



# City Administrator's Weekly Update

Week Ending April 8, 2016

## Upcoming Events

**April 12, 7:00 pm**  
Planning Commission  
City Hall

**April 13, 8:00 am**  
EDA Meeting  
City Hall

**April 13, 4:30 pm**  
Cable Commission  
CAT 7 Studio

**April 13, 6:00 pm**  
Skate Park Design  
City Hall

**April 14, 9:00 am and 6:00 pm**  
Public Informational Meeting on Proposed Improvement, Holmes Drive

**April 19, 5:30 pm**  
Council Work Session  
City Hall

**April 19, 7:00 pm**  
Regular City Council  
City Hall

**April 20, 6:00 pm**  
CAFD Board  
Scanlon City Hall

**April 26, 4:15 pm**  
Library Board  
Cloquet Library

**April 26, 7:00 pm**  
Planning Commission  
City Hall

**May 2, 4:30 pm**  
Parks Commission  
City Hall

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## ADMINISTRATION

### Personnel

Final interviews for the vacant police officer positions were held this week. Six candidates were interviewed. Three job offers have been made and upon verbal acceptance will be presented to the City Council for consideration.

Holly was in the Twin Cities again this week to continue her certification efforts in the area of economic development.

Staff has been meeting with the City's life insurance provider exploring an opportunity to expand on the amount of coverage that an employee may be able to purchase. Letters will be sent to employees explaining this opportunity within the week.

A reminder for staff that Lincoln Financial staff will be available at City Hall on April 13 from 10:00-12:00 to meet with staff and discuss the City's 457 plan.

## PUBLIC WORKS/PARKS

### Miscellaneous

Staff had a water main break over by the high school that it needed to respond and repair this past weekend.

### 3rd Street Reconstruction Project

Staff met with neighborhood on Wednesday night to discuss a variety of items of concern of the residents. Councilors Maki and Wilkinson also attended this three hour meeting.

### Dunlap Island Property

The Council might recall that the City had been contacted this fall by a property owner on Dunlap island inquiring about the possible sale of his property to the City. This property was identified as having strategic value as part of the City's Park Master Plan process. Staff met with the owner again this week to tour the property as it considers options and issues related to the possible recommendation of acquisition.

### Veteran's Park

Staff has been working with the Veteran's organizations and artist on design concepts for the memorial.

### Skate Board Park Design

A meeting has been scheduled for next Wednesday night at City Hall to meet with a prospective design firm and the skate board group. The Council is welcome to attend though it is not posted as a public meeting. The meeting will start at 6:00 pm.

## COMMUNITY DEVELOPMENT

### New Middle School

Site work continues on the new middle school project. The State has approved the first phase of building permits for the project. The District is holding a ground breaking ceremony next Monday (11th) at 1:30 pm at the site.

### Cloquet Home Center

It appears that the Cloquet Home Center has closed. The City and its legal counsel are investigating the impact of the closing on the outstanding economic development loan previously provided to the business.

### Housing Development

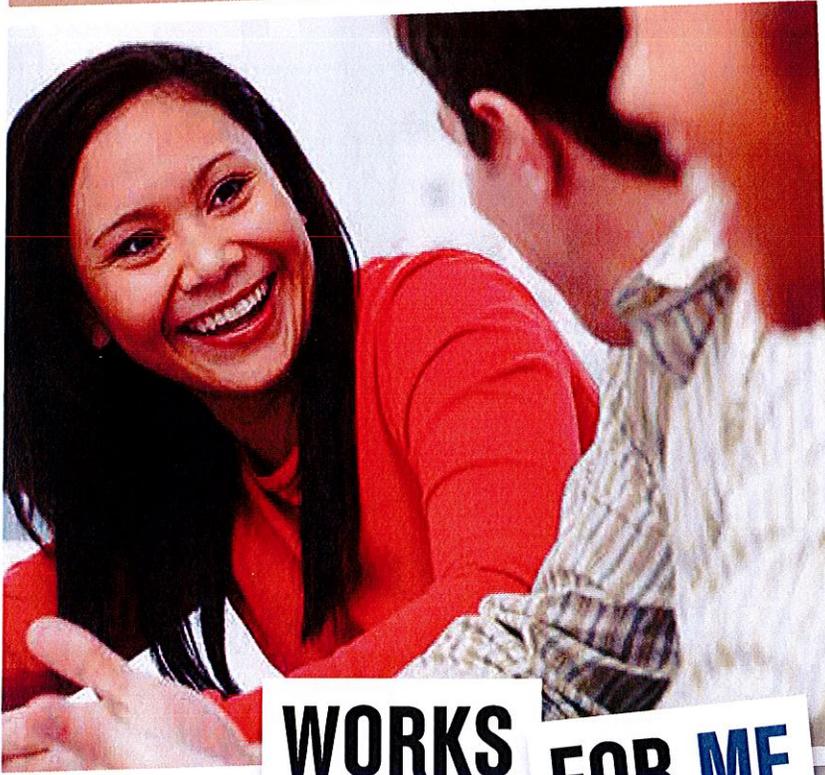
Two housing development projects continue to work through their preliminary design work. Both Sherman Development and the Cloquet HRA are still working on their projects but the City has not yet received any formal application or details from either developer.

## OTHER INFORMATION ATTACHED

\* Lincoln 457 Employee Meeting Notice

*"People often say that motivation doesn't last. Well, neither does bathing -- that's why we recommend it daily."*

*-- Zig Ziglar,  
American author and motivational speaker*



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## Please join us at an upcoming meeting.

**What:** Retirement Plan Enrollment Meetings with Chris Bialke

**Where:** City Hall Conference Room B

**When:** April 13th, 2016 (10AM-12PM)

**RSVP:** No Need to RSVP; Stop By at Your Leisure

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