



# City Administrator's Weekly Update

WEEK ENDING OCTOBER 21, 2016

## Upcoming Events:

October 25, 7:00 pm  
Planning Commission  
City Hall

October 25, 4:15 pm  
Library Board  
Library

November 1, 5:30 pm  
Council Work Session  
City Hall

November 1, 7:00 pm  
City Council Meeting  
City Hall

November 7, 4:30 pm  
Parks Commission  
City Hall

November 8<sup>th</sup>  
ELECTION DAY

November 9, 8:00 am  
EDA  
City Hall

November 15, 5:30 pm  
Council Work Session  
City Hall

November 15, 7:00 pm  
City Council Meeting  
City Hall



## Administration/Finance

### Personnel

MEA is this week so a number of staff will be on vacation Thursday and Friday, including me.

Feedback on the proposed Personnel Policy Manual continues to be received.

Staff has been working on the end of the year health insurance renewal notifications. A renewal meeting is being scheduled for November inviting staff and spouses to meet with our health insurance, life insurance and flexible spending providers. Stay tuned for more information.

We are also investigating options related to some of the reporting requirements for the Affordable Care Act.

### Home for the Holidays Celebration

One other event of the celebration not shared with the Council on Tuesday is that the organizers have reached an agreement to have several reindeer present for part of the celebration. Bluestem Reindeer LLC will provide two genuine live reindeer. Similar to the fireworks display, the City has been asked to execute the contract for this service with the organizing committee responsible for the associated fees. I will be signing the agreement on behalf of the City next week.

### Elections

With the addition of some student election judges, it appears we will be successful in reaching the proper number of judges needed for November 8<sup>th</sup>. The Cloquet High School will be borrowing our voting booths for mock voting next week.

### CAT-7

Staff is nearing completion on its first community update for the public access channel. It's a quick 5 minute review of some of the projects we finished over the summer. Our goal is to continue to expand this to a more regular basis similar to the old Seasons to Seasons show that we did several years ago.

## Public Works/Parks

### Snow Plowing Policy

Staff presented a draft Snow Plowing Policy to the City Council at its last Work Session meeting. The City has never had a formal policy to work from. This policy should clarify certain responsibilities of the City and provide more detailed information for the public. Anyone interested in reviewing the draft policy can request a copy from Les or Caleb.

### Spafford Campground

The campground closed for the season on October 16<sup>th</sup>. The campground hosts were very busy with many weekends having no available spots. Staff has shut everything down for the winter.

**Dave Hallback, Mayor**

**City Council Members:**

Jeff Rock, Ward 1  
David Bjerkness, Ward 2  
Roger Maki, Ward 3  
Kerry Kolodge, Ward 4  
Steve Langely, Ward 5  
Lara Wilkinson, At Large

**Brian Fritsinger,  
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[www.ci.cloquet.mn.us](http://www.ci.cloquet.mn.us)

## Community Development

### Miscellaneous

Staff has worked with the State to coordinate student tours of our manufacturing facilities on Friday, October 28<sup>th</sup>. Cloquet, Esko, Wrenshall and Proctor schools will be touring Jarden, Sappi, USG and K-1 Sportswear.

### Multi-Family Housing Projects

The Council might recall that two developers, Commonwealth and Sherman, submitted applications to the State seeking tax credits to assist with independent multi-family housing projects. The City received notice that Minnesota Housing has selected White Pine Apartments (Commonwealth) as one of the 13 multi-family development projects in Greater Minnesota to be funded in the 2016 round. This is the project proposed at Aspen Arms by the Cloquet HRA. The middle school proposal (Sherman) was not selected. Staff will conduct some follow up with the developers to better understand the next steps.

### Landfill

Shamrock has made application to the City to amend their Conditional Use Permit to both expand their hours of operation and adjust the amounts and types of materials that can be placed in the landfill. This adjustment will require a gasification system to be installed so staff will be working with our landfill consultant to review the proposed changes.

*"It takes a great deal of bravery to stand up to our enemies,  
but just as much to stand up to our friends."  
-- J.K. Rowling, writer*

