



City Administrator's Weekly Update

WEEK ENDING OCTOBER 14, 2016

Upcoming Events:

October 18, 5:30 pm
Council Work Session
City Hall

October 18, 7:00 pm
City Council Meeting
City Hall

October 19, 6:00 pm
CAFD Board Meeting
Scanlon City Hall

October 25, 7:00 pm
Planning Commission
City Hall

October 25, 4:15 pm
Library Board
Library

November 1, 5:30 pm
Council Work Session
City Hall

November 1, 7:00 pm
City Council Meeting
City Hall



Administration/Finance

Personnel

The City will be offering its second annual flu shot clinic on November 14th for all City employees and family members who are at least 19 years of age. You will be receiving a detailed letter early next week at your home address. I hope you will consider taking advantage of this opportunity.

The Cloquet Chamber of Commerce hosted an informational election luncheon this week and I was invited to speak on the topic of the role of City Councilors. Councilors Wilkinson and Kolodge along with candidate Mark Roberts also participated.

Councilor Wilkinson spoke on behalf of the City at the Walmart Re-Grand Opening this week.

The City's Safety Committee met this week as part of its regular meeting schedule.

Get-well thoughts go out to Laurie Anderson who was hospitalized earlier this week. We hope to see her back in the office soon!

Elections

A couple of Election Judge applications trickled in this week so our numbers have slowly crept back up to where we need them. Kris also worked with the high school's American Government teacher offering the opportunity for eligible students to participate as Election Judges as a way to earn extra credit through his class. There are 9 interested students!

Public Works/Parks

Veteran's/Fauley Park Improvements

A portion of the fencing was installed this week at Fauley Park. Not a lot of noticeable progress was made at Veteran's Park.

2017 Sales Tax Projects

City staff started work this week with our consulting engineer on the development of plans for the various 2017 sales tax improvement projects.

Pump Station #2 Cooling Discharge

The City continues to work with the State of Minnesota regarding the chlorinated non-contact cooling water discharge at our Pump Station #2 on Knowlton Creek Blvd in Duluth. Since the State contacted the City, our staff has been exploring different options regarding both the chlorine content and cooling water discharge itself. We were successful in our efforts to move the chlorine injection point and reduce the content in the existing discharge to be at or below the acceptable limit of .038 mg/L. We will continue to work with the MPCA on permitting process.

Miscellaneous

The crew continues to work at pot hole filling, street sweeping and other end of the season maintenance work.

Staff has also been working with our Events Coordinator on repairing Christmas decorations and replacing light bulbs. There is one last large display that we have been working to get ready to use this year for the first time. We have had to order replacement LED lamps for the display at the cost of several thousand dollars.

Dave Hallback, Mayor

City Council Members:

Jeff Rock, Ward 1
David Bjerkness, Ward 2
Roger Maki, Ward 3
Kerry Kolodge, Ward 4
Steve Langely, Ward 5
Lara Wilkinson, At Large

**Brian Fritsinger,
City Administrator
1307 Cloquet Avenue
Cloquet, MN 55720
(218)879-3347**

Visit Our Website at:
www.ci.cloquet.mn.us

Community Development

Marketing Plan

The EDA met with several marketing firms this week to review their proposals for the development of a City Marketing Plan. A recommendation will be presented to the City Council next week.

Miscellaneous

The Planning Commission met for their regular meeting this week and approved the annual gravel permit renewals and then held a public hearing on a Conditional Use Permit request for the Friends of Animals to occupy the former County Human Services building on 10th Street. Several audience members spoke in support of the FOA project and the Planning Commission recommended approval to the Council 6-0.

Staff conducted several inspections this week and Matt attended a Building Official class in Duluth on Residential Plan Review and Minnesota Conservation Code for existing buildings.

*"Nobody can go back and start a new beginning, but anyone can start today and make a new ending."
- Maria Robinson, writer*

Other Information Attached:

- * Flu Shot Clinic letter
- * October 14th CAFD letter of request
- * Cloquet Skatepark design workshop flyer
- * Kwik Trip Grand Opening flyer





ADMINISTRATIVE OFFICES

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October 13, 2016

RE: Employee/Family Flu Shot Clinic at City Hall

Dear Employee and Family,

On Monday November 14, 2016 the City will host an employee Flu Shot Clinic for all City employees and family members who are at least 19 years of age. The Shot Clinic is also open to Cloquet Area Fire District (CAFD) Employees including Paid On Call members. The clinic will be held in Conference Room B, at City Hall between 10 A.M. and 1 P.M. In order to participate just show up in the City Hall with your BCBS or other insurance card and the shot will be provided at no cost. CAFD Paid on Call employees and family members will receive the shot at no charge. All others, not on an insurance plan offering flu shots as preventative care, may still receive a flu shot for \$25.00 payable at the time you receive the shot.

Vaccinations Recommended

The CDC recommends that everyone six months of age and older receive a flu vaccination. A flu shot is especially important for people with medical conditions such as heart disease, asthma or diabetes, according to the CDC, and vaccinating pregnant women and health care professionals should be the first priority. The best time is right now, at the start of the active flu season, said Sean Gallivan, chief operating officer at Healthentic, an analytics company that measures population health and identifies cost savings for employers. "It only takes a few minutes and the benefits are tremendous."

Immunity to the flu virus builds two weeks after vaccination but most employees never get around to it. Health professionals say misperceptions about the flu vaccine keep people from getting flu shots.

A few of the myths around flu shots include:

- **I've never had a shot and never got the flu, so why should I get one now?** Health professionals warn that those people "have just been lucky. And sooner or later that luck is going to run out." Because the flu virus differs from year to year, everyone needs a new vaccination annually.



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• **I've heard you can get the flu from the flu shot.** The vaccine is made from either an inactive flu virus or with no flu viruses at all, said Alan Kohll, founder and CEO for TotalWellness, a national wellness services provider. "It's scientifically impossible to get the flu from a flu vaccine," he said.

• **I'm really healthy and don't need a flu shot.** About 20 percent to 30 percent of people with the flu don't show any symptoms, said Kohll. "As a result, you could pass along the virus to your child or other family member, a co-worker, or friend that is much more vulnerable to the illness. Don't just get the flu shot for your health, but also for those around you."

• **I've heard I can have serious side effects as a result of getting a flu shot.** This is rare and a result of a serious allergic reaction to the vaccine, Kohll said. "Other reactions that can occur are generally mild and can include a low-grade fever and aches, usually beginning soon after the shot and lasting one to two days, and are much less severe than symptoms caused by actual influenza."

• **It's too late to get a flu shot.** Flu season peaks in January or February of each year and can continue all the way through May, so "there's no reason why you wouldn't want to receive the benefits of the vaccine even if it's late in the year," said Kohll.

If you have any questions, feel free to call me directly at 218-879-3347. Hope to see you here on November 14th so mark your calendars now.

A handwritten signature in blue ink that reads "James A. Barclay".

James A. Barclay
Assistant City Administrator &
Human Resources Director



Cloquet Area Fire District

2801 Dewey Avenue, Scanlon, Mn. 55720
Phone: (218) 499-4274 : Fax: (218) 499-4289

October 14, 2016

Brian Fritsinger, City Administrator
City of Cloquet
1307 Cloquet Avenue
Cloquet, MN 55720

Mr. Fritsinger,

On October 13, 2016 the Cloquet Area Fire District (CAFD) Board passed a resolution to pursue a new fire station facility and to vacate the current facility owned by the City of Cloquet. As part of this process, I have previously spoken with the Ms. Butcher regarding the identification of available land within the Cloquet Industrial Park.

The Industrial Park location would be used to relocate our facilities only if other current options fall through. In order to continue our planning, and provide the City of Cloquet with a definitive answer regarding our moving from the current facility, The CAFD formally requested approval from the Cloquet Economic Development Authority (EDA) to acquire Block 3: Lots 13, 14, 15 and Block 5: Lots 1, 2 & 3 within the Cloquet Industrial park for the construction of a new fire station. As the acquisition of this property would only be required if other current options fall through, the CAFD requested confirmation of availability and potential terms for the acquisition in order to continue our facilities planning.

We are requesting that the Cloquet City Council consider a resolution of support for the EDA approval of this land acquisition. Please feel free to contact me with questions or concerns.

Sincerely,



Kevin M. Schroeder
Fire Chief

Station 1
508 Cloquet Avenue
Cloquet, Mn. 55720
(218) 879-6514

Station 2
2779 Big Lake Road
Cloquet, Mn. 55720
(218) 879-5605

Station 3
2801 Dewey Ave
Scanlon, Mn. 55720
(218) 499-4258

Training & Safety
2801 Dewey Avenue
Scanlon, Mn. 55720
(218) 499-4273



Cloquet Area Fire District

2801 Dewey Avenue, Scanlon, Mn. 55720
Phone: (218) 499-4274 : Fax: (218) 499-4289

COUNTY OF CARLTON
STATE OF MINNESOTA

RESOLUTION NO. 16-03

RESOLUTION OF SUPPORT FOR A NEW FIRE STATION FACILITY.

WHEREAS, The Cloquet Area Fire District (CAFD) currently leases all facilities from our member communities; and

WHEREAS, The CAFD has undertaken numerous studies to determine current and future needs for facilities, with all studies agreeing that current facilities do not meet these needs; and

WHEREAS, The CAFD has investigated both the purchase and renovation of the existing Cloquet facility, and the construction of a new facility in order to consolidate operations, increase efficiency, and meet current and future needs.

BE IT RESOLVED, By the Cloquet Area Fire District Board that the CAFD supports the option of acquiring property and the constructing a new fire station under the ownership of the District.

PASSED AND ADOPTED BY THE CLOQUET AREA FIRE DISTRICT BOARD THIS 13th DAY OF OCTOBER, 2016.

A handwritten signature in black ink, appearing to read "Eric Rish", written over a horizontal line.

Eric Rish, Chairman

ATTEST:

A handwritten signature in black ink, appearing to read "Kevin Schroeder", written over a horizontal line.

Kevin Schroeder, District Fire Chief



**Design
Visioning
Workshop**

October 27th
6:30 pm

Cloquet Skatepark

The City of Cloquet, MN invites you to attend the second meeting for a design presentation to further gather information and feedback for the future design of your skatepark. Kanten Russell, former professional skateboarder and Stantec Lead Action Sport designer, will facilitate the session.

Meeting Location:
1307 Cloquet Ave.
Cloquet, MN 55720



Design with community in mind

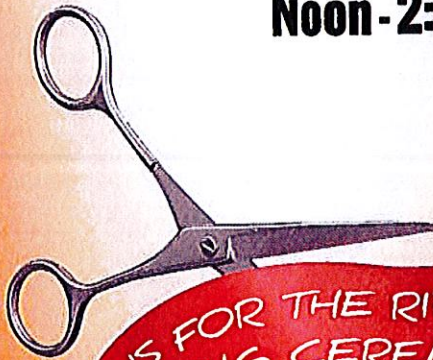
KWIK TRIPTM
Big on fresh. Low on price.

GRAND OPENING!



**900 Washington Ave.
Cloquet, MN**

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**Thursday, October, 27th
Noon - 2:00 pm**



**JOIN US FOR THE RIBBON
CUTTING CEREMONY!**

1:00 pm