



City Administrator's Weekly Update

Week Ending September 18, 2015

Upcoming Events

September 22, 7:00 pm
Planning Commission
City Hall
CANCELLED

September 22, 6:30 pm
MnDOT public meeting
City Hall

September 29, 4:15 pm
Library Board
Library

October 6, 5:30 pm
Council Work Session
City Hall

October 6, 7:00 pm
City Council Meeting
City Hall

October 7, 8:00 am
EDA Meeting
City Hall

October 13, 7:00 pm
Planning Commission
City Hall

October 20, 5:30 pm
Council Work Session
City Hall

October 20, 7:00 pm
City Council Meeting
City Hall

October 21, 6:00 pm
CAFD
District Office

October 27, 4:15 pm
Library Board
Library

October 27, 7:00 pm
Planning Commission
City Hall

Brian Fritsinger
1307 Cloquet Ave
Cloquet MN 55720
Ph: 218-879-3347
Fax: 218-879-6555

ADMINISTRATION

PERSONNEL

I will be attending a conference in Seattle starting September 25th and returning on October 2nd. I will be available via e-mail and cell phone during this time.

Discussions on the Teamsters Labor Agreement will continue next week.

Al and Holly will be attending the State planning conference next week in Bemidji.

Staff has begun working on a variety of issues related to the renewal of the City's health insurance and will be preparing a number of letters to City staff regarding open enrollment.

Another reminder that flu shots for City employees will be made available as detailed on the following page. There is no cost to the employees for the shots. Unfortunately, we were unable to set up the shots so that family members can participate.

CITY COUNCIL I-PADS

Accounts through the State and Verizon were set up this week. Next up will be the Council I-Pads themselves.

SCANLON MERGER/CONSOLIDATION

The City has received word from the State of Minnesota that the petition for consolidation submitted by a resident of Scanlon has been returned due to the non-payment of the appropriate filing fee. This oversight in the process stops the formal process as identified under Minnesota Statutes.

FRIENDS OF ANIMALS

Staff met with FOA this week to discuss their request for financial assistance and the Council's feedback regarding a one-time contribution in 2015. I will be forwarding a recommendation to the Council at the October 6th meeting that the City contribute \$2,500 for use in spaying and neutering animals.

FDL AIR QUALITY PERMIT

City and Sappi Staff met with staff from Senator Klobachar's office this week to discuss issues related to FDL's Air Quality Permit application.

BOARD VACANCIES

The City still has vacancies on its Citizen's Advisory Board and Shaw Memorial Library Foundation. I encourage the City Council and staff to make contact with your friends and neighbors asking them to help by serving the citizens of our community.

PUBLIC WORKS/PARKS

HILLTOP PARK

Much of the grading work on the ball field is complete as progress continues on the improvements.

PINEHURST PARK

Work continued this week on the park reconstruction. We've received a lot of positive feedback from the community as they see things progressing at the park.

SUNNYSIDE PARK TENNIS COURTS

All of the fencing was installed this week. The only remaining improvement is the painting of the courts.



HIGHWAY 33/I-35 PUBLIC MEETING

Another reminder that MnDOT has scheduled a public meeting for **September 22nd, 6:30 pm** at City Hall to discuss some of the preliminary design concepts addressing the safety challenges at the Highway 33/I-35 interchange.



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COMMUNITY DEVELOPMENT

VOLUNTEERS

A number of local church groups volunteered time this week to clean up a variety of areas around the community. This included several parks, landscape areas, road right-of-way, and city property.

HIGHWAY 33 FRONTAGE ROAD

The Mayor and staff met with Chairwoman Diver on Friday to discuss collaborative efforts on the proposed improvements to the Highway 33 frontage road between Highway 33 and Moorhead Road.

"If you want to achieve excellence, you can get there today. As of this second, quit doing less-than-excellent work."

*-- Thomas Watson,
corporate leader*

FREE FLU SHOT CLINIC

The flu season is soon upon us! The City will be offering free flu shots for all City employees on the following days and locations:

Wednesday, October 8th
12:00-2:00 p.m.
City Hall Council Chambers

Thursday, October 8th
8:30-10:30 a.m.
City Garage

- ◇ No pre-registration required. Just show up when you have a few minutes during the times listed above.
- ◇ Two locations available for your convenience.

