

**CLOQUET PARKS COMMISSION
AGENDA**

**City Hall
Monday, December 2, 2019 4:30 p.m.**

ACTION TAKEN

1. **Call to Order.**
2. **Approval of Minutes.**

 - a. October 7, 2019, Regular Commission Meeting.
(Additions, deletions, or corrections)
3. **Announcements, Agenda Adjustments, Correspondence, and Other Comments.**
4. **Information and Reports.**

 - a. Commissioners Update/Other.
 - Public Comments.
Please give your name, and address. Visitors may share concerns on any issue, which is not already on the agenda. Each person will have 3 minutes to speak. The Chair reserves the right to limit an individual's presentation if it becomes redundant, repetitive, irrelevant, or overly argumentative. All comments will be taken under advisement by the Commission. No action will be taken at this time. Public Comments will be limited to 10 minutes per topic or 30 minutes total. The Commission may request an item be placed on a future agenda for further discussion as part of the regular meeting.
 - Commissioner Comments/Updates.
 - b. Community Ed Report –Ruth
 - Pinhurst Beach Season Review
 - c. City Staff Report – Caleb
 - Warming House Staffing.
 - Maintenance Activities.
5. **Action Items.**
 - a. 2020 Fee Schedule

6. **Future Items.**
 - Next Meeting (Monday, January 6, 2020)
7. **Adjourn.**

Regular Meeting.
Parks Commission October 7, 2019 - 4:30 p.m.
Pine Valley

Present: C. Martinson, J. Fryc, T. Urbanski, J. Badger, M. Krick
Absent: J. Anderson, T. Krohn
Staff: C. Peterson, T. Johnson, K. Stedman, A. Chalberg, L. Anderson
Others: C. Rokke, R. Reeves, K. Kolodge

MINUTES

The minutes of the September 9, 2019 regular meeting were presented. Motion by Krick and 2nd by Fryc to approve, motion carried 4-0.

PUBLIC COMMENTS

C. Rokke President of the Snowmobile Club spoke regarding connecting the trails to the hotels, the parks and to residential neighborhoods. The goal being to keep the sleds off the pavement and sidewalks and to create safe travel. Perhaps in Fauley Park a portion of fence could be taken down when adequate snow would allow the sleds to go through the park. In Pinehurst maybe some fencing or strawbales could mark a trail and keep the sliding public separate. Staff will meet with the club to designate snowmobile trails and perhaps create a map.

COMMISSIONERS UPDATE

Commissioner Krick reported on the condition of the understory in and around the disc golf course. The City may want to consider adding some trees to replace the foliage and branches that have been broken.

COMMUNITY ED REPORT

R. Reeves reported rentals for the Dunlap Warming House are now closed and the Pine Valley Chalet will close October 30th. The Children's Fall Fest at Churchill held October 6th was very successful. Continuing activities include volleyball camps, indoor pool uses, and after-school groups. She mentioned the display system for the skates at Dunlap wasn't very effective and asked if perhaps the attendants can be tasked with organizing them throughout their shift. Lastly, Community Ed is always looking for life guards.

CITY STAFF REPORT

The trail has been flooding at Pine Valley, with all the rain and the beaver population there have been several problem areas. Five beaver have been removed so far and the large culvert closer to the hockey shelter has been opened. K. Kolodge asked if larger culverts could be utilized. Commissioner Urbanski added that many of the lights are out as well and several ski team folks have committed to doing some brushing. Staff states that the City will do some of the brushing as well if the ground dries enough.

MAINTENANCE

Staff reports that Spafford Park camping closed on October 6th and the Park crew continues final clean-up. In addition, they have started working on the Christmas lights.

ACTION ITEMS

- a. Blue House Run, an event to support the orphanage in Uganda was held in 2019 and the request has been made by Commissioner Krohn to again waive the facility fees as has been out past practice for a local not for profit event.

Motion by Fryc and 2nd by Martinson to waive the park reservation fee and approve the use of the Pine Valley Park for the 2020 Blue House Orphanage Run. Motion carried 5-0.

NEXT MEETING

The next meeting to be held Monday November 4, 2019 - 4:30 p.m. at City Hall.
On motion duly carried by a unanimous yea vote of all members present, the Parks Commission adjourned.

Secretary



DEPARTMENT OF PUBLIC WORKS

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REQUEST FOR ACTION

To: Park Commission
From: Caleb Peterson, Public Works Director
Date: December 2, 2019

ITEM DESCRIPTION: 2020 Fee Schedule.

Proposed Action

Staff recommends the Park Commission **MOVE TO RECOMMEND APPROVAL OF THE PROPOSED 2020 FEE SCHEDULE.**

Background/Overview

A copy of the 2019 Park Fee Schedule is attached for reference. Historically the Commission looks at Pond and Camping Fees on an annual basis. Outdoor facility rental fees have not been adjusted in over ten years so the Commission may wish to discuss them this season.

Pond revenues are not anticipated to cover staffing expenses in 2020 and an increase is warranted. Community Ed will give a 2019 review of finances at the meeting. Campground fees are comparable to other area facilities and increases are recommended at this time.

The primary cost associated with park rentals is clean-up. As a point of reference, the City expends approximately \$32/hr/employee for full time maintenance staff.

Policy Objectives

Master Plan Policy 6.4: When a program or activity cannot remain viable without ongoing investment from participants, fees shall be as low as possible while providing for the long-term sustainability of the program or activity and the park resources being utilized.

Financial/Budget/Grant Considerations

Park facility rentals generate approximately \$5,000-10,000 per year in revenue. Swimming and Camping fees total around \$100,000 per year. Senior Center rentals generate approximately \$10,000.

Supporting Documentation Attached

2019 Fee Schedule.
Scanlon Campground Rates.

2019 PARK SERVICES (Approved 1/2/2019)

Park Facilities - Outdoor		
Resident (Private)		\$25.00
Non-Resident (Private)		\$50.00
Cloquet Businesses or weddings		
Up to 100 people	Per Day	\$50.00
101 to 200 people	Per Day	\$75.00
Over 200 (300 max.)	Per Day	\$100.00
Non-Cloquet Businesses or weddings		
Up to 100 people	Per Day	\$100.00
101 to 200 people	Per Day	\$150.00
Over 201 to 300	Per Day	\$200.00
Major Use with over 300 people	Per Day	\$400.00
Athletic Complex		
For Hilltop, Athletic and Pinehurst Parks	Per Day	\$100.00
Plus Gate Fees or Team Fees	Payable after event \$0-\$3,500	10%
Braun Park has a City agreement covering tournaments		
*Park fees include available power, use of facilities on site, and garbage collection. Major use includes up to two additional portable toilets, one additional dumpster, barricades and street use with approval from the City. Additional toilets or dumpsters may increase your rental charge. City police will be notified of the event but will not provide security.		
Senior Center		
Non-profit	4 hours/Over 4 w/o kitchen	\$40.00/\$80.00
Non-profit	4 hours/Over 4 with kitchen	\$100.00/\$150.00
Non-profit	4 hours/Over 4 kitchen only	\$50.00/\$100.00
Profit	Without kitchen	\$80.00
Profit	With kitchen	\$150.00
Profit	Kitchen only	\$100.00
All	Custodial/cleaning deposit	\$100.00
All	Alcohol damage deposit	\$100.00
Pond Fees		
Single Season Pass		\$44.00
Family Season Pass		\$89.00
Daycare Season Pass		\$134.00
Single Admission	Per Day	\$3.50
Group Rate (10 or more)	Per Day	\$3.00
Season passes (purchased before May 20th)		\$10.00 off regular price
Private Rentals	Per Hour	\$165.00
Birthday Parties		\$25.00
Punch Card (10 swim)		\$30.00
Campground Fees		
Monthly		\$500.00
Monthly (Sites with sewer hookup)		\$550.00
Per Night		\$25.00
Tents - Per Night		\$15.00
Dump Station (non-registered)		\$5.00
Firewood (campground use only)	Per bundle	\$4.00
Shower (non-registered)	Per person / per use	\$2.00
Tubing Hill	Per person / per day	\$6.00
Park Dedication Fee		10% of land or cash in lieu of



Located
In Scenic
Northern
Minnesota

Knife Island Campground

Rich
In
History
And Beauty

Come Camp in the Beautiful Duluth, Minnesota Area

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- Map
- Rules
- Directions
- Events
- History
- Contact Us
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- Photos
- Prices

Prices

All sites are priced per two people, each additional person is \$3.50 extra per night, children 2 and under are free, limit of 2 vehicles per campsite

Check Out Time -11 AM

Campground Open May 1 - December 31, call for actual closing date

Historical Paper

- \$2 for Newspaper with many Historical articles about the Deetz mine and the local area, please see "[Contact Us](#)" page for information on how to order a copy.

Fire Wood

- \$2.99 for a large box and we deliver to your site (We are a State approved firewood vendor)

RVs

- \$24.00 for 30 Amp Service-water/elec no sewer
- \$27.00 for 50 amp service-water/elec no sewer
- \$27.00 for 30 AMP service with water,electric, and sewer
- Weekly \$140 (without sewer hookup)

Tents

- With electric - \$22 per night
- Without electric - \$18 per night

Weekly

- \$140 per week (includes water, electric, but no sewer hookup)

In order to accommodate the massive amounts of roofing shingles produced at the Deetz Slate Mine, a pontoon bridge was laid to span the St. Louis River with railway laid on either side.

- Sewer pumping service is free

Monthly

- 30 Amp site: \$385 (includes water, electric, and tank pumping service, no sewer hookup)
- 30 Amp site: \$420 (includes water, electric, and sewer hookup)
- 50 Amp site: \$420 (includes water, electric, but no sewer hookup)
- 50/30 Amp sites with electric meter: \$330 + electric
- Sewer pumping service is free

Seasonal

- Seasonal rate is \$1925 for 5 Months (May thru September)
- Includes water, electric, and tank pumping service
- Free winter storage
- Seniors get 10% discount

Groups

- Scout and Educational Groups camp free with purchase of tee shirts
- Free ice, firewood and crawlers

Visitors

- Visitors must register at office, \$1 for each visitor

Other

- Kayak and Canoe launching in the St. Louis River is free for campers

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