an eclipse viewing party at the library on Monday, August 21<sup>st</sup>, starting at noon. The library received a grant to provide free viewing glasses for people to use at the event.

Bill Bauer will give a presentation on Raspberry Pi basics on Wednesday, August 16<sup>th</sup> at 6:30 p.m. The library received several Raspberry Pi kits through a Blandin Broadband grant.

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***The greatest discovery of our generation is that human beings can alter their lives by altering their attitudes of mind. As you think, so shall you be.***

- William James

**Other Information Attached:**

- \* July Permit Report**
- \* August 22<sup>nd</sup> Local 970 Job Fair Announcement**
- \* August 16<sup>th</sup> MN Workforce Center Fall Job Fair Announcement**

**Monthly report of July 2016**

City of Cloquet

Type	Permits		
	Number Issued	Value	Amount
ADMINISTRATIVE PERMIT	6	120 720.00	1 392.67
BUILDING PERMIT DECK	2	5 300.00	249.15
BUILDING PERMIT NEW GARAGE	2	24 500.00	524.75
GRADING PERMIT	1	0.00	25.00
MECHANICAL PERMIT	9	0.00	480.00
REROOF OR RESIDE	12	0.00	1 212.00
SIGN	2	0.00	67.00
ZONING - Accessory Building Site Location	1	0.00	25.00
ZONING - FENCE PERMIT	3	0.00	75.00
<b>Total</b>	<b>38</b>	<b>150 520.00</b>	<b>4 050.57</b>

**Monthly report of July 2017**

City of Cloquet

Type	Permits		
	Number Issued	Value	Amount
ADMIN COMMERCIAL/INDUSTRIAL	5	116 728.00	1 680.96
ADMINISTRATIVE PERMIT	15	39 615.00	1 125.31
BUILDING NEW RESIDENTIAL	4	312 000.00	4 157.06
BUILDING PERMIT DECK	4	23 624.00	686.81
BUILDING PERMIT NEW GARAGE	5	78 000.00	1 485.55
Demo - Residential	1	0.00	0.00
GRADING PERMIT	1	0.00	112.00
MECHANICAL PERMIT	16	0.00	730.00
PLUMBING	4	0.00	610.00
REROOF OR RESIDE	24	0.00	2 424.00
ZONING - Accessory Building Site Location	1	0.00	25.00
ZONING - FENCE PERMIT	8	0.00	150.00
<b>Total</b>	<b>88</b>	<b>569 967.00</b>	<b>13 186.69</b>



**USW LOCAL 970**

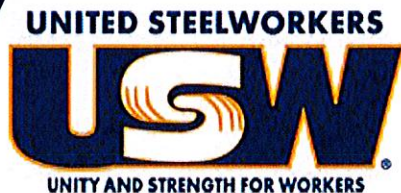
**August 22, 2017**

**11:00am–3:00pm**

**JOB FAIR**

**Displaced Diamond Match  
Mill Workers  
Jarden Home Brands**

**Cloquet Labor Temple  
1403 Ave. C  
Cloquet, MN 55720**



**Please RSVP:**

Gerry Parzino 612-851-0753  
Michelle Ivey 612-623-8003



# Gear up for Fall Job Fair



Looking for a Job? If so, this Job Fair is for you!

Minnesota WorkForce Center—Duluth

402 West First Street

(Duluth Athletic Club Building)

Wednesday, August 16, 2017

3:00pm—6:00pm

Updated list of  
registered employers  
as of August 2nd

<a href="#">AAA Minnesota/Iowa</a>	<a href="#">IBEW-NECA (Electrical Apprenticeship Program)</a>	<a href="#">Monarch Healthcare (The North Shore Estates)</a>
<a href="#">Allete/Minnesota Power</a>	<a href="#">Interim Healthcare</a>	<a href="#">People Ready</a>
<a href="#">AP Avionics</a>	<a href="#">IPS Cranes</a>	<a href="#">Raveill Trucking/Timber Transport</a>
<a href="#">At Home Living</a>	<a href="#">Job Corps</a>	<a href="#">RSI ( Residential Services, Inc.)</a>
<a href="#">Choice unlimited</a>	<a href="#">Kelly Services</a>	<a href="#">St. Luke's</a>
<a href="#">CSL Plasma</a>	<a href="#">Lake Superior College</a>	<a href="#">Spherion</a>
<a href="#">Duluth G&amp;K/Cintas</a>	<a href="#">Lake Superior Community Health Center</a>	<a href="#">Stepping Stones for Living</a>
<a href="#">Essentia Health</a>	<a href="#">Loll Design</a>	<a href="#">Trillium Services</a>
<a href="#">Goodwill</a>	<a href="#">Louisiana Pacific</a>	<a href="#">UnitedHealth Group (UHG)</a>
<a href="#">Home Instead</a>	<a href="#">Metro Sales</a>	<a href="#">Whole Foods Co-op</a>
<a href="#">H&amp;R Block</a>	<a href="#">Minnesota Department of Human Services (DHS)</a>	

Bring your resume and be ready to meet a variety of employers! Practice your introduction and be prepared!

Check out the updated flyer at: <http://duluthmn.gov/workforce-development/>



Individuals needing accommodations to attend this event should contact the WorkForce Center at 218-302-8400