



City Administrator's Weekly Update

Week Ending February 5, 2016

Upcoming Events

February 9, 7:00 pm

Public Hearings
- Proposed Zoning Ordinance Changes
- Comprehensive Plan Amendment, Rezoning and Site Plan for Kwik Trip

February 10, 8:00 am

EDA
City Hall

February 10, 4:30 p.m.

Cable Commission Meeting

February 15

President's Day
City Offices Closed

February 16, 5:30 pm

Council Work Session
City Hall

February 16, 7:00 pm

City Council Meeting
City Hall

February 17, 6:00 p.m.

CAFD Board
Station 2, Scanlon

February 23, 4:15 pm

Library Board
Cloquet Library

February 23, 7:00 pm

Planning Commission
City Hall

**February 29
Leap Year!**



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ADMINISTRATION

PERSONNEL

Staff met with union representatives to discuss two separate grievances this week. Background checks are being completed on Police Officer candidates and final interviews will be scheduled in the upcoming weeks.

COMMUNITY VISIONING

Staff has been refining a Request For Proposal for a Community Visioning Process. It is our goal to have the RFP issued by Friday of next week with proposals due in early March.

CITY WORKPLACE SAFETY

Staff attended a seminar this week on City Workplace Safety. We also continued efforts to obtain proposals for security improvements at City Hall.

CITY HALL OFFICES

We have been evaluating different options for office space for the new Assistant City Administrator. We are trying to balance the cost with the long term plans for improvements at City Hall. At this point we will be moving forward with the construction of a new office rather than using modular furniture/dividers within the Administrative/Finance area of City Hall.

PUBLIC WORKS/PARKS

MISCELLANEOUS

Crews have been out in areas of town that needed cleaning up after the light snow, melting and blowing that took place this week.

STREET IMPROVEMENTS

The City Council discussed a number of improvement projects at its meeting this week. Council authorized the Slate Street/Sunnyside Park Sidewalk project.

Public Hearings were also scheduled for the reconstruction of 3rd Street and paving of Carl Street. Yet to be discussed are improvements to the frontage roads by L&M and I-35.

PARK IMPROVEMENTS

The Council also met in a joint meeting with the Parks Commission to discuss improvements to Veteran's Park and Fauley Park as well as the Skateboard Park to be located at Athletic Park. All of these projects are planned for completion this summer. The remainder of improvements to Pinehurst and Hilltop Parks are still expected to be finished this summer as well.

COMMUNITY DEVELOPMENT

HOUSING

The HRA recently solicited proposal for the development of a 36 unit multi-family housing project adjacent to Aspen Arms. They have apparently received three proposals and will be evaluating those proposals in the near future.

PLANNING COMMISSION

The Commission will be meeting next week to review the proposed Kwik Trip and changes to the City's Zoning Ordinance.



"When people talk, listen completely."

-- Ernest Hemingway

OTHER INFORMATION ATTACHED

Attached the Council will find the following:

*January Permits

* Board and Commission Openings

Boards and Commission Openings

Join us in serving your community! Cloquet is a great place to live and by working together we can make it an even better place. I strongly encourage you to become a stakeholder in our community by sharing your talents and helping build for the future.

Fulfilling your civic duty by serving on a City Board or Commission can be fun and rewarding and will make you feel good about being part of the process. The City of Cloquet currently has existing and potential future vacancies on the Boards/Commissions listed below:

CABLE COMMISSION

Composed of six (6) members. This Board addresses issues which affect the local cable TV and Public Access Channels (CAT7). Members represent Thomson Township as well as the cities of Cloquet and Scanlon. *3 year term - Meets quarterly or on an as needed basis.*

Any questions, please contact: Brian Fritsinger, City Administrator; ph: 879-3347;
bfritsinger@ci.cloquet.mn.us

HOUSING & REDEVELOPMENT AUTHORITY

Composed of five (5) members, the Authority stands ready to help you find the information you need to meet your housing needs. The HRA's mission is to address housing shortages for low and moderate income residents and manage local subsidized housing units.

Five (5) year term - Typically meets the 2nd Tuesday of each month at 7:30 am (or as needed) at Aspen Arms.

If you have any questions about the role and responsibilities of this position, please contact: Debra Shaff, ph: (218) 879-3353; email: cloquethra2@qwestoffice.net

If you are interested, please submit an application to: City Hall, c/o City Administrator,
1307 Cloquet Avenue, Cloquet MN 55720

Monthly report of January 2015

City of Cloquet

Type	Permits		
	Number Issued	Value	Amount
ADMIN COMMERCIAL/INDUSTRIAL	1	6 500.00	142.50
ADMINISTRATIVE PERMIT	4	24 473.00	521.14
BUILDING NEW RESIDENTIAL	2	375 000.00	4 753.88
MECHANICAL PERMIT	1	0.00	40.00
PLUMBING	2	0.00	110.00
SIGN	2	0.00	65.00
Total	12	405 973.00	5 632.52

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Monthly report of January 2016

City of Cloquet

Type	Permits		
	Number Issued	Value	Amount
ADMIN COMMERCIAL/INDUSTRIAL	1	80 000.00	893.75
ADMINISTRATIVE PERMIT	4	24 096.00	550.55
MECHANICAL PERMIT	10	0.00	470.00
PLUMBING	2	0.00	230.00
REROOF OR RESIDE	1	0.00	101.00
SIGN	2	0.00	121.00
Total	20	104 096.00	2 366.30