



City Administrator's Weekly Update

Week Ending January 2, 2015

MEETING SCHEDULE

January 5, 4:30 pm
Parks Commission
City Hall

January 6, 5:30 pm
City Council Work
Session
City Hall

January 6, 7:00 pm
City Council Meeting
City Hall

January 13, 7:00 pm
Planning Commission
City Hall

January 14, 8:00 am
EDA
City Hall

January 14, 4:30 pm
Cable Commission
CAT-7 Studio

January 19
City Offices Closed

January 27, 4:15 pm
Library Board
Cloquet Library

January 27, 7:00 pm
Planning Commission
City Hall

February 2, 4:30 pm
Parks Commission
City Hall

February 4, 8:00 am
EDA
City Hall

Brian Fritsinger
1307 Cloquet Ave
Cloquet MN 55720
Ph: 218-879-3347
Fax: 218-879-6555

bfritsinger@ci.cloquet.mn.us

ADMINISTRATION

PERSONNEL

Negotiations with the AFSCME bargaining unit on a new labor agreement continued this week with additional meetings scheduled in the future.

Negotiations with the Teamsters also began this week with the City receiving their initial proposal. Formal meetings will be scheduled for mid-January.

The applications for the police officer position have been reviewed a ranked list of the 27 candidates identified. The Chief is looking to work with the CAB and interview 15 candidates for the 2 positions. We ranked 15 candidates based on written test results, the personality assessment tool and veteran's preference points. Oral interviews are tentatively planned for January 15.

Otherwise it was a fairly quiet holiday week.

Insurance

The City received its renewal for workers compensation and general liability insurance coverage this week. Our premium is increasing by 3% for the coming year. Our total annual

premium as a city for these coverages is \$350,000.

The City was also served a lawsuit this week related to an automobile accident with one of our police officers in 2013. The City's insurance carrier has been notified of the lawsuit.

PUBLIC WORKS / PARKS

GENERAL

The crew was fortunate this week to have a water main break on one of the coldest days to date. (never fails) Repairs went well though and they had things wrapped up by 1:30 in the morning. Nice job guys.

"I never dreamed about success.
I worked for it."

-- Estee Lauder,
American businesswoman

Happy New Year

OTHER INFORMATION ATTACHED

Attached the Council will find the following:

- Letter from Cloquet/Carlton Housing and Redevelopment Authority
- Enbridge Sandpiper Pipeline Project
- MN Dept. of Health Award
- CAFD Board Meeting Minutes
- December 2014 and Year End Building Permit Comparison

Monthly report of December 2013

City of Cloquet

Type	Permits		
	Number Issued	Value	Amount
ADMINISTRATIVE PERMIT	3	19 000.00	357.50
BUILDING PERMIT ADDITION OR REMODEL	1	8 000.00	141.25
BUILDING PERMIT NEW GARAGE	1	31 842.00	468.67
Demo - Accessory	1	0.00	30.00
MECHANICAL PERMIT	1	0.00	90.00
ZONING - FENCE PERMIT	1	0.00	25.00
Total	8	58 842.00	1 112.42

Monthly report of December 2014

City of Cloquet

Type	Permits		
	Number Issued	Value	Amount
ADMIN COMMERCIAL/INDUSTRIAL	1	51 000.00	676.25
ADMINISTRATIVE PERMIT	4	15 493.00	390.65
BUILDING PERMIT ADDITION OR REMODEL	3	869 500.00	9 730.11
BUILDING PERMIT NEW GARAGE	1	0.00	0.00
MECHANICAL PERMIT	5	0.00	260.00
PLUMBING	3	0.00	155.00
SIGN	3	0.00	92.00
Total	20	935 993.00	11 304.01

Annual Report For the Year 2013

City of Cloquet

Type	Permits		
	Number Issued	Value	Amount
ADMINISTRATIVE PERMIT	159	1 879 800.00	25 864.41
BUILDING NEW RESIDENTIAL	10	3 351 645.00	33 624.70
BUILDING PERMIT ADDITION OR REMODEL	19	1 992 698.00	23 182.31
BUILDING PERMIT DECK	10	49 050.00	1 316.28
BUILDING PERMIT NEW COMMERCIAL	1	7 500.00	230.21
BUILDING PERMIT NEW GARAGE	16	241 601.00	4 382.80
Demo - Accessory	3	0.00	85.00
Demo - Commercial	1	0.00	105.00
Demo - Residential	2	0.00	110.00
GRADING PERMIT	9	0.00	310.50
MECHANICAL PERMIT	28	0.00	1 540.00
PLUMBING	44	0.00	4 475.00
SIGN	12	0.00	599.00
ZONING - FENCE PERMIT	30	0.00	755.00
Total	344	7 622 294.00	96 580.21

Printed on January 02, 2015

Annual Report For the Year 2014

City of Cloquet

Type	Permits		
	Number Issued	Value	Amount
ADMIN COMMERCIAL/INDUSTRIAL	18	780 564.00	8 628.78
ADMINISTRATIVE PERMIT	190	1 442 961.00	25 363.07
BUILDING NEW RESIDENTIAL	8	2 287 000.00	26 782.79
BUILDING PERMIT ADDITION OR REMODEL	26	3 036 287.00	35 720.81
BUILDING PERMIT DECK	20	104 930.00	2 821.87
BUILDING PERMIT NEW COMMERCIAL	4	1 875 277.00	20 157.77
BUILDING PERMIT NEW GARAGE	29	464 907.00	8 885.26
Demo - Accessory	5	0.00	150.00
Demo - Commercial	2	0.00	210.00
Demo - Residential	4	0.00	215.00
GRADING PERMIT	9	0.00	327.07
MECHANICAL PERMIT	26	0.00	1 780.00
PLUMBING	44	0.00	3 780.00
SIGN	19	0.00	756.00
ZONING - FENCE PERMIT	19	0.00	455.00
Total	423	9 991 926.00	136 033.42



**CLOQUET/CARLTON HOUSING &
REDEVELOPMENT AUTHORITY**

950 14TH Street - Cloquet, MN 55720

December 23, 2014

Dear Housing & Community Leader:

The Cloquet Housing & Redevelopment Authority is pleased to announce its participation in the 2015 Housing Institute. The Housing Institute developed by the Minnesota Housing Partnership and Greater Minnesota Housing Fund aims to enhance the effectiveness, efficiency and capacity of communities to meet housing needs in rural regions of Minnesota.

The Housing Institute is an opportunity for housing leaders in rural Minnesota to come together to share their experiences, learn best practices in housing and community development, and develop creative solutions to bring quality affordable housing to their region.

The Cloquet Housing Authority seeks to create a 5-7 member team that will identify a project/program they would like to work on over the course of 12 months. In-person training, peer to peer workshops and technical assistance help teams develop the skills, knowledge and relationships to make their housing project a reality. Teams also have the opportunity to receive feedback from funders on their proposed projects/program.

A one hour informational meeting will be held on Tuesday, January 6, 2015 at 1:30pm at Aspen Arms – 950 14th Street – Cloquet. Rosemary Fagrelus – Community Development Director – Minnesota Housing Partnership will be present to further discuss the Institute and answer any questions you may have.

The Housing Institute Structure:

- * Twelve Month Commitment
- * Teams composed of 5-7 members. Members must represent multiple organizations
- * Four in-person, 1.5 day workshops tailored to meet your community's goals
- * Workshops hosted in our region to decrease travel time
- * Homework and regular check-ins with MHP and GMHF staff between workshops
- * One follow-up event to share team accomplishment and post Housing Institute
- * Travel, lodging and food expenses provided

I hope you will consider participating in the Housing Institute. Please do not hesitate to contact me if you have any questions.

Sincerely,

Debra Shaff

Debra Shaff
Executive Director

Phone: 218-879-3353 Fax 218-879-1437

Email: cloquethra2@qwestoffice.net



Housing Institute for Greater Minnesota Sample Workshop Topics

<p>Cooperation, Consolidation, and Mergers</p> <p>Develop a broader understanding of what it takes for agencies to consolidate or merge. Possible topics include: legal responsibilities, issues related to merging boards and staff, and how to realign agency functions to best support program users.</p>
<p>Main Street Redevelopment</p> <p>Identify redevelopment opportunities in small communities and hear from leaders who focus on the redevelopment process.</p>
<p>Building in the 21st Century</p> <p>Develop a greater understanding of housing design trends, Green Communities requirements, and information about new modular and mobile homes.</p>
<p>Project Financing</p> <p>This module focuses on the State and Federal funding sources that could be applied for and used in your community. Take an in-depth look at the state SuperNOFA application. Learn how to complete and submit an application. There will be a grant writing breakout session.</p>
<p>Preservation of Rural Rental—Challenges and Solutions</p> <p>Many older rental properties in greater Minnesota need help. They were built 25+ years ago, are not energy efficient, and were not built to current accessibility requirements. This module will focus on the financial issues, physical improvements, and maintenance needed to preserve older rental properties while improving residential livability standards.</p>
<p>Communications and Messaging</p> <p>This highly interactive workshop allows participants to bring their communication issues to the table for a guided discussion. Develop a communications plan for your project built upon the key messages you want to convey. Build confidence when speaking to a large group. Get tips, tricks and how-to's</p>
<p>Community Engagement</p> <p>Create a process for engaging community members by identifying key stakeholders and developing innovative partnerships. Learn how to conduct productive community meetings and planning processes that bring diverse viewpoints to the table and create common vision.</p>
<p>Strategic Planning Process</p> <p>MHP can facilitate planning sessions that establish short and long term strategies and goals to achieve your organization, group, or community's mission.</p>
<p>Navigating Section 3 & the Fair Housing and Equity Assessment</p> <p>This module will help HUD grantees navigate federal regulations regarding the Section 3 regulations and the Fair housing and Equity Assessment. Learn best practices in policies and procedures, documenting outreach, and meeting numerical goals and reporting requirements to meet Section 3 regulations. Hear about the Fair Housing and Equity Assessment (FHEA), HUD's 21st Century approach to fair housing. The FHEA adds to the focus on discrimination an effort to address the geography of poverty, particularly that which is racially based.</p>



Sandpiper Pipeline Project: How to Participate in Public Comment Period

To learn about the project, and to easily submit your comment to the PUC, visit the MN projects webpage at: <http://minnesotaprojects.enbridge.com/>

1. You can comment on the project at any one of the following Minnesota Public Utilities Commission public hearings:

Location	Date	Time
St. Paul Saint Paul RiverCentre - Ballrooms A and B 175 West Kellogg Boulevard St. Paul, MN 55102	Monday, January 5, 2015	2:00pm
Duluth Downtown Holiday Inn - Ballroom 200 West 1st Street Duluth, MN 55802	Tuesday, January 6, 2015	2:00pm
Bemidji Bemidji State University Hobson Union - Ballroom 1500 Birchmont Drive Northeast Bemidji, MN 56601	Wednesday, January 7, 2015	2:00pm
Crookston Crookston Inn & Convention Center - Ballrooms 1 and 2 2200 University Avenue Crookston, MN 56716	Thursday, January 8, 2015	2:00pm
St. Cloud St. Cloud River's Edge Convention Center Herberger Suite 10 4th Avenue South St. Cloud, MN 56301	Friday, January 9, 2015	2:00pm

2. If you are unable to attend any of the above hearings, we encourage you to express your support by sending a personal letter or hand-written card postmarked no later than January 23, 2015 to the following address:

MN Public Utilities Commission
Re. PUC Docket No. PL-6668/CN-13-473
OAH Docket No. 8-2500-31260
121 – 7th Place East
Suite 350
St. Paul, MN 55101

3. You may also choose to send comments by email to consumer.puc@state.mn.us. Be sure to do so no later than January 23, 2015 at 4:30 p.m. CDT, and note that you need to include the docket numbers in your email:

Re. PUC Docket No. PL-6668/CN-13-473
OAH Docket No. 8-2500-31260



Protecting, maintaining and improving the health of all Minnesotans

December 5, 2014

Cloquet City Council
c/o Mr. Brian Fritsinger, Administrator
Cloquet City Hall
1307 Cloquet Avenue
Cloquet, MN 55720

Dear Cloquet City Council,

The Minnesota Department of Health Oral Health Program and Drinking Water Protection Section are pleased to present you with the Centers for Disease Control and Prevention (CDC) **2013 Water Fluoridation Quality Award**. This award recognizes those public water systems that adjust the fluoride concentration in drinking water and achieve a monthly average fluoride level that is in the optimal range for 12 consecutive months in a calendar year, as documented in the CDC Water Fluoridation Reporting System (WFRS).

CDC initiated the Water Fluoridation Quality Awards in 2002 to recognize outstanding performance in fluoridation management by public water systems. Over the past few years there has been an increase in the number of states and water systems that have achieved this recognition. For calendar year 2013, all 50 states provided census information to WFRS. Nationwide, about 43% of the eligible adjusted systems in states reporting water fluoridation quality earned this award.

Quality Awards can be a good opportunity to promote community water fluoridation and this award will provide you with an opportunity to highlight the excellent work being done by your water system. To assist you in promoting this achievement, we are providing you with a press release template that can be tailored for your community. An electronic copy of the template is available upon request.

Once again, congratulations on this outstanding effort and thank you for providing safe, dependable drinking water for your community. If you have any questions about the award or the press release, please contact either David Rindal at (651) 201-4660, david.rindal@state.mn.us or Clare Larkin at (651) 201-4230, clare.larkin@state.mn.us.

Sincerely,

A handwritten signature in black ink that reads "Merry Jo Thoele".

Merry Jo Thoele, MPH, RDH
Director, Oral Health Program
Minnesota Department of Health

A handwritten signature in black ink that reads "Randy Ellingboe".

Randy Ellingboe
Manager, Drinking Water Protection Section
Minnesota Department of Health



2013

Water Fluoridation Quality Award

Cloquet
State of Minnesota

The Centers for Disease Control and Prevention commends this water system for its consistent and professional adjustment of the water fluoride content to the optimum level for oral health for 12 consistent months. Consistent, high-quality water fluoridation practice, as demonstrated by this water system, is a safe and effective method to prevent tooth decay, improving the oral health of community residents of all ages.

Presented by the
Centers for Disease Control and Prevention
United States Department of Health & Human Services

A handwritten signature in blue ink, reading "K. J. Deaton", is written over a horizontal line.

National Fluoridation Engineer, Division of Oral Health
National Center for Chronic Disease Prevention
and Health Promotion



Centers for Disease
Control and Prevention
National Center for Chronic
Disease Prevention and
Health Promotion

CLOQUET AREA FIRE DISTRICT (CAFD) BOARD MEETING MINUTES
December 17, 2014 3 p.m.
Station #3

1. Call to Order and Roll Call at 3:00 p.m.

Members present: Bob DeCaigny, Gary Harms, Kerry Kolodge, Dick Vukonich, and Kelvin McCuskey
Members absent: Roger Maki, Dave DeLovely, and Tim Peleski
Others present: Kevin Schroeder, Scott Boedigheimer, Marshall Johnson, Mike Garberg, Brian Fritsinger, Jesse Buhs, and Sarah Buhs

2. Meeting Agenda

- a) Approval of the December 17, 2014 Meeting Agenda with the addition to Old Business f) 2015 CAFD Levy.

MOTION (Kolodge/Vukonich): To approve the December 17, 2014 agenda as amended. Motion carried unanimously.

3. Approval of Meeting Minutes

- a) Approval of the November 19, 2014 Board Meeting Minutes:

MOTION (Harms/McCuskey): To approve the November 19, 2014 regular meeting minutes as presented. Motion carried unanimously.

4. Treasurer's Report

- a) Monthly Financial Statement:

Statement reviewed.

MOTION (Vukonich/Harms): To approve the monthly financial statement as presented for November 2014. Motion carried unanimously.

- b) Approval of Payment of Bills:

All amounts were expected, reviewed and within budget.

MOTION (Kolodge/McCuskey): To approve the monthly payment of bills with the two addendums presented by Chief Schroeder. Motion carried unanimously.

5. District Fire Chief's Report

1. Incident response activity for November 2014 was as follows:

- Station 1 – 213
- Station 2 – 17
- Station 3 – 13

2. District training equipment was moved to the Nels Nelson storage facility in November.
3. Staff has been working with the St. Louis and Carlton County Auditors to ensure Board representation is in place for 2015. In St. Louis County an election for a Board member and alternate will take place on Thursday, December 18, 2014.
4. A fire on December 11, 2014 damaged the Golden Gate Motel and displaced 32 residents. There were no injuries and CAFD staff were able to limit the damage to only three units.
5. All injured employees have returned to regular duty.
6. The District (along with other regional agencies) has been approached by the Douglas County Dive/Rescue Team regarding possible participation and the expansion of the team to cover the entire Head of the Lakes region. The Chief will return to the Board with additional information when received.
7. The District has completed the surplus property liquidation. The District contracted with Lots4Bid.com to auction surplus equipment. The process was smooth and efficient. The auctions totaled \$12,487.83 for the District.
8. The District responded to a Jean Marie St. residential fire on December 14, 2014. All stations participated in the fire suppression and operations were smooth and efficient.
9. The EMSRB completed an ambulance inspection with two corrective orders issued. One of two orders is currently open.

6. Old Business

- a) CAFD Strategic Plan Updates:

ALL STRATEGIC PLAN ACTIVITY HAS BEEN TABLED DURING THE MASTER PLANNING PROCESS IS COMPLETED..

Current Goals:

Goal 3: Training:

Core competencies have been finalized. Captain Chad Vermeersch– Facilitator.

Delivery Model Working Group: Activity will resume now that core competencies above have been completed. Chief Schroeder – Facilitator.

Goal 5: EMS Delivery Models:

Tabled pending input from the Master Planning process. BC Buhs – Facilitator

Goal 8: Long-Term Planning:

The Master Planning project has been completed with formal presentation to the Board planned on December 17, 2014 at 19:00 in the Cloquet City Council Chambers. Chief Schroeder-Facilitator.

Remaining Goals:

Goal 7: Core & Ancillary Services:

No action.

Goal 9: POC Integration:

No action.

Completed Goals:

Goal 1: Communications:

Goal is complete. The final report was presented to the Board in March 2012 and implementation continues to go smoothly for District staff. BC Meagher-Facilitator

Goal 2: Organizational Structure:

Goal is complete. The final report was presented to the Board in March 2013. Chief Schroeder – Facilitator.

Goal 4: Administrative Functions:

Goal is complete. The final report was presented to the Board in January 2012. Chief Langenbrunner (retired) – Facilitator.

Goal 6: EMS Legislation:

Goal is complete. Legislation was signed by Governor Dayton on May 23, 2013. Chief Schroeder – Facilitator

b) Bush Foundation Workgroups:

The Board Bush Foundation Committee is tasked with prioritizing projects in order to present recommendations to the Board as a whole. While this work is not complete, the committee feels strong enough about several projects to move these items forward for consideration. In addition to the information listed below, the Chief provided the Excel spreadsheet which lists the weighted scores for all projects currently on table for consideration by the Committee for Bush funding and the Fiscal Agent's spreadsheet documenting those Bush funds expended to date.

Project 6: Leadership Academy/Officer Development: A working curriculum has been established through the McGrath Consulting Group based on identified training weaknesses. Classes will be offered to internal staff and also to surrounding departments. Cost of the project is estimated at \$5,500.

Project 8: Standardized Emergency Response Maps: The creation of an up-to-date comprehensive electronic map library for emergency response. Once completed, the library will be available to all departments in the region. Cost of the project is estimated at \$20,000.

Project 12: Website Update: Improve the public section of the web site for recruitment purposes and organizational transparency. Provide additional organizational information to the public and streamline recruitment options and membership information. Cost of the project is estimated at \$5,000.

Project 13: Shared Regional Training: Provide regional training with the NE MN Training Officers (NETO: made up of the CAFD, Duluth, Superior, Hibbing & Virginia Fire Departments) and the MN Board of Firefighter Training & Education (MBFTE). The CAFD will be conducting regional training throughout the region with class offerings on the Iron Range and locally. This

training will be in conjunction with the MBFTE and a grant from that organization. Cost of the project is estimated at \$5,000.

Project 14: Land/Building Study: Conduct site identification and analysis(s) for future building consistent with the master plan recommendations. Cost of the project is estimated at \$45,000.

Project 15: Hazard Identification and Risk Assessment: District, community, commercial, and industrial assessment by a contracted company to identify known/unknown risks/hazards. This information is used to compare District capabilities and used to identify the gaps which exist to mitigate response shortcomings. The cost of the project is estimated at \$20,000.

Budget impacts are as follows:

- Total expended or encumbered by the Master Plan and Equipment Standardization and Stakeholders Meeting: \$83,719.19
- Total encumbered by authorized projects 1-4: \$52,500
- Total estimated cost of the six projects listed above: \$100,500
- Total encumbered funds: \$236,719.19

MOTION (McCuskey/Harms): To approve the six projects listed above as recommended by the Board Bush Foundation Committee. Motion carried unanimously.

c) Master Planning:

The District received a draft report in November with a copy being provided by the McGrath Consulting Group to Chief Schroeder for technical review and comment. A second copy was provided to the CAFD Board Chair as a reference/control copy.

Copies of the final report have been provided to all Board Members and are available online for all other staff and the public.

A formal Board presentation is scheduled for 19:00 on December 17, 2014 at the Cloquet City Council Chambers. The location was chosen due to the presentation requirements of the consulting group and room configuration to allow attendance by the public. The presentation is planned to take 90 minutes and will include the opportunity for Board Members to ask questions.

d) 2015 CAFD Operating Budget:

The proposed CAFD Operating Budget for CY 2015 was attached. The CAFD staff and the Board have worked on the budget over the last nine months, and have adjusted the budget in order to meet current and expected operations.

As required by the CAFD Bylaws, the proposed CY2015 budget was provided to each member community by August 1st for review and comment by their governing bodies. The City of Cloquet, Perch Lake Township, and the City of Scanlon have all reviewed the proposed budget and reported no issues or concerns.

The Board adopted the preliminary 2015 CAFD Operating Budget on September 10, 2014 and held a public taxation meeting on December 11, 2014.

MOTION (Harms/Kolodge): To approve Resolution 14-03 adopting the 2015 CAFD Operating Budget as presented. Motion carried unanimously.

e) 2015 CAFD Capital Improvement Plan:

The Board reviewed the CAFD Capital Improvement Plan (CIP) for 2015-2024.

The CIP provides the framework for capital budgeting and expenditures over a ten year period. Staff worked to develop a CIP that accurately reflects the needs and operations of the District.

MOTION (Kolodge/McCuskey): To approve the 2015-2024 CAFD Capital Improvement Plan as presented. Motion carried unanimously.

f) 2015 CAFD Levy:

The levy amounts presented for the levy year 2014, payable in 2015, upon taxable property in the Cloquet Area Fire District, is proposed for the following purposes.

<u>Fund</u>	<u>Levy</u>
Fire District	<u>\$1,630,000</u>
Ambulance District (PSA)	<u>\$ 294,200</u>
TOTAL LEVY	<u>\$1,924,200</u>

MOTION (Harms/Vukonich): To approve Resolution 14-04 for monies to be levied in 2014, payable in 2015, upon taxable property in the Cloquet Area Fire District, as presented above. Motion carried unanimously.

7. New Business

a) District Recording Secretary - Resignation:

The District Recording Secretary, Deb Anderson, has submitted a letter of resignation effective after the December meeting. The staff thanked her for her three years of service and dedication to the District.

b) District Administrative Assistant:

In October 2014 the Board directed Chief Schroeder to develop a job description and prepare for the posting of an Administrative Assistant for the CAFD. The Board directive was to target filling this position by January 2015.

A job description has been compiled from state and national resources including input from the McGrath Consulting Group. The Board provided feedback on the job description.

The Chief will move forward with a job posting and interviewing for the hiring of the CAFD Administrative Assistant.

c) CAFD Board Meeting Calendar:

The District is required to post all Board meetings under the Minnesota Open Meeting Law. According to MN Statute and CAFD Bylaws, recurring meetings whose times and locations have been previously fixed by Board action, can be adopted and posted annually. The following schedule has been developed for fixed Board meetings in 2015;

January 21, 2015 (Wednesday)	3:00 p.m.	District Administration Office
February 18, 2015 (Wednesday)	3:00 p.m.	CAFD Station 2 – Perch Lake
March 18, 2015 (Wednesday)	3:00 p.m.	District Administration Office
April 15, 2015 (Wednesday)	3:00 p.m.	District Administration Office
May 20, 2015 (Wednesday)	3:00 p.m.	CAFD Station 1 - Cloquet
June 17, 2015 (Wednesday)	3:00 p.m.	District Administration Office
July 15, 2015 (Wednesday)	3:00 p.m.	District Administration Office
August 19, 2015 (Wednesday)	3:00 p.m.	District Administration Office
September 9, 2015 (Wednesday)	3:00 p.m.	District Administration Office
October 21, 2015 (Wednesday)	3:00 p.m.	District Administration Office
November 18, 2015 (Wednesday)	3:00 p.m.	District Administration Office
December 10, 2015 (Thursday)	7:00 p.m.	District Admin Office – Public Tax Hearing
December 16, 2015 (Wednesday)	3:00 p.m.	District Administration Office

MOTION (Kolodge/McCuskey): To approve the 2015 Fire District Board Meeting schedule as presented above. Motion carried unanimously.

d) 2013 FEMA Grant Purchasing:

The District has been awarded a FEMA Assistance to Firefighters Grant for training in the amount of \$499,750. This project includes the purchase of SmartBoard multimedia systems for all District stations and a mobile (trailer mounted) driving simulator system. Both systems are available through multiple vendors and via government contract programs.

MOTION (Harms/McCuskey): To approve the purchase of all equipment through established government contract programs meeting the requirements of CAFD FEMA grant EMW-2013-FO-00832 as presented above. Motion carried unanimously.

8. Other/Next Agenda:

a) The Action Items and CAFD Annual Task Lists were reviewed.

b) Future Agenda Items:

- Election of Board Officers
- Official Newspaper
- Appoint Attorney

c) Next Meetings: **January 21, 2015 at 7 p.m. – Station 3-CAFD Administration**

9. Adjourn

MOTION (Vukonich/Kolodge): To adjourn the Board meeting at 4:10 p.m. Motion carried unanimously.

Signed: _____
Robert DeCaigny, CAFD Board Chairman

Date: _____