

**CLOQUET PARKS COMMISSION  
AGENDA**

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**City Hall  
Monday, October 7, 2019 4:30 p.m.**

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**ACTION TAKEN**

**1. Call to Order.**

**2. Approval of Minutes.**

- a. September 9, 2019, Regular Commission Meeting.  
*(Additions, deletions, or corrections)*

**3. Announcements, Agenda Adjustments, Correspondence, and Other Comments.**

**4. Information and Reports.**

a. Commissioners Update/Other.

- Public Comments.

*Please give your name, and address. Visitors may share concerns on any issue, which is not already on the agenda. Each person will have 3 minutes to speak. The Chair reserves the right to limit an individual's presentation if it becomes redundant, repetitive, irrelevant, or overly argumentative. All comments will be taken under advisement by the Commission. No action will be taken at this time. Public Comments will be limited to 10 minutes per topic or 30 minutes total. The Commission may request an item be placed on a future agenda for further discussion as part of the regular meeting.*

- Commissioner Comments/Updates.

- Commissioner Krick – Disc Golf Understory.

b. Community Ed Report –Ruth

c. City Staff Report – Caleb

- Wood City Riders Request.
- Pine Valley Trail Flooding.
- Maintenance Activities.

**5. Action Items.**

- a. Blue House Run

**6. Future Items.**

- Next Meeting (Monday, November 4, 2019)

**7. Adjourn.**

Regular Meeting.  
Parks Commission September 9, 2019 - 4:30 p.m.  
Pine Valley

Present: J. Anderson, C. Martinson, J. Fryc, T. Krohn, T. Urbanski  
Absent: J. Badger,, M. Krick  
Staff: C. Peterson, T. Johnson, K. Stedman, A. Chalberg  
Others: J. Ochis

### MINUTES

The minutes of the August 5, 2019 regular meeting were presented. Motion by Martinson and 2<sup>nd</sup> by Fryc to approve, motion carried 4-0.

### PUBLIC COMMENTS

Jessica Ochis from the Blue Line Club requested the Commission continue to authorize the reservation of 20 park stalls at Northwoods Arena for Boys Hockey Games as part of their fundraising activities. Staff presented a short history and noted no operations issues.

Motion by Fryc and 2<sup>nd</sup> by Krohn to authorize the continued reservation of parking stall by the Blue Line Club per the previous agreement, motion carried 4-0.

### CITY STAFF REPORT

CIP/BUDGET REVIEW: The park director position continues to be an item of discussion as Council considers adoption of the preliminary tax levy next week. Staff will be presenting a lower cost alternative for Council consideration which includes the addition of one permanent part-time maintenance person. The Council has several other issues to consider which would raise the levy so this may be a viable short-term solution.

PHASE II BIKE TRAIL UPDATE: Bid results were presented by staff. The low bid was \$40,000 under the estimate lowering the City's share to approximately \$18,000. \$40,000 in City matching funds was included in the 2019 budget. Commissioner Krohn inquired about the possibility of adding additional trail features or loops with any excess funds.

Commissioner Krohn noted Potlatch continues to sell its land holdings in the region. The City had previously inquired about acquiring some property along the north riverfront with no response. Question was raised if it would be wise to reach out again about a possible donation.

### ACTION ITEMS

- a. Staff provided a review of the current agreement with the Cloquet Ski Club which requires renewal prior to the 2019-2020 season. Discussion was held regarding general housekeeping at maintenance of the jump areas. Staff directed to add language regarding these expectations under Section 7.
- b. The Commission also expressed support for removal of old archery club property which is currently stored in a storage container in the Park and has not been used in at least two years. Staff to relocate the storage container to the Public Works garage and attempt to notify the appropriate contact with the Club.

### NEXT MEETING

The next meeting to be held Monday October 7th - 4:30 p.m. at City Hall.  
On motion duly carried by a unanimous yea vote of all members present, the Parks Commission adjourned.

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Secretary

## Caleb Peterson

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**To:** Chris Rokke  
**Subject:** RE: Wood City Riders Follow Up

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**From:** Caleb Peterson <[CPeterson@cloquetmn.gov](mailto:CPeterson@cloquetmn.gov)>  
**Sent:** Thursday, September 26, 2019 10:17 AM  
**To:** 'Chris Rokke' <[cjrokke@gmail.com](mailto:cjrokke@gmail.com)>  
**Cc:** John Anderson <[JAnderson@cloquetmn.gov](mailto:JAnderson@cloquetmn.gov)>  
**Subject:** RE: Wood City Riders Follow Up

Hi Chris,

A search of our files at City has not been productive thus far. I'm sure the permits exist but I'm not able to put my hands on anything in the likely filing locations. That said, as you indicated in our last meeting, I think a fresh start with current Council authorization would be a good exercise. The staff would support a 5-year agreement. I think we could even go longer but should have some sort of language giving the City the ability opt-out given written notice. It's unlikely this would ever occur, but I wouldn't be doing my job if I didn't protect the City's interest.

My staff can assist with map development as we have all the data and software required. I don't know that a formal committee is needed at this point, but we can cross that bridge as discussions progress. For now, please work with John to set up time to review mapping with appropriate club personnel.

I need to speak with the Park Commission about the park use before we can commit to items 4-6. If someone from the club would like to participate in that discussion that would be great. They meet the first Monday of every month at 4:30pm. Just let me know and I'll get it on the schedule.

Does #7 refer to the trail crossing between tall pine ln at I-35? I can't place a rock pile along 14<sup>th</sup> Street off the top of my head.

Thanks for the follow-up,

Caleb Peterson, PE | Director of Public Works

City of Cloquet | 101 14th Street | Cloquet, MN 55720

Ph: 218.879.6758 | Fax: 218.879.6555

[www.cloquetmn.gov](http://www.cloquetmn.gov)

*Note: Our mailing address has changed effective June 17th.*

**From:** Chris Rokke <cjrokke@gmail.com>  
**Sent:** Tuesday, September 24, 2019 4:33 PM  
**To:** Caleb Peterson <CPeterson@cloquetmn.gov>  
**Subject:** Wood City Riders Follow Up

Hi Caleb,

Just a follow up on the items from our discussion on July 22nd. Any updates on progress would be appreciated.

1. Review of old permits
2. Simple easement vs. long term permit by resolution - For permit renewals which will City support? We prefer either standard form from DNR, or 5+ year agreements.
3. Council resolution – who will develop trails & map? Can we form a committee with folks from council, PW clubs to work on this?
4. Fauley Park neighborhood connection– Fence & sidewalk mats through the park removing a fence section
5. Trail through Pinehurst - can this be marked for hotel access? Can we put down a hay bale or other divider to keep sleds off hill?
6. Hotel connector & Access along 33 with MN DOT easement to extend from Pinehurst
7. Re-reoute around rock pile by 14<sup>th</sup> street - move trail over to the side 25 ft

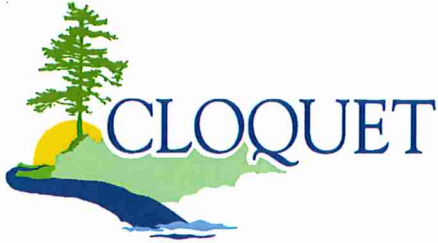
Thanks,

Chris

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**Chris Rokke**  
Michigan Tech, B.S.M.E. 2006

Wood City Riders Snowmobile Club President



## DEPARTMENT OF PUBLIC WORKS

101 14<sup>th</sup> Street; Cloquet, MN 55720  
Phone: (218) 879-6758 Fax: (218) 879-6555  
Street - Water - Sewer – Engineering - Park  
[www.cloquetmn.gov](http://www.cloquetmn.gov)

### REQUEST FOR ACTION

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To: Park Commission  
From: Caleb Peterson, Public Works Director  
Date: October 7, 2019

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**ITEM DESCRIPTION:** Blue House Orphanage Run.

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#### **Proposed Action**

Staff recommends the Park Commission **MOVE TO WAIVE THE PARK RESERVATION FEE AND APPROVE THE USE OF PINE VALLEY PARK FOR THE 2020 BLUE HOUSE ORPHANAGE RUN.**

#### **Background/Overview**

Labor Day 2013 marked the first ever run at Pine Valley Park to raise funds for the Blue House Orphanage in Uganda. After another successful event in 2019, Commissioner Krohn has requested to hold event again on Labor Day 2020. As a local not for profit event, past practice would allow use of the facility at no charge with Commission approval.

Any interested parties can learn more about the event and Orphanage at [www.blue-house.org](http://www.blue-house.org).

#### **Policy Objectives**

N/A.

#### **Financial/Budget/Grant Considerations**

As a condition of the fee waiver, the City will not provide extra services or incur costs from outside vendors for this event.

#### **Supporting Documentation Attached**

None.