

**Cloquet City Council Work Session**

Tuesday, April 16, 2019

**Present:** W. Carlson, D. Koski, S. Lamb, K. Kolodge, S. Langley, L. Wilkinson, Mayor Maki

**Absent:** None

**Staff:** Reeves, Klassen, Barclay, Cottingham, Anderson, Peterson, Hansen, Sorenson

**Zoning Discussion - Chickens**

Further discussion on changing the zoning ordinance to allow for chickens in the SR and R1 districts took place. As requested by Council, Zoning Administrator Cottingham reported approximately 300 lots would be involved in the amendment. Mr. Cottingham stated the last time this issue came up, a petition needed to be signed showing 75% support.

Councilors Lamb and Langley expressed their concern of the potential issue of dogs attacking chickens.

Councilors directed Mr. Cottingham to research the number of SR and R1 properties that abut the Farm Residential districts and could have chickens if the ordinance was changed.

**Human Resources Update**

Human Resources Director James Barclay gave an overview of City personnel and provided an organizational chart breaking down departments. Mr. Barclay also reviewed employee benefits and wages, labor relations and the upcoming leadership development training that will start in May for supervisors.

**Library Update**

Library Director Beth Sorenson gave an overview of the library programs offered and indicated they have added staff and space to meet the needs of their growth. Ms. Sorenson stated 30% of summer reading program participants come from other communities as well as 40% of adult participants.

Ms. Sorenson next gave an overview of the Library goals set for 2019-2021.

Ms. Sorenson expressed the need for continued support from the Council and encouragement for library staff, volunteers, and boards to continue efforts because of the amount of responsibility to provide services to the citizens.

**Finance Department Update**

Nancy Klassen, Finance Director, gave a review of the City's Finance Department roles and responsibilities as well as a staff overview. Ms. Klassen noted the department is looking at 3 retirements within the next 3 years and the changes and challenges that will accompany those retirements. She is also looking into the development of an Assistant Finance Director position in the near future and will be looking for Council approval.

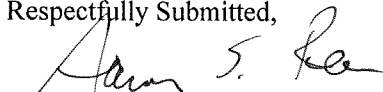
Miss Klassen stated the main job of the Finance Department is to maintain accountability and fiscal sustainability.

**Other Discussion**

City Administrator Reeves stated the May 7<sup>th</sup> Work Session will finish department presentations and discuss Council's individual goals and objectives.

There being no further business, the meeting adjourned at 6:46 p.m.

Respectfully Submitted,



Aaron Reeves  
City Administrator