



## Upcoming Events

### August 1, 4:30 pm

Parks Commission  
City Hall  
RESCHEDULED

### August 2, 5:30 pm

Council Work  
Session  
City Hall

### August 2, 7:00 pm

Regular City Council  
Meeting  
City Hall

### August 3, 8 am

EDA—CANCELLED

### August 8, 4:30 pm

Parks Commission  
City Hall  
(Rescheduled from  
8/8)

### August 9

Primary Election Day

### August 16, 5:30 pm

Council Work  
Session  
City Hall

### August 16, 7pm

Regular City Council  
Meeting  
City Hall

Brian Fritsinger  
1307 Cloquet Ave  
Cloquet MN 55720  
Ph: 218-879-3347  
Fax: 218-879-6555

## ADMINISTRATION

### Personnel

Efforts to recruit an Assistant City Engineer continue. We are down to two candidates and will be interviewing again next week with a hopeful recommendation to the Council on August 16.

The Citizens Advisory Board and staff continue to work through the interview and hiring process for a new police officer. Interviews were conducted with a number of candidates this week.

Staff is nearing the completion of updating the City's Personnel Policy manual and will tentatively present the updates to the Council within the next 6 weeks. We have also been making revisions to the City's performance evaluation process to try and simplify.

We are expecting to receive our 2017 health insurance renewal over the next two weeks. The initial renewal rating for members of our insurance pool in aggregate is 14.4%. However, we have not yet received our specific rate which could be higher or lower than this figure.

### 4th of July Celebration

Time has gotten away from me but I would like to thank all of our staff, especially those in Public Works that worked behind the scenes to make the 4th of July event a success. Like our many volunteers that work tirelessly with little recognition, City staff have a significant amount of work to do both before and after the 4th to accomplish what most people don't see. So thanks for your hard work and help!

### Elections

Primary Election Day is August 9th and quickly approaching! Ward 5 will be included in the Primary with three candidates running for office. Staff has recently completed all of the mandatory training and is gearing up with our Election Judges to be ready for the day.

### Senior Center

The heat this summer has been painful for our building maintenance. The Senior Center compressor has failed and needs to be replaced. We have opted to replace the compressor for approximately \$3,000 versus a \$10,000 solution that was also investigated.

### City Hall

A contractor inspected the roof at City Hall this week to provide us with a quote for budgeting purposes for future repairs.

We have also been working with our contractor to install the various building and employee safety systems recently authorized by the Council. It has been a slow installation process but is nearing completion. It will take some getting used to for all of us, but it is an important improvement supported by the City's Safety Committee.

### Budget and CIP

Staff has continued to refine the CIP as it relates to future sales tax CIP projects. The Council will be adopting the Preliminary Budget and CIP in September and will continue discussions at each meeting prior to the adoption of the preliminary numbers.



***"One of the most sincere forms of respect is actually listening to what another has to say."***

- Bryant H. McGill  
International Best Selling Author



# City Administrator's Weekly Update

Week Ending July 29, 2016

## Upcoming Events

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## **PUBLIC WORKS/PARKS**

### **Summer Road Projects**

Crews continue the work on the 3rd Street improvements and things are moving along.

The Highway 33 Frontage Road (Holmes Drive) and Moorhead Road Frontage Road projects have been completed.

The Highway 33 mill and overlay project taken on by the State has been underway for the past few weeks as you no doubt have noticed. Surprisingly, a significant amount of sidewalk and driveway work is also being completed. The overlay work north of the North Road started this week.

The Slate Street sidewalk project (Safe Routes to School) seems to be a bit jinxed. Bids are significantly higher than anticipated and the Council will be asked to consider its options at its meeting next week.

### **Fauley Park Improvements**

Improvements to Fauley Park started recently with the initial focus being on the new sidewalks and walking paths.

### **Water Line Break**

Staff has continued to work at repairing a break on the Lake Superior Water Line. The break is located underneath a rail line and in a very wet area that has been a challenge for the past several months as staff tries to resolve the problem. Crews were finally able to dig this week and gain access to the damaged pipe.



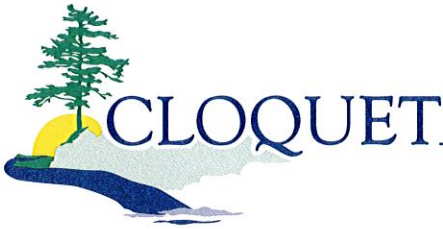
### **Other Information Attached:**

\* June Financial Report

\* July 29th CAFD Letter

\* CAFD Draft 2017 Operating Budget and CIP

Brian Fritsinger  
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Cloquet MN 55720  
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**ADMINISTRATIVE OFFICES**

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July 20, 2016

Dear Brian Fritsinger, City Administrator:

Enclosed is the monthly financial report and cash and investment analysis for June 2016.

**Cash and Investments**

Cash balances are 12% below June 2015. A narrative and several spreadsheets discussing this month's cash and investment activities, and balances are attached.

**Budgets**

Revenues/Transfers in – Interest is \$71,200 below budget since rates haven't increased as fast as projected by economist. MSA maintenance is \$48,000 above budget mostly since the City received 2014 & 2015 final pay-outs early 2016. SAPPI waterline sales are \$81,700 below budget mostly due to dirty water in March and April, and water from the river was used instead.

Expenditures/Expenses – Selected department and fund expenditures/expenses are analyzed on the following worksheets.

**Major Revenues and Expenditures/Expenses**

Revenues:

State \$40,000 for City Sales Tax.

Expenditures/Expenses:

ISD #94 \$17,400 for community education quarterly agreement. Kiminski Paving \$77,400 for Pinehurst Park project. Lakes & Pines \$28,400 for small cities development program administration (to be reimbursed by the State in July). Midwest Playscapes \$14,700 for Sunnyside ADA play feature. Minnesota Pipe & Equipment \$44,200 for pipes, mains, and valves for the water department. Nelson Auto Center \$33,000 for a 2016 Dodge Ram for the Park department. Reliable Agency \$89,500 for the CAFD worker's compensation and general insurance – second half for 2016. SEH \$41,800 for park design. Utility Systems \$26,300 for final payment of 8<sup>th</sup> Street.

If you have questions, please feel free to let me know.

Respectfully,

Nancy M. Klassen, CPA, CPFO  
Finance Director

**City of Cloquet**  
**Select Departmental and Funds Expenditure/Expense Budget Report for June**  
**2016**

Fund	2016 Budget	YTD Expend/Expense Budget	YTD Expenditures/ Expenses	Over (Under) Budget	Over (Under) %	
<b>General</b>						
Administration	346,900	153,700	131,169	(22,531)	-15%	1
Finance	202,300	103,900	86,093	(17,807)	-17%	2
Law	95,000	47,500	58,959	11,458	24%	7
Planning and Zoning	225,300	114,250	102,090	(12,160)	-11%	8
Police	2,560,650	1,325,326	1,254,255	(71,071)	-5%	
Hwy, Streets & Rwy	1,024,600	540,550	458,801	(81,749)	-15%	3
<b>Library</b>	541,600	273,800	267,708	(6,092)	-2%	
<b>Park</b>	546,150	256,026	270,140	14,115	6%	
<b>Water - LSWL</b>	2,370,550	1,144,476	1,254,548	110,072	10%	4
<b>Water - In Town</b>	2,015,500	782,201	751,894	(30,307)	-4%	
<b>Sewer</b>	1,571,000	746,701	748,048	1,348	0%	
<b>Storm Water</b>	200,050	100,375	78,840	(21,536)	-21%	5
<b>Cable TV</b>	169,225	85,363	69,632	(15,731)	-18%	6

**Note: Does not include transfers.**

**Explanation of (over) budget \$10,000 & 10%.**

- 1 - Furniture for Assistant City Administrator and new fixed fee computer maintenance contract charged to admin. less community sign not purchase to date.
- 2 - Part time position not hired to date.
- 3 - Seasonal supplies to repair streets not purchased yet and motor fuel prices down.
- 4 - Dechlorination building less late MN Power invoices.
- 5 - Improvements not started yet.
- 6 - Equipment not purchased yet.
- 7 - Prosecution costs running higher than expected.
- 8 - Consultant fee and computer equipment below budget.

Filename: Expenditure-expense budget report

**City of Cloquet**  
**Select Departmental and Funds Payroll Expenditure/Expense Budget Report as of June**  
**2016**  
**Payroll Overtime**

Fund	2014 Total	2015 Total	2016 Budget	YTD Expend/Expense Budget	YTD Expenditures/Expenses	Over (Under) Budget	(Over) Under %
<b>General</b>							
Police	138,357	131,867					
Holiday			48,000	24,000	19,862	(4,138)	-17%
Regular			22,000	11,000	37,213	26,213	238%
Reimbursed			25,000	12,500	3,768	(8,732)	-70%
Hwy & St	51,578	22,459	25,000	12,500	9,742	(2,758)	-22%
<b>Water - LSWL</b>	49,245	26,737	35,500	17,750	13,186	(4,564)	-26%
<b>Water In Town</b>	29,046	12,494	16,000	8,000	10,492	2,492	31%
<b>Sewer</b>	12,208	8,912	10,500	5,250	5,050	(200)	-4%
<b>Storm Water</b>	6,836	2,569	5,000	2,500	4,104	1,604	64%

1

**Explanation of (over) budget**

1 - Short staffed. New positions just hired. One gone and two on FMLA during year. Also covering vacations.  
Regular salaries approximately \$40,000 below budget.

Filename: Expenditure-expense budget report

*City of Cloquet  
Cash and Investments  
Management Summary  
June 30, 2016*

**Analysis of Portfolio**

Attached is a “Cash and Investment Analysis” which shows the type of accounts and values that make up the City’s cash and investment portfolio.

**Current Economics**

The economy is still on the slow but steady pace. Minnesota has fared better than the US averages in the Great Recession. The State has a positive forecast for the future. The July 2016 update to the February forecast shows an increase for the forecast of \$230 million or 1.1%. The Bureau of Economic Analysis shows that the U.S. economic growth was weak in late 2015 and early 2016. Economic growth picked up in the second quarter of 2016. Unemployment is at 4.9% for June.

The City’s certified 2016 LGA is \$2,356,500 approximately \$13,500 more than 2015 and the City increased its preliminary levy by 2.97% for 2016. There is a one-time increase of \$97,000 in the tax bill for the City’s LGA, if there is a special session and the tax bill is signed by the Governor.

**Current Activity**

During the month of June \$180,000 municipal matured and an agency for \$500,000 was called. The proceeds were used to purchase an agency for \$500,000 and the rest was retained for cash flows. Attached is an “Investment Portfolio Analysis” with the detail of investments.

**Variance Analysis**

Cash and investments are 12% below June 2015. The decrease is due to capital spending on sales tax and infrastructure projects.

The federal benchmark interest rate was raised in December 2015 to .25% to .50% from 0% to .25%. It is expected another increase will not happen until the presidential election is over. Attached is an “Interest Earnings Analysis” which details the average balances invested, rate of return, and prior year rates.

The budgeted interest earnings are \$336,000 for 2016. The City’s investment annualized yield is approximately \$187,300 or 1.48% for 2016. The 2016 budget is based on the economy and interest rates increasing.

**Other**

Goals for future – Yearly analysis report of cash balances, investments, and interest earnings (partially added to the annual report in 2007). More financial and cash flow planning in 2016 (as time permits).

**City of Cloquet  
Cash Balances  
June  
2016**

Fund #	Fund	Amount
101	General	2,560,405.72
201	LDO Loan (EDA)	292,064.56
202	Federal CDBG Loan (EDA)	837,950.24
203	Economic Development Loan (City)	140,460.94
204	State SCDG/MIF (EDA)	128,957.76
206	Revolving SCGP (EDA)	-
207	Community Development Operating (City)	(63,677.72)
208	SCDP - 2016 (City)	(17,613.72)
211	Library	(21,882.85)
220	TIF - Daqota/Woodward	3,217.55
221	TIF - 14th Street Apartments	1,141.10
222	TIF - Oak Street Apartments	31,908.41
224	Building Facilities Planning	1,534,300.00
225	Permanent Improvement	80,424.28
226	Park	35,258.11
226	Park - Restricted - In Lieu	37,924.41
226	Park - Skate Park	2,640.85
228	Senior Center	(5,567.97)
231	Public Works Reserve	355,353.24
260	Landfill Host Fee - 25%	66,220.21
260	Landfill Host Fee - 75%	212,592.56
368	Business Park Bonds	1,428,750.30
370	Swimming Pond Bonds	23,862.78
403	Capital Projects - Revolving	(422,798.88)
405	City Sales Tax Capital Projects	1,401,843.64
600	Water - Lake Superior Waterline	597,086.10
600	Water - Lake Superior Waterline Construction	429,990.33
601	Water	3,578,212.49
601	Water	233,619.75
602	Sewer	912,722.45
605	Storm Water	(6,570.38)
614	Cable TV	225,384.59
701	Employee severance	617,187.32
905	Cloquet Area Fire District	469,907.50
	<b>Total</b>	<b>15,701,275.67</b>

**City of Cloquet**  
**Cash and Investment Analysis**  
**June 30, 2016**

	Tentative Goals	Current 6/30/2016	5/31/2016	4/30/2016	3/31/2016	Last Year 6/30/2015
<b>DEMAND ACCOUNTS</b>						
Checking & MM & Savings	10%-15%	\$3,041,964.17 19%	\$3,716,909.42 22%	\$4,075,061.57 24%	\$4,058,684.43 23%	\$4,236,138.97 24%
<b>INVESTMENTS</b>						
<b><u>Invested less than one year</u></b>						
Certificates of Deposit		\$2,665,000.00	\$2,220,000.00	\$2,465,000.00	\$2,710,000.00	\$924,033.23
Municipal Bonds		\$1,637,233.18	\$1,817,911.78	\$1,817,911.78	\$1,311,570.63	\$705,854.16
Government Agencies		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total invested less than one year	50%-70%	\$4,302,233.18 27%	\$4,037,911.78 24%	\$4,282,911.78 25%	\$4,021,570.63 23%	\$1,629,887.39 9%
<b><u>Invested one to three years</u></b>						
Certificates of Deposit		\$1,589,000.00	\$2,034,000.00	\$2,034,000.00	\$1,749,000.00	\$3,284,000.00
Municipal Bonds		\$2,461,505.40	\$2,461,505.40	\$2,461,505.40	\$2,967,846.55	\$2,838,233.74
Government Agencies		\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$500,000.00	\$500,000.00
Total invested one to three years	10%-20%	\$5,050,505.40 32%	\$5,495,505.40 33%	\$5,495,505.40 32%	\$5,216,846.55 30%	\$6,622,233.74 37%
<b><u>Invested over three years</u></b>						
Certificates of Deposit		\$1,214,000.00	\$1,214,000.00	\$1,214,000.00	\$1,499,000.00	\$1,921,000.00
Municipal Bonds		\$0.00	\$0.00	\$0.00	\$0.00	\$772,844.56
Government Agencies *		\$2,092,572.92	\$2,092,572.92	\$2,092,572.92	\$2,592,572.92	\$2,596,830.33
Total invested over three years	10%-20%	\$3,306,572.92 21%	\$3,306,572.92 20%	\$3,306,572.92 19%	\$4,091,572.92 24%	\$5,290,674.89 30%
<b>Total</b>	<b>100%</b>	<b>\$15,701,275.67</b>	<b>\$16,556,899.52</b>	<b>\$17,160,051.67</b>	<b>\$17,388,674.53</b>	<b>\$17,778,934.99</b>

<b>Current month variance</b>	<b>(\$855,623.85)</b> -5%	<b>(\$1,458,776.00)</b> -9%	<b>(\$1,687,398.86)</b> -10%	<b>(\$2,077,659.32)</b> -12%
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\* - These investments have call dates less than one year.

**Note:**

The over one and three year period exceeds the goals but several investments are priced to call and will not be held over three years.



**City of Cloquet**  
**Investment Portfolio Analysis**  
**Detail of Investments June 30, 2016**

Brokerage	Purchase Date	Maturity Date	Time Held	Description	Amount	YTM Rate	Annualized Yield	Market Value
<b>Invested less than one year</b>								
<b>Certificates of Deposit</b>								
Wells Fargo	7/21/2014	7/21/2016	2 yrs	Citizens State Bank	\$245,000.00	0.650%	\$1,592.50	\$245,017.15
Morgan Stanley	7/24/2013	7/25/2016	3 yrs	Discover Bk DE	\$100,000.00	1.100%	\$1,100.00	\$100,034.00
Wells Fargo	7/31/2014	7/29/2016	2 yrs	Washington Trust Co	\$245,000.00	0.700%	\$1,715.00	\$245,038.47
Morgan Stanley	8/1/2012	8/10/2016	4 yrs	Firstbank Santurce	\$245,000.00	1.250%	\$3,062.50	\$245,183.75
Morgan Stanley	8/31/2011	8/31/2016	5 yrs	Goldman Sachs - UT	\$150,000.00	1.850%	\$2,775.00	\$150,316.50
Frandsen Bank	3/5/2015	9/5/2016	1 1/2 yrs	Frandsen Bank	\$245,000.00	0.300%	\$735.00	\$245,000.00
UBS Financial	9/10/2014	9/12/2016	2 yrs	Peoples United	\$240,000.00	0.850%	\$2,040.00	\$240,163.20
UBS Financial	9/12/2014	9/12/2016	2 yrs	Merrick	\$240,000.00	0.850%	\$2,040.00	\$240,160.80
Morgan Stanley	9/23/2011	9/23/2016	5 yrs	GE Money Bk UT	\$35,000.00	2.000%	\$700.00	\$35,113.75
Morgan Stanley	9/30/2013	9/30/2016	3 yrs	BMW Bk - UT	\$80,000.00	1.150%	\$920.00	\$80,129.60
Morgan Stanley	11/14/2013	11/14/2016	3 yrs	Ally Bank (form GMAC)	\$150,000.00	1.100%	\$1,650.00	\$150,370.50
UBS Financial	8/5/2015	2/6/2017	2 1/2 yrs	Sallie Mae Bank UT	\$245,000.00	0.850%	\$2,082.50	\$245,306.25
Morgan Stanley	6/8/2012	6/8/2017	5 yrs	World Financial DE	\$200,000.00	1.850%	\$3,700.00	\$201,818.00
Morgan Stanley	6/22/2012	6/22/2017	5 yrs	St Bank of India NY	\$245,000.00	2.000%	\$4,900.00	\$247,964.50
					<b>\$2,665,000.00</b>		\$29,012.50	\$2,671,616.47
<b>Municipals</b>								
Wells Fargo	12/6/2013	12/1/2016	3 yrs	Minneapolis MN	\$207,581.33	0.750%	\$1,556.86	\$201,092.00
Wells Fargo	11/4/2010	2/1/2017	6 1/2 yrs	Bloomington MN BAB	\$202,324.00	2.100%	\$4,248.80	\$202,182.00
Wells Fargo	1/7/2009	2/1/2017	7 yrs	Osseo MN ISD 279	\$218,141.70	5.400%	\$11,779.65	\$216,423.90
Wells Fargo	6/11/2015	2/1/2017	1 1/2 yrs	St Paul MN ISD	\$502,845.00	1.000%	\$5,028.45	\$501,020.00
Wells Fargo	1/31/2014	3/1/2017	3 yrs	Menomonie WI Txbl	\$340,204.15	0.970%	\$3,299.98	\$332,207.70
Wells Fargo	9/4/2014	4/1/2017	2 1/2 yrs	St Francis MN ISD	\$166,137.00	0.900%	\$1,495.23	\$153,793.50
					<b>\$1,637,233.18</b>		\$27,408.98	\$1,606,719.10
<b>Invested one to three years</b>								
<b>Certificates of Deposit</b>								
Wells Fargo	7/24/2014	7/24/2017	3 yrs	American Express Fed Sv	\$245,000.00	1.150%	\$2,817.50	\$245,870.24
UBS Financial	8/31/2015	8/31/2017	2 yrs	Oriental Bank PR	\$50,000.00	1.250%	\$625.00	\$50,223.00
UBS Financial	10/19/2012	10/19/2017	5 yrs	Boston Prvt B&T MA	\$100,000.00	1.000%	\$1,000.00	\$100,140.00
Morgan Stanley	11/25/2013	11/24/2017	4 yrs	Comenity Bk UT	\$68,000.00	1.400%	\$952.00	\$68,692.92
Morgan Stanley	3/12/2014	3/14/2018	4 yrs	GE Capital Ret BK UT	\$210,000.00	1.500%	\$3,150.00	\$211,965.60
Morgan Stanley	5/8/2013	5/8/2018	5 yrs	CIT Bk UT	\$145,000.00	1.200%	\$1,740.00	\$145,097.15
Morgan Stanley	6/28/2013	6/28/2018	5 yrs	BMW Bk - UT	\$96,000.00	1.650%	\$1,584.00	\$96,638.40
Morgan Stanley	10/2/2013	10/2/2018	5 yrs	Discover Bk DE	\$145,000.00	2.050%	\$2,972.50	\$148,198.70
Morgan Stanley	10/28/2013	10/29/2018	5 yrs	Bank Baroda NY	\$245,000.00	2.050%	\$5,022.50	\$249,875.50
UBS Financial	4/16/2014	4/16/2019	5 yrs	Wells Fargo	\$240,000.00	1.000%	\$2,400.00	\$240,604.80
Morgan Stanley	4/29/2014	4/29/2019	5 yrs	Barclays Bk DE	\$45,000.00	1.900%	\$855.00	\$46,066.95
					<b>\$1,589,000.00</b>		\$23,118.50	\$1,603,373.26
<b>Municipals</b>								
Wells Fargo	8/19/2015	8/1/2017	2 yrs	State of MN GO	\$221,654.40	0.860%	\$1,906.23	\$221,922.80
UBS Financial	12/1/2010	12/1/2017	7 yrs	Stamford CT	\$512,636.25	2.759%	\$14,143.63	\$512,000.00
Wells Fargo	1/14/2014	2/1/2018	4 yrs	Anoka County MN	\$567,323.75	1.480%	\$8,396.39	\$526,965.00
Wells Fargo	7/26/2012	2/1/2018	6 1/2 yrs	North Branch MN ISD 138	\$121,040.56	1.260%	\$1,525.11	\$106,267.00
Wells Fargo	10/7/2010	8/1/2018	8 yrs	U of M Build America	\$260,748.16	2.700%	\$7,040.20	\$261,862.50
UBS Financial	12/4/2012	11/1/2018	6 yrs	NY City Transition	\$360,038.40	1.280%	\$4,608.49	\$360,712.80
Wells Fargo	12/1/2010	12/21/2018	8 yrs	Weston WS BAB	\$152,058.00	3.550%	\$5,398.06	\$159,436.50
UBS Financial	2/25/2016	1/1/2019	3+ yrs	Industry Calif Pub Facs Aut	\$266,005.88	1.447%	\$3,849.11	\$261,365.00
					<b>\$2,461,505.40</b>		\$46,867.22	\$2,410,531.60
<b>Government Agencies</b>								
Wells Fargo	6/1/2015	6/1/2018	3 yrs	FFCB	\$500,000.00	1.120%	\$5,600.00	\$500,007.00
Wells Fargo	4/26/2016	10/26/2018	2 1/2 yrs	FHLMC	\$500,000.00	1.100%	\$5,500.00	\$500,282.00
					<b>\$1,000,000.00</b>		\$11,100.00	\$1,000,289.00
<b>Invested over three years</b>								
<b>Certificates of Deposit</b>								
Morgan Stanley	8/8/2015	8/5/2019	5 yrs	Capital One NA Mclean VA	\$108,000.00	2.050%	\$2,214.00	\$110,639.52
Morgan Stanley	10/16/2014	10/16/2019	5 yrs	Capital One Bank VA	\$245,000.00	2.150%	\$5,267.50	\$251,911.45
Morgan Stanley	1/28/2015	1/28/2020	5 yrs	Goldman Sachs - UT	\$96,000.00	2.048%	\$1,966.08	\$98,446.08
UBS Financial	2/27/2015	2/27/2020	5 yrs	Private Bank & Tr IL	\$240,000.00	1.750%	\$4,200.00	\$246,926.40
UBS Financial	4/13/2015	4/13/2020	5 yrs	HSBC Bk VA	\$240,000.00	1.125%	\$2,700.00	\$240,074.40
Morgan Stanley	5/7/2015	5/7/2020	5 yrs	Amex Centurion UT	\$185,000.00	1.950%	\$3,607.50	\$189,345.65
Morgan Stanley	9/2/2015	9/2/2020	5 yrs	Capital One MN Mclean VA	\$100,000.00	2.200%	\$2,200.00	\$103,693.00
					<b>\$1,214,000.00</b>		\$22,155.08	\$1,241,036.50
<b>Government Agencies</b>								
UBS Financial	11/23/2015	10/27/2023	8 yrs	FNMA	\$500,541.67	1.500%	\$7,508.13	\$500,215.00
Morgan Stanley	3/28/2016	3/28/2024	7 yrs	FNMA	\$640,000.00	1.250%	\$8,000.00	\$640,819.20
Morgan Stanley	6/14/2016	6/14/2024	8 yrs	FHLMC	\$500,000.00	1.500%	\$7,500.00	\$500,630.00
UBS Financial	2/29/2016	1/30/2025	9 yrs	FNMA	\$452,031.25	1.020%	\$4,610.72	\$450,063.00
					<b>\$2,092,572.92</b>		\$27,618.84	\$2,091,727.20
<b>Totals</b>					<b>\$12,659,311.50</b>		<b>\$187,281.12</b>	<b>\$12,625,293.13</b>
								<b>1.48%</b>

Note: Market value fluctuates based on current rates being offered. No principal is at risk if securities are held to maturity.

Filename: Monthly Report - Investment Detail

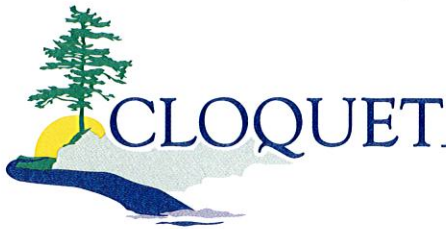
**City of Cloquet**  
**Interest Earnings Analysis**  
**Month Ending June**  
**2016**

Type	%	Invested Balance	Interest	Rate of Return
Money Markets	5%	\$692,847.02	\$200.49	0.35%
CD's*	40%	\$5,468,000.00	\$6,101.92	1.36%
Municipals*	30%	\$4,098,738.58	\$6,132.86	1.82%
Government agencies*	25%	\$3,359,239.59	\$3,459.11	1.25%
Total Investment Return*	95%	\$12,925,978.17	\$15,693.89	1.48%
Total Return	100%	\$13,618,825.19	\$15,894.38	1.42%

Earnings Comparison	Budget	YTD Budget	YTD Actual
2016 Interest Earnings	\$ 336,000.00	\$ 168,000.00	\$96,788.80
2015 Interest Earnings	\$ 282,800.00	\$ 141,400.00	\$95,379.78
2014 Interest Earnings	\$ 453,000.00	\$ 226,500.00	\$104,016.45

Rate Comparisons	Current	Revised Last Month	Last Year	Two Years
	June 2016	May 2016	June 2015	June 2014
Average Total Return	1.42%	1.37%	1.17%	1.27%
Average Investment Return*	1.48%	1.43%	1.39%	1.47%

Filename: Monthly Report - Interest Earnings Analysis 2016



## ADMINISTRATIVE OFFICES

1307 Cloquet Avenue • Cloquet, MN 55720  
Phone: 218-879-3347 • Fax: 218-879-6555  
email: [admin@ci.cloquet.mn.us](mailto:admin@ci.cloquet.mn.us)  
[www.ci.cloquet.mn.us](http://www.ci.cloquet.mn.us)

July 29, 2016

Eric Rish  
CAFD Board Chairperson  
Cloquet Area Fire District  
2801 Dewey Avenue  
Cloquet, MN 55720

**RE: FACILITY NEEDS**

Dear Mr. Rish:

The Cloquet City Council recently met to discuss the development of its 2017 Operating Budget and Capital Improvement Plan. During this discussion, there was a focus on the City's needs for improvements to its various public buildings.

It is our understanding that the CAFD Board has been exploring its own building needs for an extended period of time. It has numerous studies and reports that have identified the need to take action on the construction of new facilities. Most recently, the Board received a preliminary report from McGrath which challenged the Board to make a decision on their facilities within the next six (6) months.

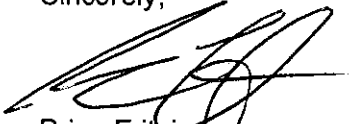
The Cloquet City Council strongly encourages the Board to be proactive and make a timely decision on this difficult topic. The City has delayed its own process for an extended period of time to allow the CAFD Board to make an informed decision. However, these delays have significant impact on our ability to provide and meet the service expectations of our residents. Further, these delays will result in increased costs to our tax payers due to the inflationary impact of prolonging the decision.

The City has identified the redevelopment of the existing Public Safety building as its preferred location for a new police and law enforcement building. Its central location and positive impact on our downtown business community are critical to our service delivery. Further, the renovation and redevelopment of the existing building has been identified by the City as the most cost effective solution for the tax payers of Cloquet to our service needs.

The Cloquet City Council is open to meeting in a collaborative and joint meeting with the Fire District Board if you see value to discussing this complicated and difficult issue together. Please feel free to contact me, Brian Fritsinger, or other Cloquet representatives on the CAFD Board if you have any questions or wish to discuss further. Regardless, the Cloquet City Council will be looking to the Board to take the necessary steps to make its decision no later than the first of the year. Absent a decision by that time, the City will need to look at its options related to its own facility needs. That decision could impact, complicate or limit the options of the district.

We look forward to working with you in a productive manner on this very challenging and important topic.

Sincerely,

A handwritten signature in black ink, appearing to read 'BF', with a long horizontal stroke extending to the right.

Brian Fritsinger  
City Administrator

BF/ks

Cc: D. Hallback, Mayor  
Cloquet City Council



# Cloquet Area Fire District

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2801 Dewey Avenue, Scanlon, Mn. 55720  
Phone: (218) 499-4274 : Fax: (218) 499-4289

July 21, 2016

Member Community,

As per the Cloquet Area Fire District By-Laws Article 15, Sections 1: The District Board shall annually prepare and adopt a Capital Improvement Plan. The District Board shall, no later than August 1 of each year, submit this plan to each Member Community for its review and information.

As per the Cloquet Area Fire District By-Laws Article 15, Sections 3: The District Board shall submit a proposed budget to the Member Communities by August 1 of each year for review and comment.

Enclosed with this letter is the draft 2017 CAFD Operating Budget and Capital Improvement Plan for your governing bodies review and comment. The CAFD continues to revise this document to meet the needs of the District and the citizens we serve.

Please forward any questions or comments to Chief Kevin Schroeder at the CAFD Administrative Offices or to your appointed member of the CAFD Board. The CAFD Board will approve a preliminary budget and capital plan at our September 14, 2016 meeting with final approval in December of 2016.

Thank you.

Kevin M Schroeder  
District Fire Chief

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*Station 1*  
508 Cloquet Avenue  
Cloquet, Mn. 55720  
(218) 879-6514

*Station 2*  
2779 Big Lake Road  
Cloquet, Mn. 55720  
(218) 879-5605

*Station 3*  
2801 Dewey Ave  
Scanlon, Mn. 55720  
(218) 499-4258

*Training & Safety*  
2801 Dewey Avenue  
Scanlon, Mn. 55720  
(218) 499-4273

**CLOQUET AREA FIRE DISTRICT  
DRAFT - 2017 Operating Budget - DRAFT**

FUND 901	District 2013	District 2014	District 2015	District 2016	Proposed District 2017
Acct # Account Description	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET

**FIRE EXPENDITURES - Station 1 - Cloquet**

<b>PERSONAL SERVICES (901-42-222-1)</b>						
0101	SALARIES - FT - REGULAR	1,182,636	1,192,209	1,334,246	1,394,000	1,448,000
	SALARIES - PT - REGULAR			9,724		28,000
0102	VAC/HOL CALL IN (2.650)	7,430	9,667	8,206	5,000	5,000
0103	SALARIES - FT - 1.5	104,841	100,448	123,648	100,000	100,000
0111	EMERGENCY OT	123,646	192,656	128,710	170,000	160,000
0112	FLSA PAYMENTS	50,000	0	50,000	0	0
0113	HT - DISBURSEMENTS	50,933	55,140	68,302	55,000	60,000
0114	SALARIES - ACTING OFFICER	2,448	4,848	2,736	4,500	4,500
0121	PERA CONTRIBUTION	211,959	237,771	226,389	245,000	245,000
0123	MEDICARE CONTRIBUTION	20,195	21,048	22,404	25,000	25,000
0124	VEBA/HSA CONTRIBUTION	34,180	41,444	62,667	48,000	48,000
0131	HEALTH INSURANCE	151,277	184,437	207,808	210,000	216,000
0132	DENTAL INSURANCE	13,967	16,184	15,614	17,000	17,000
0133	LIFE INSURANCE	3,150	3,150	3,400	4,500	3,500
0151	WORKERS COMP INSURANCE	61,282	71,742	71,395	72,000	75,000
	<b>SUBTOTAL</b>	<b>2,017,945</b>	<b>2,130,744</b>	<b>2,335,249</b>	<b>2,350,000</b>	<b>2,425,000</b>
<b>SUPPLIES (901-42-222-2)</b>						
0200	OFFICE SUPPLIES	845	1,171	1,163	1,500	1,500
0205	CLEANING SUPPLIES	39	345	318	500	500
0210	DISPOSABLE SUPPLIES-AMBULANCE	12,467	40,314	25,161	30,000	30,000
0211	MEDICATIONS	14,829	9,379	11,939	10,000	10,000
0212	MOTOR FUELS	42,356	51,480	35,662	40,000	42,000
0213	FIRE FIGHTING FOAM	640	2,335	0	1,000	1,000
0219	OTHER OPERATING SUPPLIES	2,966	2,072	4,772	1,000	1,000
0229	OTHER MAINTENANCE SUPPLIES	169	241	477	500	500
0240	SMALL TOOLS & MISC EQUIPMENT	1,278	7,717	3,880	2,000	2,000
0241	TECHNICAL RESCUE	2,849	3,075	1,344	1,000	1,000
0242	FIXED AMBULANCE EQUIPMENT	963	12,381	154	2,000	2,000
0243	ATMOSPHERIC AIR MONITORING	1,253	1,910	792	1,000	1,000
0571	OFFICE EQUIPMENT/FURN (-5,000)	0	0	0	0	0
	<b>SUBTOTAL</b>	<b>80,654</b>	<b>132,420</b>	<b>85,662</b>	<b>90,500</b>	<b>92,500</b>
<b>OTHER SERVICES (901-42-222-3)</b>						
0305	MEDICAL & DENTAL FEES	9,186	11,830	9,042	6,000	6,000
0319	MISCELLANEOUS EXPENSE	2,540	3,328	2,042	1,500	1,500
0321	TELEPHONE/INTERNET	10,704	9,725	8,919	12,000	12,000
0323	RADIO UNITS	6,781	5,832	908	2,000	2,000
0361	PROPERTY & LIABILITY INSURANCE	25,643	29,116	27,490	30,000	30,000
0381	ELECTRICAL SERVICE	8,850	9,159	12,120	10,000	10,000
0382	WATER & SEWER SERVICE	1,282	1,185	1,327	1,300	1,300
0383	NATURAL GAS SERVICE	4,839	6,666	5,016	6,000	6,000
0401	BUILDING MAINTENANCE	10,471	9,480	21,434	4,000	6,500
0402	EQUIPMENT MAINTENANCE	3,558	1,061	3,360	2,500	2,500
0403	VEHICLE MAINTENANCE	8,706	20,032	39,779	25,000	25,000
0404	MACH & EQUIP MAINT - CONTRACT	7,311	4,834	1,185	7,500	7,500
0410	COMPUTER MAINTENANCE	16	1,039	1,762	1,000	1,000
0417	STATION UNIFORMS	769	17,115	7,973	8,000	8,000
0418	PERSONAL PROTECTIVE EQUIPMENT	13,012	6,867	8,081	4,000	4,000
0575	COMPUTER EQUIPMENT	1,135	1,589	383	2,000	2,000
0700	SCBA MAINTENANCE	3,465	3,829	3,343	4,000	4,000
	<b>SUBTOTAL</b>	<b>118,269</b>	<b>142,687</b>	<b>154,163</b>	<b>126,800</b>	<b>129,300</b>
<b>CAPITAL OUTLAY (901-42-222-4)</b>						
0520	BUILDINGS & STRUCTURES	0	0	0	0	0
0550	MOTOR VEHICLES	133,121	0	0	650,000	0
0575	COMPUTER EQUIPMENT	0	0	0	0	0
0580	OTHER EQUIPMENT (+5,000)	7,861	3,087	4,835	8,000	8,000
	<b>SUBTOTAL</b>	<b>7,861</b>	<b>3,087</b>	<b>4,835</b>	<b>658,000</b>	<b>8,000</b>
<b>TOTAL STATION 1 EXPENDITURES</b>		<b>2,224,728</b>	<b>2,408,938</b>	<b>2,579,909</b>	<b>3,225,300</b>	<b>2,654,800</b>

**CLOQUET AREA FIRE DISTRICT  
DRAFT - 2017 Operating Budget - DRAFT**

FUND 901	District 2013	District 2014	District 2015	District 2016	Proposed District 2017
Acct # Account Description	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET

**FIRE EXPENDITURES - Station 2 - Perch Lake**

<b>PERSONAL SERVICES (901-42-223-1)</b>						
0104	SALARIES - POC	40,240	33,964	40,494	38,000	42,000
0122	FICA CONTRIBUTION	2,495	2,107	2,503	2,400	2,700
0123	MEDICARE CONTRIBUTION	584	493	585	550	650
0125	FIRE RELIEF PENSION CONTRIBUTION	35,450	35,259	36,781	30,000	36,800
0151	WORKERS COMP INSURANCE	3,440	3,830	4,314	4,000	4,000
	<b>SUBTOTAL</b>	<b>82,208</b>	<b>75,653</b>	<b>84,678</b>	<b>74,950</b>	<b>86,150</b>
<b>SUPPLIES (901-42-223-2)</b>						
0200	OFFICE SUPPLIES	331	0	132	250	250
0205	CLEANING SUPPLIES	31	0	0	150	150
0210	DISPOSABLE SUPPLIES-MEDICAL	931	0	2,621	0	0
0212	MOTOR FUELS	0	0	0	5,000	5,000
0213	FIRE FIGHTING FOAM	0	0	0	200	200
0219	OTHER OPERATING SUPPLIES	0	0	63	500	500
0229	OTHER MAINTENANCE SUPPLIES	0	0	24	500	500
0240	SMALL TOOLS & MISC EQUIPMENT	45	1,882	0	1,000	1,000
0571	OFFICE EQUIPMENT/FURN (-5,000)	2,133	0	0	500	500
	<b>SUBTOTAL</b>	<b>3,471</b>	<b>1,882</b>	<b>2,841</b>	<b>8,100</b>	<b>8,100</b>
<b>OTHER SERVICES (901-42-223-3)</b>						
0305	MEDICAL & DENTAL FEES	5,471	3,758	3,194	3,600	3,600
0319	MISC EXPENSE	82	55	0	250	250
0321	TELEPHONE/INTERNET	462	1,019	1,290	1,500	1,500
0323	RADIO UNITS	1,285	2,579	3,973	2,000	2,000
0361	PROPERTY & LIABILITY INSURANCE	12,770	14,147	14,388	15,000	15,000
0381	ELECTRICAL SERVICE	3,869	4,752	1,736	5,000	5,000
0383	NATURAL GAS SERVICE	2,799	1,801	2,476	2,500	2,500
0401	BUILDING MAINTENANCE	2,025	1,689	1,839	1,000	2,000
0402	EQUIPMENT MAINTENANCE	943	136	266	1,000	1,000
0403	VEHICLE MAINTENANCE	2,876	22,044	2,955	5,000	5,000
0410	COMPUTER MAINTENANCE	0	1,312	33	250	250
0417	STATION UNIFORMS	5,614	1,441	2,045	4,000	4,000
0418	PERSONAL PROTECTIVE EQUIPMENT	3,833	4,714	2,696	4,000	4,000
0575	COMPUTER EQUIPMENT	0	1,000	583	500	500
	<b>SUBTOTAL</b>	<b>42,028</b>	<b>60,447</b>	<b>37,474</b>	<b>45,600</b>	<b>46,600</b>
<b>CAPITAL OUTLAY (901-42-223-4)</b>						
0520	BUILDINGS & STRUCTURES	0	0	0	0	0
0530	MOTOR VEHICLES	0	235,857	0	0	0
0575	COMPUTER EQUIPMENT	0	0	0	0	0
0580	OTHER EQUIPMENT (+5,000)	0	0	0	0	0
	<b>SUBTOTAL</b>	<b>0</b>	<b>235,857</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL STATION 2 EXPENDITURES</b>		<b>127,707</b>	<b>373,839</b>	<b>124,993</b>	<b>128,650</b>	<b>140,850</b>

**CLOQUET AREA FIRE DISTRICT  
DRAFT - 2017 Operating Budget - DRAFT**

FUND 901	District 2013 ACTUAL	District 2014 ACTUAL	District 2015 ACTUAL	District 2016 BUDGET	Proposed District 2017 BUDGET
Acct #	Account Description				

**FIRE EXPENDITURES - Station 3 - Scanlon**

<b>PERSONAL SERVICES (901-42-224-1)</b>						
0104	SALARIES - POC	37,520	34,503	50,077	40,000	50,000
0122	FICA CONTRIBUTION	2,326	2,127	3,097	2,500	3,100
0123	MEDICARE CONTRIBUTION	544	503	724	600	750
0125	FIRE RELIEF PENSION CONTRIBUTION	35,450	35,259	36,823	36,000	36,800
0151	WORKERS COMP INSURANCE	3,146	3,504	3,949	4,000	4,000
	<b>SUBTOTAL</b>	<b>78,986</b>	<b>75,896</b>	<b>94,670</b>	<b>83,100</b>	<b>94,650</b>
<b>SUPPLIES (901-42-224-2)</b>						
0200	OFFICE SUPPLIES	17	0	0	150	150
0205	CLEANING SUPPLIES	584	288	430	500	500
0210	DISPOSABLE SUPPLIES-MEDICAL	357	0	0	0	0
0212	MOTOR FUELS	0	0	0	5,000	5,000
0213	FIRE FIGHTING FOAM	0	0	0	200	200
0219	OTHER OPERATING SUPPLIES	0	43	85	500	500
0229	OTHER MAINTENANCE SUPPLIES	0	0	24	500	500
0240	SMALL TOOLS & MISC EQUIPMENT	339	344	172	500	500
0571	OFFICE EQUIPMENT/FURN (-5,000)	288	0	0	250	250
	<b>SUBTOTAL</b>	<b>1,584</b>	<b>675</b>	<b>712</b>	<b>7,600</b>	<b>7,600</b>
<b>OTHER SERVICES (901-42-224-3)</b>						
0305	MEDICAL & DENTAL FEES	6,753	3,651	5,967	5,000	5,000
0319	MISC EXPENSE	147	140	1,030	250	250
0321	TELEPHONE/INTERNET	0	0	0	0	0
0323	RADIO UNITS	850	2,034	2,500	2,500	2,500
0361	PROPERTY & LIABILITY INSURANCE	10,504	11,725	11,884	12,000	12,000
0381	ELECTRICAL SERVICE	1,490	2,214	1,198	2,500	2,500
0382	WATER & SEWER SERVICE	325	142	2,250	500	500
0383	NATURAL GAS SERVICE	2,695	4,045	3,008	4,000	4,000
0401	BUILDING MAINTENANCE	2,385	3,328	792	1,000	1,000
0402	EQUIPMENT MAINTENANCE	933	3	0	1,000	1,000
0403	VEHICLE MAINTENANCE	2,100	3,706	3,502	5,000	5,000
0410	COMPUTER MAINTENANCE	0	0	0	250	250
0417	STATION UNIFORMS	4,252	2,046	2,007	4,000	4,000
0418	PERSONAL PROTECTIVE EQUIPMENT	4,828	2,245	3,597	4,000	4,000
0575	COMPUTER EQUIPMENT	0	930	542	500	500
	<b>SUBTOTAL</b>	<b>37,261</b>	<b>36,209</b>	<b>38,276</b>	<b>42,500</b>	<b>42,500</b>
<b>CAPITAL OUTLAY (901-42-224-4)</b>						
0520	BUILDINGS & STRUCTURES	0	0	0	0	0
0530	MOTOR VEHICLES	0	0	0	0	0
0575	COMPUTER EQUIPMENT	0	0	0	0	0
0580	OTHER EQUIPMENT (+5,000)	0	0	0	0	0
	<b>SUBTOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL STATION 3 EXPENDITURES</b>		<b>117,831</b>	<b>112,780</b>	<b>133,657</b>	<b>133,200</b>	<b>144,750</b>



**CLOQUET AREA FIRE DISTRICT  
DRAFT - 2017 Operating Budget - DRAFT**

FUND 901	District 2013 ACTUAL	District 2014 ACTUAL	District 2015 ACTUAL	District 2016 BUDGET	Proposed District 2017 BUDGET
Acct #            Account Description					

**TRAINING & SAFETY**

**PERSONAL SERVICES (901-42-229-1)**

0101	SALARIES - FT - REGULAR	67,336	67,336	69,014	75,500	79,600
0104	PUBLIC EDUCATION COORDINATOR	0	24,954	26,342	35,000	37,000
0109	PART TIME - TRAINING OFC	29,785	10,767	11,545	10,000	12,000
0115	MEDICAL DIRECTOR PAY	7,200	7,200	7,200	7,500	7,500
0121	PERA CONTRIBUTION	10,218	12,485	12,026	13,500	13,500
0122	FICA CONTRIBUTION	2,441	2,598	2,884	3,500	3,500
0123	MEDICARE CONTRIBUTION	1,440	1,505	1,540	2,000	2,000
0124	VEBA CONTRIBUTION	2,004	2,004	0	2,000	2,000
0131	HEALTH INSURANCE	8,043	9,435	9,413	8,500	8,750
0132	DENTAL INSURANCE	748	851	667	750	750
0133	LIFE INSURANCE	150	150	113	150	150
0151	WORKERS COMP INSURANCE	5,353	744	4,442	3,000	3,000
	<b>SUBTOTAL</b>	<b>134,717</b>	<b>140,029</b>	<b>145,185</b>	<b>161,400</b>	<b>169,750</b>

**SUPPLIES (901-42-229-2)**

0200	OFFICE SUPPLIES	411	741	552	750	750
0219	OTHER OPERATING SUPPLIES	402	112	212	500	500
0229	OTHER MAINTENANCE SUPPLIES	50	0	0	500	500
0240	SMALL TOOLS & MISC EQUIPMENT	400	2,991	390	2,000	2,000
0335	TEXTBOOKS & EDUCATIONAL MATERIALS	5,330	10,527	10,922	8,000	7,000
0337	TRAINING SUPPLIES & EQUIPMENT	4,753	5,841	7,903	5,000	5,000
0338	PUBLIC EDUCATION MATERIAL	2,887	8,552	9,970	15,000	15,000
0571	OFFICE EQUIPMENT/FURN (-5,000)	282	1,274	0	1,000	1,000
	<b>SUBTOTAL</b>	<b>14,515</b>	<b>30,038</b>	<b>29,950</b>	<b>32,750</b>	<b>31,750</b>

**OTHER SERVICES (901-42-229-3)**

0319	MISCELLANEOUS	50	366	330	250	250
0331	TRAVEL/SCHOOL/CONFERENCE	5,200	3,405	4,280	5,000	5,000
0332	TRAINING CLASSES	2,276	4,100	3,569	5,500	6,000
0334	INSTRUCTOR FEES	43,270	23	843	2,500	2,500
0336	CERTIFICATIONS / LICENCES	1,395	4,452	2,315	5,000	5,000
0337	TRNG TRAILER COSTS (FUEL/PPE)	4,931	5,600	10,414	6,000	6,000
0338	SAFETY / REHAB	4,752	1,856	2,841	3,000	3,000
0361	PROPERTY & LIABILITY INSURANCE	0	2,728	1,511	3,000	3,000
0401	BUILDING MAINTENANCE	0	0	0	4,000	2,500
	<b>SUBTOTAL</b>	<b>61,874</b>	<b>22,530</b>	<b>26,105</b>	<b>34,250</b>	<b>33,250</b>

<b>TOTAL TRAINING &amp; SAFETY EXPENDITURES</b>	<b>211,106</b>	<b>192,597</b>	<b>201,240</b>	<b>228,400</b>	<b>234,750</b>
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**CLOQUET AREA FIRE DISTRICT  
DRAFT - 2017 Operating Budget - DRAFT**

FUND 901	District 2013 ACTUAL	District 2014 ACTUAL	District 2015 ACTUAL	District 2016 BUDGET	Proposed District 2017 BUDGET
Acct #	Account Description				

**ADMIN. & DISTRICT ACTIVITIES**

**PERSONAL SERVICES (901-42-230-1)**

0101	SALARIES - FT - FIRE CHIEF	78,307	83,074	84,375	87,700	95,400
0101	SALARIES - FT - ASST FIRE CHIEF			0	0	0
0101	ADMINISTRATIVE ASSISTANT			24,212	40,000	44,000
0109	PART TIME - RECORDING SECRETARY	1,719	1,500	0	0	0
0117	FAST/CERT	0	0	0	0	0
0121	PERA CONTRIBUTION	11,276	12,710	15,434	22,000	22,600
0122	FICA CONTRIBUTION	287	93	1,537	2,500	2,750
0123	MEDICARE CONTRIBUTION	1,122	1,160	1,489	3,000	2,900
0124	VEBA CONTRIBUTION	2,004	2,004	0	4,000	4,000
0131	HEALTH INSURANCE	8,043	9,435	11,295	17,000	17,500
0132	DENTAL INSURANCE	748	851	1,335	1,500	1,500
0133	LIFE INSURANCE	150	150	188	300	300
0151	WORKERS COMP INSURANCE	1,332	2,855	7,404	3,000	4,000
	<b>SUBTOTAL</b>	<b>104,987</b>	<b>113,832</b>	<b>147,269</b>	<b>181,000</b>	<b>194,950</b>

**SUPPLIES (901-42-230-2)**

0200	OFFICE SUPPLIES	597	949	1,981	1,500	1,500
0219	OTHER OPERATING SUPPLIES	255	585	36	500	500
0229	OTHER MAINTENANCE SUPPLIES	146	9	0	250	200
0571	OFFICE EQUIPMENT/FURN (-5,000)	17	0	0	1,000	1,000
	<b>SUBTOTAL</b>	<b>1,015</b>	<b>1,543</b>	<b>2,017</b>	<b>3,250</b>	<b>3,200</b>

**OTHER SERVICES (901-42-230-3)**

0301	AUDITING/ACCOUNTING SERVICES	17,750	19,239	18,850	19,500	18,500
0302	FIRE INVESTIGATION	774	146	408	1,000	1,000
0303	ARSON K-9	566	2,114	3,402	5,000	5,000
0304	LEGAL	2,011	3,090	5,008	4,000	4,000
0306	CONTRACTED BILLING	59,394	59,907	60,363	61,000	62,000
0307	ADMINISTRATIVE SERVICES	10,000	10,000	10,400	10,200	10,200
0309	FLEET SERVICES	20,000	20,000	20,000	20,400	20,400
0313	CONSULTING FEES	9,189	0	0	0	0
	IT SERVICES			0		9,000
0318	EMPLOYEE ASSISTANCE PROGRAM			0	1,000	1,000
0319	MISCELLANEOUS	329	6,198	630	1,000	1,000
0321	TELEPHONE/INTERNET	2,123	4,344	6,554	5,000	5,000
0322	POSTAGE & SHIPPING	476	309	783	500	500
0361	PROPERTY & LIABILITY			5,062		
0384	DISTRICT GARBAGE SERVICE	442	0	0	600	600
0401	BUILDING MAINTENANCE	1,094	1,090	1,020	500	500
0404	MACH & EQUIP MAINT - CONTRACT	3,385	9,789	4,945	5,000	5,000
0410	COMPUTER FEES (EMS Bridge/ MDC Fees)	4,000	8,418	6,319	10,000	10,000
0425	WEBSITE MAINTENANCE	1,000	948	164	500	500
0433	DUES & SUBSCRIPTIONS	4,206	4,210	7,537	4,000	4,000
0500	CAPITAL RESERVE	2,500	0	121,550	49,500	100,000
0501	EMPLOYEE BENEFITS RESERVE	2,500	0	3,000	3,000	3,000
0502	CASH FLOW RESERVE	0	0	0	50,000	50,000
0575	COMPUTER EQUIPMENT	1,960	1,971	2,124	2,000	2,000
0576	COMPUTER SOFTWARE (IAP/ Target Sol.)	4,420	1,564	3,917	3,000	7,000
0633	2% MN CARE TAX	16,585	18,159	17,553	19,000	19,000
	RECRUITMENT & RETENTION	0	4,328	511	4,000	4,000
0700	DISTRICT PR & PROGRAMS	4,953	5,009	2,158	5,000	5,000
	<b>SUBTOTAL</b>	<b>169,657</b>	<b>180,833</b>	<b>302,258</b>	<b>284,700</b>	<b>348,200</b>

**CAPITAL OUTLAY (901-42-230-4)**

0520	BUILDINGS & STRUCTURES	0	0	0	100,000	100,000
0530	MOTOR VEHICLES	0	0	0	0	40,000
0557	BUSH FOUNDATION	0	86,292	0	0	0
0575	COMPUTER EQUIPMENT	0	0	0	0	0
0555	FEDERAL GRANTS	139,428	4,038	464,673	0	10,000
0580	OTHER EQUIPMENT (+5,000)	0	0	0	0	40,000
	<b>SUBTOTAL</b>	<b>139,428</b>	<b>90,330</b>	<b>464,673</b>	<b>100,000</b>	<b>190,000</b>

**DEPRECIATION EXPENSE (901-42-230-8)**

0399	DEPRECIATION EXPENSE	0	0	0	0	0
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**TOTAL ADMIN. & DISTRICT ACTIVITIES**

	<b>415,087</b>	<b>386,538</b>	<b>916,217</b>	<b>568,950</b>	<b>736,350</b>
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**CLOQUET AREA FIRE DISTRICT  
DRAFT - 2017 Operating Budget - DRAFT**

FUND 901	District	District	District	District	Proposed
Acct #	2013	2014	2015	2016	District
Account Description	ACTUAL	ACTUAL	ACTUAL	BUDGET	2017
					BUDGET

<b>TOTAL EXPENDITURES</b>	3,096,459	3,474,692	3,956,016	4,284,500	3,911,500
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**REVENUES**

**TAXES (901-31-310-0)**

1010	CURRENT PROPERTY TAXES - FIRE DISTRICT	1,746,426	1,624,279	1,580,805	1,840,000	1,895,000
1010	CURRENT PROPERTY TAXES - AMB PSA (.019)	0	148,080	285,203	294,000	294,000
1020	DELINQUENT PROPERTY TAXES	46,400	50,851	55,887	0	
	<b>SUBTOTAL</b>	<b>1,792,826</b>	<b>1,823,210</b>	<b>1,921,895</b>	<b>2,134,000</b>	<b>2,179,000</b>

**LICENSES AND PERMITS (101-32-322-0)**

2290	OTHER PERMITS	0	0	0	0	0
	<b>SUBTOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**INTERGOVERNMENTAL (901-33-331, 334 & 336-0)**

3160	FEDERAL GRANTS-OTHER	129,976	14,966	474,163	0	0
3402	MARKET VALUE HOMESTEAD CREDIT	634	1,007	1,115	0	0
3440	STATE FIRE RELIEF	70,899	70,517	73,409	70,000	74,000
3490	STATE GRANTS - OTHER	92,935	53	0	10,000	10,000
3680	COUNTY GRANTS - AMBULANCE	15,000	15,000	15,000	15,000	15,000
3690	COUNTY GRANTS - OTHER	3,950	0	0	0	0
3692	TOWNSHIP CONTRIBUTIONS - AMBULANCE	24,526	0	0	0	0
3693	TOWNSHIP CONTRIBUTIONS - OTHER	0	0	0	0	0
3694	CITY CONTRIBUTIONS - AMBULANCE	475	0	0	0	0
3695	CITY CONTRIBUTIONS - OTHER	5,620	0	0	0	0
3696	OTHER GOVT. CONTRIBUTIONS (FDL)	60,000	60,000	120,000	60,000	65,000
	<b>SUBTOTAL</b>	<b>404,015</b>	<b>161,543</b>	<b>683,687</b>	<b>155,000</b>	<b>164,000</b>

**CHARGES FOR SERVICES (901-34-341 & 342)**

4202	FIRE - VEHICLE FIRE CHARGES	5,137	5,595	6,010	6,000	6,000
4205	AMBULANCE REVENUE	1,253,527	1,302,209	1,416,666	1,400,000	1,472,000
4206	CREDIT BUREAU COLLECTIONS	27,631	36,677	29,668	32,000	32,000
4220	DNR WILDFIRE FEES	0	0	0	1,500	1,500
4230	ARSON K-9 FEES	0	0	0	5,000	5,000
4240	TRAINING FEES	15,691	20,437	19,204	15,000	15,000
4250	LABOR, EQUIP & MAT-FIRE DISTR	1,575	50	4,599	1,000	1,000
4290	OTHER FEES	3,909	4,660	4,605	4,000	4,000
	<b>SUBTOTAL</b>	<b>1,307,470</b>	<b>1,369,628</b>	<b>1,480,752</b>	<b>1,464,500</b>	<b>1,536,500</b>

**FINES & FORFEITS (901-35-351-0)**

5190	OTHER FINES	0	0	0	0	0
	<b>SUBTOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**MISCELLANEOUS (901-36-362-0)**

6210	INTEREST EARNINGS	10,800	17,300	13,000	18,000	19,000
6230	CONTRIBUTIONS & DONATIONS	0	10,505	0	0	0
6250	MISCELLANEOUS REFUNDS	0	0	0	0	0
6251	WORK COMPENSATION REFUNDS	0	0	0	0	0
6252	LIABILITY INSURANCE REFUNDS	0	0	0	0	0
6290	OTHER REVENUE	5,000	13,210	5	13,000	13,000
	<b>SUBTOTAL</b>	<b>15,800</b>	<b>41,015</b>	<b>13,005</b>	<b>31,000</b>	<b>32,000</b>

<b>TOTAL REVENUES</b>	3,520,111	3,395,396	4,099,338	3,784,500	3,911,500
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**CLOQUET AREA FIRE DISTRICT  
DRAFT - 2017 Operating Budget - DRAFT**

FUND 901		District 2013 ACTUAL	District 2014 ACTUAL	District 2015 ACTUAL	District 2016 BUDGET	Proposed District 2017 BUDGET
Acct #	Account Description					

**OTHER FINANCING SOURCES**

<b>OTHER (901-39-391-0)</b>						
9110	SALE OF FIXED ASSETS	0	0	0	0	0
9229	TRANSFER FROM CITY OF CLOQUET	0	0	0	0	0
	OTHER	0	0	0	0	0
	SUBTOTAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL FINANCING SOURCES</b>		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL REV &amp; FINANCING SOURCES</b>		<u>3,520,111</u>	<u>3,395,396</u>	<u>4,099,338</u>	<u>3,784,500</u>	<u>3,911,500</u>
<b>TOTAL REV &amp; FINANCING SOURCES</b>		3,520,111	3,395,396	4,099,338	3,784,500	3,911,500
<b>TOTAL FIRE EXPENDITURES</b>		3,096,459	3,474,692	3,956,016	4,284,500	3,911,500
<b>NET OPERATIONS</b>		423,652.04	(79,296.00)	143,322.01	(500,000.00)	0.00

