CLOQUET CABLE COMMISSION

MINUTES JANUARY 2, 2020

Present: Pete Radosevich, Scott Boedigheimer, Timothy Soden-Groves, Frank Yetka, Patty Murto

Others: Lori Stigers, Jodi Johnson, Carol Conway, James Barclay

Erik Lipponen

The meeting was called to order at 5:30 at Cloquet City Council Chambers by Chairman Pete Radosevich.

Moved by Soden-Groves, supported by Yetka to approve December minutes.

Coordinator Report:

Erik stated Church programming is up and running after Timothy pointed out the fix in hooking up the DVD player.

Moved by Radosevich, supported by Murto to make sure Church Programming stays in proper time slots of Sunday and Wednesday. Email is to be sent to all churches informing them of how to get their service on the air.

PSA Board is supposed to be running and the Program guide shows 24-hour programming.

The Library is up to date with hockey, Harrys Gang, Dragon Lady's. EDA only recorded. Erik is thinking of putting the Planning Commission on Swaggit.

In order for the Community to access CAT 7, an office presence is important. All hours not filming on site will be spent in the studio, unless an emergency exists. A minimum of 30 hours a week in the studio offices. Moved, seconded and passed.

An Administrative Account will be set up with the Tech Committee and the Committee will have all of the passwords.

Erik has researched, but not yet purchased the equipment approved at the last meeting. It will be ordered soon.

Erik is to check with WKLK to see if their staff can fix our audio problems and to see if they will broadcast on CAT7 as in the past.

Jodi pointed out we need to see and update the Coordinator job description.

Jodi shared Articles with the Commission for future discussion and added we need to establish policies and procedures.

The Probationary Period for the Coordinator ends in the beginning of February so the next meeting will have to be scheduled prior to that date. A meeting will be held on January 28, 2020 to discuss the Coordinator status as well as our regular agenda.