



# City Administrator's Weekly Update

WEEK ENDING NOVEMBER 17, 2017



## Upcoming Events:

November 21, 5:30 pm  
Council Work Session  
City Hall

November 21, 7:00 pm  
Council Meeting  
City Hall

November 23  
**THANKSGIVING**  
City Offices Closed

November 24  
City Offices Closed

November 28, 4:15 pm  
Library Board  
Library

December 4, 4:30 pm  
Parks Commission  
City Hall

December 5, 5:30 pm  
Council Work Session  
City Hall

December 5, 5:30 pm  
Council Meeting  
City Hall

Visit Our Website  
[www.cloquetmn.gov](http://www.cloquetmn.gov)

### Administration/Finance

The proposed final 2018 budget will be presented to the Council at the November 21<sup>st</sup> Work Session. It is a proposed 2.19% levy increase from last year. Thanks to all the Department Heads who worked hard to keep the levy increase as low as possible. Our biggest savings was the switch to PEIP health insurance saving \$130,000.

Union negotiations have begun with AFSCME, hopefully they go as smoothly as the Teamsters negotiations did.

Staff have selected the provider for our new WWW site, Granicus, the same provider used by the Cloquet Area Fire District. Work on the new site's design will begin in December and should take about four months.

Interviews took place for the Engineering Tech II position and an offer has been made. Finalization of the appointment will be by Council approval at next week's meeting.

The City received the GFOA Financial Reporting Award for year end 2016 this week. This is the 11<sup>th</sup> year the City has received this award. Thanks to Nancy and the Finance Department for all their hard work!

### Public Works/Parks

With the weather being a little more cooperative this week, crews have been working on general maintenance items such as putting up hockey boards and working on the Christmas lights and decorations in preparation for the Home for the Holidays Celebration next week.

### Community Development

#### Economic Development

Staff finalized Cloquet's Small Business Saturday promotions for November 25<sup>th</sup> which include the City Facebook Page, Pine Journal and a spot on WKLK next week with the owners of Sara's Vac Shack to talk about the importance of supporting small businesses not only during the holiday season, but year-round. Sappi announced the \$6 million investment this fall for replacing the headbox on Paper Machine 12.

#### Planning & Zoning

This week, staff, along with Councilors Bailey and Kolodge, met with a property owner to convey the concern of several city boards (Parks, EDA, Council, Planning Commission) related to the blighted appearance of the Broadway and Avenue B parcel. With the pending Broadway Avenue investments on the horizon, this concern has been elevated and the property owner will need to either clear the lot of vehicles or screen this storage lot per City Code requirements. Kudos to the cross collaboration in making progress on this long-standing issue as well as clearing out the City's Wentworth Park former skateboard park, which was storing inappropriate items such as propane tanks, ATVs, vehicles etc.

The Planning Commission met this week and new member Elizabeth Polling took the Oath of Office. Welcome aboard, Elizabeth! The Commission approved items in support of a development proposed along Grant Avenue.

Carlton County Health met with staff this week to review the status of Safe Routes to School planning regarding the new middle school site and future design layouts related to Cloquet Avenue construction plans.

**Building & Housing Code Inspections**

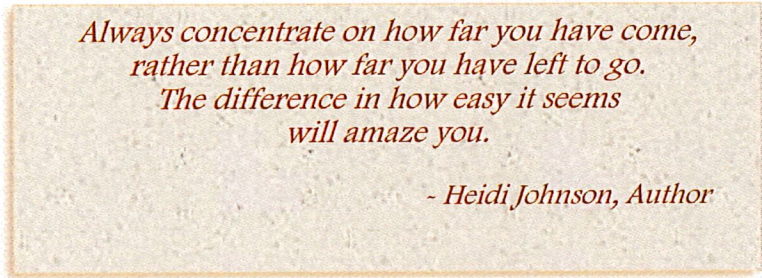
Staff assisted this week with an FDL inspection for a biomass/wood chip storage facility that is under construction. Commercial inspections included several downtown buildings, interior modifications in the Best Oil office building in the Business Park, the former Curves building on 16<sup>th</sup> Street and Cloquet Avenue that has been purchased and is being converted into office space, the former Stoney's Liquor building which has been purchased and is also being converted into an office, and another building recently purchased for future salon use. Staff also verified safe railings in the Northwoods Credit Arena and assisted with several other commercial building modification questions. On the residential front, there were several roofing and deck projects taking place this week. Staff reviewed and redirected a housing complaint to the Police Department for further review and communication with the property owner. Laurie was in the Twin Cities for the annual meeting of the MBPTA (MN Building Permit Tech Association).

Dave Hallback, Mayor

City Council:

- Jeff Rock, Ward 1
- David Bjerkness, Ward 2
- Roger Maki, Ward 3
- Kerry Kolodge, Ward 4
- Steve Langley, Ward 5
- Adam Bailey, At Large

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**Additional Attachments:**

- \* Sappi investment
- \* Small Business Saturday Promotions

## Sappi invests nearly \$6 million in Cloquet mill

By News Tribune on Nov 14, 2017 at 9:23 a.m.



The Sappi Fine Paper North America plant in Cloquet, Minn. (2012 file / News Tribune)

The Cloquet paper and pulp mill got a \$5.94 million upgrade this fall as parent company Sappi replaced the headbox on Paper Machine 12.

"The new headbox will ensure that we're fulfilling orders to the highest quality standards that Sappi's customers have come to expect," Sappi North America CEO Mark Gardner said in a news release Tuesday. "This project will not only improve upon our longstanding history with the graphic papers market, but also support our growing paper-based packaging business."

The investment is a vote of confidence for the mill and its 700 employees in an industry where uncertainty has reigned for decades. Sappi, based in South Africa, poured \$170 million into the Cloquet plant in 2011 to open up chemical cellulose production.

SMALL BUSINESS | NOV  
SATURDAY | 25

#SHOPSMALL  
WITH US



## CITY OF CLOQUET SMALL BUSINESS SATURDAY PROMOTIONS!



### B&B Market

**Special in-store promotions!**

Hours 7am – 9pm

506 Big Lake Rd.

### Bearaboo Coffee

**Free coffee with purchase of  
dessert after 1pm!**

Hours 7am-4pm

1005 Stanley Ave.

### Bergquist Imports

**Special holiday promotions!**

Hours 9am – 5:30pm

1412 Hwy 33 S.

### Burger Shoes

**\$10 off regular priced shoe  
purchase; Buy 3, Get 1 Free on Socks**

Hours 9:30am – 3pm

1609 Carlton Ave.

### Buskala Jewelry & Gifts

**25% off pre-Christmas sale!**

Hours 9am – 5pm

1010 Cloquet Avenue

### Cloquet Ford Center

**Special sales on cars & trucks!**

Hours 9am – 5pm

701 Washington Ave.

### Cloquet Natural Foods

**Food, drink & sweets samples!**

Hours 9am – Noon

502 Carlton Ave.

### Cold One Liquor

**In-store holiday promotions!**

Hours 9am – 10pm

904 Hwy 33 S.

### Common Ground Coffee & Deli

**\$1 off hot beverages!**

Open 9am – 2pm

103 Avenue C

### Daugherty's Appliance & Mattress

**Free delivery w/in 20 miles on \$400  
or more purchase!**

Hours 9am – 3pm

1114 Cloquet Ave.

### Designed for Health

**10% off all store items except sale  
items already marked down!**

Hours 10am – 4:30pm

708 Sunnyside Dr.

### Fig Tree

**2 Pack WoodWick candles \$18.95  
(limit 2), Christmas décor buy one,  
get one 50% off!**

Hours 9:30am – 5pm

418 Sunnyside Dr.

### Furniture for Less

**Going out of business sale!**

Hours 10am – 6pm

1207 Cloquet Ave.

### Goodwill

**50% off the color RED!**

Hours 9am – 6pm

1102 Cloquet Ave.

### Hong Kong Restaurant

**Buffet & menu specials available all  
day!**

Open 11am – 10pm

616 Sunnyside Dr.

SMALL BUSINESS | NOV  
SATURDAY | 25

#SHOPSMALL  
WITH US



## CITY OF CLOQUET SMALL BUSINESS SATURDAY PROMOTIONS!



### Mainstream Boutique

**Free gift with purchase & candy cane drawing for sales discounts!**

Hours 7am – 5pm

1306 Cloquet Ave.

### Outdoor Advantage

**Buy 1, get half off second pair on Smartwool Socks!**

Hours 7am – 6:30pm

1302 Hwy 33 S.

### Sara's Vac Shack

**Free gift with purchase, plus most items on sale!**

Hours 9am – 6pm

1108 Cloquet Ave.

### Warming House

**Buy a \$20 gift card, get a \$5 gift card free, plus in store promotions!**

Open 6:30am – 9:30pm

411 Sunnyside Dr.

### McDonald Rental Gift Shop

**20% off any one item, plus in-store holiday promotions!**

Hours 8am – 10pm

1208 Hwy 33 S.

### Quilted Dog Quilt Shop

**Free gift w/\$30 purchase!**

Hours 10am – 4pm

274 N. Hwy 33

### Skuteviks Floral

**20% off storewide!**

Hours 9am – 1pm

114 14<sup>th</sup> ST

### Wood City Lights/Hardware

**Special in-store promotions!**

Hours 9am – 2pm

901 Cloquet Ave.

### Northeast BBQ

**\$5 off purchases \$25 or more**

Hours 11am – Midnight

7 – 8<sup>th</sup> ST

### Salvation Army Thrift Store

**25% off storewide (not including clearance items)!**

Hours 9am – 3pm

316 Carlton Ave.

### TJ Gun & Pawn

**Tagged items reduced 10-15% (electronics, tools, gaming equip.); tagged firearms reduced up to 15%!**

Hours 9am – 1pm

1007 Cloquet Ave.

### CONSIDER GIFT CERTIFICATES

**Automotive, Haircare, Nails, Dog Grooming, Tattoo parlors, Massage, Tractor Supplies, Paint stores, Framing shops, your local Animal Shelter, Restaurants etc.**