

Cloquet Public Library Board Minutes

Tuesday, August 28, 2018

Members present: Cathy Rikkola, Justin Kelly, Mary Hagen, Rex Laaksonen

Members absent: Casey Brissett, Gerard Sordelet, Marla Ahlgren

Also present: Beth Sorenson, Library Director and Anne Lundquist, Assistant Library Director

- I. The meeting was called to order at 4:23 by Cathy Rikkola.
- II. Approval of minutes: A motion was made by Mary Hagen and seconded by Rex Laaksonen to approve the minutes of the August 14 meeting. Motion carried.
- III. Approval of Bills: A motion was made by Justin Kelly and seconded by Mary Hagen to approve the bills from July in the amount of \$18,145.02. Motion carried.
- IV. New/Unfinished Business
 - A. Library Construction Grant: Architect Tim Meyer from Meyer Group Architecture of Duluth, MN would like to meet with the Library Board and Foundation so that he can draw up preliminary plans for the grant. The grant is due October 26 and his goal is to have the preliminary plans finished by October 1. The meeting will take place either September 6 or September 10 at 4 pm at the Library.
 - B. Library Staffing: Interviews will take place Wednesday August 29 for the 13 hr aide position and both Wednesday August 29 and Friday August 31 for the youth services librarian position. Recommendations to hire will be approved by the Board after the September 6 or September 10 with Tim Meyer and the Library Foundation.
 - C. Strategic Plan: The current strategic plan runs through 2018. Beth Sorenson will send out via e-mail the current strategic plan in preparation for the creation of a plan for 2019-2021.
 - D. Review and Discuss Internet Policy: Demand for computers increased this summer. Beth Sorenson recommended that the policy be changed to limit computer usage to 1 hour except for job applications, testing, and Librarian's discretion. She also recommended that the policy change the times computers are available since computers shut down 10 minutes before closing every day. Justin Kelly made a motion to accept the changes and Rex Laaksonen seconded. Motion carried.
- V. Librarian's Report

The next meeting will be Tuesday September 25, 2018 at 4:15 p.m.

The meeting was adjourned at 5:02 p.m.

Respectfully submitted by

Anne Lundquist