



**CITY OF CLOQUET
City Council Agenda
Tuesday, February 19, 2019
7:00 p.m.
City Hall Council Chambers**

THERE WILL BE NO WORK SESSION

1. **Roll Call**
2. **Pledge of Allegiance**
3. **Approval of Agenda**
 - a. Approval of February 19, 2019 Council Agenda
4. **Approval of Council Minutes**
 - a. Work Session minutes from the February 6, 2019 meeting
 - b. Regular Council Minutes from the February 6, 2019 meeting
5. **Consent Agenda**

Items in the Consent Agenda are considered routine and will be approved with one motion without discussion/debate. The Mayor will ask if any Council members wish to remove an item. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.

 - a. Resolution No. 19-11, Authorizing the Payment of Bills
 - b. Approval of New City Hall/Police Department Bids
 - c. Consideration of Appointment to the Planning Commission
 - d. Acceptance of Monetary K9 Donation
 - e. Approve 2019-2020 Community Education Agreement
 - f. Resolution No. 19-13, Approving the Solicitation of Bids for 2019 Mill and Overlay Project
 - g. Resolution No. 19-14, Approving the Solicitation of Bids for the Stark Road Watermain Loop Project
 - h. Resolution No. 19-12, Requesting Advance of Municipal State Aid Construction Funding



**CITY OF CLOQUET
City Council Agenda
Tuesday, February 19, 2019
7:00 p.m.
City Hall Council Chambers**

6. Public Hearings

None.

7. Presentations

None.

8. Council Business

a. Preliminary Consideration of Allegations against a City of Cloquet Employee under Minn. Stat. § 13D.05, subd. 2(b)

b. Preliminary Consideration of Allegations against a City of Cloquet Employee under Minn. Stat. § 13D.05, subd. 2(b)

9. Closed Meeting

Internal Affairs Data Relating to Allegations of Law Enforcement Personnel Misconduct under Minn. Stat. § 13D.05, subd. 2(a)(2)

10. Public Comments

Please give your name, address, and your concern or comments. Visitors may share their concerns with the City Council on any issue, which is not already on the agenda. Each person will have 3 minutes to speak. The Mayor reserves the right to limit an individual's presentation if it becomes redundant, repetitive, irrelevant, or overly argumentative. All comments will be taken under advisement by the Council. No action will be taken at this time.

11. Council Comments, Announcements, and Updates

12. Adjournment

Cloquet City Council Work Session

Tuesday, February 6, 2019

DRAFT

Present: W. Carlson, D. Koski, S. Lamb, K. Kolodge, L. Wilkinson, Mayor Maki

Absent: S. Langley

Staff: Reeves, Barlcay, Klassen, Peterson

CAB and Library Board Interviews

Council members interviewed candidates for the Citizens Advisory (CAB) and Library Boards. Candidates interviewed include Lauren Herbert and Mark Cline for the Citizens Advisory Board, Don Walsh and Steve Korby for the Library Board.

Following the interviews, Council members discussed and agreed on appointing Ms. Herbert to the CAB and Mr. Korby for the Library Board. Appointments will be made at the Regular meeting.

The Planning Commission has one remaining vacancy that Mr. Reeves will inquire if Mr. Walsh or Mr. Cline may be interested in.

Council Retreat Date

Several dates have been sent to Council members as options. Council agreed on February 23rd. Detailed information will be forthcoming

Animal Control Update

Mr. Reeves gave a status update on the animal control issue. A meeting was held last week with the county, city, FDL, and surround townships. It was proposed to hold a county wide chipping clinic with combined funds. Mr. Reeves stated he is reaching out to area veterinary clinics to offer spay/neuter clinics. He is also looking into the possibility of a mobile clinic. If there is support from the various Councils to move forward, funds can be combined to make a county wide impact with one program.

Councilor Lamb suggested focusing on a vaccination clinic. Mr. Reeves will talk to veterinaries about adding vaccinations with spay/neuter clinics.

Discussion took place regarding what to do when a stray animal is found. People are encouraged to call 911 and Missing Pets in the Northland, both have chip readers. Mr. Reeves will meet with the Missing Pets in the Northland group to try and collaborate.

Mr. Reeves will be meeting with the County to come up with a tentative program. He will keep the Council updated.

WLSSD I&I Point of Sale Inspections Discussion

Public Works Director Peterson explained an ordinance put in place by WLSSD requiring cities that discharge in their system to develop a program that addresses Inflow and Infiltration (I&I) in private sewer services. Mr. Peterson stated the City has been addressing this problem on the public portion of the sewer system but the private side also requires attention, which could have the potential to be costly.

Customers of WLSSD are required to develop a plan that meets the guidelines laid out in the ordinance by February of 2020. The developed policy addressing this ordinance will be incorporated into City Code

and enforcement start. Staff is starting to develop the plan and would like feedback from Council on content of the policy and which route to take, the lateral side, point of sale inspections or an annual inspection. Mr. Peterson shared Duluth's program to show that this is not a small program to develop. There will be a financial impact to the City, but a larger impact to the property owner.

There being no further business, the meeting adjourned at 6:58 p.m.

Respectfully Submitted,

Aaron Reeves
City Administrator

DRAFT

Regular Meeting

Roll Call

Councilors Present: Carlson, Koski, Lamb, Kolodge, Wilkinson, Mayor Maki

Councilors Absent: Langley

Pledge of Allegiance

AGENDA**MOTION:** Councilor Kolodge moved and Councilor Lamb seconded the motion to approve the February 6, 2019 agenda. The motion carried unanimously (6-0).**MINUTES****MOTION:** Councilor Koski moved and Councilor Carlson seconded the motion to approve the minutes of the Work Session and Regular Meeting of January 15, 2019. The motion carried unanimously (6-0).**CONSENT AGENDA****MOTION:** Councilor Lamb moved and Councilor Wilkinson seconded the motion to adopt the Consent Agenda of February 6, 2019, approving the necessary motions and resolutions. The motion carried unanimously (6-0).

- a. Resolution No. 19-08, A Resolution Authorizing the Payment of Bills and Payroll
- b. Water Treatment Plant Change Order No. 1
- c. Resolution No. 19-09, Authorizing the State Library Construction Grant
- d. Arena Transfer Agreement
- e. Resolution No. 19-10, Approving New Lawful Gambling Premises Permit Application, American Legion Post 262

PUBLIC HEARINGS

There were none.

PRESENTATIONS

There were none.

APPOINTMENTS TO CITIZENS ADVISORY AND LIBRARY BOARDS**MOTION:** Councilor Wilkinson moved and Councilor Lamb seconded the motion to re-appoint Lauren Herbert to the Citizens Advisory Board and Steve Korby to the Library Board, both with terms expiring December 31, 2021. The motion carried unanimously (6-0).**PUBLIC COMMENTS**

Linda Hendrickson, resident of Saginaw, addressed the Council regarding the closing of Friends of Animals and that strays continue to be a problem. Ms. Hendrickson read a letter she wrote to Mayor Maki stating the lack of attention given to the animal shelter, but all the attention and money that has been given to the Northwoods Arena and the City taking over ownership.

COUNCIL COMMENTS, ANNOUNCEMENTS, AND UPDATES

City Administrator Reeves acknowledged his appreciation to the election judges and all who were involved with the recent Special Election.

On a motion duly carried by a unanimous yeas vote of all members present on roll call, the Council adjourned.



ADMINISTRATIVE OFFICES

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Phone: 218-879-3347 • Fax: 218-879-6555
email: admin@ci.cloquet.mn.us
www.ci.cloquet.mn.us

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Nancy Klassen, Finance Director *NJK*
Reviewed/Approved by: Aaron Reeves, City Administrator
Date: February 14, 2019

ITEM DESCRIPTION: Payment of Bills

Proposed Action

Staff recommends the Council move to adopt **RESOLUTION NO. 19-11, A RESOLUTION AUTHORIZING THE PAYMENT OF BILLS.**

Background/Overview

Statutory Cities are required to have most claims authorized by the city council.

Policy Objectives

MN State Statute sections 412.271, Claims and disbursements for Statutory Cities.

Financial/Budget/Grant Considerations

See resolution for amounts charged to each individual fund.

Advisory Committee/Commission Action

Not applicable.

Supporting Documents Attached

- a. Resolution Authorizing the Payment of Bills.
- b. Vendor Summary Report.
- c. Department Summary Report.

**CITY OF CLOQUET
COUNTY OF CARLTON
STATE OF MINNESOTA**

RESOLUTION NO. 19-11

A RESOLUTION AUTHORIZING THE PAYMENT OF BILLS

WHEREAS, The City has various bills each month that require payment.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA, That the bills be paid and charged to the following funds:

101	General Fund	\$	78,638.72
405	City Sales Tax Capital Projects		1,103.53
600	Water - Lake Superior Waterline		120,750.66
601	Water - In Town System		27,132.43
602	Sewer Fund		4,432.09
614	CAT-7		67.71
701	Employee Severance		1,390.65
	TOTAL:	\$	<u>233,515.79</u>

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CLOQUET
THIS 19TH DAY OF FEBRUARY, 2019.**

ATTEST:

Roger Maki, Mayor

Aaron Reeves, City Administrator

DATE: 02/14/2019
TIME: 10:12:40
ID: AP442000.WOW

CITY OF CLOQUET
VENDOR SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 02/19/2019

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
110850	ABCO PLUMBING & HEATING, INC	0.00	1,000.00
111350	LEXISNEXIS RISK DATA MNGMT INC	50.00	50.00
116200	AMERICAN PLANNING ASSOCIATION	0.00	449.00
117200	AMSOIL INC.	0.00	999.10
121350	ASPEN MILLS	3,745.65	1,103.20
122000	A T & T MOBILITY	1,382.30	382.30
123150	B W DISTRIBUTING	0.00	477.97
125700	BEST OIL COMPANY	23,264.90	15,108.31
134000	CARLTON COUNTY HIGHWAY DEPT	3,909.66	2,840.99
137310	CENTURY LINK	4,068.26	344.41
139025	CINTAS	519.13	50.64
139030	CINTAS CORPORATION NO 2	728.23	841.34
139800	CLOQUET AREA CHAMBER OF COMMER	7,539.75	75.00
141100	CLOQUET FORD-CHRYSLER CENTER	279.93	20.30
145300	COMMUNITY PRINTING	1,182.50	152.58
145500	COMPENSATION CONSULTANTS, LTD	463.00	213.00
150100	D A L C O	1,187.55	440.11
153300	DIAMOND DRILLING	0.00	94.44
153800	DIGGERS HOTLINE, INC.	4.80	81.60
156400	CITY OF DULUTH COMFORTSYSTEMS	78.53	74.03
160000	ECLIPSE PAINT	0.00	60.98
161850	EMERGENCY AUTOMOTIVE TECH, INC	244.20	1,416.31
162640	ENVENTIS TELECOM INC	95.19	50.95
166750	FIRST HOSPITAL LABORATORIES IN	0.00	400.15
167875	FLAHERTY & HOOD, P.A.	5,135.81	2,693.45
175600	DUANE C GRACE & ASSOCIATES	3,070.00	2,081.25
175700	GRAINGER	0.00	888.17
178700	H & L MESABI	0.00	3,083.61
179300	HACH COMPANY	0.00	377.79
179340	HAGENS GLASS & PAINT	160.75	162.80
180500	HAWKINS INC	7,016.16	3,480.55
197800	L & M SUPPLY CO	1,109.47	777.26
210450	MEDIACOM LLC.	366.96	16.76
211400	MENARDS	224.83	146.95
220150	MN DEPARTMENT OF HEALTH	0.00	480.00
222275	MN PEIP	38,216.42	43,757.86
222600	MN POLLUTION CONTROL AGENCY	393.00	310.00
227100	MORTON SALT	6,817.27	2,228.50
227515	MOTION INDUSTRIES	5,785.99	6,032.66
236450	THE NORTHSPAN GROUP, INC.	0.00	2,500.00
258200	RUDY GASSERT YETKA	12,221.25	11,856.25
260600	WILLIAM SCHLENOGT	725.12	223.96
270200	SUPERIOR COMPUTER PRODUCTS INC	29,547.50	6,251.50
271325	NANCY GETCHELL	2,448.20	426.60

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CITY OF CLOQUET
VENDOR SUMMARY REPORT

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INVOICES DUE ON/BEFORE 02/19/2019

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
271975	TEAMSTERS JOINT COUNCIL 32	62,579.25	29,203.65
283700	USA BLUEBOOK	392.80	899.21
291100	WKLK/WMOZ	0.00	1,050.00
R0000294	SUZANNE ERICKSON	90.00	96.00
R0000297	JOYCE FRITSINGER	80.90	80.90
R0000299	DENISE HAMMOND	0.00	230.96
R0000302	CARLA HOULE	213.27	222.16
R0000326	RONALD ANDERSON	189.00	207.64
R0000515	JOSEPH LEE PETERSON	174.00	174.00
R0000669	KATHLEEN ERICKSON	180.00	182.32
R0000673	ELISE RIESCHL	223.32	225.70
R0000866	PATRICK BEGAN	180.00	180.00
R0000867	JAMES CITROWSKI	216.96	218.12
R0000868	IRENE RUDNICKI	183.28	183.28
R0000870	CYNTHIA KILMAN	176.90	176.90
R0001095	ELMER SPLETT	98.32	98.32
R0001137	ANN STANGLAND	177.48	177.48
R0001368	LISA TILNEY	180.58	181.54
R0001371	CRYSTA REEVES	181.28	187.16
R0001373	YVONNE BASTIEN	181.45	187.16
R0001376	KAREN SMITH	155.32	181.16
R0001378	JESSICA LOONS	216.96	216.96
R0001380	BRENDA ALANEN	0.00	221.64
R0001382	CHRIS CONNER	156.00	180.00
R0001425	CAROL PERTTULA	177.58	180.29
R0001650	PATRICIA GEORGE	184.64	185.80
R0001651	JULIE JOHANSON	83.90	86.90
R0001653	BONNIE WELMAN	233.28	225.16
R0001654	DAVID JOHANSON	96.58	96.58
R0001681	KELLY LORENZ	112.24	189.08
R0001684	EMMA WELLS	179.90	178.64
R0001686	JASON GOWARD	175.74	178.06
R0001687	ALEXANDRA COOKE	103.54	103.54
R0001700	TKDA	1,912.25	1,103.53
R0001713	AMY ANGELL	0.00	21.33
TOTAL ALL VENDORS:			152,013.80

City of Cloquet
Vendor Summary Report Reconciliation
Invoices Due On/Before 2/19/2019

Total	152,013.80
Less:	
Library	(36.22)
Cloquet Area Fire District	(3,348.80)
Total City Bills	<u>148,628.78</u>
Less:	
Payroll benefits	(71,570.86)
Plus:	
PFA Loan interest	10,624.64
State bldg surcharge	2,622.33
Credit card/PSN fees	1,866.07
MN Sales Tax	1,031.62
MN Power auto pay	136,362.69
MN Energy auto pay	3,950.52
Total Bills	<u><u>233,515.79</u></u>

DATE: 02/14/19
TIME: 10:13:23
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CITY OF CLOQUET
DEPARTMENT SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 02/19/2019

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

GENERAL FUND			
00			
222275	MN PEIP	38,216.42	43,757.86
271975	TEAMSTERS JOINT COUNCIL 32	62,579.25	27,813.00
			71,570.86
41	GENERAL GOVERNMENT		
116200	AMERICAN PLANNING ASSOCIATION		449.00
139030	CINTAS CORPORATION NO 2	728.23	103.08
139800	CLOQUET AREA CHAMBER OF COMMER	7,539.75	75.00
145300	COMMUNITY PRINTING	1,182.50	22.58
145500	COMPENSATION CONSULTANTS, LTD	463.00	213.00
150100	D A L C O	1,187.55	220.05
166750	FIRST HOSPITAL LABORATORIES IN		250.00
167875	FLAHERTY & HOOD, P.A.	5,135.81	2,693.45
175600	DUANE C GRACE & ASSOCIATES	3,070.00	2,081.25
179340	HAGENS GLASS & PAINT	160.75	150.00
258200	RUDY GASSERT YETKA	12,221.25	11,856.25
260600	WILLIAM SCHLENOGT	725.12	223.96
270200	SUPERIOR COMPUTER PRODUCTS INC	29,547.50	4,278.00
R0000294	SUZANNE ERICKSON	90.00	96.00
R0000297	JOYCE FRITSINGER	80.90	80.90
R0000299	DENISE HAMMOND		230.96
R0000302	CARLA HOULE	213.27	222.16
R0000326	RONALD ANDERSON	189.00	207.64
R0000515	JOSEPH LEE PETERSON	174.00	174.00
R0000669	KATHLEEN ERICKSON	180.00	182.32
R0000673	ELISE RIESCHL	223.32	225.70
R0000866	PATRICK BEGAN	180.00	180.00
R0000867	JAMES CITROWSKI	216.96	218.12
R0000868	IRENE RUDNICKI	183.28	183.28
R0000870	CYNTHIA KILMAN	176.90	176.90
R0001095	ELMER SPLETT	98.32	98.32
R0001137	ANN STANGLAND	177.48	177.48
R0001368	LISA TILNEY	180.58	181.54
R0001371	CRYSTA REEVES	181.28	187.16
R0001373	YVONNE BASTIEN	181.45	187.16
R0001376	KAREN SMITH	155.32	181.16
R0001378	JESSICA LOONS	216.96	216.96
R0001380	BRENDA ALANEN		221.64
R0001382	CHRIS CONNER	156.00	180.00
R0001425	CAROL PERTTULA	177.58	180.29
R0001650	PATRICIA GEORGE	184.64	185.80

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CITY OF CLOQUET
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 02/19/2019

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
GENERAL FUND			
41	GENERAL GOVERNMENT		
R0001651	JULIE JOHANSON	83.90	86.90
R0001653	BONNIE WELMAN	233.28	225.16
R0001654	DAVID JOHANSON	96.58	96.58
R0001681	KELLY LORENZ	112.24	189.08
R0001684	EMMA WELLS	179.90	178.64
R0001686	JASON GOWARD	175.74	178.06
R0001687	ALEXANDRA COOKE	103.54	103.54
	GENERAL GOVERNMENT		27,849.07
42	PUBLIC SAFETY		
111350	LEXISNEXIS RISK DATA MNGMT INC	50.00	50.00
121350	ASPEN MILLS	3,745.65	1,103.20
125700	BEST OIL COMPANY	23,264.90	2,880.96
139025	CINTAS	519.13	50.64
139030	CINTAS CORPORATION NO 2	728.23	167.85
145300	COMMUNITY PRINTING	1,182.50	130.00
150100	D A L C O	1,187.55	220.06
161850	EMERGENCY AUTOMOTIVE TECH, INC	244.20	1,416.31
197800	L & M SUPPLY CO	1,109.47	89.98
270200	SUPERIOR COMPUTER PRODUCTS INC	29,547.50	289.00
271325	NANCY GETCHELL	2,448.20	426.60
291100	WKLK/WMOZ		1,050.00
	PUBLIC SAFETY		7,874.60
43	PUBLIC WORKS		
122000	A T & T MOBILITY	1,382.30	382.30
123150	B W DISTRIBUTING		238.99
125700	BEST OIL COMPANY	23,264.90	4,481.48
134000	CARLTON COUNTY HIGHWAY DEPT	3,909.66	2,840.99
137310	CENTURY LINK	4,068.26	52.23
139030	CINTAS CORPORATION NO 2	728.23	241.36
153300	DIAMOND DRILLING		94.44
166750	FIRST HOSPITAL LABORATORIES IN		150.15
178700	H & L MESABI		3,083.61
197800	L & M SUPPLY CO	1,109.47	372.35
227100	MORTON SALT	6,817.27	2,228.50
	PUBLIC WORKS		14,166.40

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CITY OF CLOQUET
 DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 02/19/2019

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
GENERAL FUND			
45	CULTURE AND RECREATION		
125700	BEST OIL COMPANY	23,264.90	1,290.98
139030	CINTAS CORPORATION NO 2	728.23	74.27
179340	HAGENS GLASS & PAINT	160.75	12.80
197800	L & M SUPPLY CO	1,109.47	197.49
211400	MENARDS	224.83	129.59
220150	MN DEPARTMENT OF HEALTH		480.00
270200	SUPERIOR COMPUTER PRODUCTS INC	29,547.50	716.00
	CULTURE AND RECREATION		2,901.13
46	COMMUNITY DEVELOPMENT		
236450	THE NORTHSPAN GROUP, INC.		2,500.00
	COMMUNITY DEVELOPMENT		2,500.00
LIBRARY FUND			
45	CULTURE AND RECREATION		
139030	CINTAS CORPORATION NO 2	728.23	36.22
	CULTURE AND RECREATION		36.22
CITY SALES TAX CAPITAL			
81	SPECIAL PROJECTS		
R0001700	TKDA	1,912.25	1,103.53
	SPECIAL PROJECTS		1,103.53
WATER - LAKE SUPERIOR WATERLIN			
50	STATION 1		
137310	CENTURY LINK	4,068.26	75.75
	STATION 1		75.75
51	STATION 2		

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CITY OF CLOQUET
 DEPARTMENT SUMMARY REPORT

INVOICES DUE ON/BEFORE 02/19/2019

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
WATER - LAKE SUPERIOR WATERLIN			
51	STATION 2		
117200	AMSOIL INC.		999.10
137310	CENTURY LINK	4,068.26	164.20
139030	CINTAS CORPORATION NO 2	728.23	8.55
175700	GRAINGER		888.17
179300	HACH COMPANY		377.79
211400	MENARDS	224.83	17.36
227515	MOTION INDUSTRIES	5,785.99	6,032.66
	STATION 2		8,487.83
52	LAKE SUPERIOR WATERLINE		
125700	BEST OIL COMPANY	23,264.90	1,016.95
139030	CINTAS CORPORATION NO 2	728.23	23.60
153800	DIGGERS HOTLINE, INC.	4.80	81.60
197800	L & M SUPPLY CO	1,109.47	29.36
	LAKE SUPERIOR WATERLINE		1,151.51
57	ADMINISTRATION		
156400	CITY OF DULUTH COMFORTSYSTEMS	78.53	74.03
	ADMINISTRATION		74.03
WATER - IN TOWN SYSTEM			
00			
R0001713	AMY ANGELL		21.33
			21.33
49	CLOQUET		
110850	ABCO PLUMBING & HEATING, INC		1,000.00
123150	B W DISTRIBUTING		143.39
125700	BEST OIL COMPANY	23,264.90	1,236.81
139030	CINTAS CORPORATION NO 2	728.23	137.14
141100	CLOQUET FORD-CHRYSLER CENTER	279.93	20.30
160000	ECLIPSE PAINT		60.98

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CITY OF CLOQUET
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 02/19/2019

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE

WATER - IN TOWN SYSTEM			
49	CLOQUET		
180500	HAWKINS INC	7,016.16	3,480.55
197800	L & M SUPPLY CO	1,109.47	58.72
	CLOQUET		6,137.89
57	ADMINISTRATION & GENERAL		
137310	CENTURY LINK	4,068.26	31.34
	ADMINISTRATION & GENERAL		31.34
ENTERPRISE FUND - SEWER			
55	SANITARY SEWER		
123150	B W DISTRIBUTING		95.59
125700	BEST OIL COMPANY	23,264.90	852.33
139030	CINTAS CORPORATION NO 2	728.23	49.27
197800	L & M SUPPLY CO	1,109.47	29.36
222600	MN POLLUTION CONTROL AGENCY	393.00	310.00
283700	USA BLUEBOOK	392.80	899.21
	SANITARY SEWER		2,235.76
57	ADMINISTRATION & GENERAL		
137310	CENTURY LINK	4,068.26	20.89
270200	SUPERIOR COMPUTER PRODUCTS INC	29,547.50	968.50
	ADMINISTRATION & GENERAL		989.39
CABLE TELEVISION			
45	CULTURE AND RECREATION		
162640	ENVENTIS TELECOM INC	95.19	50.95
210450	MEDIACOM LLC.	366.96	16.76
	CULTURE AND RECREATION		67.71

EMPLOYEE SEVERANCE

DATE: 02/14/19
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CITY OF CLOQUET
DEPARTMENT SUMMARY REPORT

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INVOICES DUE ON/BEFORE 02/19/2019

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE


EMPLOYEE SEVERANCE			
45	EMPLOYEE VACATION & SICK		
271975	TEAMSTERS JOINT COUNCIL 32	62,579.25	1,390.65
	EMPLOYEE VACATION & SICK		1,390.65
CLOQUET AREA FIRE DISTRICT			
42	PUBLIC SAFETY		
125700	BEST OIL COMPANY	23,264.90	3,348.80
	PUBLIC SAFETY		3,348.80
	TOTAL ALL DEPARTMENTS		152,013.80



ADMINISTRATIVE OFFICES

1307 Cloquet Avenue • Cloquet MN 55720
Phone: 218-879-3347 • Fax: 218-879-6555
email: areeves@cloquetmn.gov
www.cloquetmn.gov

REQUEST FOR COUNCIL ACTION

To: Honorable Mayor and City Council
From: Aaron S. Reeves, City Administrator 
Date: February 19, 2019

ITEM DESCRIPTION: City Hall/PD Project Bid Approvals - UPDATED

Proposed Action

Approve the bids for the new City Hall/PD projects as presented.

Background/Overview

The City opened bids for the new City Hall/PD project at the current MCCU building. The current bids come in at \$2,086,279. The pre-bid estimate was \$1,940,500. Staff is not recommending awarding three bids at this time. These are the Masonry, Tile, and Flooring (carpet & resilient flooring) bids. These bids came in very high and we are going to work with the apparent low bidder to attempt to clarify their bid numbers in case of error or to value engineering savings. If we cannot do this we will rebid these items. Note that the \$2,086,279 bid number includes the three bids listed above so this is a worst case number and we expect it to go down significantly with the relooking at of the three bid items. Rebidding will not hold up the project. It should also be noted that there are an additional estimated \$80,000 in expenses for the updating of the alarm system, moving of IT assets, general moving expenses, and work out equipment expenses. These will be brought forward separately for approval as needed. \$4 million has been budgeted for the project. The purchase price of the building was \$1.8 million leaving \$2.2 million for the construction and move expenses. Funding comes from cash on hand in the Public Facilities Fund, revenue from the sale of the current City Hall to the County, and General Fund reserves.

Supporting Documentation Attached

- Summary of bids
- Bid tabs for each bid package



City of Cloquet - City Hall & Police Department Rehabilitation
101 14th Street, Cloquet, Minnesota

Budget Cost Summary - CSI Format

<u>Division / Spec Section</u>	<u>Preliminary Budget from 1-02-19</u>			<u>As-Bid Budget 2-14-2019</u>		
	<u>Building Remodel Section Cost</u>	<u>Garage Addition Section Cost</u>	<u>Total Division Cost</u>	<u>Section Cost</u>	<u>Division Cost</u>	<u>Potential Deducts</u>
1- General Requirements			\$ 125,500.00		\$ 193,839	
00-00-00 Construction Management & General Conditions	\$ 55,000.00	\$ 70,500.00		\$ 183,501		
01-14-00 Construction Testing				\$ 10,338		
2- Demolition			\$ 21,300.00		\$ 24,590	
Interior Demolition	\$ 21,300.00	\$ -	\$ 21,300.00		\$ 24,590	
3- Concrete			\$ 148,300.00		\$ 146,000	
Building Concrete	\$ 1,100.00	\$ 147,200.00	\$ 148,300.00		\$ 146,000	
4- Masonry			\$ 134,700.00		\$ 239,900	
Face Brick & Concrete Masonry Units	\$ -	\$ 134,700.00	\$ 134,700.00		\$ 239,900	
5- Structural Steel			\$ 55,500.00		\$ 94,800	
Roof Joist, Steel Deck, & Misc. Building Steel	\$ -	\$ 55,500.00	\$ 55,500.00		\$ 94,800	
6- Wood, Plastics and Composites			\$ 42,700.00		\$ 64,200	
Millwork	\$ 20,700.00	\$ 22,000.00	\$ 42,700.00		\$ 64,200	
7- Thermal & Moisture Protection			\$ 106,300.00		\$ 79,600	
07-50-00 Roofing	\$ -	\$ 106,300.00		\$ 67,200		
07-90-00 Caulking				\$ 12,400		
8- Openings			\$ 69,300.00		\$ 102,684	
08-10-00 Purchase Doors & Hardware	\$ 48,400.00	\$ 20,900.00	\$ 69,300.00	\$ 50,025		\$ (10,000.00)
08-34-00 Overhead Doors				\$ 8,304		Deduct for door hardware allowance
08-80-00 Glass & Glazing				\$ 44,355		
9- Finishes			\$ 256,500.00		\$ 370,984	\$ (50,000.00)
09-21-00 Carpentry & Drywall	\$ 251,000.00	\$ 5,500.00	\$ 256,500.00	\$ 89,400		Deduct for Tile Changes
09-30-00 Tile				\$ 140,200		
09-51-00 Acoustical Ceilings				\$ 29,085		
09-65-00 Flooring (Carpet & Resilient Flooring)				\$ 51,050		
09-91-00 Paint				\$ 61,249		
10- Specialties			\$ 33,100.00		\$ 30,600	
Toilet Partitions, Bathroom Accessories, Lockers, & Benches	\$ 33,100.00	\$ -	\$ 33,100.00		\$ 30,600	
22-Mechanical			\$ 287,500.00		\$ 333,800	
22-00-00 Plumbing, HVAC, & Fire Protection	\$ 128,000.00	\$ 159,500.00	\$ 287,500.00		\$ 333,800	
26-Electrical			\$ 249,700.00		\$ 127,500	
26-00-00 Electrical & Data	\$ 148,200.00	\$ 101,500.00	\$ 249,700.00		\$ 127,500	
31- Earthwork			\$ 150,100.00		\$ 115,499	
Exterior Demo, Excavation, Fill, & Utilities	\$ -	\$ 150,100.00	\$ 150,100.00		\$ 115,499	
32- Exterior Improvements			Included in Division #31		\$ 31,138	
32-12-00 Flexible Paving (Asphalt)				\$ 13,400		
32-13-00 Exterior Concrete				\$ 17,738		
32-31-00 Fencing Police Impound Parking Lot						
Construction Cost	\$ 706,800.00	\$ 973,700.00	\$ 1,680,500.00		\$ 1,955,134	\$ (60,000)
Contingency			\$ 97,600.00	Contingency @ 3%	\$ 57,934	
Building Permit @ 1%			\$ 17,200.00		\$ 21,211	\$ (20,000.00)
Architect/Engineering Fees			\$ 125,400.00		\$ 132,000	
Performance Bonds			\$ 19,800.00		Included	
Contingency, Permit, A&E			\$ 260,000.00		\$ 211,145	\$ (20,000)
Total Cost Building Renovation, Garage Addition, Contract, & Fees			\$ 1,940,500.00		\$ 2,086,279.00	



Best Value Score Tabulation

Project City of Cloquet - City Hall and Police Department Renovations
 Compiled By Sam Torvinen
 Date 1/18/2019

#	Bid Unit	Bid Description	Company	Cost (Weight: 25/100)		Schedule (Weight: 10/100)		Execution Plan (Weight: 15/100)		Safety/ Quality (Weight: 15/100)		Team Expertise/ Staffing (Weight: 10/100)		Previous Experience (Weight: 15/100)		Manpower/ Workforce Plan (Weight: 10/100)		TOTAL SCORE	Notes
				\$	Score	INC? Y/ N	Score	INC? Y/ N	Score	INC? Y/ N	Score	INC? Y/ N	Score	INC? Y/ N	Score	INC? Y/ N	Score		
1	01	Demolition	Mavo	\$ 24,590.00	24	Y	10	Y	15	Y	15	Y	10	Y	15	Y	10	99	Combined award BU 1,2,4,5, & 16, Deduct \$300.00 L, \$100.0
2			Boldt	\$ 24,600.00	25	Y	10	Y	15	Y	15	Y	10	Y	15	Y	10	100	
3			Ray Riihliuoma	\$ 55,310.00	15	Y	8	Y	15	Y	14	Y	10	Y	15	Y	10	87	
4					25		10		15		15		10		15		10	100	
5	02	Concrete	Boldt	\$ 146,000.00	25	Y	10	Y	15	Y	12	Y	10	Y	15	Y	10	97	
6			Ray Riihliuoma	\$ 178,660.00	20	Y	10	Y	15	Y	15	Y	10	Y	15	Y	10	95	
7					25		10		15		15		10		15		10	100	
8					25		10		15		15		10		15		10	100	
9	03	Masonry	Streetar	\$ 255,000.00	20	N	0	N	0	N	0	N	0	N	0	N	0	20	NO AWARD, DESIGN CHANGES COMING
10			Harbor City Masonry	\$ 239,900.00	25	Y	10	Y	15	Y	15	Y	10	Y	15	Y	10	100	
11					25		10		15		15		10		15		10	100	
12					25		10		15		15		10		15		10	100	
13	04	Metals	Boldt	\$ 94,800.00	25	Y	10	Y	15	Y	15	Y	10	Y	15	Y	10	100	
14					25		10		15		15		10		15		10	100	
15					25		10		15		15		10		15		10	100	
16					25		10		15		15		10		15		10	100	
17	05	Carpentry	Boldt	\$ 89,400.00	25	Y	10	Y	15	Y	15	Y	10	Y	15	Y	10	100	
18			Ray Riihliuoma	\$ 184,065.00	15	Y	10	Y	15	Y	12	Y	10	Y	15	Y	10	87	
19			Four Star Const.	\$ 96,500.00	20	Y	10	Y	15	Y	15	Y	10	Y	15	Y	10	95	
20					25		10		15		15		10		15		10	100	
21	06	Architectural			25		10		15		15		10		15		10	100	
22					25		10		15		15		10		15		10	100	
23					25		10		15		15		10		15		10	100	
24					25		10		15		15		10		15		10	100	
25	07	Roofing	Jamar	\$ 67,200.00	25	N	0	N	0	N	0	N	0	N	0	N	0	25	
26			AW Kuettel	\$ 92,000.00	15	N	0	Y	0	N	0	Y	5	N	0	Y	0	20	
27					25		10		15		15		10		15		10	100	
28					25		10		15		15		10		15		10	100	
29	08	Joint Sealants	Caulkers Company	\$ 12,400.00	25	N	0	N	0	N	0	N	0	N	0	N	0	25	
30					25		10		15		15		10		15		10	100	
31					25		10		15		15		10		15		10	100	
32					25		10		15		15		10		15		10	100	
33	09	Door and Frame Supply	Northern Door & Hardware	\$ 60,670.00	15	N	0	N	0	N	0	N	0	N	0	N	0	15	
34			Sell Hardware	\$ 50,025.00	25	N	5	N	0	N	0	N	0	N	0	N	0	30	
35					25		10		15		15		10		15		10	100	
36					25		10		15		15		10		15		10	100	
37	10	Overhead Doors			25		10		15		15		10		15		10	100	
38					25		10		15		15		10		15		10	100	
39					25		10		15		15		10		15		10	100	
40					25		10		15		15		10		15		10	100	
41	11	Alum. Glass, Glazing	Mesabi Glass	\$ 44,355.00	25	Y	10	Y	15	Y	15	Y	10	Y	15	Y	10	100	
42					25		10		15		15		10		15		10	100	
43					25		10		15		15		10		15		10	100	
44					25		10		15		15		10		15		10	100	
45	12	Tiling	Johnson Carpet One	\$ 140,200.00	25	Y	10	Y	15	Y	15	Y	10	Y	15	Y	10	100	NO AWARD, DESIGN CHANGES COMING
46					25		10		15		15		10		15		10	100	
47					25		10		15		15		10		15		10	100	
48					25		10		15		15		10		15		10	100	
49	13	ACT	Sorlie	\$ 29,085.00	25	N	10	N	15	N	15	N	10	N	15	N	10	100	NO BIDS RECEIVED, AWARDED BY QUOTATION POST BIC



Best Value Score Tabulation

Project City of Cloquet - City Hall and Police Department Renovations
 Compiled By Sam Torvinen
 Date 1/18/2019

#	Bid Unit	Bid Description	Company	Cost (Weight: 25/100)		Schedule (Weight: 10/100)		Execution Plan (Weight: 15/100)		Safety/ Quality (Weight: 15/100)		Team Expertise/ Staffing (Weight: 10/100)		Previous Experience (Weight: 15/100)		Manpower/ Workforce Plan (Weight: 10/100)		TOTAL SCORE	Notes
				\$	Score	INC? Y/ N	Score	INC? Y/ N	Score	INC? Y/ N	Score	INC? Y/ N	Score	INC? Y/ N	Score	INC? Y/ N	Score		
50					25		10		15		15		10		15		10	100	
51					25		10		15		15		10		15		10	100	
52					25		10		15		15		10		15		10	100	
53	14	Flooring	Johnson Carpet One	\$ 51,050.00	25	Y	10	Y	15	Y	15	Y	10	Y	15	Y	10	100	NO AWARD, DESIGN CHANGES COMING
54					25		10		15		15		10		15		10	100	
55					25		10		15		15		10		15		10	100	
56					25		10		15		15		10		15		10	100	
57	15	Paint, Tape, Finish	Steinbrecher	\$ 101,500.00	15	N	0	N	0	Y	15	Y	10	N	0	Y	5	45	
			Swanson & Youngdale	\$ 61,249.00	25	N	0	N	0	N	0	N	0	N	0	N	0	25	Awarded based on pricing
59					25		10		15		15		10		15		10	100	
60					25		10		15		15		10		15		10	100	
61	16	Specialties	Boldt	\$ 30,600.00	25	Y	10	Y	15	Y	15	Y	10	Y	15	Y	10	100	
62			Four Star Const.	\$ 19,500.00	15	Y	10	Y	15	Y	15	Y	10	Y	15	Y	10	90	
63					25		10		15		15		10		15		10	100	
64					25		10		15		15		10		15		10	100	
65	17	Window Treatments			25		10		15		15		10		15		10	100	
66					25		10		15		15		10		15		10	100	
67					25		10		15		15		10		15		10	100	
68					25		10		15		15		10		15		10	100	
69	18	Plumbing	AW Kuettel	\$ 372,708.00	15	N	0	Y	10	N	0	Y	10	N	0	Y	10	45	
70			AG O'Brien	\$ 304,877.00	25	N	0	N	0	Y	15	Y	10	Y	15	Y	10	75	
71			Shannons	\$ 328,400.00	20	Y	10	Y	15	Y	10	Y	5	Y	5	Y	10	75	
72					25		10		15		15		10		15		10	100	
73	19	Mechanical	AW Kuettel	\$ 372,708.00	15	N	0	Y	10	N	0	Y	10	N	0	Y	10	45	
74			AG O'Brien	\$ 304,877.00	25	N	0	N	0	Y	15	Y	10	Y	15	Y	10	75	
75			Shannons	\$ 328,400.00	20	Y	10	Y	15	Y	10	Y	5	Y	5	Y	10	75	
76					25		10		15		15		10		15		10	100	
77	20	Fire Supression	AG O'Brien	\$ 28,923.00	25	N	10	N	15	Y	15	Y	10	Y	15	Y	10	100	
78					25		10		15		15		10		15		10	100	
79					25		10		15		15		10		15		10	100	
80					25		10		15		15		10		15		10	100	
81	21	Electrical	Holden Electric BU 21,22	\$ 165,850.00	10	N	0	N	0	Y	15	Y	10	Y	15	Y	10	60	
82			Belknap Electric	\$ 151,650.00	15	N	0	N	0	N	0	N	0	N	0	N	0	15	
83			Parsons	\$ 141,134.00	20	Y	10	Y	15	Y/N	10	Y	10	Y	15	Y	10	90	
84			Benson Electric	\$ 127,500.00	25	Y	10	Y	15	Y	15	Y	10	Y	15	Y	10	100	
85	22	Communication	Holden Electric	\$ 165,850.00	10	N	0	N	0	Y	15	Y	10	Y	15	Y	10	60	
86			Parsons	\$ 28,684.00	25	Y	10	Y	15	Y/N	15	Y	10	Y	15	Y	10	100	
87		COMBINED W/BU 21	Benson Electric	\$ 127,500.00	25	Y	10	Y	15	Y	15	Y	10	Y	15	Y	10	100	
88					25		10		15		15		10		15		10	100	
89	23	Earthwork	Rachel	\$ 115,499.00	25	Y	10	Y	15	Y	15	Y	10	Y	15	Y	10	100	
90			Veit	\$ 122,000.00	22	Y	10	Y	15	Y	15	Y	10	Y	15	Y	10	97	
89			KTM	\$ 143,400.00	20	Y	10	N	0	Y	15	Y	10	Y	15	N	0	70	
90			Casper	\$ 201,265.50	14	N	0	N	0	N	0	N	0	N	0	N	0	14	
91			G. Bougalis & Sons	\$ 147,400.00	18	Y	10	N	0	Y	15	Y	10	Y	15	Y	10	78	
92			Ulland Bros.	\$ 178,734.00	16	Y	10	Y	15	Y/N	10	Y	10	Y	15	Y	10	86	
93	24	Asphalt Paving	Veit	\$ 25,000.00	10	Y	10	Y	0	Y	15	Y	5	Y	10	Y	0	50	
94			KTM	\$ 13,400.00	25	Y	10	N	0	Y	15	Y	10	Y	15	N	0	75	
95			Ulland Bros.	\$ 26,346.00	5	Y	10	Y	15	Y/N	10	Y	10	Y	15	Y	10	75	



Best Value Score Tabulation

Project City of Cloquet - City Hall and Police Department Renovations
 Compiled By Sam Torvinen
 Date 1/18/2019

#	Bid Unit	Bid Description	Company	Cost (Weight: 25/100)		Schedule (Weight: 10/100)		Execution Plan (Weight: 15/100)		Safety/ Quality (Weight: 15/100)		Team Expertise/ Staffing (Weight: 10/100)		Previous Experience (Weight: 15/100)		Manpower/ Workforce Plan (Weight: 10/100)		TOTAL SCORE	Notes
				\$	Score	INC? Y/ N	Score	INC? Y/ N	Score	INC? Y/ N	Score	INC? Y/ N	Score	INC? Y/ N	Score	INC? Y/ N	Score		
96			Asphalt of Duluth	\$ 14,532.50	20	N	0	N	0	N	0	N	0	N	0	N	0	20	
97	25				25		10		15		15		10		15		10	100	
98					25		10		15		15		10		15		10	100	
99					25		10		15		15		10		15		10	100	
100					25		10		15		15		10		15		10	100	
101	26	Site Concrete	JMF Construction	\$ 17,738.00	25	N	10	N	15	N	15	N	10	N	15	N	10	100	NO BIDS RECEIVED, AWARDED BY QUOTATION POST BIC
102					25		10		15		15		10		15		10	100	
103					25		10		15		15		10		15		10	100	
104					25		10		15		15		10		15		10	100	
105	27	Testing	American Engineering & Testing	\$ 10,655.50	15	N	0	N	0	N	0	N	0	N	0	N	0	15	
106			EPC Engineering & Testing	\$ 9,385.00	25	N	0	N	0	N	0	N	0	N	0	N	0	25	
107			Twin Ports Testing	\$ 11,188.00	10	N	0	N	0	N	0	N	0	N	0	N	0	10	
108			Braun Intertec	\$ 10,338.00	20	N	0	Y	15	N	0	Y	10	N	0	N	0	45	
109	28	Fencing			25		10		15		15		10		15		10	100	
110					25		10		15		15		10		15		10	100	
111					25		10		15		15		10		15		10	100	
112					25		10		15		15		10		15		10	100	
113	29	Signage			25		10		15		15		10		15		10	100	
114					25		10		15		15		10		15		10	100	
115					25		10		15		15		10		15		10	100	
116					25		10		15		15		10		15		10	100	



Bid Analysis

Project City of Cloquet - City Hall and Police Dept Renovations
 Description Demo
 Bid Unit 01
 Bid Package 01
 Compiled By Sam Torvinen
 Date 1/18/2019

Items of Evaluation	Mavo			Boldt			Rihulouma Const.			Name		
	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext
Labor			\$24,590.00			\$500.00			\$51,630.00			\$0.00
Materials			\$0.00			\$24,100.00			\$3,680.00			\$0.00
Base Cost			\$24,590.00			\$24,600.00			\$55,310.00			\$0.00
Taxes Inc? Y/N			Y			Y			Y			Y
Addendums Acknowledged?			1-5			1-5			1			0
F.O.B. Jobsite?			Y			Y			Y			Y
Comments/ Exceptions:				Combined award BU 1,2,4,5, & 16 Deduct \$300.00 L, \$100.00 M Total: \$236,900.00 L \$148,100.00 M								



Bid Analysis

Project City of Cloquet - City Hall and Police Dept Renovations
 Description Concrete
 Bid Unit 02
 Bid Package 01
 Compiled By Sam Torvinen
 Date 1/18/2019

Items of Evaluation	Boldt			Rihoulouma Const.			Name			Name		
	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext
Labor			\$95,700.00			\$113,100.00			\$0.00			\$0.00
Materials			\$50,300.00			\$65,560.00			\$0.00			\$0.00
Base Cost			\$146,000.00			\$178,660.00			\$0.00			\$0.00
Taxes Inc? Y/N			Y			Y			Y			Y
Addendums Acknowledged?			1-5			1			0			0
F.O.B. Jobsite?			Y			Y			Y			Y
Comments/ Exceptions:	Combined award BU 1,2,4,5, & 16 Deduct \$300.00 L, \$100.00 M Total: \$236,900.00 L \$148,100.00 M											



Bid Analysis

Project City of Cloquet - City Hall and Police Dept Renovations
 Description Masonry
 Bid Unit 03
 Bid Package 01
 Compiled By Sam Torvinen
 Date 1/18/2019

NOT AWARDED AS OF 2/15/2019, ADDITIONAL ENGINEERING AND DESIGN CHANGES REQUIRED

Items of Evaluation	Streetar Masonry			Harbor City Masonry			Bedrock Flint			Name		
	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext
Labor			\$170,000.00			\$149,385.00			Not Accepted			\$0.00
Materials			\$85,000.00			\$90,515.00			Not Accepted			\$0.00
Base Cost			\$255,000.00			\$239,900.00			\$0.00			\$0.00
Taxes Inc? Y/N			Y			Y			Y			Y
Addendums Acknowledged?			1-5			1-5			0			0
F.O.B. Jobsite?			Y			Y			Y			Y
Comments/ Exceptions:							Bid was late and not accepted for review					



Bid Analysis

Project City of Cloquet - City Hall and Police Dept Renovations
 Description Carpentry and Drywall
 Bid Unit 05
 Bid Package 01
 Compiled By Sam Torvinen
 Date 1/18/2019

Items of Evaluation	Boldt			Rihoulouma Const.			Four Star Construction			Name		
	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext
Labor			\$71,200.00			\$141,500.00			\$70,200.00			\$0.00
Materials			\$18,200.00			\$42,565.00			\$26,300.00			\$0.00
Base Cost			\$89,400.00			\$184,065.00			\$96,500.00			\$0.00
Taxes Inc? Y/N			Y			Y			Y			Y
Addendums Acknowledged?			1-5			1			1-5			0
F.O.B. Jobsite?			Y			Y			Y			Y
Comments/ Exceptions:	Combined award BU 1,2,4,5, & 16 Deduct \$300.00 L, \$100.00 M Total: \$236,900.00 L \$148,100.00 M			Deduct of \$3,450								



Bid Analysis

Project City of Cloquet - City Hall and Police Dept Renovations
 Description Architectural Casework
 Bid Unit 06
 Bid Package 01
 Compiled By Sam Torvinen
 Date 1/18/2019

WAITING FOR ADDITIONAL QUOTES

Items of Evaluation	St. Germain's			Northwest Cabinets			Boldt			Name		
	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext
Labor			\$0.00			\$0.00			\$0.00			\$0.00
Materials			\$0.00			\$0.00			\$0.00			\$0.00
Base Cost			\$0.00			\$0.00			\$0.00			\$0.00
Taxes Inc? Y/N			Y			Y			Y			Y
Addendums Acknowledged?			0			0			0			0
F.O.B. Jobsite?			Y			Y			Y			Y
Comments/ Exceptions:												



Bid Analysis

Project City of Cloquet - City Hall and Police Dept Renovations
 Description Roofing
 Bid Unit 07
 Bid Package 01
 Compiled By Sam Torvinen
 Date 1/18/2019

Items of Evaluation	Jamar			AW Kuettel			Name			Name		
	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext
Labor			\$37,200.00			\$46,473.00			\$0.00			\$0.00
Materials			\$30,000.00			\$45,527.00			\$0.00			\$0.00
Base Cost			\$67,200.00			\$92,000.00			\$0.00			\$0.00
Taxes Inc? Y/N			Y			Y			Y			Y
Addendums Acknowledged?			1-5			1-5			0			0
F.O.B. Jobsite?			Y			Y			Y			Y
Comments/ Exceptions:												



Bid Analysis

Project City of Cloquet - City Hall and Police Dept Renovations
 Description Doors and Frames
 Bid Unit 09
 Bid Package 01
 Compiled By Sam Torvinen
 Date 1/18/2019

Items of Evaluation	Northern Door			Sell Door			Name			Name		
	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext
Labor			\$0.00			\$0.00			\$0.00			\$0.00
Materials			\$60,670.00			\$50,025.00			\$0.00			\$0.00
Base Cost			\$60,670.00			\$50,025.00			\$0.00			\$0.00
Taxes Inc? Y/N			Y			Y			Y			Y
Addendums Acknowledged?			5			5			0			0
F.O.B. Jobsite?			Y			Y			Y			Y
Comments/ Exceptions:												



Bid Analysis

Project City of Cloquet - City Hall and Police Dept Renovations
 Description Overhead Doors
 Bid Unit 10
 Bid Package 01
 Compiled By Sam Torvinen
 Date 1/18/2019

Items of Evaluation	PB Distribution, Inc			Name			Name			Name		
	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext
Labor			\$3,280.00			\$0.00			\$0.00			\$0.00
Materials			\$5,024.00			\$0.00			\$0.00			\$0.00
Base Cost			\$8,304.00			\$0.00			\$0.00			\$0.00
Taxes Inc? Y/N			Y			Y			Y			Y
Addendums Acknowledged?			1-5			0			0			0
F.O.B. Jobsite?			Y			Y			Y			Y
Comments/ Exceptions:												



Bid Analysis

Project City of Cloquet - City Hall and Police Dept Renovations
 Description Aluminum, Glass, and Glazing
 Bid Unit 11
 Bid Package 01
 Compiled By Sam Torvinen
 Date 1/18/2019

Items of Evaluation	Mesabi Glass			Name			Name			Name		
	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext
Labor			\$10,964.00			\$0.00			\$0.00			\$0.00
Materials			\$33,391.00			\$0.00			\$0.00			\$0.00
Base Cost			\$44,355.00			\$0.00			\$0.00			\$0.00
Taxes Inc? Y/N			Y			Y			Y			Y
Addendums Acknowledged?			1-5			0			0			0
F.O.B. Jobsite?			Y			Y			Y			Y
Comments/ Exceptions:												



Bid Analysis

Project City of Cloquet - City Hall and Police Dept Renovations
 Description Tiling
 Bid Unit 12
 Bid Package 01
 Compiled By Sam Torvinen
 Date 1/18/2019

NOT AWARDED AS OF 2/15/2019, ADDITIONAL ENGINEERING AND DESIGN CHANGES REQUIRED

Items of Evaluation	Johnson Carpet One			Name			Name			Name		
	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext
Labor			\$62,000.00			\$0.00			\$0.00			\$0.00
Materials			\$78,200.00			\$0.00			\$0.00			\$0.00
Base Cost			\$140,200.00			\$0.00			\$0.00			\$0.00
Taxes Inc? Y/N			Y			Y			Y			Y
Addendums Acknowledged?			1-5			0			0			0
F.O.B. Jobsite?			Y			Y			Y			Y
Comments/ Exceptions:												



Bid Analysis

Project City of Cloquet - City Hall and Police Dept Renovations
 Description ACT
 Bid Unit 13
 Bid Package 01
 Compiled By Sam Torvinen
 Date 1/18/2019

Items of Evaluation	Sorlie			Name			Name			Name		
	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext
Labor			\$0.00			\$0.00			\$0.00			\$0.00
Materials			\$0.00			\$0.00			\$0.00			\$0.00
Base Cost			\$29,085.00			\$0.00			\$0.00			\$0.00
Taxes Inc? Y/N			Y			Y			Y			Y
Addendums Acknowledged?			0			0			0			0
F.O.B. Jobsite?			Y			Y			Y			Y
Comments/ Exceptions:												



Bid Analysis

Project City of Cloquet - City Hall and Police Dept Renovations
 Description Flooring
 Bid Unit 14
 Bid Package 01
 Compiled By Sam Torvinen
 Date 1/18/2019

NOT AWARDED AS OF 2/15/2019, ADDITIONAL ENGINEERING AND DESIGN CHANGES REQUIRED

Items of Evaluation	Johnson Carpet One			Name			Name			Name		
	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext
Labor			\$14,850.00			\$0.00			\$0.00			\$0.00
Materials			\$36,200.00			\$0.00			\$0.00			\$0.00
Base Cost			\$51,050.00			\$0.00			\$0.00			\$0.00
Taxes Inc? Y/N			Y			Y			Y			Y
Addendums Acknowledged?			1-5			0			0			0
F.O.B. Jobsite?			Y			Y			Y			Y
Comments/ Exceptions:												



Bid Analysis

Project City of Cloquet - City Hall and Police Dept Renovations
 Description Paint, Tape and Finish
 Bid Unit 15
 Bid Package 01
 Compiled By Sam Torvinen
 Date 1/18/2019

Items of Evaluation	Steinbrecher			Swanson & Youngdale			Name			Name		
	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext
Labor			\$87,500.00			\$54,206.00			\$0.00			\$0.00
Materials			\$14,000.00			\$7,043.00			\$0.00			\$0.00
Base Cost			\$101,500.00			\$61,249.00			\$0.00			\$0.00
Taxes Inc? Y/N			Y			Y			Y			Y
Addendums Acknowledged?			1-5			0			0			0
F.O.B. Jobsite?			Y			Y			Y			Y
Comments/ Exceptions:												



Bid Analysis

Project City of Cloquet - City Hall and Police Dept Renovations
 Description Specialties
 Bid Unit 16
 Bid Package 01
 Compiled By Sam Torvinen
 Date 1/18/2019

Items of Evaluation	Boldt			Four Star Construction			Name			Name		
	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext
Labor			\$12,600.00			\$19,500.00			\$0.00			\$0.00
Materials			\$18,000.00			\$0.00			\$0.00			\$0.00
Base Cost			\$30,600.00			\$19,500.00			\$0.00			\$0.00
Taxes Inc? Y/N			Y			Y			Y			Y
Addendums Acknowledged?			1-5			1-5			0			0
F.O.B. Jobsite?			Y			Y			Y			Y
Comments/ Exceptions:	Combined award BU 1,2,4,5, & 16 Deduct \$300.00 L, \$100.00 M Total: \$236,900.00 L \$148,100.00 M			Labor only								



Bid Analysis

Project City of Cloquet - City Hall and Police Dept Renovations
 Description Window Treatment
 Bid Unit 17
 Bid Package 01
 Compiled By Sam Torvinen
 Date 1/18/2019

Items of Evaluation	Name			Name			Name			Name		
	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext
Labor			\$0.00			\$0.00			\$0.00			\$0.00
Materials			\$0.00			\$0.00			\$0.00			\$0.00
Base Cost			\$0.00			\$0.00			\$0.00			\$0.00
Taxes Inc? Y/N			Y			Y			Y			Y
Addendums Acknowledged?			0			0			0			0
F.O.B. Jobsite?			Y			Y			Y			Y
Comments/ Exceptions:												



Bid Analysis

Project City of Cloquet - City Hall and Police Dept Renovations
 Description Plumbing
 Bid Unit 18
 Bid Package 01
 Compiled By Sam Torvinen
 Date 1/18/2019

Items of Evaluation	AW Kuettel			AG Obrien			Shannons Mech.			Name		
	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext
Labor			\$238,341.00			\$235,800.00			\$172,200.00			\$0.00
Materials			\$89,367.00			\$98,000.00			\$156,200.00			\$0.00
Base Cost			\$327,708.00			\$333,800.00			\$328,400.00			\$0.00
Taxes Inc? Y/N			Y			Y			Y			Y
Addendums Acknowledged?			1-5			1-5			1-5			0
F.O.B. Jobsite?			Y			Y			Y			Y
Comments/ Exceptions:	Combined Bid Units 18 & 19			Combined Bid Units 18, 19 & 20			Combined Bid Units 18 & 19					



Bid Analysis

Project City of Cloquet - City Hall and Police Dept Renovations
 Description Mechanical
 Bid Unit 19
 Bid Package 01
 Compiled By Sam Torvinen
 Date 1/18/2019

Items of Evaluation	AW Kuettel			AG Obrien			Shannons Mech.			Name		
	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext
Labor			\$283,341.00			\$235,800.00			\$172,200.00			\$0.00
Materials			\$89,367.00			\$98,000.00			\$156,200.00			\$0.00
Base Cost			\$372,708.00			\$333,800.00			\$328,400.00			\$0.00
Taxes Inc? Y/N			Y			Y			Y			Y
Addendums Acknowledged?			1-5			1-5			1-5			0
F.O.B. Jobsite?			Y			Y			Y			Y
Comments/ Exceptions:	Combined Bid Units 18 & 19 Alt. 1 Add 42229 Adden 1 Add 9768			Combined Bid Units 18, 19 & 20 Deduct 28,923 for BU 20 Alt. 1 No pricing included Adden. 1 Add 7,992			Combined Bid Units 18 & 19 Alt. 1 Add 40,830 Addn. 1 Add 9250					



Bid Analysis

Project City of Cloquet - City Hall and Police Dept Renovations
 Description Fire Suppression
 Bid Unit 20
 Bid Package 01
 Compiled By Sam Torvinen
 Date 1/18/2019

Items of Evaluation	AG Obrien			Name			Name			Name		
	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext
Labor			\$28,923.00			\$0.00			\$0.00			\$0.00
Materials						\$0.00			\$0.00			\$0.00
Base Cost			\$28,923.00			\$0.00			\$0.00			\$0.00
Taxes Inc? Y/N			Y			Y			Y			Y
Addendums Acknowledged?			0			0			0			0
F.O.B. Jobsite?			Y			Y			Y			Y
Comments/ Exceptions:	Combined Bid Units 18, 19 & 20											
	Alt. 1 No pricing included Adden. 1 Add 7,992											



Bid Analysis

Project City of Cloquet - City Hall and Police Dept Renovations
 Description Electrical
 Bid Unit 21
 Bid Package 01
 Compiled By Sam Torvinen
 Date 1/18/2019

Items of Evaluation	Holden Electric			Belknap Electric			Parsons Electric			Benson Electric		
	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext
Labor			\$95,850.00			\$123,015.00			\$86,682.00			\$0.00
Materials			\$70,000.00			\$28,635.00			\$54,452.00			\$0.00
Base Cost			\$165,850.00			\$151,650.00			\$141,134.00			\$127,500.00
Taxes Inc? Y/N			Y			Y			Y			Y
Addendums Acknowledged?			5			5			5			5
F.O.B. Jobsite?			Y			Y			Y			Y
Comments/ Exceptions:	BU 21 & 22			BU 21 Only			BU 21			BU 21 & 22		



Bid Analysis

Project City of Cloquet - City Hall and Police Dept Renovations
 Description Communication
 Bid Unit 22
 Bid Package 01
 Compiled By Sam Torvinen
 Date 1/18/2019

Items of Evaluation	Holden Electric			Parsons Electric			Benson			Name		
	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext
Labor			\$0.00			\$14,000.00			\$0.00			\$0.00
Materials			\$0.00			\$14,684.00			\$0.00			\$0.00
Base Cost			\$0.00			\$28,684.00			\$0.00			\$0.00
Taxes Inc? Y/N			Y			Y			Y			Y
Addendums Acknowledged?			5			5			0			0
F.O.B. Jobsite?			Y			Y			Y			Y
Comments/ Exceptions:							w/BU 21					



Bid Analysis

Project City of Cloquet - City Hall and Police Dept Renovations
 Description Earthwork
 Bid Unit 23
 Bid Package 01
 Compiled By Sam Torvinen
 Date 1/18/2019

Items of Evaluation	Rachel Contracting			Veit			KTM			Casper			George Bougalis			Ulland Brothers		
	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext
Labor			\$101,320.85			\$120,095.00			\$108,000.00			\$165,300.00			\$127,200.03			\$176,184.00
Materials			\$14,178.15			\$1,905.00			\$35,400.00 \$0.00			\$35,965.00			\$20,199.97			\$2,550.00
Base Cost			\$115,499.00			\$122,000.00			\$143,400.00			\$201,265.00			\$147,400.00			\$178,734.00
Taxes Inc? Y/N			Y			Y			Y			Y			Y			Y
Addendums Acknowledged?			1-3			0			1-3			1-5			1-5			1-5
F.O.B. Jobsite?			Y			Y			Y			Y			Y			Y
Comments/ Exceptions:						Combined with BU 24 L 138095 M 1905 Tot 140000												Combined with BU 24 L 192820 M 5980 Tot 198800



Bid Analysis

Project City of Cloquet - City Hall and Police Dept Renovations
 Description Asphalt
 Bid Unit 24
 Bid Package 01
 Compiled By Sam Torvinen
 Date 1/18/2019

Items of Evaluation	Veit			KTM			Ulland Brothers			Asphalt of Duluth		
	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext
Labor			\$25,000.00			\$5,615.00			\$22,916.00			\$14,532.50
Materials			\$0.00			\$7,785.00			\$3,430.00			\$0.00
Base Cost			\$25,000.00			\$13,400.00			\$26,346.00			\$14,532.50
Taxes Inc? Y/N			Y			Y			Y			Y
Addendums Acknowledged?			1-5			1-3			1-5			0
F.O.B. Jobsite?			Y			Y			Y			Y
Comments/ Exceptions:	Combined with BU 23 L 138095 M 1905 Tot 140000						Combined with BU 23 L 192820 M 5980 Tot 198800					



Bid Analysis

Project City of Cloquet - City Hall and Police Dept Renovations
 Description Site Concrete
 Bid Unit 25
 Bid Package 01
 Compiled By Sam Torvinen
 Date 1/18/2019

Items of Evaluation	JMF Construction			Name			Name			Name		
	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext
Labor			\$17,738.40			\$0.00			\$0.00			\$0.00
Materials			\$0.00			\$0.00			\$0.00			\$0.00
Base Cost			\$17,738.40			\$0.00			\$0.00			\$0.00
Taxes Inc? Y/N			Y			Y			Y			Y
Addendums Acknowledged?			1-5			0			0			0
F.O.B. Jobsite?			Y			Y			Y			Y
Comments/ Exceptions:												



Bid Analysis

Project City of Cloquet - City Hall and Police Dept Renovations
 Description Fencing
 Bid Unit 26
 Bid Package 01 NO BIDS RECEIVED, OWNER TO EVALUATE AT A LATER DATE
 Compiled By Sam Torvinen
 Date 1/18/2019

Items of Evaluation	Name			Name			Name			Name		
	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext
Labor			\$0.00			\$0.00			\$0.00			\$0.00
Materials			\$0.00			\$0.00			\$0.00			\$0.00
Base Cost			\$0.00			\$0.00			\$0.00			\$0.00
Taxes Inc? Y/N			Y			Y			Y			Y
Addendums Acknowledged?			0			0			0			0
F.O.B. Jobsite?			Y			Y			Y			Y
Comments/ Exceptions:												



Bid Analysis

Project City of Cloquet - City Hall and Police Dept Renovations
 Description Testing Services
 Bid Unit 27
 Bid Package 01
 Compiled By Sam Torvinen
 Date 1/18/2019

Items of Evaluation	American Engineering and Testing			EPC Testing			Twin Ports Testing			Braun Intertec		
	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext	Qty	Unit Price	Ext
Labor			\$0.00			\$0.00			\$0.00			\$0.00
Materials			\$0.00			\$0.00			\$0.00			\$0.00
Base Cost			\$10,655.50			\$9,385.00			\$11,188.00			\$10,338.00
Taxes Inc? Y/N			Y			Y			Y			Y
Addendums Acknowledged?			0			0			0			0
F.O.B. Jobsite?			Y			Y			Y			Y
Comments/ Exceptions:												



ADMINISTRATIVE OFFICES

1307 Cloquet Avenue • Cloquet, MN 55720
Phone: 218-879-3347 • Fax: 218-879-6555
email: admin@ci.cloquet.mn.us
www.ci.cloquet.mn.us

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Aaron Reeves, City Administrator *AR*
Date: February 12, 2019

ITEM DESCRIPTION: Consideration of Appointment to the Planning Commission

Proposed Action

The City Council is asked to discuss the appointment of Mark Cline to the Planning Commission effective February 20, 2019 with a term expiration of December 31, 2021.

Background/Overview

The Planning Commission currently has one vacant seat remaining due to a resignation that has not been filled. Two other appointments were made at the January 2, 2019 Council meeting. Mr. Cline is the only applicant remaining to be appointed.

The City has been advertising for interested residents to serve on Boards and Commissions through the Pine Journal Newspaper and the City website. This Planning Commission seat is the last vacancy in the various Boards and Commissions.

Policy Objectives

The Council can delegate certain functions to appointed administrative Boards and Commissions. Certain Commissions are established per Minnesota Statutes and others serve at the direction of the City Council. The Planning Commission is established pursuant to Minnesota Statute 462.354 and Section 2.2.01 of City Code.

Financial/Budget/Grant Considerations

None.

Advisory Committee/Commission Action

None.

Supporting Documentation Attached

- Application



ADMINISTRATIVE OFFICES

1307 Cloquet Avenue, Cloquet MN 55720
 Phone: 218-879-3347 Fax: 218-879-6555
 www.cloquetmn.gov
 email: kstarnold@cloquetmn.gov

**Application for Appointment to
 Advisory Boards and Commissions**

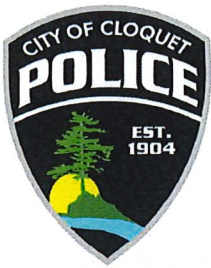
Name: Mark Cline		Date: 12/20/18	
Address			
Email:			
Home Phone:	Work Phone:	Cell Phone:	
How long have you lived in Cloquet?	Years/Months: 1 year 7 months	Which Ward? 1	
What Cloquet community activities have you been involved in? Volunteer for Pine Knot paper. Since I'm fairly new to the city and recently retired, I'm searching for more ways to contribute to my community.			
Please describe any previous experience you have which is similar to serving on a volunteer Advisory Board/Commission. Considerable experience in student gov't while in college; since then, focus was on career & raising a family. I did serve for several years as an officer of a neighborhood homeowner's association when I lived in the Twin Cities. I also worked a bit with Hennepin County Medical Center in their patient-centered care initiative, primarily by sharing my own experiences and ideas at various meetings.			
Do you have a preferred Board/Commission that you are interested in serving on?		Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If yes, fill in the name of Board/Commission:			
1) Citizens' Advisory Board 2) Planning commission			
Would you consider an alternate appointment?		Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If yes, which one?			
Please describe any schedule conflicts with the regular meeting schedules for the Board/Commissions i.e., routine travel, work schedules and the like. None outside of recreational travel; retired			
Why do you wish to be on a Board/Commission? Since I have free time now, which I never did during my career, I want to contribute to my community. Policing issues are important to me, as I have a nephew who serves, and worry daily about his putting his life on the line. I also have grave concerns, however, when I see cases of departments abusing their authority. I recognize the fine balance that needs to be reached in this regard. I am also a strong believer that good communications between law enforcement and the citizens it protects leads to mutual trust and respect, which in turn results in safer communities.			
Please describe any other relevant information you would like us to know. I was a small business owner for the majority of my career, and benefited from a strong community, especially after suddenly finding myself a single father of 2 handicapped boys (another reason that I didn't have time for community activities previously). I returned to the area (I graduated from UMD many years ago) upon retirement, out of my love for all it offers, and now have the time & energy to give back to the community.			

*** Attach Additional Sheets, if necessary ***

THIS INFORMATION WILL BE DISTRIBUTED TO COUNCIL AND IS CLASSIFIED AS PUBLIC DATA

Full reply to why I wish to serve on a board (electronic form truncated my reply):

Since I have free time now, which I never did during my career, I want to contribute to my community. Policing issues are important to me, as I have a nephew who serves, and worry daily about his putting his life on the line. I also have grave concerns, however, when I see cases of departments abusing their authority. I recognize the fine balance that needs to be reached in this regard. I am also a strong believer that good communications between law enforcement and the citizens it protects leads to mutual trust and respect, which in turn results in safer communities. The planning commission also interests me. Being fairly new to the city, my "outsider" perspective is that Cloquet's zoning appears rather haphazard. I'd like to learn more about what goes into zoning decisions, and contribute ideas for productive changes where appropriate. Owning a higher-end home (by local standards), I of course want to protect my own property values, but also feel that the city as a whole could benefit from stronger planning. For some reason, I find myself particularly drawn to the character of the West side of downtown (was broken hearted when Avenue C closed), and would love to contribute to its revitalization.



CLOQUET POLICE DEPARTMENT

Jeffrey D. Palmer
Chief of Police

508 CLOQUET AVENUE
CLOQUET, MINNESOTA 55720-1799
records@ci.cloquet.mn.us

Phone 218-879-1247
Fax 218-879-1190

REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Jeffrey D. Palmer, Chief of Police
Reviewed by: Aaron Reeves, City Administrator *AK*
Date: February 14, 2019

ITEM DESCRIPTION: Acceptance of Monetary K9 Donation

Proposed Action

Staff recommends the acceptance of a \$100.00 donation to be applied towards our K9 unit.

Background/Overview

The Police Department currently has one narcotics detection K9 assigned to the Detective Division and has added a second narcotics detection K9 assigned to the Patrol Division. The second K9 will help double our efforts to battle the current drug epidemic our community is facing.

We have received an unsolicited donation of \$100 to help with the expansion of our K9 program.

Policy Objectives

The acceptance of the donation will help with costs associated with the expansion of our K9 program.

Financial/Budget/Grant Considerations

This donation will offset the cost of associated with the expansion of our K9 program.

Advisory Committee/Commission Action

None

Supporting Documentation Attached

- Copy of donation check

CULBERTS CAFE LLC
1304 CLOQUET AVE.
CLOQUET, MN 55720

75-7347/2919

2364

DATE 1-31-19

PAY TO Cloquet Police Department
THE ORDER OF

\$100.00

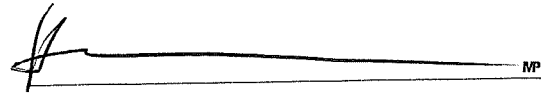
one hundred no/100

DOLLARS  Security Features Included. Details on Back.



Northwoods Credit Union
1702 Avenue B
Cloquet, MN 55720
(218) 879-4181
www.northwoodscu.org

MEMO K-9

 MP

⑆ 291973470⑆000000⑆739466⑆ 2364

SPECIALTY PRINT



DEPARTMENT OF PUBLIC WORKS

1307 Cloquet Avenue; Cloquet, MN 55720
Phone: (218) 879-6758 Fax: (218) 879-6555
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REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Caleb Peterson, Public Works Director
Reviewed by: Aaron Reeves, City Administrator *AR*
Date: February 19, 2019

ITEM DESCRIPTION: Community Education Agreement

Proposed Action

Staff recommends the City Council move to approve the 2019-2020 agreement with Independent School District #94 and Cloquet Community Education.

Background

For many years, the City has contracted with the School District and Community Education to staff and manage Cloquet's community recreation program. This cooperative agreement has allowed for increased efficiency, as well as the collaboration of resources while meeting a common goal of promoting recreational activities which increase quality of life in Cloquet.

Under the terms of the agreement, nine services are to be provided by Community Ed in return for the City's annual contribution. Examples of services include implementation of a community recreation program and the staffing and management of the Pinehurst Pond and the Red Cross swim program. Either party may terminate the agreement given 90 days written notice.

Policy Objectives

Park Master Plan Policy 7.1: Partnerships shall be sought to make unique opportunities available to the community and allow for facilities and programs that would otherwise be difficult to achieve by the City alone.

Park Master Plan Policy 7.4: The City shall require formal agreements with those partners providing resources, programs or activities benefiting the community.

Financial/Budget/Grant Considerations

Community Education has requested a 2.0% "cost of living" increase for the next contract term. This would result in a contract amount of \$73,615 in 2019. Additionally, the City previously agreed to split the cost of medical insurance benefits for the full-time secretarial position. This amount is estimated at \$4,500.

The Park operations budget includes funding for this agreement each year. Payments are made quarterly and the City has the option to terminate this agreement at any time.

Advisory Committee/Commission Action

At their February meeting, the Park Commission voted unanimously to recommend approval the agreement.

Supporting Documents Attached

- 2019-2020 Agreement

COMMUNITY EDUCATION AGREEMENT

The City of Cloquet, by and through its Parks Commission, hereinafter called "City," and Independent School District #94 operating the Community Education Program in the City of Cloquet, hereinafter called "District," have entered into an agreement pursuant to statutes as follows:

WHEREAS, the City has and is desirous of utilizing the Community Education Program for supervision, development, implementation, management, control and scheduling activities of the recreation program, Cloquet sport associations and programs consisting of general health; and

WHEREAS, the City has the authority pursuant to Minnesota Statutes 471.15 and 471.16 and, also, general authority under Minnesota Statutes for the operation of and maintenance of the general health and welfare of the residents of the City, and

WHEREAS, the District currently operates and manages a Community Education Program for the citizens of Cloquet.

NOW, THEREFORE, BE IT RESOLVED, that the City hereby contracts with the District to provide the following services:

1. Administer a year-round program of recreation and leisure time services through the offices of the Community Education Director providing all office, telephone, and material costs necessary for said program.
2. Administer adult recreation leagues and promote group recreational opportunities for adults of all ages.
3. Operation of a variety of youth and adult education programs that are considered recreation. Examples of these type of programs include, but are not limited to arts and crafts, sports classes (such as skiing, tennis, swimming), or fitness programs.
4. Pay for the wages and materials for a variety of adult and youth recreation programs developed and directed by Community Education, including but not limited to school year swim programs, park programs, summer programs, recreation leagues and special events. Sport Associations who develop and direct their sports programs will pay for wages and materials as directed by their bylaws and written agreements with the city.
5. Provide the necessary staff and support personnel for the operation and management of Pinehurst Pool during the summer months and the administration of the Red Cross Swim Program for adults and students. The staff is provided by Community Education and the city will reimburse Community Education as otherwise agreed for wages of such employees.

6. Provide staff for scheduling facilities and the scheduling system for the following city parks/facilities: Athletic, Dunlap Island, Hilltop, Pinehurst, Pine Valley, Sunnyside, Veterans and Senior Center (after 4p.m.) following the City of Cloquet Parks & Recreation Facility Policy with the goal in mind to maximize the use of the public facilities. Keys for the Pine Valley Chalet and Senior Center will be distributed through the Community Education office.
7. Coordinate and encourage the efforts of the Cloquet Sports Associations in the scheduling of fields and courts. Community Education will set a semi-annual meeting for the associations to discuss scheduling and other matters that they may deem necessary.
8. Operate and pay wages of the staff and purchase materials needed for the operation of after school programming at Washington School, Churchill School and the Cloquet Middle School as agreed upon by both parties.
9. Handle marketing for the recreation programs in the same manner as all other Cloquet Community Education programs. This will also include the Pine Valley Winter Recreation Area, the Senior Center or other park areas as appropriate.

TERM OF AGREEMENT

This Agreement will be in effect from January 1, 2019 through December 31, 2020. In enumeration for said services, the City hereby agrees to pay to the District the following yearly amount on a quarterly basis:

2019 – \$73,615
2020 – \$75,090

The City further agrees to pay one-half the cost of health insurance for a Community Education Secretarial position in the approximate amount of \$4,500. The exact amount of said benefits shall be determined annually and reimbursed to Cloquet Community Education via invoice independent from regular quarterly agreement payments. In doing so, it is agreed that a minimum of one-half of the positions time will be dedicated to fulfilling duties of this contract.

This Agreement will expire on December 31, 2020. Either party may terminate this Agreement by giving a 90-day written notice to the other party of its intent. Written notice shall be given by either party to the other party at the following addresses:

City of Cloquet
City Administrator
1307 Cloquet Avenue
Cloquet, MN 55720

ISD #94
Community Education Director
509 Carlton Avenue
Cloquet, MN 55720

It is the understanding of both the District and the City that the primary responsibility of the District is to develop, organize, publicize and manage activities as outlined above through the mutual agreement between the City's representative, the Parks Commission, and District's representative, and the Community Education Director. Activities are held in or on facilities controlled by the City and by the School District. Should a lawsuit result from the operation of one of these activities, defense and liability, if any, must be determined on a case by case basis.

Dated this ___ day of February 2019

CITY OF CLOQUET

INDEPENDENT SCHOOL DISTRICT #94

By: _____
Mayor

By: _____
Chairman

By: _____
City Administrator

By: _____
Superintendent



DEPARTMENT OF PUBLIC WORKS

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REQUEST FOR COUNCIL ACTION

To: City Council
From: John Anderson, Assistant City Engineer
Reviewed By: Aaron Reeves, City Administrator *AR*
Date: February 19, 2019

ITEM DESCRIPTION: Authorization to Bid 2019 Mill and Overlay

Proposed Action

Staff recommends that the City Council move to adopt **RESOLUTION 19-13, APPROVING THE SOLICITATION OF BIDS FOR 2019 MILL AND OVERLAY PROJECT.**

Background/Overview

One of the largest assets the City has is the existing street infrastructure. As with any asset, a certain amount of maintenance is needed to maintain the function. Streets deteriorate over time and maintenance to prolong the pavement life can avoid costly reconstruction in the future. The City Council has planned for pavement rehabilitation in the Capital Improvement Plan (CIP).

Staff has evaluated candidates for mill and overlay to extend pavement life. As part of the criteria involved in this process, streets should be on the Municipal State Aid System as the funding is intended to be primarily through our State Aid account. Additionally, we looked for streets that would benefit from mill and overlay and did not have significant utility issues. The attached exhibit shows the streets we propose to include in this project bid.

Residents in the project area have been invited to a neighborhood meeting on February 27th at 5:30 to learn more about the project and share comments.

Policy Objectives

The project's objectives are to extend the useful life of streets by maintaining the condition of the road surface.

Financial/Budget/Grant Considerations

The CIP budget for this project is \$400,000. We have put together a conservative estimate and would expect the costs to be somewhat lower. The City Council will be able to consider award of the contract as funding allows. The engineers estimate is \$484,340

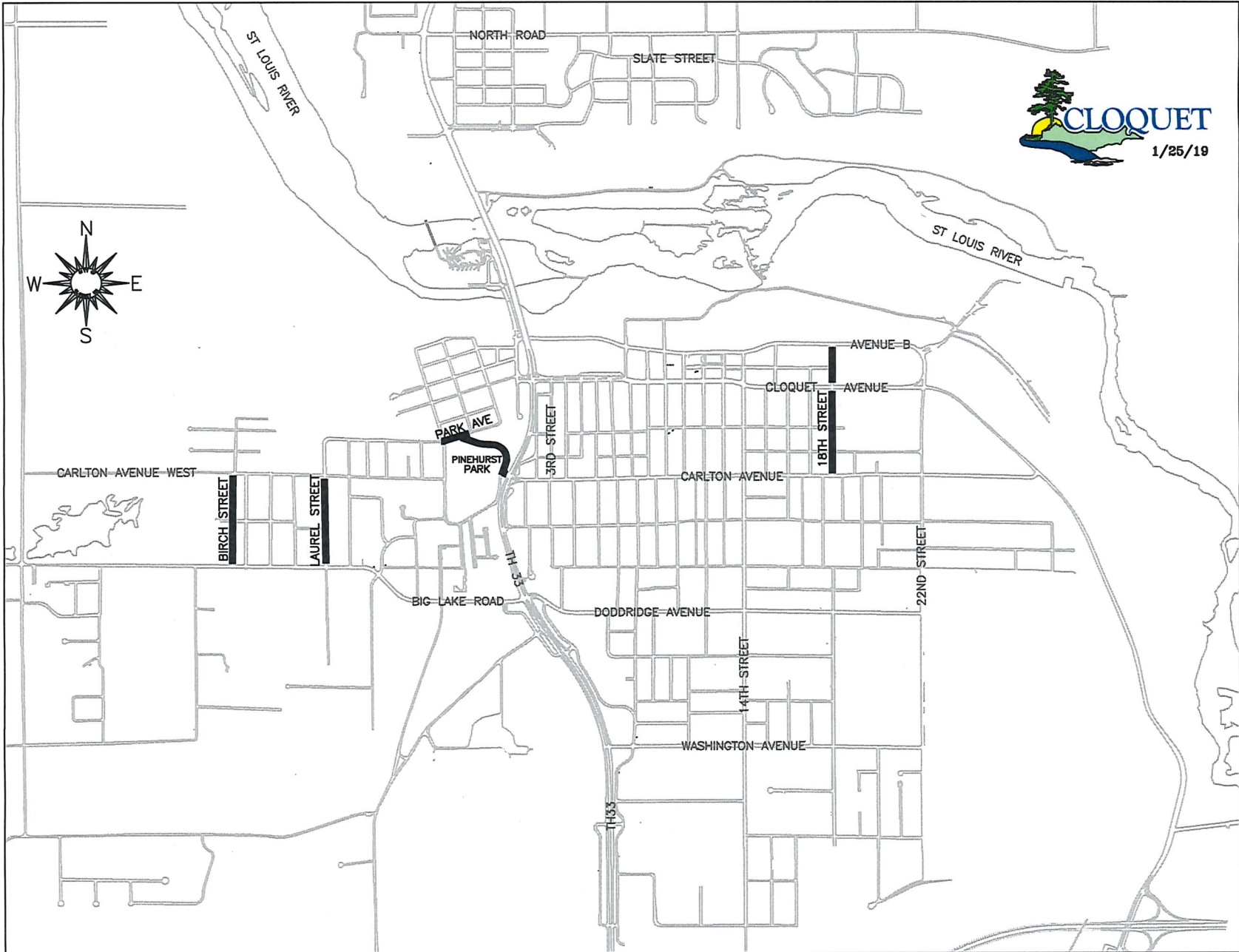
Advisory Committee/Commission Action

N/A.

Supporting Documents Attached

- Project Location Map
- Resolution No. 19-13

2019 BITUMINOUS MILL & OVERLAY



█ MILL & OVERLAY

**CITY OF CLOQUET
COUNTY OF CARLTON
STATE OF MINNESOTA**

RESOLUTION NO. 19-13

**RESOLUTION APPROVING THE SOLICITATION OF BIDS FOR
2019 MILL AND OVERLAY PROJECT**

WHEREAS, The City has identified maintaining its street infrastructure is a priority; and

WHEREAS, The Streets contained in the proposed 2019 Mill and Overlay are in need of maintenance;
and

WHEREAS, Mill and Overlay has been determined to be the best maintenance strategy to preserve the
pavement and extend the service life of the pavement; and

WHEREAS, it is most cost effective to complete all other ancillary concrete repairs along with the
pavement repair; and

WHEREAS, The City now wishes to proceed with these improvements.

**NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF
CLOQUET, MINNESOTA:**

1. Such plans and specifications are hereby approved.
2. The City Engineer is hereby authorized to advertise and solicit bids for such
Improvements.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CLOQUET THIS 19th
DAY OF FEBRUARY 2019.**

Roger Maki, Mayor

ATTEST:

Aaron Reeves, City Administrator



DEPARTMENT OF PUBLIC WORKS

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REQUEST FOR COUNCIL ACTION

To: City Council
From: John Anderson, Assistant City Engineer
Reviewed By: Aaron Reeves, City Administrator *AR*
Date: February 19, 2019

ITEM DESCRIPTION: Authorization to Bid Stark Road Watermain Loop

Proposed Action

Staff recommends that the City Council move to adopt **RESOLUTION 19-14, APPROVING THE SOLICITATION OF BIDS FOR THE STARK ROAD WATERMAIN LOOP PROJECT.**

Background/Overview

The existing watermain on the north side of Cloquet includes two long dead-end legs. One of these legs terminates at Well 11 on Provost Road. The second dead end leg terminates at the Business Park. From an operations standpoint, dead-end legs are undesirable and problematic. Watermain should be configured in interconnected loops to provide redundancy and allow for constant movement of water. Water as it sits stagnant in a dead-end main, loses the chlorine concentration added in production. As this water stagnates it can grow bacteria and pick up objectionable odor and taste.

Staff has received multiple complaints about the water odor and taste from customers in the area of the Business Park. In response to this complaint, a flushing valve was installed that discharges water from the watermain to the sanitary sewer in order to circulate water. This has addressed the complaint but a better long term solution is needed. The flushing valve during its operation was flushing approximately 50,000 gallons a day or 1.5 million gallons per month to the sanitary sewer. The ongoing costs of flushing this water down the sewer is not sustainable and therefore a looping solution has been investigated.

Installation of a water loop was modeled to determine the effectiveness and sizing of the loop. The model indicates installation of an 8-inch watermain from the Business Park to Well 11 would reduce the water age inside the business park from months old water to 500 hours old. Another benefit of the addition of the loop is a redundant path from Well 11 to the water tower. Should a leak develop in the watermain leg along Provost Road while the watermain is out of service, Well 11 would not be able to supply water to the system. With the loop in place water can be pumped either direction into the system. Additionally, the system would be much better suited to provide adequate fire flow capacity at hydrants on the outer reaches of the system.

To Mayor and Council
Stark Road Watermain Loop
February 19, 2019
Page Two

Policy Objectives

The project's objectives are to construct the infrastructure necessary to provide safe and reliable water supply to our customers

Financial/Budget/Grant Considerations

The CIP budget for this project is \$1,300,000. We have put together a conservative estimate and would expect the costs to be somewhat lower. The City Council will be able to consider award of the contract as funding allows. The engineers estimate is \$900,000. The project is intended to be funded with sales tax dollars.

Future residential service connections to this watermain would be charged a connection fee for the construction of this watermain. This future connection fee would be in addition to the standard connection fee charged to a watermain connection. This special connection fee is charged because this project was not initiated or funded by special assessment.

Advisory Committee/Commission Action

N/A.

Supporting Documents Attached

- Project Location Map
- Resolution No. 19-14

**CITY OF CLOQUET
COUNTY OF CARLTON
STATE OF MINNESOTA**

RESOLUTION NO. 19-14

**RESOLUTION APPROVING THE SOLICITATION OF BIDS FOR
THE STARK ROAD WATERMAIN LOOP PROJECT**

WHEREAS, The City has identified providing a safe water supply to its customers is a priority; and

WHEREAS, Current operations require flushing clean water into the sanitary sewer; and

WHEREAS, Installation of a watermain loop would provide both a benefit to water quality and water supply within the system; and

WHEREAS, The City now wishes to proceed with these improvements.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA:

1. Such plans and specifications are hereby approved.
2. The City Engineer is hereby authorized to advertise and solicit bids for such Improvements.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CLOQUET THIS 19th DAY OF FEBRUARY 2019.

Roger Maki, Mayor

ATTEST:

Aaron Reeves, City Administrator



DEPARTMENT OF PUBLIC WORKS

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REQUEST FOR COUNCIL ACTION

To: Mayor and City Council
From: Caleb Peterson, Public Works Director
Reviewed by: Aaron Reeves, City Administrator *AR*
Date: February 19, 2019

ITEM DESCRIPTION: Advance of State Aid Construction Funding

Proposed Action

Staff recommends the City Council **MOVE TO ADOPT RESOLUTION NO. 19-12, RESOLUTION REQUESTING ADVANCE OF MUNICIPAL STATE AID CONSTRUCTION FUNDING.**

Background/Overview/Feasibility

As part of the approved 2019 budget, the City is scheduled to complete one (Misc. Overlays) street improvement project utilizing gas tax/municipal state aid funds. The estimated cost of this project exceeds the available fund balance in our construction account however, the City may request an interest free advance of these funds. Requests are honored on a first come first serve basis when the statewide fund balance is sufficient. The amount of any advance granted is simply deducted from future year allocations.

Policy Objectives

N/A.

Financial/Budget/Grant Considerations

There is no cost to City for the advance. Other alternatives include issuing debt, delaying projects or cash flowing projects using current fund balances resulting in lost investment income.

The City receives approximately \$500,000 per year in gas tax revenues for use on street improvements to our state aid system.

Advisory Committee/Commission Action

N/A

Supporting Documentation Attached

- Resolution No. 19-12

**CITY OF CLOQUET
COUNTY OF CARLTON
STATE OF MINNESOTA**

RESOLUTION NO. 19-12

**RESOLUTION REQUESTING ADVANCE OF MUNICIPAL
STATE AID CONSTRUCTION FUNDING**

WHEREAS, the City of Cloquet is planning to implement Municipal State Aid Street Project(s) in 2019 which will require State Aid funds in excess of those available in its State Aid Construction Account, and

WHEREAS, the City of Cloquet is prepared to proceed with the construction of said project(s) through the use of an advance from the Municipal State Aid Street Fund to supplement the available funds in their State Aid Construction Account, and

WHEREAS, the advance is based on the following determination of estimated expenditures:

Account Balance as of 2/10/19:	\$ (124,554.25) <i>previous advance approved in 2018.</i>
Less estimated disbursements:	
Project Finals (overruns)	\$ 0.00
Other(2019 Overlays)	\$ 500,000.00
Total Estimated Disbursements	\$ 500,000.00
Advance Amount (amount in excess of acct balance)	\$ 624,554.25

WHEREAS, repayment of the funds so advanced will be made in accordance with the provisions of Minnesota Statutes 162.14, Subd. 6 and Minnesota Rules, Chapter 8820.1500, Subp. 10b, and

WHEREAS, the Municipality acknowledges advance funds are released on a first-come-first-serve basis and this resolution does not guarantee the availability of funds.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF CLOQUET, MINNESOTA:

1. That the Commissioner of Transportation be and is hereby requested to approve this advance for financing approved Municipal State Aid Street Project(s) of the City of Cloquet in an amount up to \$624,554.25.
2. The City of Cloquet hereby authorizes repayments from subsequent accruals to the Municipal State Aid Street Construction Account of the City from future year allocations until fully repaid.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CLOQUET THIS 19th DAY OF FEBRUARY 2019.

Roger Maki, Mayor

ATTEST:

Aaron Reeves, City Administrator

I HEREBY CERTIFY that the above is a true and correct copy of a resolution presented to and adopted by the City of Cloquet, County of Carlton, State of Minnesota, at a duly authorized Municipal Council Meeting held in the Municipality of Cloquet, Minnesota on the 19th day of February 2019, as disclosed by the records of said Municipality on file and of record in the office.

City Clerk