

**CLOQUET PARKS COMMISSION  
AGENDA**

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**City Hall  
Monday, November 5, 2018 4:30 p.m.**

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**ACTION TAKEN**

**1. Call to Order.**

**2. Approval of Minutes.**

- a. October 1, 2018, Regular Commission Meeting.  
*(Additions, deletions, or corrections)*

**3. Announcements, Agenda Adjustments, Correspondence, and Other Comments.**

**4. Information and Reports.**

a. Commissioners Update/Other.

- Public Comments.

*Please give your name, and address. Visitors may share concerns on any issue, which is not already on the agenda. Each person will have 3 minutes to speak. The Chair reserves the right to limit an individual's presentation if it becomes redundant, repetitive, irrelevant, or overly argumentative. All comments will be taken under advisement by the Commission. No action will be taken at this time. Public Comments will be limited to 10 minutes per topic or 30 minutes total. The Commission may request an item be placed on a future agenda for further discussion as part of the regular meeting.*

- Follow-up Stakeholder/Resident Comments.

b. Community Ed Report –Ruth

c. City Staff Report – Caleb/Les

- Skatepark.
- Maintenance Activities.

**5. Action Items.**

- a. Blue Line Club Parking Request.

**6. Future Items.**

- Next Meeting (**Monday, December 3, 2018** – City Hall)

**7. Adjourn.**

Regular Meeting.  
Parks Commission October 1, 2018 - 4:30 p.m.  
City Hall

Present: C. Martinson, J. Fryc, M. Krick, T. Krohn, T. Urbanski

Absent: J. Badger

Staff: C. Peterson, L. Peterson, K. Stedman, A. Chalberg, L. Anderson

Others: Ruth Reeves, P. Marciniak, K. Ripp,

### **MINUTES**

The minutes of the September 10, 2018 regular meeting were presented. Motion to approve, motion carried 4-0.

### **ANNOUNCEMENTS, CORRESPONDENCE, AGENDA ADJUSTMENTS, OTHER COMMENTS**

None

### **INFORMATION AND REPORTS**

#### **a. Commissioners & Public Comments**

- Pat Marciniak of the Cloquet Ski Club addressed the Commission regarding several lights out at Pine Valley and the possibility of the club assisting with grooming. Les Peterson stated that staff can usually groom during regular business hours, but it may be possible that older unused equipment may be loaned to the club. He will check it out.
- Ruth Reeves of Community Education reports that the September payroll has just been completed and with that information the final report for The Beach will be presented at the next meeting. Overall it was a good and safe year. Fall Fest is scheduled at Churchill School on October 7, 2018 from 5:00 p.m. to 7:00 p.m. It is geared toward preschool age children, but all are welcome. She will be discussing the possibility of another Holiday Hustle Run with the Members Cooperative Credit Union. Approximately four (4) dozen pairs of skates have been donated for use on Dunlap as a lending program, the folks at the hockey arena will sharpen them. All of the after school and adult programs are going well.
- Commissioner Krick reports that he walked the Dunlap park, and noted that there is quite a bit of vegetation between the park and the river bank. He questioned the trenching he saw, staff reports that drain tile has been added and the area will grow in. Lastly, he said there may be a person camping along the river rather than in the campground. Staff advised him to call the police rather than investigate on his own.
- Commissioner Fryc checked out the Dunlop Park, he spoke with a mom from the Striders Club while onsite and asked about their impressions and safety concerns. He was told they love the park and see no problem with possible access to the river. He noted that during a tournament at Braun Field one of the scoreboards was not working. Staff said all six will be replaced by next spring. They are all obsolete and nobody works on them anymore.
- Commissioner Krohn stated the expanse of vegetation between the walkway and the river at Dunlap Park is a deterrent to children. He noted one piece of playground equipment needs repair

and the grass needs some work. Staff states that the City is still working with the contractor on some landscaping issues, we won't take ownership of the landscaping until the issues are resolved. Secondly, he noted that some plastic fencing in Pine Valley was moved. It was moved to stop ATV traffic off of Spring Lake Road. Lastly, he informed staff that a volunteer group left bags of collected trash at the north end of Chestnut Street for pick-up.

- Commissioner Urbanski states that new stickers for the mountain bike trail signs are coming soon, also he asked about an archway or other marker to delineate the new bike trail. Staff is working on an arch composed of used mountain bikes.

**b. City Staff Report**

- Caleb Peterson requested direction from the commissioners regarding the policy of limiting public comments. After discussion the Commission directions state that limits should be up to three (3) minutes per person and up to ten (10) minutes per topic. The total time for all public comments will be limited to thirty (30) minutes. Persons with concerns who need more time will be asked to formulate a presentation and request time on the agenda at a future meeting. The Commission should not make on the spot decisions but have time to consider all requests and concerns.
- Caleb Peterson states the official opening of the Skate park will be Sunday October 14, 2018 at noon. Although not officially open there has been a lot of activity and use already. Commission comments include the need for garbage cans, not many helmets on the skateboarders where seen, training will be required for the users, and so far the kids seem to be respectful. It was also noted there have been adults watching the users as well. These comments will be shared with the user group. It remains to be seen if the self-policing policy will work. Les Peterson added that the cameras are up. Commissioner Fryc asked if it would be beneficial to have a webcam added to the City website. Caleb Peterson states that the current website is not sufficient, but the new website might be, and he will investigate the possibility.
- Les Peterson presented the resent maintenance activities which include finishing up at the pond with the two slides being removed this week and sent for yearly maintenance. Most of the park irrigations systems have been winterized. Some trees are coming this week for Fauley, Hilltop and Churchill parks. In two weeks the campground will close, and we will be advertising for two new camp-hosts. We will also be advertising for Warming House Attendants.

**NEXT MEETING**

The next meeting to be held Monday, November 5, 2018 at City Hall.

On motion duly carried by a unanimous yea vote of all members present, the Parks Commission adjourned.

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Secretary



## DEPARTMENT OF PUBLIC WORKS

1307 Cloquet Avenue; Cloquet, MN 55720  
Phone: (218) 879-6758 Fax: (218) 879-6555  
Street - Water - Sewer – Engineering - Park  
[www.ci.cloquet.mn.us](http://www.ci.cloquet.mn.us)

### REQUEST FOR ACTION

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To: Park Commission  
From: Caleb Peterson, City Engineer  
Date: November 5, 2016

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**ITEM DESCRIPTION:** Lumberjack Blue Line Club Request.

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#### Proposed Action

Staff recommends the Park Commission **MOVE TO RECOMMEND APPROVAL OF RESOLUTION NO. 16-\_\_ AUTHORIZING THE LUMBERJACK BLUE LINE CLUB TO RESERVE PARKING SPACES AT NORTHWOODS ARENA DURING BOY'S HOME HOCKEY GAMES.**

#### Background/Overview

Cloquet is unique in that we have one of the only indoor ice arenas across the state which is actually owned and maintained by the local Hockey Association rather than the School District or City. Northwood's Credit Union Arena (formerly CARC), sits on City owned property which is leased to the Hockey Association under the terms of two agreements. While the Arena building is property of the Association, the surrounding property (parking lot) is still owned and controlled by the City of Cloquet.

The City received the attached request from the Lumberjack Blue Line Club to reserve parking spaces for Boy's home hockey games as a fundraising opportunity. Staff has reviewed the request found it to be consistent with City Policy, and past practice provided the signage is temporary in nature. As a requirement of the approval, it is recommend any parking restrictions must be taken down after each game so as not to conflict with the Senior Center or any other public use of the area.

#### Policy Objectives

Master Plan Policy 7.1: Partnerships shall be sought to make unique opportunities available to the community and allow for facilities and programs that would otherwise be difficult to achieve by the city alone.

Master Plan Policy 7.5: When partnerships are undertaken, the City shall maintain control over park facilities and balance partner demands with community needs.

#### Financial/Budget/Grant Considerations

N/A

#### Supporting Documentation Attached

Resolution No. 16-\_\_.

Letter of Request.

**CITY OF CLOQUET  
COUNTY OF CARLTON  
STATE OF MINNESOTA**

**RESOLUTION NO. 18- \_\_\_\_\_**

**RESOLUTION AUTHORIZING THE LUMBERJACK BLUE LINE CLUB TO  
RESERVE PARKING SPACES AT NORTHWOODS ARENA DURING BOY'S HOME  
HOCKEY GAMES**

**WHEREAS**, The Lumberjack Blue Line Club desires to conduct a fundraiser by reserving twenty parking spaces outside Northwood's Arena during boy's home hockey games; and

**WHEREAS**, The City of Cloquet owns and maintains the parking lot servicing the Arena; and

**WHEREAS**, The Park Commission and City Staff have reviewed the request and found it to be consistent with Park Master Plan Policy and past practice for similar type requests; and

**WHEREAS**, The City and Blue Line Club mutually agree that the posting of any parking space in the lot as reserved will be temporary in nature; and

**WHEREAS**, As a condition of approval, all reserved parking signs must be removed from the lot following each game in order to prevent conflict with any other community event or facility serviced by the parking lot.

**NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA,**

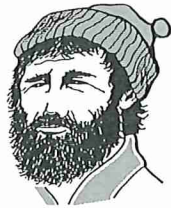
That the reservation of parking spaces at Northwood's Arena by the Lumberjack Blue Line Club is hereby approved subject to the conditions listed above.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CLOQUET  
THIS 20TH DAY OF NOVEMBER, 2018.**

\_\_\_\_\_  
Dave Hallback, Mayor

ATTEST:

\_\_\_\_\_  
Aaron Reeves, City Administrator



LUMBERJACK  
BLUE LINE CLUB

October 3, 2018

Mr. Caleb Peterson  
City of Cloquet  
1307 Cloquet Avenue  
Cloquet, MN 55720

Dear Mr. Peterson,

It was nice speaking with you on the telephone today.

I am on the board for the non-profit organization call the Lumberjack Blue Line Club here in Cloquet, Minnesota. The Lumberjack Blue Line Club benefits players on the Cloquet-Esko-Carlton Boy's High School Hockey Team by raising funds, organizing volunteers and building community awareness.

One of the fundraising areas we are promoting for the third year in a row would involve giving (20) reserved parking spaces to specific donors. Our plan is to continue to have portable signs posted for parking during all boy's home hockey games. We believe this is a good benefit for donors and wanted to have us get approval from the Park Commission and the City Council again this year.

The Lumberjack Blue Line Club is a registered 501(c)(3) non-profit organization (Federal Tax ID# 81-2657499). All donations to the Lumberjack Blue Line Club are 100% tax deductible, above the fair market value of any goods or services.

If I could get on your agenda for your November meeting I would greatly appreciate it so we could continue to offer this benefit to current supporters. If you have any questions in the meantime, please feel free to email me at the address below.

Thank you,

A handwritten signature in black ink that reads "Mike W. Acers". The signature is stylized and includes a long horizontal flourish at the end.

Mike Acers  
Lumberjack Blue Line Club  
1510 12<sup>th</sup> Street  
Cloquet, MN 55720  
Federal Tax ID: 81-2657499  
[www.LUMBERJACKBLC.org](http://www.LUMBERJACKBLC.org)  
218.590.7883