



# City Administrator's Weekly Update

WEEK ENDING OCTOBER 6, 2017

## Upcoming Events:

October 10, 7:00 pm  
Planning Commission  
City Hall

October 17, 5:30 pm  
Council Work Session  
City Hall

October 17, 7:00 pm  
City Council Meeting  
City Hall

October 18, 6:00 pm  
CAFD Board Meeting

October 24, 4:15 pm  
Library Board Meeting  
Library

Visit Our Website at:  
[www.cloquetmn.gov](http://www.cloquetmn.gov)

## Administration/Finance

Message from our new Administrator, Aaron Reeves: "I'm excited to finally begin as the new City Administrator. My first week has been spent getting settled and lots of meetings. I'm looking forward to a lot of listening and learning in my first few months. Please feel free to stop in anytime to talk, my door is always open."

## Public Works/Parks

Staff attended a meeting this week with the School District and Carlton County to discuss ongoing traffic and pedestrian safety concerns along Washington Avenue. MnDOT flew in their traffic safety engineer/school zone expert from St. Paul to lead the discussion on options and concerns. Currently, the county and school district are exploring several options to further reduce speed on Washington Ave. The county is also planning a project for Washington Ave in the next 3-4 years which will likely result in further traffic calming improvements. Another meeting is scheduled for next Tuesday to review findings on how quickly short-term options could be implemented.

A meeting was held to discuss potential options for a new security system in order to protect the City's recent investment in the new Memorial Wall at Veterans Park. PerMar Security will be providing a design proposal for further consideration by the City and local Veterans Organizations.

All the rain early this week continues to slow progress on construction projects across the region. Thankfully, work on the riverfront improvements continued to progress despite the weather. The concrete subcontractor was on site beginning Thursday to continue work on various trails and walks around the park while the playground structure installation is scheduled to be completed on Saturday allowing for the installation of the fall protection surfacing.

## Community Development

### Economic Development

The Cloquet EDA met this week for their monthly meeting. There was a brief presentation on the Line 3 Enbridge Project, but the bulk of the meeting focused on the last marketing brochure devised by Ady Advantage on Cloquet area business incentives. Feedback was given and the brochures will move forward for final preparation.

DEED conducted an audit with City of Cloquet staff on the status of the Small Cities Development Program. Lakes and Pines, who administers the owner-occupied and rental rehabilitation projects, and Carlton County, who administers the commercial rehabilitation projects, were in attendance along with the Finance Director, who monitors the budget encumbrances and disbursements. DEED has taken a strong stance that all funding needs to be requested and paid out by December 31, 2017 on projects. Staff and contractors are working very hard to ensure that this happens. High profile commercial renovations underway along Cloquet Avenue with this program include the Pawn Shop and former Ed's Bakery which is now a Farmers Insurance office.



Dave Hallback, Mayor

City Council:

Jeff Rock, Ward 1

David Bjerkness, Ward 2

Roger Maki, Ward 3

Kerry Kolodge, Ward 4

Steve Langley, Ward 5

Adam Bailey, At Large

Aaron Reeves,

City Administrator

1307 Cloquet Avenue

Cloquet, MN 55720

(218)879-3347

[areeves@cloquetmn.gov](mailto:areeves@cloquetmn.gov)

### **Planning & Zoning**

Staff worked with the City Attorney and landfill consultant to prepare for this week's City Council meeting. Staff is now working on the resolution that will state the facts and findings leading to the denial of the CUP request. The MPCA made an unannounced visit to the landfill on Thursday and we expect to see a report of their findings in the near future. Carlton County will also be inspecting the landfill in the next few days as part of their permitting process.

Staff has been working on the permit renewals of the four gravel operations within the city. The renewals will be included on the October 24<sup>th</sup> Planning Commission agenda.

### **Building & Housing Code Inspections**

Staff remains busy with inspections and new permits as both contractors and homeowners are trying to get things started or wrapped up before the weather turns cold. Other department activities include the inspection of the shelter/warming house structure on Dunlap Island, the finalization of the reroofing project for a portion of USG, the issuance of a second certificate of occupancy for Country Club Patio Homes (6 homes have been set on the foundations), and a building permit was issued for Domino's Pizza located on Cloquet Avenue.

### **Library**

On Tuesday, October 10<sup>th</sup>, 6:30 pm, bestselling mystery author, Brian Freeman, will be at the library to discuss his latest book. His mysteries take place in the Duluth area.



Other Information Attached:

\* September 2016 and 2017 Permits

## Monthly report of September 2016

## City of Cloquet

Type	Permits		
	Number Issued	Value	Amount
ADMIN COMMERCIAL/INDUSTRIAL	1	6 000.00	128.25
ADMINISTRATIVE PERMIT	11	55 660.00	579.25
BUILDING NEW RESIDENTIAL	1	369 000.00	4 144.75
BUILDING PERMIT ADDITION OR REMODEL	1	70 000.00	1 328.19
BUILDING PERMIT DECK	3	7 064.00	315.33
BUILDING PERMIT NEW GARAGE	4	109 060.00	1 769.13
GRADING PERMIT	2	0.00	97.00
MECHANICAL PERMIT	10	0.00	480.00
PLUMBING	4	0.00	330.00
REROOF OR RESIDE	11	0.00	1 111.00
SIGN	3	0.00	118.00
ZONING - Accessory Building Site Location	2	0.00	50.00
ZONING - FENCE PERMIT	4	0.00	100.00
<b>Total</b>	<b>57</b>	<b>616 784.00</b>	<b>10 550.90</b>

**Monthly report of September 2017****City of Cloquet**

Type	Permits		
	Number Issued	Value	Amount
ADMIN COMMERCIAL/INDUSTRIAL	4	184 442.00	1 192.43
ADMINISTRATIVE PERMIT	7	38 080.00	825.09
BUILDING NEW RESIDENTIAL	2	37 000.00	633.00
BUILDING PERMIT DECK	2	12 188.00	350.59
BUILDING PERMIT NEW COMMERCIAL	1	20 260.00	385.38
BUILDING PERMIT NEW GARAGE	6	106 400.00	2 038.70
MECHANICAL PERMIT	9	0.00	390.00
PLUMBING	11	0.00	425.00
REROOF OR RESIDE	25	0.00	2 525.00
SCANLON MECHANICAL PERMIT	1	0.00	55.00
SCANLON PLUMBING PERMIT	1	0.00	55.00
SCANLON REROOF OR RESIDE	1	0.00	101.00
SCANLON RES ADMIN	2	35 954.00	604.48
ZONING - FENCE PERMIT	7	0.00	150.00
<b>Total</b>	<b>79</b>	<b>434 324.00</b>	<b>9 730.67</b>