



City Administrator's Weekly Update

Week Ending January 9, 2015

MEETING SCHEDULE

January 13, 7:00 pm
Planning Commission
City Hall

January 14, 8:00 am
EDA
City Hall

January 14, 4:30 pm
Cable Commission
CAT-7 Studio

January 19
City Offices Closed

January 27, 4:15 pm
Library Board
Cloquet Library

January 27, 7:00 pm
Planning Commission
City Hall

February 2, 4:30 pm
Parks Commission
City Hall

February 3, 5:30 pm
Council Work Session
Council Chambers

February 3, 7:00 pm
City Council
Council Chambers

February 4, 8:00 am
EDA
City Hall

February 10, 7:00 pm
Planning Commission
City Hall

ADMINISTRATION

PERSONNEL

Negotiations continued with the AFSCME bargaining unit this week.

The City has been notified by Compensation Consultants that many of our employees Take Care Debit Cards used for Flexible Spending reimbursement are expiring. Rather than requiring the employees to request a new card, the company has agreed to simply issue new cards to employees.

MISCELLANEOUS

With the new year comes a lot of updating in the Finance office with closing out year end activities and then getting all of the new year items in place. W-2's should be completed by the end of the month for those that are trying to get a jump on their income taxes.

We have also had some challenges with some conversion on our water meter reading equipment and staff has been working with the our supplier to resolve. This led to the City estimating bills last month and a number of questions from the public about their bills.

FACILITIES STUDY

The City continues to work with BKV on the completion of the facilities study. Phone conferences have been set up for next week with a draft study expected to be presented the following week. Due to some network server problems here at City Hall we have been trying to reorganize the placement of the server equipment in the short term so that it will fit with the long term plans being developed by BKV

PUBLIC WORKS / PARKS

GENERAL

The crew had both snow plowing and water main breaks to respond to this week. With the lack of snow and cold weather the use of Pine Valley ski trails and our outdoor skating rinks has been minimal the last few weeks.

Staff continues to meet with SEH to prepare for the design work on the riverfront project. We will be asking the Council to create a Waterfront Committee at its January 20 meeting; hold a joint meeting with the Parks Commission on February 17 to discuss the project and the other park projects planned for 2015; and then hold a three day schematic design charrette on March 23-25 to develop the waterfront plan concept.

"Success is the sum of small efforts repeated day in and day out."

-- Robert Collier,
American writer

OTHER INFORMATION ATTACHED

Attached the Council will find the following:

- Steve Hills Retirement Farewell.

Brian Fritsinger
1307 Cloquet Ave
Cloquet MN 55720
Ph: 218-879-3347
Fax: 218-879-6555
bfritsinger@ci.cloquet.mn.us



After 22 years of Service.....

Steve Hills

is retiring from the
Cloquet Area Fire District

You're invited to join us for coffee and cake

Jan. 14th, Noon-2pm
St. 1 (508 Cloquet Ave)

