



# City Administrator's Weekly Update

Week Ending December 18, 2015



## Upcoming Events

**December 24 and 25**  
Christmas Holiday  
City Buildings Closed

**December 29, 4:15 pm**  
Library Board  
Cloquet Library

**January 1, 2016**  
New Years Holiday  
City Buildings Closed

**January 4, 5:30 pm**  
Council Work Session  
City Hall

**January 4, 7:00 pm**  
City Council Meeting  
City Hall

**January 12, 7:00 pm**  
Planning Commission  
City Hall

**January 19, 5:30 pm**  
Council Work Session  
City Hall

**January 19, 7:00 pm**  
City Council Meeting  
City Hall

**January 26, 4:15**  
Library Board  
Cloquet Library

Brian Fritsinger  
1307 Cloquet Ave  
Cloquet MN 55720  
Ph: 218-879-3347  
Fax: 218-879-6555

## ADMINISTRATION

### PERSONNEL

Interviews were conducted on Friday with the finalists for the Assistant City Administrator position. Staff continues to work on and complete end of the year performance evaluations. Staff was also busy working on a number of other human resource issues which were brought forward to the City Council.

### CAFD BOARD

The CAFD met this week and authorized staff to work with the MN Legislature on amendments to its enabling resolution. The City Council had taken action in support of these amendments which would address certain financing aspects of the District.

### CAHA

Staff met with CAHA this week to discuss the current financial condition of the organization, future capital improvements at the arena, and other related items. We are looking for the Board President to attend a Council Work Session meeting after the first of the year to provide an update for the full Council and as an opportunity to review the City's contractual agreements with the organization.

## COMMUNITY DEVELOPMENT

### ECONOMIC DEVELOPMENT

The School District received one proposal for the re-use of the Middle School. The developer is proposing an adaptive housing project. Next, staff has been asked to meet with District officials to discuss and review the proposal.

The Small Cities Grant Program continues moving forward in a positive way. staff issued 14 new owner-occupied awards, 6 rental awards, and 1 commercial award this week.

The City is also assisting the County by providing some background investigation to certain issues related to housing. Specifically, it involves the possible change in the Counties CAP and CHDO agencies. The County asked the City to help them understand the legal process required to make this change and are attempting to do so.

Staff and PD visited a property along Hwy 45 and served it with a violation notice for having used vehicles parked in the ROW, failing to maintain setbacks, customer parking and adequate internal navigation. PD accompanied staff as they received similar calls this week on the Hwy 45 property and other rental property owned by this individual in Cloquet storing numerous vehicles and a vehicle onsite at PD that has been there for two months.

## PUBLIC WORKS/PARKS

### MISCELLANEOUS

It snowed this week!!! Finally the opportunity to get out and hit the streets and sidewalks with the plows took place. And with the colder temperatures arriving, the crew will be setting up the new hockey boards at Pinehurst and begin flooding the outdoor rinks on Monday

**"Nothing great in the world has been accomplished without passion."**

**-- Georg Wilhelm Friedrich Hegel, philosopher**

### OTHER INFORMATION ATTACHED:

- \*Cloquet Area Chamber of Commerce 63rd Annual Meeting and Banquet Invitation
- \*R. Raun HRA resignation Letter





*The Cloquet Area Chamber of Commerce*

Invites you, your employees, co-workers & guests to celebrate our

# *63rd Annual Meeting & Banquet*

*Thursday, February 25, 2016*

Black Bear Casino Resort—Otter Creek Event Center  
1789 Hwy 210, Carlton

*Social Hour—4:30 p.m.*

*Awards and Recognition Ceremony*

*Dinner Entrée*

*Keynote Speaker*

Joe Schmit

Author, Award Winning Broadcaster, Community Leader, Keynote Speaker

*Silent Impact: Influence Through Purpose, Persistence and Passion*

*Desserts & Networking*

*After Party—hosted by Connect Cloquet*

\$49.00 per person

Please RSVP to the Chamber Office by Wednesday, February 17, 2016

December 14, 2015

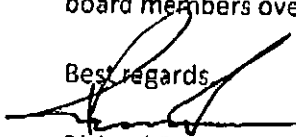
Mr. Chad Dunaiski, Chairman  
Cloquet Housing and Redevelopment Authority  
931 14<sup>th</sup> St.  
Cloquet, MN 55720

Re: Resignation

Dear Chad;

I am submitting my resignation from the board of the Cloquet Housing and Redevelopment Authority effective December 16, 2015. I have appreciated the opportunity to work with you and other board members over the years.

Best regards



Richard Raun  
2514 Judd Drive  
Cloquet, MN 55720

cc: Brian Fritsinger