



# City Administrator's Weekly Update

Week Ending May 20, 2016



## Upcoming Events

**May 24, 4:15 pm**

Library Board  
Library

**May 24, 7:00 pm**

Planning Commission  
City Hall

**May 30**

**Memorial Day  
City Hall Closed**

**May 31, 5:30 pm**

Special Work Session  
City Hall

**May 31**

Last day to file for  
City Council Seat

**June 1, 8:00 am**

EDA  
City Hall

**June 6, 4:30 pm**

Parks Commission  
City Hall

**June 7, 5:30 pm**

Council Work  
Session  
City Hall

**June 7, 7:00 pm**

Regular City Council  
City Hall

**June 14, 7:00 p.m.**

Planning Commission

Brian Fritsinger  
1307 Cloquet Ave  
Cloquet MN 55720  
Ph: 218-879-3347  
Fax: 218-879-6555

## ADMINISTRATION

### Personnel

Just a reminder that the deadline for returning the Life Insurance enrollment form is **Thursday, May 26!!**

The City Council approved the appointment of Caleb Peterson to the Public Works Director/City Engineer position pending Jim's retirement. Congratulations to Caleb! As a result, the recruitment process for the Assistant City Engineer position has started.

### Scanlon Merger Study

The study continues to be refined and is going to be presented to the City Council during a special joint meeting with the City of Scanlon on Tuesday, May 31st. A final preliminary report had been presented to the Council earlier this week, but additional refinements continue.

### Fire District

Chief Schroeder and I visited the Capital this week to discuss the District's bonding legislation. The District has been working to get clarifying legislation as it contemplates potential facility improvements. The District Board will now need to determine whether or not revisions made to the legislation are acceptable.

### Election Filings

The opportunity to file for local elections began on May 17th and runs through May 31st. The City has 3 Council seats up for election this fall; At-Large, Ward 4 and Ward 5. To date the following have filed: Lara Wilkinson, Kerry Kolodge, Adam Bailey, and Mark Roberts.

### Public Safety Building

A contractor examined the roof at the Public Safety building this week. The roof has become very problematic in terms of leaks so we are hoping to get more detail of necessary repairs and the cost estimate.

### Commission Vacancies

The City still has vacancies on the Library Board, Library Foundation and HRA. Please encourage your friends and neighbors to volunteer and apply for these important openings!

## COMMUNITY DEVELOPMENT

### Housing Development

The Planning Commission will be holding a Special Meeting on Tuesday, May 24th to reconsider a revised sketch plan for the proposed Middle School housing project.

### Friends of Animals

It appears that FOA does not have a buyer for their existing property. Staff has been working with FOA and the developer that had previously expressed interest. It is unknown how this may impact the recently approved project at the former Cloquet Home Center site.

### Miscellaneous

Staff has been working with Upper Lakes Foods to respond to concerns about internet broadband service and potential improvements to the facility.

The School District finished up on the traffic study for the new Middle School and it is now being reviewed by staff.

The Council also approved a Gap Financing Loan to support the Avenue C Restaurant which is expected to open by mid-June.

## PUBLIC WORKS/PARKS

### Miscellaneous

The League of American Bicyclists announced 34 new and renewing Bicycle Friendly Communities and the City of Cloquet received an Honorable Mention! On a related note, the Cloquet Active Transportation Coalition has dubbed the week of June 11-18 as "Cloquet Walk/Bike Week".

Other items to note: The crew started filling the Pinehurst Pond with water this week; Spafford Campground is open for business and is already busy; the Park Crew started installation of the irrigation system for the new field at Hilltop Park; and Engineering, Utilities and Streets have been busy preparing for construction on the 3rd Street Project (coordinating private utility relocations, layout of the temporary water service, and review of contractor submittals).

*"It is not enough that we do our best;  
sometimes we must do what is required.*

*- Winston Churchill,*

### Other Information Attached:

\* April Permit Report

## Monthly report of April 2015

City of Cloquet

Type	Permits		
	Number Issued	Value	Amount
ADMINISTRATIVE PERMIT	9	49 872.00	1 108.34
BUILDING PERMIT ADDITION OR REMODEL	2	45 000.00	815.00
BUILDING PERMIT DECK	4	6 500.00	433.45
BUILDING PERMIT NEW GARAGE	1	10 000.00	226.25
Demo - Accessory	1	0.00	30.00
Demo - Residential	1	0.00	55.00
GRADING PERMIT	1	0.00	39.40
MECHANICAL PERMIT	5	0.00	230.00
PLUMBING	3	0.00	205.00
REROOF OR RESIDE	8	0.00	840.00
SIGN	3	0.00	52.00
ZONING - FENCE PERMIT	3	0.00	75.00
<b>Total</b>	<b>41</b>	<b>111 372.00</b>	<b>4 109.44</b>

Printed on May 02, 2016

## Monthly report of April 2016

City of Cloquet

Type	Permits		
	Number Issued	Value	Amount
ADDITION/REMODEL COMMERCIAL OR INDUSTRIAL <i>City Project</i>	1	9 000.00	<i>No Charge</i> 0.00
ADMIN COMMERCIAL/INDUSTRIAL <i>SCDP Project</i>	1	29 760.00	<i>No Charge</i> 0.00
ADMINISTRATIVE PERMIT	12	43 851.00	1 092.62
BUILDING PERMIT ADDITION OR REMODEL	1	50 000.00	668.75
BUILDING PERMIT DECK	2	15 000.00	380.00
BUILDING PERMIT NEW GARAGE	3	33 415.00	736.46
MECHANICAL PERMIT	3	0.00	120.00
PLUMBING	1	0.00	145.00
REROOF OR RESIDE	8	0.00	908.00
ZONING - Accessory Building Site Location	1	0.00	25.00
ZONING - FENCE PERMIT	6	0.00	125.00
<b>Total</b>	<b>39</b>	<b>181 026.00</b>	<b>4 200.83</b>