



# City Administrator's Update

WEEK ENDING NOVEMBER 9, 2018

## Upcoming Events:

November 12  
**Veterans Day**  
City Hall Closed

November 13, 7:00 pm  
Planning Commission  
City Hall

November 20, 5:30 pm  
Council Work Session  
City Hall

November 20, 7:00 pm  
City Council Meeting  
City Hall

November 21, 6:00 pm  
CAFD Board Meeting  
District Office

November 22-23  
**THANKSGIVING**  
City Hall Closed

November 27, 4:15 pm  
Library Board  
Library

Aaron Reeves,  
City Administrator  
1307 Cloquet Avenue  
Cloquet, MN 55720  
(218)879-3347  
[areeves@cloquetmn.gov](mailto:areeves@cloquetmn.gov)

## Administration/Finance

Council is working on finalizing the 2019 budget for adoption at the December 4<sup>th</sup> Council meeting. The City is working with Boldt on preparing the construction plans for the MCCU building renovations. Construction is expected to start in January with completion in February after MCCU moves out. Elections went very smoothly. A big thanks for all the hard work that is put into Election Day and a huge thanks to all the election judges. Also, thank you to everyone that ran for Mayor or Council. It takes a lot of courage to put yourself out there and go through the election process and I appreciate everyone that ran. The new WWW site will be up and running by the end of the month. It was a huge undertaking and looks great and should be a much better user experience.

## Human Resources

The Open Enrollment deadline for 2019 benefits was November 5<sup>th</sup>. Thanks to everyone for being timely with your updated information.

## Public Works/Parks

Staff met with the School District and Carlton County last week to discuss future project opportunities around Washington School. Two days later an even larger group participated in a walking evaluation of the infrastructure around the new middle school as part of the grant funded safe routes to school plan.

Ready or not, winter has arrived with crews applying the first layers of winter sand and salt this week. Thankfully, the first reported water leak of the season turned out to be a false alarm as many of our staff choose to trade in their hard hats for blaze orange this time of year.

Crews have started putting up Christmas lights in preparation for the Holiday Season. Nathan Bentley from Bentleyville continues to donate lighting displays to us as Bentleyville transitions to all LED lights. We expect a large donation of Christmas lights next year as they plan for their LED transition to be complete.

## Economic Development

This week Small Business Saturday promotions were finalized (see attached), be sure to shop Saturday, November 24<sup>th</sup>!

Staff assisted the state in reviewing eligible lease office spaces per their criteria, DHS is looking for roughly 2,000 to 3,000 square feet of space for a day training program relocating their office from Moose Lake to Cloquet and will be touring Cloquet spaces next week.



**Dave Hallback, Mayor**

**City Council Members:**

Jeff Rock, Ward 1  
David Bjerkness, Ward 2  
Roger Maki, Ward 3  
Kerry Kolodge, Ward 4  
Steve Langley, Ward 5  
Barb Wyman, At Large

**Visit Our Website at:**

[www.ci.cloquet.mn.us](http://www.ci.cloquet.mn.us)

**Building Inspections**

Staff completed numerous housing and rental improvement projects this week along with several commercial/new construction projects that include Aldi, Best Oil, White Pine Apartments, MCCU, and refrigeration work at the Northwoods Arena. Staff has also been testing remote field capabilities of the new building permit software.

**Other Information Attached:**

- \* September 2018 Financial Report
- \* October 2017 and 2018 Permit Reports
- \*Small Business Saturday





October 22, 2018

**ADMINISTRATIVE OFFICES**

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email: admin@ci.cloquet.mn.us  
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Dear Aaron Reeves, City Administrator:

Enclosed is the monthly financial report and cash and investment analysis for September 2018.

**Cash and Investments**

Cash balances are 17% below September 2017, mostly due to the City Sales Tax Bond issued in May 2017 being spent on projects. A narrative and several spreadsheets discussing this month's cash and investment activities, and balances are attached.

**Budgets**

Revenues/Transfers in – Most revenues are in line with budget except rental inspector charges have not started since a rental inspector has not been hired to date.

Expenditures/Expenses – Selected department and fund expenditures/expenses are analyzed on the following worksheets.

**Major Revenues and Expenditures/Expenses**

Revenues:

State \$85,800 for City Sales Tax, and \$515,700 for the Cloquet Ave project grant. Two homeowners \$25,000 for SCDP repayable loans and deferred loans at property closings. Holly Hansen, the Community Development Director, worked very hard to get the proper repayments from the loans since Lakes and Pines, our project administrator, forgot to record with Carlton County the repayable loan portion of the projects.

Expenditures/Expenses:

Boldt \$176,200 for Skate Park construction. Ulland Brothers \$320,950 for the Dunlap/Broadway project and Cloquet Avenue project. George Bougalis & Sons \$634,500 for the Arch Street project. Harris Computer \$14,300 for finance software annual maintenance. League of Minnesota Cities \$11,400 for membership dues. Magney Construction \$393,300 for the water treatment plant. Northland Constructors \$479,900 street mill and overlay. Springsted Waters \$13,300 for the compensation plan update.

If you have questions, please feel free to let me know.

Respectfully,

Nancy M. Klassen, CPA, CPFO  
Finance Director



**City of Cloquet**  
**Select Departmental and Funds Expenditure/Expense Budget Report for September**  
**2018**

Fund	2018 Budget	YTD Expend/Expense Budget	YTD Expenditures/ Expenses	Over (Under) Budget	Over (Under) %	
<b>General</b>						
Administration	209,575	166,431	132,156	(34,275)	-21%	1
Human Resources	93,800	70,400	70,254	(147)	0%	
Finance	208,400	156,400	138,059	(18,341)	-12%	2
Law	110,000	82,500	88,313	5,812	7%	
Building & Planning	294,550	222,413	170,549	(51,864)	-23%	3
Police	2,788,900	2,112,925	2,226,995	114,070	5%	
Hwy, Streets & Rwy	1,004,100	773,825	766,205	(7,620)	-1%	
<b>Community Development</b>	170,300	127,725	126,313	(1,413)	-1%	
<b>Library</b>	591,850	444,138	464,564	20,426	5%	
<b>Park</b>	572,725	401,419	509,830	108,411	27%	4
<b>Water - LSWL</b>	4,099,100	3,392,551	1,879,318	(1,513,233)	-45%	5
<b>Water - In Town</b>	7,226,200	5,088,338	1,678,508	(3,409,831)	-67%	6
<b>Sewer</b>	1,803,350	1,116,263	1,136,555	20,292	2%	
<b>Storm Water</b>	342,050	164,788	145,062	(19,726)	-12%	7
<b>Cable TV</b>	164,925	124,194	107,497	(16,698)	-13%	8

**Note: Does not include transfers.**

**Explanation of (over) budget \$10,000 & 10%.**

- 1 - Health insurance opt out for a few months and Admin laserfiche project under budget YTD.
- 2 - Computer software not purchased to date.
- 3 - No rental inspector hired or contracted yet.
- 4 - Ice arena assessment, woodchips, and arena building insurance.
- 5 - Electrical upgrade delayed for future years.
- 6 - Water filter plant construction payments just started.
- 7 - Maintenance supplies and ditching below budget.
- 8 - Part time staffing below budgeted hours and equipment not purchased to date.

Filename: Expenditure-expense budget report

**City of Cloquet**  
**Select Departmental and Funds Payroll Expenditure/Expense Budget Report as of September**  
**2018**  
**Payroll Overtime**

Fund	2016 Total	2017 Total	2018 Budget	YTD Expend/Expense Budget	YTD Expenditures/Expenses	Over (Under) Budget	(Over) Under %	
<b>General</b>								
Police								
Holiday	39,353	44,975	45,000	33,750	28,330	(5,420)	-16%	
Regular	65,994	77,729	50,000	37,500	85,348	47,848	128%	1
Reimbursed	8,550	12,706	5,000	3,750	11,683	7,933	212%	4
Hwy & St	28,205	31,216	25,000	18,750	23,845	5,095	27%	3
<b>Park</b>	10,381	15,076	5,000	3,750	10,433	6,683	178%	3
<b>Water - LSW</b>	22,664	30,906	35,500	26,625	36,916	10,291	39%	2
<b>Water In Town</b>	19,466	21,280	16,000	12,000	25,542	13,542	113%	3
<b>Sewer</b>	7,410	8,972	10,500	7,875	10,359	2,484	32%	3
<b>Storm Water</b>	6,197	5,006	5,000	3,750	5,127	1,377	37%	3

**Explanation of (over) budget**

- 1 - Increased detective work. The two detectives have combined 623 OT hours for \$32,244.  
The department hired two officers in June and one officer was off patrol due to FMLA.
- 2 - Employee out on FMLA at the LSW pumphouse during beginning of year.
- 3 - Water leaks and late winter 2017/2018 snowplowing.
- \$ - State grant OT, City revenues also increased.

Filename: Expenditure-expense budget report

*City of Cloquet  
Cash and Investments  
Management Summary  
September 30, 2018*

**Analysis of Portfolio**

Attached is a "Cash and Investment Analysis" which shows the type of accounts and values that make up the City's cash and investment portfolio.

**Current Economics**

The economy is still on the slow but steady pace. The State's budget and economic outlook has improved since the February forecast. The State's net general fund receipts during July through September 2018 are 5.9% or \$282 million more than the February forecast. The next full forecast is expected to be released early December. The February forecast for 2018-2019 biennium has a projected surplus of \$348 million and the 2020-21 biennium has a modest structural balance forecasted. The near-term US outlook is steady but trade tensions are escalating. Unemployment is at 3.7% for September.

The City's certified 2019 LGA is \$2,485,000 approximately \$7,000 more than 2018 and the City increased its levy by 2.26% for 2018 and the 2019 preliminary is 1%. The City changed health insurance providers and will save a significant amount in 2018. The 2019 health insurance rates are 3.06% more than 2018.

**Current Activity**

During the month CDs for \$1.96 million matured in September. Proceeds are sitting in the money market which is earning almost as much as the average CD rate the City currently has. The money market accounts are accumulating a large amount of cash for the MCCU building purchase and remodeling. The City also has large capital projects this summer/fall. Attached is an "Investment Portfolio Analysis" with the detail of investments.

**Variance Analysis**

Cash and investments are 17% below September 2017. The decrease is mostly due to the spending of the City Sales Tax Bond issued in May 2017.

The federal benchmark interest rate was raised for the third time in 2018 during the September meeting to 2% to 2.25%. The Fed announced there is likely going to be one more increase in 2018. Attached is an "Interest Earnings Analysis" which details the average balances invested, rate of return, and prior year rates.

The budgeted interest earnings are \$326,000 for 2018. The City's investment annualized yield is approximately \$193,500 or 1.8% plus another \$142,000 in money market interest for 2018. Interest receipts were \$309,000 for 2017.

**City of Cloquet  
Cash Balances  
September  
2018**

Fund #	Fund	Amount
101	General	3,263,973.77
201	LDO Loan (EDA)	519,777.08
202	Federal CDBG Loan (EDA)	822,025.24
203	Economic Development Loan (City)	151,383.66
206	Revolving SCGP (EDA)	50,146.43
207	Community Development Operating (City)	(56,149.72)
211	Library	42,978.01
220	TIF - Daqota/Woodward	6,537.18
221	TIF - 14th Street Apartments	6,449.88
222	TIF - Oak Street Apartments	44,827.12
224	Building Facilities Planning	1,864,440.14
225	Permanent Improvement	(82,060.43)
226	Park	7,678.79
226	Park - Restricted - In Lieu	38,724.41
228	Senior Center	(11,273.05)
231	Public Works Reserve	179,339.01
260	Landfill Host Fee - 25%	91,953.79
260	Landfill Host Fee - 75%	344,789.64
368	Business Park Bonds	983,253.49
370	Swimming Pond Bonds	81,208.07
372	City Sales Tax Bonds	(2,838.63)
403	Capital Projects - Revolving	(507,349.14)
405	City Sales Tax Capital Projects	5,574,058.18
600	Water - Lake Superior Waterline	1,518,059.51
600	Water - Lake Superior Waterline Construction	429,990.33
601	Water	2,954,547.49
602	Sewer	813,786.69
605	Storm Water	219,583.75
614	Cable TV	136,789.23
701	Employee severance	464,775.96
905	Cloquet Area Fire District	348,904.78
	Total	<u>20,300,310.66</u>

**City of Cloquet**  
**Cash and Investment Analysis**  
**September 30, 2018**

	Tentative Goals	Current 9/30/2018	8/31/2018	7/31/2018	6/30/2018	Last Year 9/30/2017
<b>DEMAND ACCOUNTS</b>						
Checking & MM & Savings	10%-15%	\$9,568,353.22 47%	\$9,410,393.10 43%	\$10,397,890.11 44%	\$6,483,118.24 33%	\$10,271,856.34 42%
<b>INVESTMENTS</b>						
<b>Invested less than one year</b>						
Certificates of Deposit		\$1,278,000.00	\$2,885,000.00	\$3,130,000.00	\$3,130,000.00	\$3,169,000.00
Municipal Bonds		\$778,102.28	\$778,102.28	\$1,038,850.44	\$1,038,850.44	\$1,461,748.72
Government Agencies		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total invested less than one year	50%-70%	\$2,056,102.28 10%	\$3,663,102.28 17%	\$4,168,850.44 18%	\$4,168,850.44 21%	\$4,630,748.72 19%
<b>Invested one to three years</b>						
Certificates of Deposit		\$1,896,000.00	\$1,759,000.00	\$1,759,000.00	\$1,759,000.00	\$1,649,000.00
Municipal Bonds		\$315,572.50	\$315,572.50	\$315,572.50	\$0.00	\$778,102.28
Government Agencies*		\$1,508,232.59	\$1,508,232.59	\$1,508,232.59	\$1,508,232.59	\$1,508,232.59
Total invested one to three years	10%-20%	\$3,719,805.09 18%	\$3,582,805.09 16%	\$3,582,805.09 15%	\$3,267,232.59 17%	\$3,935,334.87 16%
<b>Invested over three years</b>						
Certificates of Deposit		\$615,000.00	\$1,105,000.00	\$1,105,000.00	\$1,105,000.00	\$1,085,000.00
Municipal Bonds		\$1,896,050.07	\$1,896,050.07	\$1,896,050.07	\$2,211,622.57	\$2,211,622.57
Government Agencies *		\$2,445,000.00	\$2,445,000.00	\$2,445,000.00	\$2,445,000.00	\$2,445,000.00
Total invested over three years	10%-20%	\$4,956,050.07 24%	\$5,446,050.07 25%	\$5,446,050.07 23%	\$5,761,622.57 29%	\$5,741,622.57 23%
<b>Total</b>	<b>100%</b>	<b>\$20,300,310.66</b>	<b>\$22,102,350.54</b>	<b>\$23,595,595.71</b>	<b>\$19,680,823.84</b>	<b>\$24,579,562.50</b>
<b>Current month variance</b>			<b>(\$1,802,039.88)</b> -8%	<b>(\$3,295,285.05)</b> -14%	\$619,486.82 3%	<b>(\$4,279,251.84)</b> -17%

\* - These investments have call dates less than one year.

**Note:**

The over one and three year period exceeds the goals but several investments are priced to call and will not be held over one year.



**City of Cloquet**  
**Investment Portfolio Analysis**  
**Detail of Investments September 30, 2018**

Brokerage	Purchase Date	Maturity Date	Time Held	Description	Amount	YTM Rate	Annualized Yield	Market Value
<b>Invested less than one year</b>								
<b>Certificates of Deposit</b>								
Morgan Stanley	10/2/2013	10/2/2018	5 yrs	Discover Bk DE	\$145,000.00	2.050%	\$2,972.50	\$145,002.90
Morgan Stanley	10/28/2013	10/29/2018	5 yrs	Bank Baroda NY	\$245,000.00	2.050%	\$5,022.50	\$245,004.90
UBS Financial	12/20/2017	4/29/2019	18 months	Bank of Ozards AR	\$245,000.00	1.700%	\$4,165.00	\$242,581.85
Morgan Stanley	4/29/2014	4/29/2019	5 yrs	Barclays Bk DE	\$45,000.00	1.900%	\$855.00	\$44,935.65
UBS Financial	11/30/2017	5/30/2019	18 months	Univest Natl B&T PA	\$245,000.00	1.650%	\$4,042.50	\$243,983.25
Morgan Stanley	8/8/2015	8/5/2019	5 yrs	Capital One NA Mclean VA	\$108,000.00	2.050%	\$2,214.00	\$107,617.68
Frandsen Bank	3/5/2018	9/5/2019	1 1/2 yrs	Frandsen Bank	\$245,000.00	0.300%	\$735.00	\$245,000.00
					<b>\$1,278,000.00</b>		\$20,006.50	\$1,274,126.23
<b>Municipals</b>								
UBS Financial	12/4/2012	11/1/2018	6 yrs	NY City Transition	\$360,038.40	1.280%	\$4,608.49	\$359,647.20
Wells Fargo	12/1/2010	12/21/2018	8 yrs	Weston WS BAB	\$152,058.00	3.550%	\$5,398.06	\$150,223.50
UBS Financial	2/25/2016	1/1/2019	3+ yrs	Industry Calif Pub Facs Auth	\$266,005.88	1.447%	\$3,849.11	\$250,195.00
					<b>\$778,102.28</b>		\$13,855.66	\$760,065.70
<b>Invested one to three years</b>								
<b>Certificates of Deposit</b>								
Morgan Stanley	10/16/2014	10/16/2019	5 yrs	Capital One Bank VA	\$245,000.00	2.150%	\$5,267.50	\$243,873.00
Morgan Stanley	1/28/2015	1/28/2020	5 yrs	Goldman Sachs - UT	\$96,000.00	2.048%	\$1,966.08	\$95,186.88
UBS Financial	2/27/2015	2/27/2020	5 yrs	Private Bank & Tr IL	\$240,000.00	1.750%	\$4,200.00	\$238,032.00
Morgan Stanley	5/7/2015	5/7/2020	5 yrs	Amex Centurion UT	\$185,000.00	1.950%	\$3,607.50	\$182,411.85
Morgan Stanley	12/5/2017	6/5/2020	2 1/2 yrs	American Exp UT	\$145,000.00	2.000%	\$2,900.00	\$142,893.15
Morgan Stanley	9/2/2015	9/2/2020	5 yrs	Capital One MN Mclean VA	\$100,000.00	2.200%	\$2,200.00	\$97,888.00
Morgan Stanley	10/14/2016	10/14/2020	5 yrs	First Bank PR Santurce	\$150,000.00	1.450%	\$2,175.00	\$145,647.00
Morgan Stanley	6/28/2017	6/28/2021	4 yrs	Sallie Mae BK UT	\$245,000.00	2.150%	\$5,267.50	\$239,279.25
UBS Financial	9/16/2016	9/16/2021	5 yrs	JPMorgan Chase Bk OH	\$245,000.00	1.500%	\$3,675.00	\$233,825.55
UBS Financial	9/23/2016	9/23/2021	5 yrs	Happy State Bank TX	\$245,000.00	1.500%	\$3,675.00	\$233,823.10
					<b>\$1,896,000.00</b>		\$34,933.58	\$1,852,859.78
<b>Municipals</b>								
UBS Financial	8/1/2016	7/1/2021	5 yrs	Florida St Rev Ser	\$315,572.50	1.583%	\$4,995.51	\$297,090.00
<b>Government Agencies</b>								
Wells Fargo	9/1/2017	12/9/2019	2+ yrs	FFCB	\$504,415.78	1.411%	\$7,117.31	\$493,966.00
Wells Fargo	12/19/2016	12/19/2019	3 yrs	FFCB	\$497,990.00	1.638%	\$8,157.08	\$492,930.00
Wells Fargo	9/1/2017	9/1/2020	3 yrs	FHLB	\$505,826.81	1.490%	\$7,536.82	\$488,560.00
					<b>\$1,508,232.59</b>		\$22,811.20	\$1,475,456.00
<b>Invested over three years</b>								
<b>Certificates of Deposit</b>								
UBS Financial	10/27/2017	10/27/2021	5 yrs	Third Fed S&L Ass	\$240,000.00	2.050%	\$4,920.00	\$232,684.80
Morgan Stanley	6/14/2017	6/14/2022	5 yrs	Comenity Bank Jumbo	\$200,000.00	2.400%	\$4,800.00	\$191,638.41
UBS Financial	11/17/2017	11/17/2022	5 yrs	KS State Bank	\$175,000.00	2.200%	\$3,850.00	\$168,052.50
					<b>\$615,000.00</b>		\$13,570.00	\$592,375.71
<b>Municipals</b>								
Wells Fargo	2/21/2017	10/1/2021	4 yrs	Royal Oak MI TXBL	\$510,100.00	2.150%	\$10,967.15	\$489,240.00
UBS Financial	7/17/2017	5/1/2022	5 yrs	Clintondale Mich Schools	\$258,532.69	2.250%	\$5,816.99	\$246,835.00
Wells Fargo	2/23/2017	8/1/2022	5 yrs	Wyandotte Cnty KS	\$129,447.50	2.300%	\$2,977.29	\$122,441.25
UBS Financial	4/17/2017	8/1/2023	6 1/2 yrs	Victor Valley Cal CC	\$239,562.27	2.305%	\$5,521.91	\$228,506.40
UBS Financial	2/6/2017	12/1/2023	6 yrs	Cook Cnty Cmnty College	\$249,683.72	2.724%	\$6,801.38	\$240,629.20
UBS Financial	10/27/2016	7/1/2025	9 yrs	Selma Ala Rfdg	\$508,723.89	2.400%	\$12,209.37	\$460,395.00
					<b>\$1,896,050.07</b>		\$44,294.10	\$1,788,046.85
<b>Government Agencies</b>								
Morgan Stanley	11/22/2016	11/22/2023	7 yrs	FHLB - Stepped	\$160,000.00	1.375%	\$2,200.00	\$152,676.80
Morgan Stanley	3/28/2016	3/28/2024	8 yrs	FNMA - Stepped	\$640,000.00	2.000%	\$12,800.00	\$629,171.20
Morgan Stanley	6/14/2016	6/14/2024	8 yrs	FHLMC - Stepped	\$500,000.00	1.500%	\$7,500.00	\$489,020.00
Morgan Stanley	9/30/2016	9/30/2024	8 yrs	FHLMC - Stepped	\$270,000.00	1.250%	\$3,375.00	\$254,061.90
Morgan Stanley	7/27/2016	7/27/2026	10 yrs	FHLMC - Stepped	\$500,000.00	1.500%	\$7,500.00	\$470,095.00
Morgan Stanley	8/17/2016	8/17/2026	10 yrs	FHLMC - Stepped	\$375,000.00	1.500%	\$5,625.00	\$356,373.75
					<b>\$2,445,000.00</b>		\$39,000.00	\$2,351,398.65
Totals					<b>\$10,731,957.44</b>		<b>\$193,466.55</b>	<b>\$10,391,418.92</b>
							1.80%	

Note: Market value fluctuates based on current rates being offered. No principal is at risk if securities are held to maturity.

Filename: Monthly Report - Investment Detail

**City of Cloquet**  
**Interest Earnings Analysis**  
**Month Ending September**  
**2018**

Type	%	Invested Balance	Interest	Rate of Return
Money Markets	20%	\$3,900,780.83	\$5,981.49	1.87%
Money Market - bond fund	22%	\$4,359,890.00	\$6,701.01	1.87%
CD's*	22%	\$4,385,166.67	\$6,344.05	1.76%
Municipals*	15%	\$2,989,724.85	\$5,146.48	2.09%
Government agencies*	20%	\$3,953,232.59	\$4,687.56	1.44%
Total Investment Return*	58%	\$11,328,124.11	\$16,178.09	1.74%
Total Return	100%	\$19,588,794.94	\$28,860.59	1.79%

Earnings Comparison	Budget	YTD Budget	YTD Actual
2018 Interest Earnings	\$ 326,000	\$ 244,500	\$ 251,820
2017 Interest Earnings	\$ 327,000	\$ 245,250	\$ 192,752
2016 Interest Earnings	\$ 336,000	\$ 252,000	\$ 144,969

Rate Comparisons	Current	Last Month	Last Year	Two Years
	September 2018	August 2018	September 2017	September 2016
Average Total Return	1.79%	1.75%	1.41%	1.34%
Average Investment Return*	1.74%	1.70%	1.69%	1.54%

Filename: Monthly Report - Interest Earnings Analysis 2018

**Monthly report of October 2017**

City of Cloquet

Type	Permits		
	Number Issued	Value	Amount
ADDITION/REMODEL COMMERCIAL OR INDUSTRIAL	2	52 298.00	137.40
ADMIN COMMERCIAL/INDUSTRIAL	4	169 650.00	1 818.77
ADMINISTRATIVE PERMIT	8	44 153.00	507.43
BUILDING NEW RESIDENTIAL	2	37 000.00	633.00
BUILDING PERMIT ADDITION OR REMODEL	1	8 900.00	211.70
BUILDING PERMIT DECK	1	5 000.00	153.75
BUILDING PERMIT NEW GARAGE	1	11 000.00	240.75
MECHANICAL PERMIT	12	0.00	610.00
PLUMBING	8	0.00	370.00
REROOF OR RESIDE	15	0.00	1 513.00
SCANLON COMMERCIAL ADMIN PERMIT	1	7 800.00	157.15
SCANLON MECHANICAL PERMIT	1	0.00	40.00
SCANLON PLUMBING PERMIT	1	0.00	35.00
SCANLON RES ADDITION OR REMODEL	1	44 000.00	984.20
SCANLON RES ADMIN	3	7 800.00	237.15
SIGN	1	0.00	46.00
ZONING - FENCE PERMIT	5	0.00	125.00
<b>Total</b>	<b>67</b>	<b>387 601.00</b>	<b>7 820.30</b>



City of Scanlon  
 Permits Issued & Fees Report - Condensed  
 Issued Date From: 10/1/2018 To: 10/31/2018  
 Permit Type: All Property Type: All Construction Type: All  
 Include YTD: Yes Status: Not Voided

Permit Kind		Permit Count	Valuation	Revenue	Plan Check	State Surcharge	Total Fees
<b>Permit Type: BUILDING</b>							
SINGLE FAMILY ROOF	Period	1		100.00		1.00	101.00
	YTD	1		100.00		1.00	101.00
<b>Permit Type: BUILDING - Totals</b>							
	Period	1		100.00		1.00	101.00
	YTD	1		100.00		1.00	101.00
<b>Permit Type: MECHANICAL</b>							
SINGLE FAMILY REPAIR	Period	1		40.00		1.00	41.00
	YTD	1		40.00		1.00	41.00
<b>Permit Type: MECHANICAL - Totals</b>							
	Period	1		40.00		1.00	41.00
	YTD	1		40.00		1.00	41.00
<b>Permit Type: PLUMBING</b>							
SINGLE FAMILY NEW CONSTRUCTION	Period	1		155.00		1.00	156.00
	YTD	1		155.00		1.00	156.00
<b>Permit Type: PLUMBING - Totals</b>							
	Period	1		155.00		1.00	156.00
	YTD	1		155.00		1.00	156.00
<b>Permit Type: ZONING</b>							
SINGLE FAMILY ACCESSORY STRUCTURE	Period	1					25.00
	YTD	1					25.00
SINGLE FAMILY FENCE	Period	1					
	YTD	1					
<b>Permit Type: ZONING - Totals</b>							
	Period	2					25.00
	YTD	2					25.00

Permit Kind		Permit Count	Valuation	Revenue	Plan Check	State Surcharge	Total Fees
Report Totals	Period	5		295.00		3.00	323.00
	YTD	5		295.00		3.00	323.00

**City of Cloquet**  
**Permits Issued & Fees Report - Condensed**  
**Issued Date From: 10/1/2018 To: 10/31/2018**  
**Permit Type: All Property Type: All Construction Type: All**  
**Include YTD: Yes Status: Not Voided**

Permit Kind		Permit Count	Valuation	Revenue	Plan Check	State Surcharge	Total Fees
<b>Permit Type: BUILDING</b>							
COMMERCIAL ALTERATION/REMODEL	Period	1	75,000.00	818.75		37.50	856.25
	YTD	1	75,000.00	818.75		37.50	856.25
COMMERCIAL DEMO	Period	1		100.00			100.00
	YTD	1		100.00			100.00
COMMERCIAL ROOF	Period	1	9,800.00	181.25		4.90	186.15
	YTD	1	9,800.00	181.25		4.90	186.15
COMMERCIAL SIGN	Period	1		308.00			308.00
	YTD	1		308.00			308.00
PUBLIC NEW CONSTRUCTION	Period	1				1,055.25	1,055.25
	YTD	1				1,055.25	1,055.25
SINGLE FAMILY ALTERATION/REMODEL	Period	6	16,759.00	469.00		8.38	477.38
	YTD	6	16,759.00	469.00		8.38	477.38
SINGLE FAMILY GARAGE	Period	2	33,000.00	544.50	40.00	16.50	601.00
	YTD	2	33,000.00	544.50	40.00	16.50	601.00
SINGLE FAMILY NEW CONSTRUCTION	Period	2	447,086.00	3,176.30	2,064.60	223.54	5,464.44
	YTD	2	447,086.00	3,176.30	2,064.60	223.54	5,464.44
SINGLE FAMILY REPAIR	Period	3	4,735.00	166.85		2.37	169.22
	YTD	3	4,735.00	166.85		2.37	169.22
SINGLE FAMILY ROOF	Period	9		900.00		9.00	909.00
	YTD	9		900.00		9.00	909.00
SINGLE FAMILY SIDING	Period	3		300.00		3.00	303.00
	YTD	3		300.00		3.00	303.00
SINGLE FAMILY WINDOWS	Period	3	10,420.00	279.55		5.21	284.76
	YTD	3	10,420.00	279.55		5.21	284.76
<b>Permit Type: BUILDING - Totals</b>							
	Period	<b>33</b>	<b>596,800.00</b>	<b>7,244.20</b>	<b>2,104.60</b>	<b>1,365.65</b>	<b>10,714.45</b>
	YTD	<b>33</b>	<b>596,800.00</b>	<b>7,244.20</b>	<b>2,104.60</b>	<b>1,365.65</b>	<b>10,714.45</b>



Permit Kind		Permit Count	Valuation	Revenue	Plan Check	State Surcharge	Total Fees
<b>Permit Type: MECHANICAL</b>							
COMMERCIAL ALTERATION/REMODEL	Period	2		110.00		2.00	112.00
	YTD	2		110.00		2.00	112.00
SINGLE FAMILY ALTERATION/REMODEL	Period	5		185.00		5.00	190.00
	YTD	5		185.00		5.00	190.00
SINGLE FAMILY NEW CONSTRUCTION	Period	1		40.00		1.00	41.00
	YTD	1		40.00		1.00	41.00
SINGLE FAMILY REPAIR	Period	4		160.00		4.00	164.00
	YTD	4		160.00		4.00	164.00
<b>Permit Type: MECHANICAL - Totals</b>							
	Period	12		495.00		12.00	507.00
	YTD	12		495.00		12.00	507.00
<b>Permit Type: PLUMBING</b>							
COMMERCIAL ALTERATION/REMODEL	Period	2		120.00		2.00	122.00
	YTD	2		120.00		2.00	122.00
DUPLEX REPAIR	Period	1		25.00		1.00	26.00
	YTD	1		25.00		1.00	26.00
SINGLE FAMILY ALTERATION/REMODEL	Period	1		55.00		1.00	56.00
	YTD	1		55.00		1.00	56.00
SINGLE FAMILY NEW CONSTRUCTION	Period	1		35.00		1.00	36.00
	YTD	1		35.00		1.00	36.00
SINGLE FAMILY REPAIR	Period	3		95.00		3.00	98.00
	YTD	3		95.00		3.00	98.00
<b>Permit Type: PLUMBING - Totals</b>							
	Period	8		330.00		8.00	338.00
	YTD	8		330.00		8.00	338.00
<b>Permit Type: ZONING</b>							
SINGLE FAMILY ACCESSORY STRUCTURE	Period	2					50.00
	YTD	2					50.00

Permit Kind		Permit Count	Valuation	Revenue	Plan Check	State Surcharge	Total Fees
<b>Permit Type: ZONING</b>							
SINGLE FAMILY FENCE	Period	1		25.00			25.00
	YTD	1		25.00			25.00
<b>Permit Type: ZONING - Totals</b>							
	Period	3		25.00			75.00
	YTD	3		25.00			75.00
<b>Report Totals</b>							
	Period	56	\$596,800.00	8,094.20	2,104.60	1,385.65	11,634.45
	YTD	56	\$596,800.00	8,094.20	2,104.60	1,385.65	11,634.45

**CITY OF CLOQUET**  
**Small Business Saturday**  
**November 24, 2018**



<p align="center"><b>B&amp;B Market</b></p> <p><b>Special in-store promotions!</b></p> <p>Hours 7am – 9pm</p> <p>506 Big Lake Rd.</p>	<p align="center"><b>Bearaboo Coffee</b></p> <p><b>Free coffee with purchase of dessert!</b></p> <p>Hours 7am-4pm</p> <p>1005 Stanley Ave.</p>	<p align="center"><b>Bergquist Imports</b></p> <p><b>Discounts on marked items &amp; in-store refreshments!</b></p> <p>Hours 9am – 5:30pm</p> <p>1412 Hwy 33 S.</p>
<p align="center"><b>Burger Shoes</b></p> <p><b>\$10 off regular priced shoe purchase; Buy 3, Get 1 Free on Socks</b></p> <p>Hours 9:30am – 3pm</p> <p>1609 Carlton Ave.</p>	<p align="center"><b>Buskala Jewelry &amp; Gifts</b></p> <p><b>25% off pre-Christmas sale!</b></p> <p>Hours 9am – 1pm</p> <p>1010 Cloquet Avenue</p>	<p align="center"><b>Cloquet Ford Center</b></p> <p><b>Special sales on cars &amp; trucks!</b></p> <p>Hours 9am – 5pm</p> <p>701 Washington Ave.</p>
<p align="center"><b>Cloquet Natural Foods</b></p> <p><b>Food, drink &amp; sweets samples!</b></p> <p>Hours 9am – Noon</p> <p>502 Carlton Ave.</p>	<p align="center"><b>Cold One Liquor</b></p> <p><b>In-store holiday promotions!</b></p> <p>Hours 9am – 10pm</p> <p>904 Hwy 33 S.</p>	<p align="center"><b>Common Ground Coffee &amp; Deli</b></p> <p><b>Free foundation pop with any specialty sandwich/panini purchase</b></p> <p><b>Free cookie with the purchase of any coffee/espresso drink</b></p> <p><b>1lb coffee &amp; travel coffee mug for \$20</b></p> <p>Hours 9am – 2pm</p> <p>103 Avenue C</p>
<p align="center"><b>Daugherty's Appliance &amp; Mattress</b></p> <p><b>Free delivery &amp; free disposal of 1 old mattress w/in 20 miles on \$400 or more purchase!</b></p> <p>Hours 9am – 3pm</p> <p>1114 Cloquet Ave.</p>	<p align="center"><b>Dave's Cloquet Mattress &amp; Furniture</b></p> <p><b>While supplies last: LaZBoy recliners \$299 ea. or 2 for \$499; Leather LaZBoy recliners \$399; Full or Queen Pillowtop mismatch sets \$277; Accessories from \$5; Pictures from \$28</b></p> <p>Hours 10am – 4pm</p> <p>1207 Cloquet Ave.</p>	<p align="center"><b>Designed for Health</b></p> <p><b>10% off all store items!</b></p> <p><b>(except sale items already marked down or consignment)</b></p> <p>Hours 11am – 4pm</p> <p>708 Sunnyside Dr.</p>



**CITY OF CLOQUET**  
**Small Business Saturday**  
**November 24, 2018**



<p align="center"><b>Fig Tree</b></p> <p><b>Christmas décor BOGO 50% off &amp; other in-store promotions!</b></p> <p>Hours 9:30am – 5pm</p> <p>418 Sunnyside Dr.</p>	<p align="center"><b>Goodwill</b></p> <p><b>BOGO free on color RED!</b>            (*free item must be of equal or lesser value)</p> <p>Hours 9am – 6pm</p> <p>1102 Cloquet Ave.</p>	<p align="center"><b>Mainstream Boutique</b></p> <p><b>Candy cane sales discounts</b></p> <p><b>Up to 50% off!</b></p> <p>Hours 11am – 4pm</p> <p>1306 Cloquet Ave.</p>
<p align="center"><b>Northeast BBQ</b></p> <p><b>\$20 deal all-day (App &amp; 2 Entrees for \$20) and all-day Happy Hour!</b></p> <p>Hours 11am – 12am</p> <p>7 N. 8<sup>th</sup> St.</p>	<p align="center"><b>Outdoor Advantage</b></p> <p><b>20% off all Smartwool Socks!</b></p> <p><b>25% off select Columbia outerwear!</b></p> <p>Hours 7am – 6pm</p> <p>1302 Hwy 33 S.</p>	<p align="center"><b>Quilted Dog Quilt Shop</b></p> <p><b>Free gift w/\$30 purchase!</b></p> <p><b>Buy a \$50 gift certificate, we add \$5 free!</b></p> <p>Hours 10am – 4pm</p> <p>274 Hwy 33 N.</p>
<p align="center"><b>Salvation Army Thrift Store</b></p> <p><b>25% off storewide!</b>            (not including clearance items)</p> <p>Hours 9am – 3pm</p> <p>316 Carlton Ave.</p>	<p align="center"><b>Sara's Vac Shack</b></p> <p><b>In-store promotions &amp; free gift with purchase!</b></p> <p>Hours 9am – 4pm</p> <p>1108 Cloquet Ave.</p>	<p align="center"><b>Skuteviks Floral</b></p> <p><b>20% off storewide!</b></p> <p>Hours 9am – 1pm</p> <p>114 14<sup>th</sup> St.</p>
<p align="center"><b>Warming House</b></p> <p><b>In-store specials &amp; promotions!</b></p> <p>Hours 6:30am – 9:30pm</p> <p>411 Sunnyside Dr.</p>	<p align="center"><b>Wood City Lights/Hardware</b></p> <p><b>Drawing for a free lamp &amp; in-store promotions!</b></p> <p>Hours 9am – 2pm</p> <p>901 Cloquet Ave.</p>	<p align="center">* SMALL BUSINESS *  <b>SATURDAY</b>            NOV 24</p> <p align="center"><b>#SHOPSMALL WITH US</b></p>