

Cloquet City Council Work Session

Tuesday, October 1, 2019

Present: W. Carlson, S. Lamb, C. Swanson, S. Langley, K. Kolodge L. Wilkinson, Mayor Maki

Absent: None

Staff: Barclay, Klassen, Hansen, Peterson

Planning Commission Applicant Interview

The Council interviewed Robert Zappia for the vacant seat on the Planning Commission with a term expiring December 31, 2019 but to continue to the next term expiring December 31, 2022.

Police Department Organizational Assessment Presentation

Jonathan Ingram and Bill Connors of the The Novak Group presented the results of the Police Department Organizational study. After a project overview, they explained the method used to gather information which included an employee survey, staff and community interviews, city council and community stakeholder interviews and extensive data analysis. As a result, 22 recommendations were given, highlights are as follows: staffing increases; scheduling changes; patrol sergeants' supervisory role; assign officers to geographic sectors; training opportunities; vehicle replacement schedule; shift briefings and meal times.

Council asked questions and requested clarification on several items. Incorrect information was pointed out and will be corrected before the Council accepts the analysis. Councilor Kolodge asked what a reasonable period of time is to implement the recommendations made. Mr. Connors answered it is not unreasonable to be 5+ years with everything that is involved in making changes.

Other Discussion

- Mr. Barclay and Ms. Klassen met with Alyson Leno and Kelly Zink concerning the community events budget. After going over budget for the July 4th celebration, Council agreed to an additional \$2,500 to plan for the Home for the Holidays Celebration, raising the annual budget for community events to \$11,500. Alyson Leno will present an overview of 2019 activities at a future Work Session.
- Council supports changing City Hall winter hours to match Public Works, 7:30-4:00.

There being no further business, the meeting adjourned at 6:50 p.m.

Respectfully Submitted,

James Barclay
Interim City Administrator