



Regular Meeting of the Planning Commission

Tuesday, March 12, 2019

7:00 p.m.

1307 Cloquet Ave, Cloquet, MN 55720

OATH OF OFFICE

Cottingham administered the Oath of Office to member Cline.

CALL TO ORDER

Chairman Wilkinson called the meeting to order at 7:00 p.m.

ROLL CALL

Attending: Planning Commission members: John Sanders, Terri Lyytinen, Philip Demers, Mark Cline and Uriah Wilkinson; City: Al Cottingham.

Absent: Nathaniel Wilkinson and Elizabeth Polling.

Others Present: Nick Lund and Travis Farleigh.

ADDITIONS/CHANGES TO THE AGENDA

None.

AGENDA ITEMS

February 12, 2019 Meeting Minutes

Chairman Wilkinson asked for any corrections or additions.

Commissioner Sanders noted the Oath of Office should be for Commissioner Demers.

Motion: Commissioner Cline made a motion to approve the Planning Commission meeting minutes with the correction noted from February 12, 2019, Commissioner Lyytinen seconded. (Motion was approved 5-0).

Zoning Case 19-02: Site Plan for The Boldt Company for City Hall

Chairman Wilkinson introduced Zoning Case 19-02, Site Plan for The Boldt Company for City Hall. He asked Mr. Cottingham to provide an overview of the topic. Mr. Cottingham noted that The Boldt Company is requesting approval of a site plan in order to add a garage onto the south side of the proposed city hall, located at 101 14th Street. He noted the proposed addition meet the Ordinance minimum requirements for building setbacks, landscaping, parking, trash storage, signage and lighting.



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The Commission discussed the landscaping and how it is allowed to deviate from the standard since the property is in the CC – City Center District. Mr. Cottingham noted that the city crews would be adding plantings to the site when the building and grading work is done.

Chairman Wilkinson looked for a motion.

Motion: **Commissioner Sanders made a motion to approve Resolution No. 19-02, A Resolution Recommending Approval of a Site Plan in the CC – City Center District for The Boldt Company subject to the conditions in the draft Resolution, Commissioner Lytinen seconded. (Motion was approved 5-0).**

Discussion on Chickens

Chairman Wilkinson asked Mr. Cottingham to provide an overview. Mr. Cottingham referenced that this was discussed with the Commission approximately seven years ago and a recommendation was made to the City Council and they chose not to take any action on the request. Staff has brought this back up since a resident wants to have chicken on their 7-acre parcel, but it is zoned R1 – Single Family Residence and chickens are not allowed in that district. His property does about FR – Farm Residential but rather than rezone the property he was looking to see if there was any interest in trying to amend the Ordinance.

The Commission discussed the old proposal and felt that there should be a minimum lot size associated with keeping chickens. They did not feel it was appropriate to allow them in the older parts of town where the lots were less than 9,000 square feet in size. They were agreeable to looking at this further provided there was support from the City Council.

Discussion on Emergency Shelters, Single Room Occupancy Housing

Chairman Wilkinson asked Mr. Cottingham to provide an overview. Mr. Cottingham referenced that a resident, Travis Farleigh had inquired about providing emergency housing in the community. Emergency housing can be defined as a place where persons who do not have housing live until more permanent arrangements can be made. He referenced material in the packet from the City of Grand Rapids and where they allow this type of accommodations along with requirements of the facility. He noted they do not allow it in an R1 or R2 District unless located within a church or school.

The Commission discussed this with Mr. Farleigh to get his thoughts on this. Mr. Farleigh stated that he works for Carlton County Health and Human Services and has noticed a need in the community for this type of facility. He noted that he is on a coalition that has been meeting to discuss the needs for different types of housing.

The Commission noted that they would like to have some more research done on this. Mr. Cottingham stated he would contact other communities similar in size to Cloquet and see if they have anything like this to help us out.



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Commissioner's Questions/Comment

Commissioner Sanders asked for an overview of the open meeting law. Mr. Cottingham stated that whenever 4 or more Commission members are gathered at a location it could be a violation of the open meeting law if they were to be discussion business that should be handled at a public meeting. This is not to say they cannot be at the same location, but they cannot discuss items related to the business of the Planning Commission. He noted that this would also pertain to phone calls or emails trying to poll members on a topic.

Next Meeting

April 9, 2019

Meeting adjourned 7:44 p.m.

Respectfully submitted,

Al Cottingham, City Planner/Zoning Administrator