

Regular Meeting.  
Parks Commission February 04, 2019 - 4:30 p.m.  
City Hall

Present: J. Anderson, T. Krohn, C. Martinson, T. Urbanski, J. Badger,  
Absent: J. Fryc, M. Krick  
Staff: C. Peterson, T. Johnson, K. Stedman, A. Chalberg, L. Anderson  
Others: R. Reeves, K. Kolodge, L. Frestedt, D. Banks

### **MINUTES**

The minutes of the January 7, 2019 regular meeting were presented. Motion by Urbanski and 2<sup>nd</sup> by Martinson to approve, motion carried 4-0.

### **ANNOUNCEMENTS**

Caleb Peterson introduced Joel Anderson the new Park Board Commissioner.

### **COMMISSIONERS UPDATE / PUBLIC COMMENTS**

Lee a local resident and frequent user of the ski trails requested more signage for skiers and snowshoe users on the White Pine Trail and in Pine Valley. Many users do not know which direction to go in and it is much safer if all users are going in the same direction. Staff stated that the Park Commission has been discussing this and there is a signage project planned for this spring. Park Staff are working with Graphic Technologies and will bring in some samples. Commissioner Krohn and Commissioner Urbanski mentioned a couple of the current signs should be moved away from the trail a bit.

Commissioner Krohn spoke about the status of using volunteers for grooming trails. Staff stated that there may be a conflict with non-city personnel working with City equipment. Volunteers could possibly use their own equipment, or it may be possible for the City to donate old equipment to a ski club in the future. Another option would be to hire a part-time seasonal staff person to assist with grooming. Commissioner Krohn also inquired about packing the Mountain Bike Trail and requested that the normal grooming be done for a March 2<sup>nd</sup> event. Staff explained that the City equipment is too large for use on the Mountain Bike Trail and that normal grooming would be done on Friday March 1<sup>st</sup>.

### **COMMUNITY ED REPORT**

R. Reeves reports that the medallion hunt is on. She also updated the Commission on the Pine Valley Tubing Hill history. It has offered very few days of viable operation which create a challenge for staffing and maintenance. As a public service it has very low value and could perhaps be utilized in another way. Commission consensus is to continue to open if able through the end of this season. At that time, an action item for the hill will be added to the April or May agenda. Ruth also pointed out the additional services that Community Education has taken on such as the rentals of the Senior Center and the park buildings and shared the plans for future events for the public.

### **CITY STAFF REPORT**

Staff reported the status for the hunting and archery map changes in Pine Valley and the response from the Police Department. The PD supports changes to the boundaries and will consider changing the rifle zone. Regular maintenance continues for grooming trails, flooding rinks, and clearing sidewalks. Parks staff has been doing a good job on Facebook updates.

### **ACTION ITEMS**

- a. D. Banks from the DeMolay youth organization requested a rental fee waiver for a broomball event to be held Saturday February 16<sup>th</sup>. He answered questions about the length of time the rink will be used, the number of kids who will attend and the number of cars. The organization has their own

liability insurance.

Motion by Urbanski and 2<sup>nd</sup> by Krohn to waive the rink rental fee for the DeMolay Organization, motion carried 3-0.

- b. Staff provided background for the Community Education Contract and reviewed the changes for the 2019-2020 Agreement. R. Reeves shared contract information from comparable sized cities. This will be a two-year contract and includes a 2.0% cost of living increase. Most of the terms remain the same. The tubing hill line item has been removed pending a change of use for the hill. Either party may terminate the agreement given 90 days written notice.

Motion by Krohn and 2<sup>nd</sup> by J. Anderson to recommend approval of the 2019-2020 Agreement with Independent School district #94 and Cloquet Community Education, motion carried 3-0.

### **NEXT MEETING**

The next meeting to be held Monday March 4, 2019 - 4:30 p.m. at City Hall

On motion duly carried by a unanimous yea vote of all members present, the Parks Commission adjourned.

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Secretary